



Town of Charlton, Massachusetts
Annual Town Meeting Warrant
Election Portion –Saturday, June 13, 2020
*Town Meeting Business Session –Monday, June 15, 2020**

*Due to Social Distancing guidelines established in response to COVID-19, the Town Meeting will be held outdoors. In the event of inclement weather, the meeting will be delayed by one day. Notice of delay will be sent via Reverse 911 and posted on the Town Website.

To either of the Constables of the Town of Charlton:

In the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the **Town of Charlton** qualified to vote in elections to meet in the **Heritage School, Oxford Road** in said Charlton on **Saturday, June 13, 2020** at eight o'clock in the forenoon when the polls will be opened for the Annual Election of Officers; after action is taken on Article 1 of this warrant to meet again on **Monday, June 15, 2020** at six o'clock in the evening at **Charlton Middle School, Oxford Road**, in said Charlton, for the purpose of taking action on the remaining articles listed on the warrant; that the polls for the Annual Election of officers on Saturday, June 13, 2020 will be closed at eight o'clock in the evening and that the remainder of this meeting on Monday, June 15, 2020 will be adjourned at eleven o'clock in the evening unless voted otherwise by the registered voters present, and that the articles in this warrant shall be deemed part of the Annual Town Meeting of the Town of Charlton for the Fiscal Year 2021.

ARTICLE 1. ELECTION

To choose two Selectmen for three years, one Assessor for three years, one Board of Health Member for three years, one Cemetery Commissioner for three years, one Cemetery Commissioner for one year (to fill a vacancy), one Planning Board Member for five years, one Recreation Commissioner for three years, two Trustees of the Free Public Library for three years, two Water and Sewer Commissioners for three years, one Town Clerk for three years, one Tree Warden for three years, one Dudley-Charlton Regional School Committee Member for one year, one Dudley-Charlton Regional School Committee Member for three years, one Bay Path School Committee Member for three years, one Moderator for three years, one Housing Authority Member for five years and one Housing Authority Member for two years (to fill a vacancy).

ARTICLE 2. TOWN REPORTS

To see if the Town will vote to accept the reports of its officers for the past year, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

ARTICLE 3. LITIGATION

To see what action the Town will take in relation to prosecuting and defending actions or suits for and against the Town, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

ARTICLE 4. APPROPRIATION OF FUNDS FOR UNPAID BILLS OF A PRIOR FISCAL YEAR

To see if the Town will vote to raise by taxation, transfer or borrow and appropriate a sum or sums to accounts to be specified at the town meeting for payment of one or more prior fiscal year's bills not paid due to an insufficiency of appropriation or for any other reason, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

ARTICLE 5. INTER/INTRA DEPARTMENTAL TRANSFERS FOR FY20

To see if the Town will vote to transfer and appropriate sums to be specified at the Annual Town Meeting within departmental accounts, from one line item of such accounts to another line item or line items of such accounts, for the fiscal year ending June 30, 2020, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

ARTICLE 6. TOWN BUDGET

To see if the Town will vote to raise, borrow or transfer and appropriate such sums of money as may be necessary to defray the expenses of the fiscal year beginning July 1, 2020, and, as provided by General Laws, Chapter 41, Section 108, to fix the salaries and compensation of all elected officers of the Town as set forth in the budget voted under this Article or as separately voted by the Town under other articles of the Warrant for this meeting, or take any action relative thereto or thereon.

SPONSOR: FINANCE COMMITTEE

ARTICLE 7. WATER DEPARTMENT BUDGET (ENTERPRISE FUND)

To see if the Town will vote to raise by taxation, borrow or transfer from available funds and appropriate to the Water Enterprise Fund, such sums of money as may be necessary, together with revenue from Water Department operations, to defray the expenses of the Water Department for the fiscal year beginning July 1, 2020, or take any action relative thereto or thereon.

SPONSOR: WATER & SEWER COMMISSION

ARTICLE 8. SEWER DEPARTMENT BUDGET (ENTERPRISE FUND)

To see if the Town will vote to raise by taxation, borrow or transfer from available funds and appropriate to the Sewer Enterprise Fund, such sums of money as may be necessary, together with revenue from Sewer Department operations, to defray the expenses of the Sewer Department for the fiscal year beginning July 1, 2020, or take any action relative thereto or thereon.

SPONSOR: WATER & SEWER COMMISSION

ARTICLE 9. CAPITAL ITEMS AND RELATED CONTRACTS

To see if the Town will vote to raise by taxation, borrow or transfer from available funds, including so called “free cash” and funds previously appropriated to other uses, and appropriate a sum or sums to purchase capital items and for service, repair, improvement, architectural, construction, renovation, improvement and/or other contracts relating to town buildings, facilities and other property, and to authorize the Board of Selectmen, Chief Procurement Officer, or other appropriate town official, board, commission or committee to enter into such contracts or leases, and to take other such action, as may be necessary to effectuate the purposes of such votes, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN/VARIOUS DEPARTMENTS

ARTICLE 10. TRANSFER OF FUNDS TO AND FROM STABILIZATION FUND ACCOUNT

To see if the Town will vote to add funds to and/or transfer and appropriate sums from the Stabilization Fund Account to an account or accounts to be determined at the Town Meeting, including but not limited to for purposes of acquiring land in the Town, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

ARTICLE 11. CEMETERY PERPETUAL CARE

To see if the Town will vote to accept the sum of **\$12,960.00** as trust funds from individual persons, the income from each such sum to be used for the perpetual care of the Charlton cemeteries, or take any action relative thereto or thereon.

SPONSOR: CEMETERY COMMISSION

ARTICLE 12. REVOLVING FUNDS

To see if the Town, upon recommendation of the Board of Selectmen, will vote, as authorized by Mass. General Laws Chapter 44, Section 53E ½, to reestablish and/or establish the following Revolving Funds, and to authorize the official, commission, board or committee specified in the first column below to expend funds from the specified account, without further appropriation, provided that the amount to be expended from such account in the fiscal year commencing this coming July 1 shall not exceed the amount set forth in the fourth column unless an additional amount or amounts are recommended by both the Board of Selectmen and the Finance Committee:

Revolving Fund	Department, Board, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund
WIRE INSPECTOR REVOLVING FUND 1610	Inspectional Services	Fees charged for the Wire Inspector's services	Wire Inspector's fee per inspection.	Unencumbered balance above \$20,000 at the end of the fiscal year reverts to general fund
GAS INSPECTOR REVOLVING FUND 1608	Inspectional Services	Fees charged for the Gas Inspector's services	Gas Inspector's fee per inspection.	Unencumbered balance above \$15,000 at the end of the fiscal year reverts to general fund
PLUMBING INSPECTOR REVOLVING FUND 1609	Inspectional Services	Fees charged for the Plumbing Inspector's services	Plumbing Inspector's fee per inspection.	Unencumbered balance above \$15,000 at the end of the fiscal year reverts to general fund
CEMETERY COMMISSION REVOLVING FUND 1611	Cemetery Department	Interment fee equal to cost of grave opening	Grave opening fee.	Unencumbered balance above \$5,000 at the end of the fiscal year reverts to general fund
RECREATION COMMISSION REVOLVING FUND 1615	Recreation Commission	Fees charged to individuals participating in a program, donations and gifts, private	Funds will be used in direct support of the listed programs for the following items:	Unencumbered balance above \$15,000 at the end of the fiscal year reverts to general fund

		sponsorship of a program and fees charged for the use of Recreation facilities	supplies for the programs, contractual services required to present a program, administrative expenses required to run the program, repair of equipment used in a program and the repair and maintenance of facilities used for a program	
FIRE DEPARTMENT HAZARDOUS WASTE REVOLVING FUND 1614	Fire Chief	Fees charged for Hazardous waste services and supplies	Payments for Hazardous Waste training and for replacement supplies	Unencumbered balance above \$15,000 at the end of the fiscal year reverts to general fund
PLANNING BOARD REVOLVING FUND 1606	Planning Board	Fees for engineering review and other consultants as well as advertising and mailing	Payments to engineers and other consultants, as well as advertising and mailing.	Unencumbered balance above \$20,000 at the end of the fiscal year reverts to general fund
RECYCLING REVOLVING FUND 1613	Recycling Committee	Fees from sales of rain barrels and/or compost units	Purchase additional rain barrels and/or compost bins.	Unencumbered balance above \$5,000 at the end of the fiscal year reverts to general fund
CONSERVATION COMMISSION-DANIELS/COLB	Conservation Commission	Fees from existing timber products and	1) Timber Improvement 2) Wildlife	Unencumbered balance above \$10,000 at the end of the fiscal year

URN RD FUND 1616		wildlife improvement incentive programs.	Habitat Improvement 3) Ecological Education & Studies 4) Passive Recreation I.E. establish trails / access/ parking 5) Site Evaluation & Planning	reverts to general fund
BUILDING DEPARTMENT - PERMITTING REVOLVING FUND 1607	Inspectional Services	Fees from Building Department Permits	To pay 3% fee charged by online company and permitting/licensing software.	Unencumbered balance above \$10,000 at the end of the fiscal year reverts to general fund
BOH REVOLVING FUND 1604	Board of Health	Fees for engineering review and other consultants as well as advertising and mailing	Payments to engineers and other consultants, as well as advertising and mailing.	Unencumbered balance above \$10,000 at the end of the fiscal year reverts to general fund

; or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

ARTICLE 13. CITIZENS PETITION

To see if the Town will vote to eliminate any Town Project, previously approved by vote of Town Meeting, that was later considered by a 2 ½ override and failed.

SPONSOR: PETITION

ARTICLE 14. CITIZENS PETITION

To see if the Town will vote to raise by taxation, borrow or transfer from available funds including free cash, the sum of \$20,000.00, to have a financial analysis of the Fire/Ambulance Department to determine total department income, short term and long term costs, efficiency, and need.

SPONSOR: PETITION

ARTICLE 15. CITIZENS PETITION

To see if the Town will vote to allow Selectman to only spend, commit, and authorize funds that have been specifically approved at Town Meeting.

SPONSOR: PETITION

ARTICLE 16. CITIZENS PETITION

To see if the Town will vote to require the financial portion of any labor contract with the Town of Charlton must also be approved by the majority of the Finance Committee.

SPONSOR: PETITION

ARTICLE 17. CITIZENS PETITION

To see if the Town will vote that any Article for the purchase or lease of multiple items cannot total more than \$100,000. (The purpose of this is to prevent “bundling” of items from fire, highway, cemetery, police, recreation, and etc. as one, in the past this has total over \$600,000.00)

SPONSOR: PETITION

And you are directed to serve this Warrant by posting attested copies thereof, one at each of the Post Offices, one in Dexter Memorial Hall and one in the Charlton Municipal Offices (George C. McKinstry, III Building) in said Town, seven days at least before the time and place of holding meeting.

Hereof, fail not, and make due returns of the Warrant with your doings thereon to the Town Clerk at the time and place of holding meeting.

Given under our hands this ____ day of May in the Year of Our Lord Two Thousand and Twenty (2020).

Board of Selectmen:

David M. Singer, Chairperson

Karen A. Spiewak, Vice-Chairperson

William Borowski, Clerk

Deborah B. Noble, Member

John P. McGrath, Member

A true copy:

Attest:

Posted as directed:

Constable/Police Officer of Charlton, Massachusetts

