About the cover......................New Charlton Highway Facility, 100 Flint Road, Charlton MA

On April 10, 2007, the Board of Selectmen formed a Highway Barn Building Committee to look into building a new Highway Facility. The members serving on this committee over the five years to have this come to fruition when the doors opened on February 18, 2012 were:

GERRY FOSKETT, CHAIRMAN (HIGHWAY SUPERINTENDENT)
ROBIN L. CRAVER (TOWN ADMINISTRATOR)
JOSEPH HAEBLER (CITIZEN)
RONALD CHONIERE (HIGHWAY DEPARTMENT EMPLOYEE)
FREDERICK C. SWENSEN (SELECTMAN)
JOHN BACON (SELECTMAN)
SCOTT D. BROWN (SELECTMAN)
ANTHONY F. POLETTA, JR (CITIZEN)
ARMAND CARPENTIER (CITIZEN)

This committee worked tirelessly to make this a reality for the Highway workers who at the time, were working in an awful deplorable condition of a building. Town Meeting approved the building of a new Highway Facility at the Special Town Meeting on October 27, 2009. A total budget of $3,076,624.80 was approved and used.

PROJECT MANAGER:
ROBIN L. CRAVER, TOWN ADMINISTRATOR

ARCHITECTS:
WESTON & SAMPSON ENGINEERS, INC.
JEFFREY ALBERTI
RICHARD MCALLISTER

CLERK OF THE WORKS:
MICHAEL GARCEAU

CONTRACTOR:
SEAVER CONSTRUCTION COMPANY
SCOTT MACRAE

BOARD OF SELECTMEN MEMBERS INVOLVED IN THE PROCESS – PAST AND PRESENT:
PETER J. BORIA, CHAIRMAN
FREDERICK C. SWENSEN, VICE-CHAIRMAN
BRENT SELLEW, CLERK
DAVID M. SINGER
KATHLEEN W. WALKER
SCOTT D. BROWN
JOHN BACON

A special thank you to all for your support and help to make this “New” Highway Facility a reality. The Old Highway Barn that was located at 57 N. Main Street has since been, taken down.
CHARLTON TOWN HALL
37 MAIN STREET
CHARLTON, MA 01507

TOWN HALL OFFICE HOURS
MONDAY, WEDNESDAY & THURSDAY – 7:30AM – 5:30PM
TUESDAY – 7:30AM – 7:00PM
FRIDAY – 7:30AM – 12:00NOON
(SOME OFFICE HOURS DIFFER – PLEASE CALL INDIVIDUAL OFFICE FOR MORE INFORMATION)

DEPARTMENT PHONE NUMBERS:

- Board of Assessors: 508-248-2233
- Board of Health: 508-248-2210
- Board of Selectmen: 508-248-2206
- Building Inspectonal Services: 508-248-2241
- Cemetery Commission: 508-248-2208
- Chip In: 508-248-3292
- Conservation Commission: 508-248-2247
- Council on Aging: 508-248-2231
- Fire Department: 508-248-2299 (9-1-1 for emergencies)
- Highway Department: 508-248-2212
- Library: 508-248-0452
- Planning Board / EDC: 508-248-2237
- Police Department: 508-248-2250 (9-1-1 for emergencies)
- Sewer / Water Commission: 508-248-4933
- Town Accountant: 508-248-2204
- Town Clerk: 508-248-2249
- Town Collector: 508-248-2239
- Town Treasurer: 508-248-2242
- Veterans Agent: 508-248-2244
- Zoning Board of Appeals: 508-248-2200 (ext. 2414)

For more information on your town’s government, turn to Channel 12 or visit www.townofcharlton.net
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- Board of Registrars
- By-Law Review Committee
- Cable Access Committee
- Cemetery Commission
- Conservation Commission
- Council on Aging
- Cultural Council
- Department of Inspectional Services
  - Building Commissioner/Zoning Enforcement Officer
  - Gas Inspector
  - Plumbing Inspector
  - Wiring Inspector
- Earth Day
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- Fence Viewer
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DEDICATIONS
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ELECTED
AND
APPOINTED
OFFICIALS
TOWN OF CHARLTON
TOWN OFFICERS - ELECTED
2012

BOARD OF ASSESSORS
Patricia Gill
Steve Coleman
Keith Johnson

BOARD OF HEALTH
Matthew P. Gagner
Willard Stevens
Nelson Burlingame

BOARD OF SELECTMEN
Peter J. Boria, Chairman
Frederick C. Swensen
Brent W. Sellew
Kathleen W. Walker
David M. Singer

CEMETERY COMMISSIONERS
Donna L. Neylon
Jason Sciarappa
Kristen Russell-May

CONSTABLES
John McGrath
Richard Fiske

DUDLEY/CHARLTON REGIONAL DISTRICT SCHOOL COMMITTEE
Michael McConville
Raymond Chalk
Elaine M. Rabbitt
Geraldine Nowicki

HOUSING AUTHORITY
Jean Vincent, Director
Geralyn Babineau
Joseph Stevens
Carol Smeltzer
Cathleen Kuehl
George R. Cozzens

Term Expires 2014
Term Expires 2015
Term Expires 2013

Term Expires 2014
Term Expires 2015
Term Expires 2013

Term Expires 2013
Term Expires 2015
Term Expires 2014
Term Expires 2014
Term Expires 2015

Term Expires 2015
Term Expires 2014
Term Expires 2013
Term Expires 2013

Term Expires 2013
Term Expires 2015
Term Expires 2016
Term Expires 2017
State Appointed
MODERATOR

Peter S. Cooper, Jr. Term Expires 2014

PLANNING BOARD

Keith Cloutier Term Expires 2013
Patricia Tanona Term Expires 2014
John P. McGrath, Chairman Term Expires 2016
Jean Vincent Term Expires 2015
Patricia Gill Term Expires 2015
Peter Starkus, Alternate Term Expires 2013

RECREATION COMMISSION

John Perkins, Chairman Term Expires 2013
Warren E. Snow, Jr. Term Expires 2014
Linda L. Bellows Term Expires 2015

SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT

Olaf Garcia Term Expires 2014
Clarence A. Bachand Term Expires 2015

TOWN CLERK

Darlene Tully Term Expires 2014

TREE WARDEN

Todd Burlingame Term Expires 2014

TRUSTEES OF THE FREE PUBLIC LIBRARY

Richard Whiehead Term Expires 2014
Karen Spiewak Term Expires 2014
Stefan Sage Term Expires 2015
Cheryl Meskus Term Expires 2015
Dayna E. Denardis-Dumas Term Expires 2013
Pamela L. Walsh Term Expires 2013
David Wolkowicz Term Expires 2013

WATER AND SEWER COMMISSIONERS

Joseph Haebler Term Expires 2014
Robert Lemansky Term Expires 2014
Joseph Spiewak Term Expires 2015
Paul Gagner Term Expires 2013
John Elliott Term Expires 2013
APPOINTED OFFICIALS 2012

ACTIVITIES COUNCIL

Sandra Bacon
Barbara J. Benoit
Barbara A. Marderosian
Kristen Petrik
Pauline Hague
Judith Butler
Carol Burlingame
Gerri Granville - Alternate
Donald Konopacki

Term Expires 2015
Term Expires 2014
Term Expires 2013
Term Expires 2013
Term Expires 2013
Term Expires 2014
Term Expires 2013
Term Expires 2013

AMERICANS WITH DISABILITIES ACT COMMISSION

Curtis Meskus

Term Expires 2013

ANIMAL CONTROL OFFICERS

Ann Sellew, Animal Control Officer
Brent Sellew, Assistant Animal Control Officer
Lisa Westwell, Assistant Animal Control Officer

Term Expires 2013
Term Expires 2013
Term Expires 2013

BUILDING COMMISSIONER/ZONING ENFORCEMENT OFFICER

Curtis Meskus

Term Expires 2013

BOSTON POST CANE COMMITTEE

Elaine Kingston
James Pervier
Mary Devlin
Quentin Kuehl
Debra Ciesluk

Term Expires 2013
Term Expires 2013
Term Expires 2013
Term Expires 2013
Term Expires 2013

BYLAW COMMITTEE

Fred Pappalardo
Bradford Howard
Robert L. Burnham

Term Expires 2013
Term Expires 2013
Term Expires 2013

CABLE ACCESS COMMITTEE

Eric Borgeson
Ronald Wilmot
Bill Fontaine
Carl Ekman, Alternate

Term Expires 2013
Term Expires 2013
Term Expires 2013
Term Expires 2013

CENTRAL MASS REGIONAL PLANNING COMMISSION

Patty Tanona
Alycia Dzik
Jean Vincent, alternate

Appointed by Planning Board
Term Expires 2013
Term Expires 2013
CONSERVATION COMMISSION

Arthur Bellerive, Sr. Term Expires 2014
Leonard Cardinal Term Expires 2014
Norman Dugas Term Expires 2014
Edward Nowak Term Expires 2013
Thomas O'Malley Term Expires 2015
Dr. Karen Robinson Term Expires 2015
Mitchell Dunn Term Expires 2014

COUNCIL ON AGING

Elaine Kingston, Director Term Expires 2014
Paul Kolesnikovas Term Expires 2014
Patricia Lawrie Term Expires 2015
Gail Stokes Term Expires 2015
Madeleine Manfield Term Expires 2013
Robert J. Blozie Term Expires 2013
George W. Butz Term Expires 2013
Irene Langevin Term Expires 2014
Debra Ciesluk, Outreach Coordinator

CULTURAL COUNCIL

Pierre Theriault Term Expires 2013
Joshua Evans Term Expires 2013
Don Gorczynski Term Expires 2013
Mary Jo Thomas Term Expires 2013
Sylvia Stepień Term Expires 2013
Ms. Heath Drury Boote Term Expires 2013

DAM MONITOR

Arthur Bellerive Term Expires 2013
Jonathan Brooks Term Expires 2013
Glen Echo Term Expires 2013
South Charlton Reservoir Term Expires 2013

ECONOMIC DEVELOPMENT COMMISSION

Rich Cayer Term Expires 2014
Keith Cloutier (appointed by Planning Board) Term Expires 2013
Anthony Detarando Term Expires 2014
Alycia Dzik Term Expires 2014
Mike Lally Term Expires 2014
Bill Fontaine Term Expires 2014
Mike Jacobs Term Expires 2014
Sheri Bibinski (alternate) Term Expires 2013

EMERGENCY MANAGEMENT

Lt. Carl Ekman, Director Term Expires 2013
Terri Gough, Deputy Emergency Management Director Term Expires 2013

EMERGENCY MEDICAL SERVICE COORDINATOR

Terri Gough Term Expires 2013
### FENCE VIEWER

- Curtis Meskus  
  Term Expires 2013

### FINANCE COMMITTEE

**Appointed by Town Moderator**

<table>
<thead>
<tr>
<th>Name</th>
<th>Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frank J. Morrill</td>
<td>2013</td>
</tr>
<tr>
<td>Dana Murphy</td>
<td>2015</td>
</tr>
<tr>
<td>Joseph Szafarowicz</td>
<td>2014</td>
</tr>
<tr>
<td>Jay Deterando</td>
<td>2014</td>
</tr>
<tr>
<td>Robert J. Hartwig</td>
<td>2013</td>
</tr>
<tr>
<td>Douglas Stepien</td>
<td>2015</td>
</tr>
<tr>
<td>Dennis Tully</td>
<td>2015</td>
</tr>
<tr>
<td>Katie Jordan (alternate)</td>
<td>2014</td>
</tr>
</tbody>
</table>

### FIRE CHIEF / FOREST WARDEN

- Charles E. Cloutier, Jr.  
  Term Expires 2013

### GAS INSPECTOR / PLUMBING INSPECTOR

- Peter D. Starkus  
  Term Expires 2013

### HAZARDOUS WASTE COORDINATOR

- Edward Gauthier  
  Term Expires 2013

### HISTORICAL COMMISSION & HISTORIC DISTRICT COMMISSION

<table>
<thead>
<tr>
<th>Name</th>
<th>Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>William O. Hultgren</td>
<td>2015</td>
</tr>
<tr>
<td>Armand Bessette</td>
<td>2015</td>
</tr>
<tr>
<td>Curtis Abbott</td>
<td>2013</td>
</tr>
<tr>
<td>Michael Caron</td>
<td>2014</td>
</tr>
<tr>
<td>Christina McKenzie</td>
<td>2016</td>
</tr>
</tbody>
</table>

### INSURANCE ADVISORY BOARD

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>James A. Pervier</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Deborah Ceccarini</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Kim Cooke</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Harold Piehl</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Janet Crockett</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Graham Maxfield</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Michael Mahan</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Steven Wandland</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Mary Stone</td>
<td>Ad-Hoc</td>
</tr>
<tr>
<td>Keith Arsenault</td>
<td>Ad-Hoc</td>
</tr>
</tbody>
</table>

### LAKES & PONDS TASK FORCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonathan Brooks</td>
<td>2013</td>
</tr>
<tr>
<td>Stanley Lewandowski</td>
<td>2013</td>
</tr>
<tr>
<td>Serafino Defranco</td>
<td>2013</td>
</tr>
<tr>
<td>Frank Zappulla</td>
<td>2013</td>
</tr>
<tr>
<td>Tim Moran</td>
<td>2013</td>
</tr>
</tbody>
</table>
John Santos  Term Expires 2013
Lori Fontaine  Term Expires 2013
Andrew McMahan  Term Expires 2013
Ziggy Waraszkiewcz  Term Expires 2013
Jackie Nowak  Term Expires 2013
Lisa Westwell  Term Expires 2013
Dick Ginga  Term Expires 2013
Etta Ginga  Term Expires 2013

LIBRARY CHARITABLE TRUST FUND TRUSTEE

Sue Melinski  Term Expires 2014

LOCAL EMERGENCY PLANNING COMMISSION

Carl Ekman  N/A
Terri Gough  N/A
Ralph Harris, Sr.  N/A
Charles Cloutier  N/A
Robin L. Craver  N/A
James A. Pervier  N/A
Curtis Meskus  N/A
Edward Gauthier  N/A
Joan Walker  N/A
Gerry Foskett  N/A
Lani Criasia  N/A
James Burlingame  N/A
Elaine Matenas  N/A
Keith Arsenault  N/A
Peter Boria  N/A
Jamie Kordack  N/A
Jody St. George  N/A
Todd Zern  N/A

MEMORIAL DAY COMMITTEE

Clarence A. Bachand  Term Expires 2013
Joseph Pranaitis  Term Expires 2013
Peter Parker  Term Expires 2013

MUNICIPAL BUILDING AD HOC COMMITTEE

Peter J. Boria  N/A
Peter Cooper, Sr.  N/A
Robin L. Craver  N/A
Ralph Fiske  N/A
Curtis Meskus  N/A
Jeffrey N. Richardson  N/A
Kathleen W. Walker  N/A

NOISE BYLAW COMMITTEE

James A. Pervier  N/A
Curtis Meskus  N/A
Rick Swensen  N/A
Ralph Doe  N/A
Steven Denman  N/A
Curtis Abbott  
Karen Remian  
Carl Remian (alternate)  
N/A

OLD HOME DAY COMMITTEE

Brent Sellew  
Kathy Meskus  
Cathy Kuehl  
Bonnie Seifert  
Kathleen Walker  
Mike Lally  
Claire Johnson  
Roger Meskus  
James Pervier  
Ronald Wilmot  
Donald Fortin  
Rob Thomas  
Matt Daly  
Term Expires 2013

PERSONNEL BOARD

Rachel A. Hartwig  
Jennifer G. Cederberg  
Nancy Sage  
Term Expires 2014

PLANNING BOARD

Peter Starkus – Alternate appointed by Board of Selectmen  
Expires 6/30/13

PLUMBING INSPECTOR

Peter D. Starkus  
Term Expires 2013

POLICE CHIEF

James A. Pervier  
Term Expires 2013

PRINDEL LAKE DAM COMMITTEE

Peter Boria  
Rick Swensen  
Mitch Dunn  
Serafino DeFranco  
Paul Naso  
Arthur Breault  
Brett Locicero  
N/A

REGISTRAR OF VOTERS

Sandy Woods - Democratic  
Steve Prunier - Republican  
Expires 4/1/2014

SCM ELDERBUS

Debra Ciesluk  
Term Expires 2013
SEALER OF WEIGHTS AND MEASURES
Ronald W. Valinski, Jr. Term Expires 2013

STUDENT SELECTPESON
Michaela Carofaniello School Year 2012/2013

TECHNOLOGY COMMITTEE
Deborah Ceccarini Term Expires 2013
Carl Ekman Term Expires 2013
Curtis Meskus Term Expires 2013
Steve Paul Term Expires 2013
James Pervier Term Expires 2013
Clifford Cloutier Term Expires 2013

TOWN ACCOUNTANT
Joan Walker Term Expires 2013

TOWN ADMINISTRATOR
Robin L. Craver

TOWN COLLECTOR
Lucia A. Blanchette Appointed by Town Administrator

TOWN COUNSEL
Cosgrove & Blatt Term Expires 2013

TOWN TREASURER
Keith R. Arsenault Appointed by Town Administrator

VETERANS GRAVE MARKER
Clarence Bachand Term Expires 2013

VETERANS SERVICES DIRECTOR
Jeanette Casey Term Expires 2013

WILDLIFE AD-HOC COMMITTEE
Jamie Kordack N/A
Karen Ogden N/A
Sarah Rulnick N/A

WIRING INSPECTOR
Joseph J. Ostrowski Term Expires 2013
Thomas Keller Term Expires 2013
ZONING BOARD OF APPEALS

William Johnson
Frank Lombardi
Candace Sutherland
Barry Fisher
Leonard Cardinal, Jr.
John T. Peculis (alternate)
Erika Lesage (alternate)

Term Expires 2016
Term Expires 2013
Term Expires 2014
Term Expires 2015
Term Expires 2016
Term Expires 2015
Term Expires 2014
The Board of Selectmen is proud to submit its Annual Report for the year of 2012.

Over the past year, we have been hard at work continuing the effort to provide more than the essential services to you, the resident, with the ever increasing cost to do so. We have remained dedicated to try to improve the level of services we provide from year to year. We would like to thank the department heads and employees for sharing this goal and for continuing to do more with less.

Over the past year we have been able to:
- See the completion of the new Highway Garage on Flint Road;
- Create Special Legislation that allowed Town Meeting to approve the purchase of the Prindle Pond Dam and start the process of repair so that the Pond is not lost;
- Work with the Water/Sewer Commission to expand water service to those who need it in Town;
- Work with the Conservation Commission to finalize the lease for Fay Mountain Farm; and
- Create a shared Building Inspector position with the Town of Sturbridge.

The Board of Selectmen holds meetings every other Tuesday evening at 6:30pm in the Selectmen’s meeting room at the Town Hall to discuss day to day matters and important issues that affect the Town of Charlton. We would encourage more participation from citizens at our meetings.

It has been an honor for us to serve the citizens of the Town of Charlton for the 2012 calendar year.

We would like to thank the employees of Charlton and all of the residents for your hard work and dedication to the town, which makes it a great place to live.

Charlton Board of Selectmen:

Peter J. Bosia, Chairman
Frederick C. Swensen, Vice-Chairman
Brent Sellew, Clerk
Kathleen W. Walker, Member
David M. Singer, Member
ACTIVITIES COUNCIL ANNUAL REPORT FOR 2012

To the Honorable Board of Selectman and the citizens of the Town of Charlton:

At this time we would like to thank all members of the board for granting us a five year extension on the use of the property at 4 Dresser Hill Road. We will continue with our mission to offer a place for young and old alike to gather in a learning and creative environment.

A special thank you to the Millennium Power Partners for their most generous donation of $15,000.00 which is enabling us to pursue the installation of handicapped accessible bathrooms with all the necessary electrical and carpentry items included. The work for this project will be provided by Bay Path Regional Vocational Technical High School.

The Sheriff’s Department of Worcester County and their Community Service Program also deserve many thanks for the facelift they gave to the exterior of the farm house and the barn. The house now sports a new coat of “Vanilla” paint and the barn is all decked out in the familiar “Barn Red”. Topped off with the “Deep Navy Blue” trim, the property looks fresh and inviting.

Our Center has on-going classes for children and adults in all areas of the fine arts which include drawing and sketching, composition, oils and acrylics, water color, decorative painting, and charcoal and pastels. Lessons are now available in piano, voice and guitar for both beginners and advanced students. Our facilities continue to be used by several Town Organizations for their monthly meetings. We have hosted several birthday parties, family get-togethers, a weekly Quilling Club, Yoga classes and numerous craft classes and workshops. We are planning on expanding our class offerings to include pottery and ceramics in the near future.

Our artisans and crafters Co-operative, known as Bittersweet Country Crafts, is open weekly Tuesday through Saturday, allowing many local artists to display and sell their wares. Their monthly meetings allow the crafters a place to share ideas and concerns, discuss new techniques and enjoy the friendship of fellow artists.

We participated in Charlton’s “Old Home Day” celebration with two booths on the common and with various activities at the Center itself. We held several flea markets and yard sales, two very successful Craft Fairs, and four Musical Concerts in our Historic Barn. Shiloh, a local Gospel Group, brought their “special sound” to the stage, for an evening of wonderful music. Clem Kaloyanides and Alex Suzano, outstanding musicians and vocalists, entertained with show tunes, jazz, classical and gospel music too! We were one of the stops for Erin Thomas, on her national tour to promote her debut album. A songwriter and performer, Erin’s first album includes a duet with Vince Gill. Also from Nashville, John Mock brought not only his music but his photography as well, as he combined a slide show with the music the photos inspired. His fingers turned to “fluid” as he played his guitar and he stunned the audience with his performance including the concertina and tin whistle. An unusual but delightful concert!
Several Concerts have been booked for late spring and look for other “musical surprises” being planned for the coming year. Monthly “Open Mike Nights” were held for the musician amongst us, and these too, will continue during 2013.

The farm house was used to host Monthly Art and Photography Shows and that will resume as soon as the bathroom renovations are complete.

The Pasture Prime Players put on two performances during 2012. The first being a fun filled rendition of “You’re a Good Man Charlie Brown” which was held in the Spring followed in November by a group of five “one-act” plays called “Confusions” which played to rave reviews. The Players are planning on producing two more shows for 2013.

Mr. Tom Bugby, aka “Bugs the Clown,” was on hand to entertain the children at our “Trunk or Treat” night held in October. The children enjoyed several arts and craft activities, tried their hands at pumpkin decorating, and participated in a costume parade where prizes were awarded to both individual and family participants. The success of the evening has us planning to make this an annual event at the Charlton Arts & Activities Center.

We wish to give our heartfelt thanks to the many volunteers and donors who have contributed to the Center, for their time, their help and for making our third year a most successful one.

We look forward to continuing our service to our community.

Respectfully submitted,

Sandra Bacon, Director
Barbara Marderosian, Chairperson
Barbara Benoit, Secretary
Kristen Petrik, Treasurer
Carol Burlingame, Committee Member
Judith Butler, Committee Member
Pauline Hague, Committee Member
Donald Konapacki, Committee Member
Geraldine Granville, Alternate Member
2012 Annual Report
For the ADA Coordinator

The appointed Americans with Disabilities Act (ADA) Coordinator for the Town is responsible to ensure programs, facilities and services are in compliance with the requirements of the ADA promulgated by the Federal Government in 1990 by Public Law 101-336.

As properties change uses and/or perform modifications I continue to assist them in coming into compliance with the proper accessibly accommodations, such as install door handles in place of door knobs, identifying ramps and routes installations for wheelchair access.

I also continue to assist the Town in meeting the requirements of the Americans with Disabilities Act for all public facilities. A portion of my time has been spending working with the Water & Sewer commission and their engineers in sidewalk approach reconfiguration in conjunction with the North Main Street water line extension.

In addition I worked with the Highway Department and contractors to construct a new sidewalk across the Town Common to bring that walk in to compliance.

The plan for accessibility improvements to the Town Hall modifications are about eighty percent (80) complete. The Town is in the process of applying for a Community Development Block Grant in partnership with the Town of Leicester which will cover a portion of the proposed improvements.

The ADA coordinator is responsible for, but not limited to: ensuring that programs are in compliance with the Massachusetts ADA requirements; answering ADA related questions; ensuring that persons with disabilities receive reasonable accommodations; investigating ADA related complaints and grievances; ensuring that program policies and practices are non-discriminatory; providing orientation for new staff and ADA related training at least annually for all staff; developing a system that ensures all confidential information is secured in locked files; and verifying and documenting that programs are accessible and usable.
2012 - CHARLTON ANIMAL CONTROL

To the Honorable Board of Selectmen:

This is the Charlton Animal Control Officer’s 2012 annual report. The purpose and function of our position is to enforce all Town by-laws and MGL, Chapter 140, sections 136A-175 laws relating to animal control, now including Chapter 193.


Some of the major changes are the holding period for stray dogs from 10 days to 7 days. A tethering law, with restrictions on how to tether out and the length of time a dog can be tethered out. The penalty fee for failure to license a dog was changed to $ 50.00 per dog. There are many more new laws and can be viewed on a link found on our website listed below. We are currently working on updating our Town by laws to correspond with the MGL. In October we attended a seminar on these new laws and how to enforce them properly.

In 2012, we have received a lot of wild animal calls. Some of these calls were about bear, moose, bobcats, fisher cats and a lot of coyote calls. We are in the country and must co-exist with these kinds of wildlife. Please keep this in mind regarding our pets, both cats and dogs.

We would also like to thank the many people who donated various items this year; blankets, towels, pet carriers, dog/cat supplies and pet food. Also, a BIG thank you to People for Animals League, Second Chance Animal Shelter, Broken Tail Rescue and other various rescue groups whom have helped us with our animal placements, all at no expense to the town. Thank you to our local veterinarians: VCA Wickaboag Animal Hospital, Bay State Mobile Vet Services, Post Road Vets, Mark Ledoux, DVM, and Fred Pappalardo, DVM. They have helped us with lower costs to treat the injured or sick stray animals that we have picked up.

Thank you to Second Chance Animal Shelter for a low cost spay/neuter program they have offered to Charlton residents, it is a wonderful opportunity for very inexpensive altering of your dog or cat, please contact us for the details or see our website. We are going to continue our efforts to help educate the public and to offer more low cost programs to help Charlton pet owners.

In addition to our regular calls for loose and barking dogs, and lost and found pets, we received many calls for animal placement: spay/neuter assistance, and general questions regarding domestic and wild animals in the community. We provide information and/or referrals to each caller as needed. As always we are happy to help with questions and giving information to anyone who needs it.

Please visit our website where we list both lost/ found pets, laws, wild life information, and lots of other animal information for Charlton residents.

www.townofCharlton.net/animalcontrol.htm.
TOTAL ANIMAL CONTROL CALLS RECEIVED IN 2012 --- 1,276

**DOGS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Total Calls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total dog calls</td>
<td>828</td>
</tr>
<tr>
<td>Barking</td>
<td>72</td>
</tr>
<tr>
<td>Running at Large</td>
<td>125</td>
</tr>
<tr>
<td>Reported Missing</td>
<td>76</td>
</tr>
<tr>
<td>Picked up &amp; held (owned)</td>
<td>52</td>
</tr>
<tr>
<td>Possible Abuse</td>
<td>23</td>
</tr>
<tr>
<td>Hit by car Dogs</td>
<td>14</td>
</tr>
<tr>
<td>Unclaimed</td>
<td>9</td>
</tr>
<tr>
<td>Euthanized</td>
<td>1</td>
</tr>
<tr>
<td>Found deceased</td>
<td>2</td>
</tr>
<tr>
<td>Gave to shelters</td>
<td>6</td>
</tr>
<tr>
<td>Miscellaneous Calls</td>
<td>457</td>
</tr>
<tr>
<td>Prosecuted Abuse</td>
<td>1</td>
</tr>
</tbody>
</table>

There were approximately 409 citations written, most were failure to license dogs. Approximately 92 went on to Dudley District Court for payment. Approximately 700 warning letters were given this year. (mostly failure to license)

**CATS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Total Calls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total cat calls</td>
<td>151</td>
</tr>
<tr>
<td>Cats picked up</td>
<td>48</td>
</tr>
<tr>
<td>Gave to Shelters</td>
<td>35</td>
</tr>
<tr>
<td>Adopted by finder</td>
<td>2</td>
</tr>
<tr>
<td>Reported missing</td>
<td>16</td>
</tr>
<tr>
<td>Returned home</td>
<td>3</td>
</tr>
<tr>
<td>Reported found</td>
<td>47</td>
</tr>
<tr>
<td>Feral cat calls</td>
<td>6</td>
</tr>
<tr>
<td>Hit By Cars</td>
<td>8</td>
</tr>
<tr>
<td>(deceased)</td>
<td></td>
</tr>
<tr>
<td>Euthanized</td>
<td>1</td>
</tr>
<tr>
<td>(sick/injured)</td>
<td></td>
</tr>
<tr>
<td>Misc. cat calls</td>
<td>34</td>
</tr>
</tbody>
</table>

**OTHER ANIMAL CALLS:**

- Wildlife animals: 122
- Farm animals: 73
- Dead animals picked up: 62
- Approx. 100 e-mails – questions on animals etc.
- Picked up 2 stray rabbits – never claimed, placed with rescues.

Respectfully submitted by,

Animal Control Officer Ann Sellew
Assistant ACO’s Brent Sellew and Lisa Westwell
BOARD OF ASSESSORS

The mission of Assessment Administration is to value real and personal property efficiently, fairly and accurately, in accordance with the laws of the Commonwealth of Massachusetts; to administer motor vehicle, boat and farm excise, exemptions, and abatement programs; and to address concerns of members of the public quickly and courteously.

The Assessors' Office is responsible for the administration of all laws and regulations regarding property tax assessment and various Acts of the Legislature. The Assessors establish the assessed value of property each fiscal year. The Board of Assessors appraised and committed 6,539 real estate and personal property tax bills to the Collector for collection for Fiscal Year 2013. These bills raised a total of $17,101,028.58 in property and personal property taxes. The total assessed value of all taxable real estate and personal property for Fiscal Year 2013 was $1,390,327,527 which resulted in a tax rate of $12.00 per thousand dollars of assessed value. The Board also committed 15,840 automobile excise tax bills and 283 boat excise for collection an income of $1,620,997.73.

The Assessor’s Office is the primary generator of Charlton’s revenue with approximately 65% of the town’s budget funded by property and excise taxes. The office functions as part of the town government system but must comply with Massachusetts General Laws and is regulated by the Massachusetts Department of Revenue (DOR).

Total assessed values for each major class of properties of the FY2012 Tax Levy shown below:

<table>
<thead>
<tr>
<th>CLASS</th>
<th>PARCEL COUNT</th>
<th>VALUATION</th>
<th>PERCENT OF LEVY</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESIDENTIAL</td>
<td>5627</td>
<td>$ 1,198,429,814</td>
<td>86.1977%</td>
</tr>
<tr>
<td>COMMERCIAL</td>
<td>353</td>
<td>$ 82,749,638</td>
<td>5.9518%</td>
</tr>
<tr>
<td>INDUSTRIAL</td>
<td>55</td>
<td>$ 54,664,905</td>
<td>3.9318%</td>
</tr>
<tr>
<td>PERSONAL PROPERTY</td>
<td>504</td>
<td>$ 54,483,170</td>
<td>3.9187%</td>
</tr>
</tbody>
</table>

The Board of Assessors and their staff continued to receive their credits for educational courses and certifications in 2012. These classes and workshops are necessary and enable us to better assist the taxpayers and also to stay updated on any legislative changes in the Massachusetts General Laws that govern local taxation.

The Board would also like to thank all taxpayers for their cooperation and the assessing office staff for their continued support and for a job well done in 2012. We look forward to serving you in 2013!

Sincerely,

BOARD OF ASSESSORS:
Stephen M. Coleman, Jr., Chairperson
Keith A. Johnson
Patricia Gill

STAFF:
Director of Assessing: Deborah Ceccarini
Administrative Assistant: Janet Crockett
Department Assistant: Amelia Morin
To the Honorable Board of Selectmen:

The Board of Health is pleased to submit our Annual Report for the year 2012

2012 PERMITS ISSUED

Beaches 2
Annual Food Permits 64
Disposal Works Installers Permits 25
Misc. Food Permits 65
Perc Applications 25
Perc Repair Applications 17
Piggeries 1
Portable Toilets 4
Recreational Day Campgrounds 2
Recreational Overnight Campgrounds 3
Septic Haulers 6
Swimming Pools 5
Tobacco 13
Trailer Parks 2
Trash Haulers 8
Well permits 34

TOTAL PERMITS ISSUED 276

The Board of Health through its consulting engineers has worked with J. Bates & Sons and D.E.P. to conclude the capping of the Flint Road Landfill.

Decommission of domestic wells has been performed where connection to town water is available.

The Board of Health has worked closely with other Town Departments and other Local, State & Federal agencies to ensure the health & safety of the residents of Charlton.

The Board of Health would like to thank Lani Criasia, Administrative Assistant and Ellie Beaudry for their outstanding work in our department.

Respectfully submitted,

BOARD OF HEALTH
Nelson Burlingame, Chairman
Matthew Gagner, Vice-Chairman
Willard Stevens, Member
BOARD OF HEALTH
INSPECTOR OF ANIMALS REPORT - 2012

To the Honorable Board of Selectmen:

The following is the Animal Inspection report for the year 2012. The purpose of the position is to take a census of all farm animals that reside in town and also to inspect the condition of the animals and their living conditions. In addition to the barns inspections, I do quarantines on animals that bite and/or have been bitten by possibly rabid animals. In some cases a specimen must be prepared and sent for rabies testing. According to M.G.L. Chapter 129, section 19, 20, 23, and 29. All information can be viewed at the following website: www.townofcharlton.net/animalinspector.htm

There were 125 barn inspections done with the following census:

<table>
<thead>
<tr>
<th>Animals</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horses</td>
<td>257</td>
</tr>
<tr>
<td>Ponies</td>
<td>23</td>
</tr>
<tr>
<td>Baby equines</td>
<td>2</td>
</tr>
<tr>
<td>Mules</td>
<td>0</td>
</tr>
<tr>
<td>Donkeys</td>
<td>4</td>
</tr>
<tr>
<td>Llamas</td>
<td>20</td>
</tr>
<tr>
<td>Baby Alpacas</td>
<td>0</td>
</tr>
<tr>
<td>Alpacas</td>
<td>7</td>
</tr>
<tr>
<td>Dairy Cows</td>
<td>11</td>
</tr>
<tr>
<td>Beef Cows</td>
<td>41</td>
</tr>
<tr>
<td>Baby Calves</td>
<td>18</td>
</tr>
<tr>
<td>Steer</td>
<td>3</td>
</tr>
<tr>
<td>Goats</td>
<td>58</td>
</tr>
<tr>
<td>Baby goats</td>
<td>5</td>
</tr>
<tr>
<td>Sheep</td>
<td>128</td>
</tr>
<tr>
<td>Lambs</td>
<td>133</td>
</tr>
<tr>
<td>Pigs</td>
<td>30</td>
</tr>
<tr>
<td>Baby pigs</td>
<td>46</td>
</tr>
<tr>
<td>Chickens</td>
<td>1,008</td>
</tr>
<tr>
<td>Game birds</td>
<td>70</td>
</tr>
<tr>
<td>Turkeys</td>
<td>21</td>
</tr>
<tr>
<td>Guinea Hens</td>
<td>82</td>
</tr>
<tr>
<td>Water fowl</td>
<td>117</td>
</tr>
<tr>
<td>Rabbits</td>
<td>69</td>
</tr>
</tbody>
</table>

There were two unfit conditions reported to the Dept. of Agriculture this year.

The following are the number of quarantines done:

<table>
<thead>
<tr>
<th>Quarantine Type</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Six Month Quarantines (wound of unknown origin)</td>
<td>2</td>
</tr>
<tr>
<td>Forty Five Day Quarantines (wound of unknown origin)</td>
<td>2</td>
</tr>
<tr>
<td>Ten Day Quarantines (Bites)</td>
<td>14</td>
</tr>
</tbody>
</table>

Animal bites to a human or domestic pet are sent for testing, if unable to be quarantined. There were seven specimens sent to the state lab for rabies testing:

4 cats - 1 raccoon - 2 bats
(all specimens were negative for rabies)

We also held a rabies clinic for Charlton residents with low cost vaccines.

Respectfully submitted by Ann Sellew
Town of Charlton Animal Inspector
Dept. of the Board of Health
The Board of Registrars

To the Honorable Board of Selectmen:

As of 1/1/2012, the Town of Charlton added another precinct to make it a total of four precincts in the Town.

As of 12/12, the Town of Charlton has 9,523 registered voters. We have four Voter Precincts in our town.

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Voters</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>2,391</td>
</tr>
<tr>
<td>II</td>
<td>2,417</td>
</tr>
<tr>
<td>III</td>
<td>2,453</td>
</tr>
<tr>
<td>IV</td>
<td>2,262</td>
</tr>
</tbody>
</table>

The census total as of 12/12 is 13,006. The count of residents by precinct is as follows:

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>3,158</td>
</tr>
<tr>
<td>II</td>
<td>3,362</td>
</tr>
<tr>
<td>III</td>
<td>3,308</td>
</tr>
<tr>
<td>IV</td>
<td>3,178</td>
</tr>
</tbody>
</table>

Voter registration may be done by mail, at any Registry of Motor Vehicles Office or in the Town Clerks Office.

Elections are held at the Heritage School located on Oxford Road. Town meetings are held at the Charlton Middle School located on Oxford Road.

Respectfully Submitted,

Darlene L. Tully
Sandra Woods
Stephen Prunier
Donna Bigelow
Board of Registrars
By-Law Review Committee Report

The By-Law Review Committee has been established to conduct a continuous review, and analysis, of the Town of Charlton By-Laws, and shall recommend, and present, to the Board of Selectmen and the Town Meeting, any changes as it shall deem necessary, and desirable, by either amendment, addition, or deletion, to the existing By-laws, or in creation of new by-laws as they become necessary.

Our Goal is
(1) to review the current by-laws for pertinence, and clarity, and to suggest ways to keep them updated to the current needs of the town.
(2) act as an advisory body to assist any voter, or group of voters, wishing to introduce a proposed by-law to the Town Meeting; in framing and drafting any such proposal; and when a Board, Commission or Committee proposes a change, we will work with you to identify the questions which are bound to come up at Town meeting and help you develop easily understood answers.
(3) and to report, and recommend, to the Board of Selectmen, and the Town Meeting on any article contained in the warrant there for which would in any way affect the By-Laws of the Town.

The current By-Law review committee first assembled in August of 2012, and has had 7 subsequent meetings since then. The initial work has been of reviewing the by-laws pertaining to the articles of the administration of the town: Town meetings, elections, and appointments of the various officers, and boards.

Since our goal is to include the voting residents of the town, as well as the members of the different boards involved in our process, and to have them help us in reviewing the by-laws, we have had live televised meetings with the intent of educating the residents in the process of our evaluation, as well as to suggest areas where changes may be beneficial. We are currently drafting a questionnaire to be mailed out with a future tax bill asking for input on several questions. We will use the information from the questionnaire to evaluate the current registered voters feelings on different aspects of town government.

Fred Pappalardo V.M.D., Chair
Robert Burnham
Bradford Howard
Charlton Cable Access Committee

To the honorable selectmen and the citizens of the town of Charlton,

We are pleased to continue providing to the residents of Charlton, access to view local events, community bulletin board messages and public meetings as well as the opportunity to create, produce and broadcast original programs.

This year we have not only continued to cablecast on Charter Channel 12; but, we have provided to all residents— including those without cable— the ability to go online to view live streaming content from channel 12 as well as watch video on demand of previously broadcasted programs. To do so, go to www.townofcharlton.net and click on the link under TV Charlton that says, “Click here to watch meetings on video!”

We welcome any town members who would like to volunteer to broadcast any town event (ex: child’s school concert/play/sporting event, etc.) or are interested in creating an original program (ex: talk show, cooking show, any special interests) to contact us. We would like residents to know that they have access to a professional television studio and equipment and hope that they take advantage of it.

Some of the programs cablecasted this year are:

Sports:
Shepherd Hill Varsity Football
Shepherd Hill Boys and Girls JV/Varsity Basketball
Charlton Middle School Boys and Girls Soccer

Concerts:
Heritage School Concerts
Middle School Concerts
Shepherd Hill Concerts
Tree Lighting/Christmas Concert

Political Meetings:
Board of Selectmen
Water and Sewer
Bylaw Review Committee
Finance Committee
Annual and Special Town Meetings

On behalf of the Cable Access Committee, we would like to thank you for tuning in to Channel 12 and providing feedback to drew@tvcharlton.com.

Eric Borgeson
Bill Fontaine
Ron Wilmont
Drew Anderson
Cemetery Department 2012 Annual Report

During 2012, there were 44 interments in the Town of Charlton cemeteries, of which twenty one were cremations. Burial services took place in Westridge, Northside and Union Cemeteries. This year the Cemetery Department collected the following in receipts and turned them over to the treasurer:

Perpetual Care Trust Fund: $12250.00
Sale of Cemetery Lots: $8325.00
Receipts from grave openings & cemetery services $25944.50

In addition to longtime seasonal employee Lowell Bond, this year we hired two new seasonal employees in April, Davin Luther and Christopher Ferrantino, they worked through mid November and were a great asset to this Department.

In May, a single car motor vehicle accident caused major damage to a 50’ section of the stone wall in the northwest corner of Bay Path cemetery. The automobile then rolled over inside of the stone wall damaging three very old monuments causing grounds and turf damage as well. The wall was repaired in July by a local masonry company, and repair to the monuments was completed by an accredited gravestone restoration company in the fall, so far the work came out exceptionally well, with the landscaping repair portion of the accident to be completed in spring of 2013. Luckily there were no injuries reported from the accident. All costs associated from this accident will be covered under the operator’s automobile insurance policy.

In comparison to 2011, this year was somewhat mild in the weather department. However, when hurricane Sandy came through in late October, a 75’ tall spruce tree was blown down in Union Cemetery. Fortunately no gravestones were damaged during that event. Cleanup from that incident was completed shortly thereafter from this Department.

In the fall funding was requested for a John Deere 4X4 diesel utility tractor with loader, and a 20’ enclosed landscaping trailer as part of this department’s capital improvement program. Funds were unanimously approved for both of these items in the October Special Town Meeting. Both of these items arrived in early December. The enclosed trailer will be a big advantage for storing mowing equipment. And the tractor will be appreciated by this Department for the many tasks that it will be capable of.

Again this year Use of Perpetual Care funds will be necessary in FY13 to balance the shortfall in the Care of Cemeteries account that pays for the seasonal employees. This is a recurring problem because the account that pays seasonal employees is underfunded. While this measure will get us through the current year, it should not be used as an annual occurrence to pay seasonal employees.

Members of the Cemetery Commission: Kristen Russell-May - Chairperson, Donna Neylon - Clerk, Jason Sciarappa - Member.

Staff members of the Cemetery Department in 2012: James Burlingame, Superintendent
Seasonal part-time employees: Lowell Bond, Davin Luther, Christopher Ferrantino

Respectfully submitted,

James Burlingame, Cemetery Superintendent
2012 ANNUAL REPORT

To the Honorable Board of Selectmen:

The Charlton Conservation Commission respectfully submits its report for the year 2012. There were multiple Notice of Intents, Request for Determinations, Emergency Determinations and numerous other permit applications during the year. This covers the time period from January 1, 2012 until December 31, 2012.

Filings before the Commission range in complexity from homeowners upgrading homes too, developers proposing subdivisions, industrial complexes or commercial applications covering all sizes and applications. The Commission oversees the permit approval process to allow for a well-designed site achieving the goals and standards set forth in local, state and federal laws and guidelines. The Commission also oversees sites under construction to maximize the protection of the local environment and aid the developer during their construction process.

Fay Mountain Farm leased by Benjamin Wilson implemented a strong agriculture application this year and plans to operate the farm to its fullest productive capacity in future years. Fay Mountain Farm also made progress in conserving historical, social, and environmental assets on the property. Fay Mountain Farm has been chosen as the location for multiple seasonal activates to include spring fishing, summer gardening, fall foliage festivals, and winter skating. The Commission wishes Ben the best of luck with Fay Mountain Farm.

The Commission oversees projects near lakes, ponds, streams, and land under and adjacent to these water bodies and all bordering vegetated wetlands. The Commission also advises other municipal offices and boards on conservation issues that relate to their areas of responsibility. We are also faced with addressing the requirements of Storm water Management which requires many hours of planning and review. The Town of Charlton is actively involved in the Central Massachusetts Stormwater Coalition as a pilot community and has a high involvement with technical, professional, and fiscal planning for the future of stormwater within this thirteen town group. The Commission is concerned about open space and the conservation of natural resources in the community.

The Town of Charlton is one of the guiding communities which have joined together in regards to Federal Stormwater requirements. The group has formed and is called the Central Massachusetts Stormwater Coalition. The Central Massachusetts Regional Stormwater Coalition is a group of thirteen communities working together to address municipal stormwater management. Our group includes the communities of Auburn, Charlton, Dudley, Holden, Leicester, Millbury, Oxford, Paxton, Shrewsbury, Spencer, Sturbridge, Webster, and West Boylston.

Each of the member communities is subject to requirements issued by the United States
Environmental Protection Agency (EPA) designed to protect water quality by reducing stormwater pollution from Small Municipal Separate Storm Sewer Systems (MS4s). In Massachusetts, these requirements were defined in a Small MS4 Permit finalized by USEPA in May 2003.

As neighbors, our thirteen communities share stormwater systems, surface water resources, and the need to ensure the long-term protection of these resources. Working as a group allows us to collectively protect the resources we share, and to meet the requirements of the MS4 Permit in an efficient and cost-effective manner.

This project has also enabled us to develop tools to expand our stormwater management practices. This forward-thinking approach helps us to prepare for a new Small MS4 Permit from the USEPA for Massachusetts, anticipated as early as 2012, which will include new challenges. Please refer to attached: Central Massachusetts Regional Stormwater Coalition Summary of FY2012 Effort.

There are currently 7 volunteer members serving on the Commission. The Chairman is Thomas O’Malley, members include: Arthur Bellerive, Leonard Cardinal, Norman Dugas, Mitch Dunn, Edward Nowak, and Karen Robinson. Todd Girard represented the Town as the Conservation Agent during the year. The members of the Charlton Conservation Commission continue to work hard to serve the Town of Charlton to the best of their abilities.

Respectfully submitted,

Thomas O’Malley, Chairman
Summary

The following narrative sections describe the work of the Central Massachusetts Regional Stormwater Coalition (the Coalition) project in Fiscal Year 2012 (FY2012), which covered the period of May 2012 through the end of March 2013, entirely within Year 10 of the 2003 Massachusetts Small Municipal Separate Storm Sewer System (MS4) Permit.

The Coalition work in FY2012 was funded by a $310,000 Community Innovation Challenge (CIC) grant from the Massachusetts Executive Office of Administration and Finance. The 13 FY2012 Coalition communities included Auburn, Charlton, Dudley, Holden, Leicester, Millbury, Oxford, Paxton, Shrewsbury, Spencer (which served as the lead community), Sturbridge, Webster, and West Boylston.

The Coalition applied for $200,000 in additional funding from the CIC Grant program to continue the regional stormwater program in Fiscal Year 2013, which would allow 17 additional communities to join the Coalition. The 17 communities identified in the FY2013 proposal include Boylston, Grafton, Hardwick, Monson, New Braintree, Northbridge, Northborough, North Brookfield, Palmer, Princeton, Rutland, Southbridge, Sterling, Upton, Ware, Westborough, and Wilbraham. The Coalition received an award of $115,000 in FY2013 grant funds, and is currently working to confirm which of the 30 (total) communities are willing and able to make a small financial contribution to fund the gap between scope of work and the grant amount. It is expected that most of the 30 communities will make this commitment.

The work includes numerous technical tasks completed by the member communities, as facilitated by the consulting firm of Tata & Howard, Inc., as well as a number of purchases funded with the grant monies. The FY2012 effort included 13 meetings of the Coalition Steering Committee, four training sessions, and a presentation by Thelma Murphy (USEPA Region 1) on February 6, 2013. Two members of the Coalition Steering Committee (from Charlton and Millbury) presented the work of the project at the January 2013 Annual Meeting of the New England Water Environment Associations. The group is actively engaged with other water quality organizations and is committed to sharing the knowledge it has developed for the benefit of other communicates.

In the following sections, descriptions of the technical tasks and purchases made possible by the CIC grant funding have been separated into sections that mirror the six Minimum Control Measures (MCM's) in the 2003 Massachusetts Small MS4 Permit.

The exception to this is organization is one of the more innovative tools developed by the Coalition in Year 10: an integrated mapping and inspection database. The database is cloud-based, and can be accessed by all 13 member communities through a desktop or tablet computer. Existing mapping completed by the 13 member communities was converted to a project standard format and uploaded to a single online map, so that the communities can see each other’s system. This tool represents the essence of the Coalition project’s message, which is that stormwater is regional- it doesn’t stop at a community boundary. All mapped infrastructure is connected to inspection reports that mirror hard-copy forms developed in the 15 Standard Operating Procedures discussed under MCM 1, below: for example, outfall and catch basin inspections. The developed integrated mapping and inspection system is so comprehensive and flexible that does not fit into just one of the MCM’s. It aids communities with public education and outreach (MCM 1), as surveying is a highly-visible activity that will generate questions, and would make an engaging demonstration to school groups. The integrated mapping and inspection database documents evidence of potential illicit discharges or the absence thereof (MCM 3), aids construction site stormwater control (MCM 4) by allowing for data evaluation of how much sediment is contained in a sump, and makes good housekeeping (MCM 6) easier by collecting
data on how often catch basins are cleaned. Other tasks and tools of the project connect to the integrated mapping and inspection database, which was designed to serve the needs of the Coalition communities well beyond the 2003 Massachusetts Small MS4 Permit.

Minimum Control Measure 1: Public Education and Outreach

The Coalition developed a DVD to be distributed to each member community. The DVD contained a number of materials appropriate for public education and outreach, with materials on a variety of topics. The topics included illicit discharge detection and elimination, management of pet wastes, and appropriate use of fertilizer, among others. The benefit of this delivery format is that the group members can print materials on demand. The Coalition also developed a presentation on stormwater management, with content focused on educating the general public and volunteer groups.

The Coalition purchased 13 copies of the Pennsylvania State University documentary “Liquid Assets”, and distributed a copy to each member community. Most of the Coalition communities intend to play this video on their local cable access channels and at appropriate community events in 2013.

The Coalition purchased 100 water quality monitoring kits from the World Water Monitoring Challenge program (www.worldwatermonitoringday.org), which “builds public awareness and involvement in protecting water resources around the world by engaging citizens to conduct basic monitoring of their local water bodies”. Several communities have already worked with teachers in their local school department or district to do outreach to elementary and middle-school aged students. The kits are being stored in Spencer and Shrewsbury for distribution to the Coalition members.

The Coalition purchased an Enviroscape table focused on non-point source pollution education (http://www.enviroscape.com/nonpoint-source.html). This tool is a hands-on, visual trainer to demonstrate the importance of good housekeeping and low-impact development for pollution prevention, with the objective of maintaining water quality in our communities. Two communities have done demonstrations for local schools using this tool, and many additional communities plan to use it at local Earth Day or other community fairs in spring and summer 2013.

The Coalition developed an educational website, www.CentralMAStormwater.org, focused on providing information about the project to a number of audiences, including the general public, educators, and kids. Five members of the Coalition Steering Committee received training on how to update the website’s content.

Minimum Control Measure 2: Public Involvement and Participation

The Coalition developed a presentation on stormwater management, with content focused on educating elected officials and municipal department heads about the requirements of the 2003 Small MS4 Program, changes likely in the anticipated new Small MS4 Permit, and the financial impact these potential changes may have on Massachusetts communities.

Minimum Control Measure 3: Illicit Discharge Detection and Elimination

The Coalition developed SOP 10, “Locating Illicit Discharges”, intended to define the types of illicit discharges that may be observed in the Coalition communities and provide guidance on
tools that can be used to identify each. SOP 10 includes an Illicit Discharge Incident Tracking Sheet.

The Coalition also developed the Illicit Discharge Detection and Elimination (IDDE) Documentation Packet, which specifies how illicit discharges are detected and what department or person is responsible for ensuring elimination remains a substantial challenge to many MS4 communities. Without documentation of the entity responsible for this task for a variety of types of illicit discharge, communities may not satisfy the requirements of the 2003 Massachusetts Small MS4 Permit and may be unprepared for increased IDDE compliance in the new Small MS4 Permit. This deliverable clarified USEPA’s minimum IDDE requirements and incorporated appropriate existing IDDE Plans and materials by reference. More importantly, the task provides a framework for people in multiple departments to understand each person’s responsibilities, encourage cooperation and communication toward a single objective, and provide templates for documenting observations, actions, and compliance.

The Coalition purchased two Leica surveying devices that can be used to map new structures with very high accuracy, using connection to a military-grade RTK satellite network. The Coalition also purchased 13 tablet computers, one for each member community. Both of these tools can be used to directly access the online mapping and inspection system: the Leica will be most valuable for mapping outfalls, catch basins, pipe, drain manholes, BMPs, and other components of the MS4, while the tablet computers will be most valuable for ongoing inspection of the structures. These two activities serve as the foundation of IDDE. The Coalition purchased portable wireless devices (MiFi) for each of the 13 member communities so that both Leica and tablet computers can be used in the field. Members of all Coalition communities received training on both the Leica devices and the tablet computers during Year 10.

The Coalition purchased several water quality field kits and meters, most of which are focused on identifying illicit discharges and aligned with the field screening parameters expected to be listed in the pending Massachusetts Small MS4 permit. A summary of the water quality tools purchased is below. These tools are available to all 13 member communities.

<table>
<thead>
<tr>
<th>Analyte or Parameter</th>
<th>Manufacturer</th>
<th>Number Purchased</th>
<th>Product Type*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ammonia</td>
<td>CHEMetrics</td>
<td>1</td>
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</tr>
<tr>
<td></td>
<td>Hach</td>
<td>3</td>
<td>Field</td>
</tr>
<tr>
<td>Surfactants (detergents)</td>
<td>CHEMetrics</td>
<td>1</td>
<td>Colorimeter</td>
</tr>
<tr>
<td></td>
<td>Hach</td>
<td>2</td>
<td>Colorimeter</td>
</tr>
<tr>
<td></td>
<td>CHEMetrics</td>
<td>4</td>
<td>Field Kit</td>
</tr>
<tr>
<td></td>
<td>Hach</td>
<td>3</td>
<td>Field Kit</td>
</tr>
<tr>
<td>Fluoride</td>
<td>CHEMetrics</td>
<td>2</td>
<td>Colorimeter</td>
</tr>
<tr>
<td></td>
<td>Hach</td>
<td>1</td>
<td>Colorimeter</td>
</tr>
<tr>
<td>Hardness</td>
<td>Hach</td>
<td>2</td>
<td>Colorimeter</td>
</tr>
<tr>
<td>pH</td>
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<tr>
<td></td>
<td>Hach</td>
<td>2</td>
<td>Colorimeter</td>
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<tr>
<td></td>
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<tr>
<td></td>
<td>Extech</td>
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<tr>
<td>Chlorine</td>
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<tr>
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<td>Meter</td>
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<tr>
<td>Conductivity</td>
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<tr>
<td></td>
<td>Extech</td>
<td>4</td>
<td>Meter</td>
</tr>
</tbody>
</table>
In February 2013, the Coalition began an evaluation of options to serve as a regional stormwater laboratory. It summarizes the estimated capital costs to retrofit an existing laboratory at the Town of Millbury’s unused wastewater treatment facility, as well as annual certification, calibration, and labor costs that would be associated with operating that facility. If retrofitted, the laboratory at this site has the potential to serve as a regional stormwater laboratory that may benefit the Coalition and other adjacent communities once the new Massachusetts Small MS4 Permit is finalized, particularly as the new permits will have an increased focus on IDDE. The Cost/Benefit Analysis calculates the approximate fee the regional laboratory would need to charge for services in order to cover the capital and annual cost(s) of maintaining the laboratory. This deliverable compares the potential Millbury regional laboratory with alternatives in the area, including commercial laboratories and the laboratory at the Upper Blackstone Water Pollution Abatement District. This report is presently being finalized.

The Coalition developed a Request for Proposals (RFP) for a third-party firm to perform many of the field or inspection services defined in the 15 SOP’s, including outfall inspection (dry weather and/or wet weather), water quality monitoring, catch basin inspection, and other related tasks. These services are all vital to the effort to identify illicit discharges in the Coalition communities. The work of the RFP will be funded using FY2013 CIC monies. The scope of the RFP will be reviewed and compared to the requirements of the proposed or final Massachusetts Small MS4 Permit in effect at that time.

**Minimum Control Measure 4: Construction Site Stormwater Runoff Control**

The Coalition developed SOP 6, “Erosion and Sedimentation Control”, intended to help communities minimize discharges from land-disturbing activities. The SOP addresses design, planning, construction, and inspection tools and activities that can serve as BMPs. The SOP also outlines inspection requirements for a variety constructed BMPs that need to serve a long-term purpose for protecting surface waters from discharge of sediments.

**Minimum Control Measure 5: Post-Construction Stormwater Management in New Development and Redevelopment**

The Coalition developed a Stormwater Best Management Practices (BMP) Toolbox, compiling the stormwater post-development tools currently permitted and encouraged for small development or redevelopment, specifically single-family homes and limited commercial renovations that have a small development footprint. The Stormwater BMP Toolbox provides technical data, design factors, and construction limitations with these BMPs in non-technical language. The objective was to provide the average property owner with easy-to-understand information that encourages them to select low-impact stormwater management tools for their properties, construct them safely, and maintain them for long-term benefit. The BMPs in the Toolbox are consistent with the requirements of the current Small MS4 Permit, the Massachusetts Stormwater Handbook (February 2008), and other current guidance documents.
**Minimum Control Measure 6: Pollution Prevention and Good Housekeeping in Municipal Operations**

The Coalition developed a Stormwater Pollution Prevention Plan (SWPPP) template in the form of a word processing document. The template addresses elements common to all SWPPPs, including storage of materials, site inspection practices, water sampling, training, spill prevention and cleanup, Standard Operating Procedures for a number of activities, and other sections. SWPPP template covers many types of municipal properties. This includes highway department garages and public works yards, where salt is stored and vehicle maintenance or storage is completed, as well as parks, golf courses, and cemeteries, where fertilizers and pesticides may be applied and lawn mowing activities may result in small spills. The SWPPP template includes built-in instructions to make it as simple as possible for each community to develop a SWPPP for a property, simply by deleting text that doesn’t apply. Each community also received at least one detailed Site Plan that shows the location of materials storage, vehicle maintenance and other SWPPP-specific activities at a municipal facility, as well as the locations of structures that discharge to the MS4 and the direction of stormwater flow.

The Coalition developed 15 Standard Operating Procedures (SOP’s) intended to provide guidance on activities required or encouraged by the 2003 Massachusetts Small MS4 Permit. These SOPs addressed such diverse activities or needs as outfall inspection (both dry weather and wet weather), catch basin cleaning, erosion and sedimentation control, oil/water separator maintenance, use and storage of pesticides and fertilizers, and many more. The group developed standard forms and methodologies for these procedures, many of which were incorporated into the Integrated Online Mapping and Inspection System, described in following paragraphs.

The Coalition developed two presentations on pollution prevention in stormwater management, with content focused on educating employees of public works, engineering, conservation, planning, highway, and other similar municipal departments on the requirements of the 2003 Small MS4 Program. This includes a training presentation on the SWPPP Template and the responsibilities of municipal personnel to implement requirements of the SWPPP. A second training presentation provides explanation and insight on the 15 SOP’s described previously.

The Coalition developed a Sump Pump Discharge Policy that provides a framework for the member communities to respond to needs to remove sump pumps from the sanitary sewer system without causing property damage or creating a hazardous condition for the public. The Policy discusses considerations related to potential contamination and reduction in capacity of the storm drain system when sump pumps are permitted to connect to the drainage system, and lays out a situational approach to provide flexibility in administrating a policy. The Policy includes guidance for when such a connection should be considered, what information the municipality can request from a residential or commercial property to guide in its decision, and outlines the responsibilities of the property owner.

The Coalition developed a Salt/Sand Benchmarking tool to guide member communities in determining the present loading rate of chloride (per lane-mile) presently applied by its salt trucks and other municipal vehicles, regardless of the compound (e.g.: sodium chloride, green salt, calcium chloride) or form (e.g., solid or liquid, mixed with sand), and in evaluating alternative application methods and materials to current practices. The deliverable guides communities through an equipment calibration process and suggests a target reduction rate that is coupled to and appropriate for the benchmarked loading rate. The objective of this task is to reduce the overall loading of chlorides to surface waters in the region while maintaining safe conditions on roadways.
MISCELLANEOUS

The Sump Pump Policy as well as a Private Drainage Connection SOP (SOP 15) documents both include technical criteria for a member community to evaluate when considering granting approval to residential and/or commercial users to connect such private drainage into engineered storm drain systems within the MS4. However, this approach is not effective in areas where no engineered storm drain system exists. In February 2013, the Coalition began to develop a process to connect pieces of data managed by multiple departments within a community for the benefit of all departments. Specifically, the task merges knowledge of areas where high inflow (i.e., sump pumps and drainage connections) to the sanitary sewer has been identified but where no engineered storm drain system exists. This knowledge includes Drainage Capital Improvement Plan (CIP) categories and fields to prioritize the extension of the engineered drain system, within the parameters of the Sump Pump Policy and the Private Drainage Standard Operating Procedure, to reduce inflow to the sanitary sewer while protecting surface water quality. This report is presently being finalized.
COUNCIL ON AGING – ANNUAL REPORT 2012

The Charlton Council on Aging (COA) is a municipal department in accordance with Mass General Laws Ch. 4, Sec. 8B for the purpose of coordinating and carrying out programs designed to meet the problems of aging in coordination with programs of the department of elder affairs.

The Charlton Council on Aging mission is to provide social, supportive and referral services to all senior citizens in an effort to maintain and improve quality of life so that they may stay in their homes for as long as possible.

The Senior Center is open Monday thru Friday with many activities scheduled each day. Our meal program is a vital part of our mission. We have served over 7500 meals this year which includes nutrition as well as the social aspect of our mission. The meals we serve may sometimes be the only decent meal some of our seniors eat daily. On a daily basis, our seniors enjoy playing cards, games, singing together or playing the Wii game. Their friends are here—this is their socialization and their home away from home.

The Outreach Program is an extremely important component of the COA. There are senior citizens with so many complex issues. Many are homebound and cannot get out of their homes. We provide the supportive and referral services not only to the homebound, but to any senior citizen that calls or drops-in to the center. Hundreds of seniors’ needs are taken care of through the services we provide here at the center.

One of our goals is to help seniors to be self-sufficient and stay in their own homes for as long as possible. We make an effort to find out each person’s abilities and resources before going ahead with assistance.

These are some issues that we deal with from day to day either directly from the senior themselves or referred to us by a family member, concerned neighbor, doctor’s office, local police/fire or other agencies/organizations: Some of the issues are extremely sensitive and confidentiality is essential. This list also encompasses the daily activities that we provide at the center.

- Home visits—Outreach assessment/ongoing case management
- Health insurance—Medicare/Social Security/medications
- Safety concerns—falling/Alzheimer’s and/or memory loss/vision loss or other impairments/scams/home repair or modification
- Legal issues—mental cruelty/financial exploitation/elder abuse or neglect/elder at risk
- Emotional issues—death/chronic illness/disability/family dynamics/loneliness/suicidal inclination
- Unmet needs—heat/food/housing/transportation/every day necessities
- Physical activity—exercise class/yoga/Fit for Life/T’’ai Chi/walking group
- Health screenings—blood pressure clinic/hearing screenings/health fairs/other
- Recreation—knitting/sewing/quilting/cards/movies/special events/trips
- Volunteerism—Tax Work-off Program/other: we have over 50 volunteers throughout the year which gives them a sense of purpose and boosts confidence/happiness
COUNCIL ON AGING – ANNUAL REPORT 2012

- Newsletter—"Charlton Seniors on the Common" printed monthly to keep seniors informed of our services and activities
- The Senior Center is an application site and resource center. The Outreach Coordinator can help seniors to fill out forms and get information to meet their needs. The Outreach Coordinator can meet seniors in the office here at the center or go to the client’s home.
- We also have many free presentations throughout the year that deal with senior issues and interests.

Our expense budget generally carries us through one half of the year, then we rely on our donation account, grants, our friends’ groups, in-kind contributions and volunteers in an effort to keep the center running smoothly.

We’d like to thank the individuals that send donations all year long as well as the following companies and non profit organizations for their generous donations this year: Charlton Garden Club, Charlton Knights of Columbus, Carlton Lion’s Club, Charlton Middle School, Carlton Optical, CHIP-IN Food Pantry, Country Bank, Francesco’s Italian Bakery, Gaudette Building Exteriors, J.T.’s Heating Oil, John Nikopoulos & Sons, Karl Storz Endovision, Millennium Power, Plouff’s Yankee Diner, Savers Bank, Southbridge Savings Bank, Ted’s Package Store, Webster First Federal Credit Union.

The Golden Age Club continues to provide the center with the monthly birthday cake, entertainment and several fundraising events throughout the year. The Friendly Friends of Charlton Seniors, Inc. meets a few times a year to raise funds toward a new Senior Center and is another resource if needed. The senior center is not configured for all our needs at this point in time.

The Council on Aging puts their best efforts toward organizing and accommodating the needs of our clientele in the space that is provided. However, some issues of concern are that the restrooms are too far away for some of our clients; parking spaces are extremely limited; space must be shared by several groups; there is very little space for storage; and our kitchen is too small.

We have over 50 volunteers who take the time to help out at the senior center and beyond. We have been fortunate to have a volunteer Trip Coordinator who runs trips from the Senior Center throughout the year. Volunteers save our town thousands of dollars a year!

Our Yoga Class, Fit-for-Life Class, Exercise Class, Sewing Group, Knitting Group, T’ai Chi, Line Dancing, Walking Group, Blood Pressure Clinic, SHINE Program [Serving the Health Information Needs of Elders], Entertainment and Tax-Aide are paid for through grants and donations and run by volunteers. A minimal donation fee may be charged for some of our programs.
COUNCIL ON AGING – ANNUAL REPORT 2012

Our Charlton Silver Needles Knitting Group continues to meet each week and has knitted items for Helping Hand Society, St. Joseph’s Church, Harrington Hospital, Charlton Elementary School, UMASS Medical Center, the Meadows, and Charlton Manor.

The Sew-What seniors sewing group has also been busy donating their hand-made adult bibs and walker bags to local nursing facilities and home-bound senior citizens, as well as many items to the Senior Center Christmas Fair.

We have several cultural events throughout the year marking holidays and honoring our Volunteers and Veterans. All entertainment for these events are paid for by the Charlton Cultural Council, the Golden Age Club, local business sponsors and private donations.

We are still without an assistant this year through the Operation ABLE Program due to a hiring freeze for that program. We try our best to “fill the gaps” with volunteers, however, we cannot expect consistent coverage from the community.

The Senior Tax Work-off Program continued this year. This program gives seniors who are at least 60 years of age an opportunity to volunteer 62.5 hours a year to a municipal department and in return, they receive a $500 abatement off of their property taxes. This program is funded for 20 participants. This program saves the town thousands of dollars, helps participating departments with their work-load and gives seniors a sense of purpose and well-being in addition to the monetary abatement.

The Charlton/Southbridge SALT Council [Seniors And Law-enforcement Together] along with the Worcester County Sheriff’s Office [TRIAD] had a very successful Senior Expo this year with close to 300 seniors attending. The SALT Council meets each month to help seniors become aware of the latest scams, identity theft, the File of Life, Beacon of Light, House Numbering Program and to discuss issues in an effort to keep seniors safe and aware of their surroundings and what’s happening in their towns.

The REAS Foundation, Inc. – Charlton Chapter continues to raise funds in an effort to assist Charlton senior citizens with their energy needs.

The Boston Post Cane Committee continues the tradition of honoring the eldest person in the town of Charlton and meets as needed.

The COA receives several calls each month for transportation; however, transportation continues to be an unmet need. While the Elder Bus is a great resource, there are limitations with respect to days and times when making appointments for passengers. We were unable to provide a computer class this year, but are working on re-establishing one for next year.

The COA works with several municipal departments throughout the year such as the Charlton Historical Society, Charlton Fire Department, Charlton Police Department, Veterans Department to name a few; and this year, the COA began to work with the Conservation and Recreation Departments in hopes to expand our programs.
We have also added a free Senior Legal Clinic. Scheduled each month; seniors’ have thirty minutes of a free legal consultation thanks to Attorney Paul Kolesnikovas.

Thanks to the Worcester County Sheriff’s Department we were fortunate to have the inmates paint our kitchen and dining area this year.

Thanks also to all those family members, neighbors, friends and organizations who were concerned enough to call the Council on Aging to refer a senior who may have been in need of assistance. We can’t do it all ourselves and we are grateful to this community for your constant support.

Respectfully Submitted,

Council on Aging Board of Directors
George Butz, Chairman
Irene Langevin, Vice Chair
Madeleine Manfield, Secretary
Robert Blozie
Paul Kolesnikovas
Patricia Lawrie
Gail Stokes
Elaine Materas, Senior Center Director
Charlton Cultural Council

The Charlton Cultural Council (CCC) is an organization of volunteer community members that carries out the mission of the Massachusetts Cultural Council (MCC) at the local level. The goals of this group are to promote and assist local artists with special projects that will enrich the community and to provide grant funds for programs in any of the arts for our community.

The Charlton Board of Selectmen appoints interested volunteers to CCC membership for terms of one year. Two new members were appointed in 2012: Heath Drury Boote and Mary Jo Thomas. The primary function of the members is to determine the annual distribution of MCC state allocated funds to applicants for grants sponsored by the Charlton Cultural Council for the purpose of cultural enrichment. Applications are made available at the Town Hall and on the town website on September 1st and must be completed and submitted to the Town Hall Selectman's Office by October 15th each year in order to qualify for consideration. CCC members voted on grant applications for the 2013 grant cycle at the meeting on October 24, 2012. Any grant applicant wishing to appeal the CCC decision was able to do so at the meeting on November 28, 2012. Grant decisions for 2013 were finalized on December 12, 2012.

During the 2012 grant cycle, the CCC received $3,870.00 for which eighteen applications were submitted from artists, musicians, performers, and educators. Grants were awarded to nine of the applicants as follows:

$570.00 to David Bates for “Imagine That”, a program to be presented at the Charlton Public Library.

$270.00 to the Charlton Council on Aging for the Oldies Irish Show and $170.00 for N. Diamond Tribute.

$360.00 to the Charlton Historical Society for a coin and jewelry appraisal program.

$530.00 to the Charlton Public Library for the Toe Jam Puppet Band performance.

$520.00 to The Gateway Players Theatre, Inc. for Monkeybar Marfia.

$220.00 to The Golden Age Club for the Victorian Tea Party.

$670.00 to Kathleen Harrington for a Valentine Social at The Overlook.

$547.00 to The Pasture Prime Players for performances at the Charlton Community Center.

Though much of its business is related to grant cycle activities, occurring September through December, the CCC is active year-round preparing for the Annual Old Home Day Art Show held in the Charlton Town Hall on Labor Day for local artists of all ages.
Charlton Cultural Council

The CCC coordinates with Mr. Matthias Waschek, Director of the Worcester Art Museum, to obtain judges and prizes for the art show. This year the distinguished judge of the 33rd Annual Old Home Day Art Show was Christopher Whitehead, Manager of Youth and Family Class Programs at the Worcester Art Museum. Complimentary passes to the Worcester Art Museum were provided for the winners of the Best in Show Awards and the People’s Choice Awards for Adult, Young Adult, and Youth categories. Winners of the Best in Show Awards were Adult: Justin Marquis, Young Adult: Halie Smith, and Youth: Kenzie Ward. Winners of the People’s Choice Awards were Adult: Bud Cleveland, Young Adult: Kathryn Fontaine, and Youth: Rahni Bussiere. Additional Adult first place award winners include Dan Dono, Lisette Trueman, James Piehl, Larry Martin, Barbara Ockerby, Jessica Morgan, and Janice Polletta. Young adult first place award winners include Eric Mandeville, Meagan Jurritsma, Austin McKinlay, Luke Coleman, and Caitlyn Dalbec. Youth first place award winners include Casey Mullaly, Meghan Thomas, Kathleen Landry, Maia Romanelli, Cristina Sage, Elizabeth Stone, and Jazmine Sullivan-Ray. Student volunteers from the Shepherd Hill Regional High School Music Department and from the Shepherd Hill Regional High School National Honor Society assisted with the show set up and ballot counting to help make this year’s show successful.

Future goals for the Charlton Cultural Council include collaboration with the Arts & Activity Center to hold art shows at the newly renovated art gallery at 4 Dresser Hill Road. Another goal is to establish a scholarship to be awarded by the CCC to a senior in high school who is a Charlton resident interested in pursuing higher education in the arts.

The CCC meets approximately eight times a year on Wednesday nights at the Old #2 Schoolhouse on Northside Road or at the Charlton Arts & Activity Center on 4 Dresser Hill Road. In addition, one member of the CCC participates in the annual Selectmen's meeting to report on town departments. All meetings and agendas are posted according to MGL Chapter 30A, Section 20, and are open to the public. Interested residents are welcome to attend and/or join to make a rewarding contribution to Charlton’s cultural life. Information and details about the council’s activities are provided on the town website, townofcharlton.net, and on the CCC Facebook page at http://www.facebook.com/CharltonCulturalCouncil.

Chairperson: Don Gorczynski

Treasurer: Mark Cummings

Recording Secretary, Publicity Chairperson, Art Show Coordinator: Sylvia Stepien

Artist Grant Coordinator: Josh Evans

Members: Heath Drury Boote, Kristen Petrik, Pierre Theriault, Mary Jo Thomas
2012 Annual Report
Department of Building Inspectional Services

Building continues here in Charlton, albeit at a slower pace than in years gone by. Probably the most telling indicator is in the single family home category. For calendar 2012, there were 13 new home permits taken out, well below the ten year average of 46. However if we look at the past four years the average is 21 new homes per year. I feel 25 new homes per year is probably a realistic and sustainable number for the next 3 to 5 years.

Residential additions, remodeling and improvements in the past 4 years have averaged 163 permits per year, well over the previous 6 year average of 149. The increased amount of additions and remodeling is consistent with the current economy. People that are not moving up are working on existing homes as they make the decision to stay in that home rather than move.

Accessory buildings have shown a slight average decrease per year for the past 4 years numbering 34, contrasted to the previous 6 year average of 37.

We have seen a dramatic increase in the number of residential solar arrays; both roof and ground mounted as well as interest in other sustainable energy methods for dwellings such as residential sized wind turbines.

On the nonresidential side, the Highway Operation Building was substantially completed in the spring. Worcester Road had 3 projects; All Granite and Marble completed its second building, the solar farm finished in early summer and, Southbridge Savings Bank moved to its new location in the fall.

Ted’s Market Place on Worcester Road started construction of a 20,000 sf building, and a new Convenience store on Main Street started at the beginning of the fall.

At the end of July, Sturbridge lost its Building Commissioner so Charlton has agreed to have me fill in there under a contract basics and the towns have been negotiating a longer term sharing agreement.

This report marks the completion of my tenth year as Building Commissioner/Zoning Enforcement Officer, with Nancy Shields working into her sixth year as the Administrative Assistant for the department. Ms. Shields cheerfully greets customers and assists in explaining the somewhat complex permit process for the applicants; she also handles a multitude of questions posed by the public to this office.

The Department of Building Inspectional Services continues to be the administrative support for the Inspector of Wires and for the Plumbing and Gas Inspector.
James Jones the inspector of wires retired in September and is now enjoying Florida; Todd Chalupka the assistant inspector of wires handled the inspections duties until Joe Ostrowski was appointed the inspector of wires by the Board of Selectmen in November.

As Zoning Enforcement Officer a portion of my time is spent dealing with zoning enforcement and zoning bylaw issues including; determination for project/use/building suitability for proposed locations, investigating complaints and follow up enforcement if warranted for violations of the zoning bylaws and enforcing the sign bylaw. This office also works with the Planning Board on proposed and in work projects, provides staff assistance to the Zoning Board of Appeals and assists the Board of Selectmen’s office with licenses that are issued by that office.

The Commissioner also chairs the Municipal Building Committee, which this year worked with many thanks to the Highway Department to reconfigure and made accessible the gazebo, monument and sidewalk across the town common. The last of the fixed windows in the Town Hall were replaced completing all the window replacements for the building. We also repaired and installed new stair and floor covering in the back stair well to the Senior Center this year.

The Municipal Building Committee continues to work to the accessibly project for the Town Hall, partnering with Leicester to obtain some grant funding for the project.

<table>
<thead>
<tr>
<th>Activities for the calendar year 2012</th>
<th>Count</th>
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<tbody>
<tr>
<td>New One and Two Family Dwellings</td>
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<tr>
<td>Additions and Renovations</td>
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<tr>
<td>Chimney and Fireplaces</td>
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<tr>
<td>Siding, Roofing, Windows &amp; Repairs</td>
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<tr>
<td>Garages, Barns and Storage Buildings</td>
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<tr>
<td>Above and In ground Pools</td>
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<tr>
<td>Woodstoves</td>
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<td>Decks</td>
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<td>Additions and Renovations</td>
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<td>Other</td>
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<td>Request for Determinations</td>
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<tr>
<td>Violation Letter</td>
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**Total Building Related**: 501

**Total Zoning Related**: 18

**Total Activities**: 519
2012 Annual Report of the Gas Inspector

To the Honorable Board of Selectmen:

There has been a total of 91 Gas Permits issued for the period January 1, 2012 to December 31, 2012.

These permits consist of:
- New Homes
- Remodeling
- Commercial Buildings
- Apartment & Condo Buildings
- Appliance Replacements
- Tank Replacements

Respectfully Submitted

Peter D. Starkus
Gas Inspector

2012 Annual Report of the Plumbing Inspector

To the Honorable Board of Selectmen:

There has been a total of 167 Plumbing Permits issued for the period January 1, 2012 to December 31, 2012.

These permits consist of:
- New Homes
- Remodeling
- Commercial Buildings
- Apartment & Condo Buildings
- Appliance Replacements
- Meter Installations

Respectfully Submitted

Peter D. Starkus
Plumbing Inspector
2012 Annual Report of the Wiring Inspector

To the Honorable Board of Selectmen:
I hereby submit my report for the year 2012

The Wiring Permits were issued as follows:

- New Homes: 22
- New Building: 5
- Additions: 12
- New Service: 4
- Temporary Service: 8
- Pools: 17
- Security Alarms: 31
- Remodeling: 134
- Repairs/Upgrades: 50
- Grounding Water Service: 5
- Generators: 42
- Solar Installations: 8

Total Permits Issued: 338

Fire Inspections: ?
Inspections: 485

Respectfully Submitted,
Joseph Ostrowski
Inspector of Wires
Charlton Earth Day 2012

To the Honorable Board of Selectmen and Residents of the Town of Charlton:

Earth Day in Charlton was held on May 1. The residents of Charlton again performed their annual spring ritual, cleaning up our town as part of our commitment to Earth Day. The residents of the Town of Charlton can be proud of their responses to our own Earth Day celebration. More than 200 residents participated. The Earth Day Committee combined with the “Third Annual Earth Fest”. This was put together with Erin Anderson and her fifth grade students and other teachers, Linda Smith, Kathleen Walker, Ron Wilmot, Chief of Police James Pervier, Brent Sellew, Jane Vranos, Joan Wieczorek and Cathy Kuehl.

Earth Day is a time to celebrate gains we have made and create new visions to accelerate environmental progress. Earth Day and every day is a time to act to protect our planet. We can be proud of our efforts. We, the Town of Charlton, are doing our small part.

The Town owes a debt of gratitude to Jane Vranos of Millennium Power who provided t-shirts to the first 100 participants and also lunch for the tired and hungry Earth Day volunteers. Thanks are also due to Tina Seifert of Karl Storz Endovision who distributed tree seedlings to all comers.

Elaine Materas, Director of the Council on Aging, again generously offered the Senior Center in the Town Hall as headquarters for this all volunteer effort with Claire Johnson assisting in the kitchen to keep the hot dogs coming as the cleanup crews returned. Unfortunately in 2013, Claire Johnson will not be with us. Claire loved being in the kitchen and serving the public. She will be truly missed by all.

This year we again held our “purr-fectly” wonderful pet show. The children of Charlton demonstrated their love for the animals of this earth by showing off their special pets. Awards were given in specific categories for all types of pets.

In addition to those who volunteered their time and efforts on Earth Day by participating in the clean-up activities, special mention must also be made of those who continually make this day successful by providing support services: the Charlton Fire Department, Charlton Highway Department and Cheryl Sevivas – Administrative Assistant, the Massachusetts State Highway Department, Richard & Dot Jensen, residents of the Masonic Home, the Kuehl family, the Mann family, the Landry family and the Nichols family. Special thanks to Casella Waste Systems for providing the roll off dumpster. Without everyone’s efforts, before, during and after, Earth Day in Charlton could not happen.

2012 marked the 42nd anniversary of Earth Day. The celebration, which began in 1970, is now celebrated by millions of people worldwide. Hundreds of thousands of non-governmental organizations, government agencies, teachers and faith based groups, among others, declared that they are part of something extraordinary - a worldwide movement to protect our planet, our children and our future. We sincerely thank all those who joined in Charlton’s effort. If you have any questions, or are interested in taking part on the Committee, please contact me at 508-248-6383

Sincerely,
Cathleen Kuehl for the Earth Day Committee
2012 Annual Report
Economic Development Commission (EDC)

The Economic Development Commission (EDC) is charged with encouraging and facilitating properly-planned economic base growth in Town, in accordance with the Town’s long-range planning goals and objectives, the annual EDC goals and the Town Master Plan. In addition, the EDC constantly bears in mind its obligation to maintain the integrity and heritage of the Town. The EDC is comprised of seven appointed members and one appointed alternate member who meet monthly in the George C. McKinstry Building. Anthony Detarando serves as Chair and Michael Jacobs serves as Vice-Chair; other appointed members are Rich Cayer, Keith Cloutier, Alicia Dzik, Bill Fontaine and Mike Lally. Sheri Bibinski serves as the Alternate Member.

Alan Gordon serves as the EDC Director. Mr. Gordon also serves as Town Planning Director. This centralized staffing best serves to coordinate economic development planning efforts with general town planning needs and resources.

The following summarizes the major activities of the EDC in 2012:

- The EDC with funding support from Southbridge Savings Bank continued to utilize and promote its Charlton economic development marketing brochure entitled “A Guide To Economic Development In The Town of Charlton, Massachusetts.” The two goals of the brochure are to offer information regarding key commercial and industrial development opportunities along the Route 20 corridor, and to highlight key existing corporate entities in Charlton’s existing economic base. Copies of the brochure are distributed throughout the year to all interested economic development proponents; copies are available at the Town Planning Board Office and the brochure is posted in the Economic Development Commission section of the Town website (www.townofcharlton.net).

• The EDC conducted its marketing efforts by having a marketing booth at the Central Mass. Business Expo in Worcester (11/12). Visitors to the booth received and reviewed information regarding ongoing economic development projects and activities. The EDC members and Director also met with several project proponents who were attracted to visiting the booth. As the regional economy continues to improve, the EDC saw a continued increase this year at the Expo in both general Expo attendance/activity as well as attendee interest in our Charlton EDC booth.

• The EDC and its staff worked with the Worcester Telegram in preparing a Route 20 corridor economic development marketing promotion article that was featured in early 2012 in the Business Matters section of the Worcester Sunday Telegram. The marketing promotion featured both existing corridor developments and land available for further development. The EDC hopes to follow-up with an updated feature for a 2013 issue of the Sunday Telegram Business Matters section.

• Throughout 2012, the EDC worked with the Planning Board and the Central Mass. Regional Planning Commission (CMRPC) on the CMRPC’s C-13 Prioritization Project, in which the regional planning agency created a regional map and database of sites located in 13 Central Mass. Communities prioritized for planned economic development or environmental preservation. The project was completed in November.

• The EDC participated throughout 2012 in regional economic development planning efforts coordinated by the Central Mass. Regional Planning Commission (CMRPC). The EDC Director is a member of the Central Mass. Comprehensive Economic Development Strategy (CEDS) Committee. In mid-2012, the CEDS Committee approved its annual extension of listing five (5) EDC-sponsored site locations along Route 20 on the U.S. Dept. of Commerce’s CEDS listing. The designation favors potential federal and/or state grant awards to fund on-site infrastructure for potential business park developments at the sites.

• Throughout 2012, the EDC participated in the Central Mass. South (CMS) Chamber of Commerce’s regional economic development committee. EDC member Alicia Dzik and Town Planner Alan Gordon represented the EDC in this effort, participating in quarterly meetings, projects and work tasks including the preparation and submittal to the Mass. Office of Business Development (MOBD) of a grant application for funding to administer through the Chamber a regional business marketing program. While the original 2011 grant application was disapproved in early 2012, a revision and resubmittal was approved later in 2012. The EDC looks forward to working with the Chamber of Commerce on implementation of the marketing project in 2013.
• The EDC’s 2011 application to the Massachusetts Biotechnology Council (MBC) for a Mass. BioReady Community Rating, in which individual communities receive favorable ratings based upon zoning and infrastructure supportive of present and potential bio tech land use activities, was approved in 2012. The EDC worked with the MBC in implementing its rating by posting BioReady-rated sites for developability within the MBD webpage, its marketing program and site development database.

• At the May Annual Town Meeting, the EDC in partnership with the Planning Board recommended amending the zoning by-law to revise and reformat sections of the by-law based upon a Zoning By-Law Diagnostic Review. The EDC also recommended rezoning a 5.25-acre parcel of land southerly off of Route 20 in order assist in future industrial development of the site. Town Meeting approved both of these recommended zoning by-law and zoning map revisions.

• The EDC and staff participated throughout the year in the ongoing efforts of the Mass. Dept. of Transportation (DOT) to prepare design plans for the upgrading of Route 20 from the intersection of Rt. 20/Oxbow Rd./Richardson Corner Road easterly along Rt. 20 to the intersection of Rt. 20 and Rt. 56 in Oxford. The EDC will continue to participate in this design plan preparation process in 2013.

• The EDC continued to meet and work with property owners along the Route 20 corridor to guide future planned development in accordance with ongoing Route 20 corridor planning efforts, as well as the economic development goals and objectives of both the E.O. 418 Charlton Community Development Plan and the 2008 Town Master Plan revision.

• The EDC and staff worked with several owners of both Commercial (CB Zone) and Business Enterprise Park (BEP Zone) properties along the Route 20 corridor on various stages of design plans for permitting and development of the respective properties. Properties that received final permit approval and/or conducted field development in 2012 included, among others, the new Ted’s marketplace retail development at the intersection of Rt. 20 and Stafford Street, the 9-acre, 2 Megawatt commercial solar energy generation facility on Route 20, completion of the new Southbridge Savings Bank branch on Route 20, and the new Village District convenience store on North Main Street.
• For the first time since FY 2008, the EDC received budget funding to complete a much-needed update and publication of the Charlton Development Permit Guidebook. The Guidebook is a very popular and well-utilized source of information that assists both applicants and the general public in understanding and utilizing the Town permitting process. In July, the Commission completed an accurate, up-to-date and usable 2012 edition of this needed economic development planning resource. Copies are available in the offices of the Town Clerk, Building Commissioner, Assessors and Planning Board.

• The 2012 calendar year saw a continued increase in economic development planning-related site development and permitting in Charlton. Both Route 20 corridor and Town-wide economic development activity continued to be very active throughout the year and will clearly continue to increase in 2013, with several small to medium-sized office use, retail/service businesses and manufacturing/warehouse-related projects currently in the preapplication design stage. The EDC looks forward to continuing to work in partnership with the Planning Board and with interested development parties as this positive trend is expected to continue and increase in the upcoming year.

For further information regarding Economic Development Commission efforts and activities, contact Town Planner Alan Gordon at the George C. McKinstry Building, 37 Main Street, 508-248-2237.

The Charlton Office of Emergency Management was established under Chapter 639 of the Act of 1950 that mandated every community appoint an Emergency Management Director. The Director’s duties include but are not limited to: to conduct vulnerability and risk assessments, sheltering, resource inventory, and completing and maintaining the Comprehensive Emergency Management Plan (CEMP) for the municipality. One of the most important duties of the Director is to promote and assist in forming a team approach among the various municipal departments so that they consistently work together.

The Town of Charlton has continued our membership to the Tri Community Emergency Planning Incident Committee. (Tri-EPIC) As in the past, we have continued to cooperate, train, and drill with our Tri-EPIC partners. In 2012, we expanded Tri-EPIC to include Oxford and Webster in our group. This expansion strengthens our organization with resources from those communities as well as bringing Harrington Hospital at Hubbard into the fold.

Tri-EPIC had 39 volunteers take the Community Emergency Response Team (CERT) training. This started on March 15, 2012 and culminated with a graduation held on June 7, 2012. These volunteers were trained in various emergency response subjects such as: Light Search and Rescue, First Aid, Fire Safety, Disaster Psychology and other subjects. This training shows our volunteers how to take care of themselves and their neighbors until professional emergency responders arrive. This training also allows the volunteers to help the professional responders in areas of shelter operations, fire rehab, traffic control, and many other areas that volunteers are needed.

The Charlton Office of Emergency Management received grants allowing us to plan, train and equip our community to respond to disasters, natural and manmade. The three (3) Emergency Management Performance Grants that we received total $14,645. The CERT Grant received was for $2950. These grants allow us to train and equip our personnel and volunteers.

Although we did not have as many severe weather events as in 2011, we had several instances in our area that had the potential to cause damage and threaten lives. Several cells passed through and around our area that had the makings of the same type of cell that had spawned the tornadoes of June 2011. Fortunately this did not come to pass as the conditions of these cells were slightly different from the June 2011 cells.

On October 29, 2012, Super storm Sandy made landfall causing severe damage and widespread power outages throughout the state. In Central Massachusetts, shelters were open and in Charlton, a Storm Relief Center was open at the Senior Center. This was staffed by volunteers, many who were our CERT members.

In December of 2012, Terri Gough, EMS Coordinator and Administrative Assistant to the Fire Chief, was appointed as the Deputy Emergency Management Director. She is a great asset to this department and I thank her for her energy and assistance.

I would like to take this opportunity to thank the employees of the Town of Charlton that have tirelessly worked to keep the Town services running in the face of great adversity.

I would also like to thank the Board of Selectmen and their staff for their support during our times of crisis.

Respectfully Submitted,

Carl G. Ekman

Charlton Office of Emergency Management
In Massachusetts, the position of Fence Viewer was first established in 1693. Farmers clearing their land would use the boulders cleared from their fields to build stone walls. These walls frequently formed the property boundary. The Fence Viewer was needed on those occasions when the walls became eroded, were moved or modified illegally.

Problems such as size, condition of fences that are used to prevent animals from straying out of their pastures are issues that the fence viewer deals with.

Along with his many other duties, Curtis Meskus has served as Fence Viewer for the Town of Charlton for the past nine years.
FINANCE COMMITTEE

Annual Report

The Finance Committee is an advisory board consisting of 7 members and 1 alternate member, appointed by the Town Moderator. The prime responsibility of the committee is to make recommendations on all financial matters, including the budget, to the Charlton Town Meeting. The Finance Committee also has responsibility for authorizing transfers from the Reserve Fund. The Reserve Fund is money appropriated each year by town meeting to cover extraordinary and unforeseen expenses that arise during the fiscal year which runs from July 1 to June 30.

The Budget process takes place throughout the year. The Town Administrator confers with department heads, boards and committees to develop specific budget proposals which they feel will best meet the needs of the Town of Charlton for the upcoming fiscal year. From these meetings a draft budget is formulated by the Town Administrator and presented to the Finance Committee and then to the Board of Selectmen for discussion and review. This continues to be a successful process by which the Finance Committee, Selectmen and Town Administrator work to formulate a budget for the Town of Charlton. Finance Committee meetings are held continually, throughout the year, with meetings held on a scheduled and as needed basis, but always prior to any Town Meetings. All meetings comply with Open Meeting law, which means they are posted in advance and are open to any member of the public.

Respectfully Submitted,

Frank J. Morrill, Chairman

Dana Murphy, Vice Chairman
Joseph J Szafarowicz, Clerk
Dr. Robert Hartwig
Jay Deterando
Douglas Stepien
Dennis Tully
Katie Jordan, Alternate
December 31, 2012

To the Honorable Board of Selectman

On behalf of the Charlton Fire Department, I am privileged to submit the 2012 Annual Report to our community. I am proud to offer this report outlining the many achievements our personnel and department have made throughout the year.

I am extremely proud of the 13 fulltime and 20 call members, which provide emergency services to our community. The Fire Department responded to 1851 calls for service in 2012, delivering the highest level of care for the persons we serve.

This year, the fire department created a vision for all of us to live by. “Serving with Integrity, Honesty and Compassion”. This vision is the backbone of our organization. Each and every firefighter in the department knows the vision and can recite it at a moments notice. We base every decision we make to those three simple words that mean so much to us.

We have worked with the officers to promote the vision with enthusiasm, bringing our level of professionalism to the next plateau. It is an exciting time, here at the fire department, as we move along with leadership, mentoring and succession planning.

Inspectional Services
Submitted by Assistant Chief Mike L. Mahan

Calendar year 2012 was a busy year for the fire department. We issued over 1050 permits to town residents for fire prevention and regulation purposes.

These include 157 permits for household heat or emergency power generation including; propane tank installations, oil tank installations, oil fired furnace and boiler installations.

Town residents purchased 574 Open Air Burning Permits to burn winter kill brush and sticks. These permits are used from January 15 to April 30th, as many times as necessary to accomplish yard cleanup in the spring. This permit cannot be used for lot clearing or leave removal.
There were 51 oil delivery tankers and vehicle mounted fuel cells that received their Aug 2012 lime green 2 year permit inspections. This inspection is to insure the vehicle is meeting the code requirements to carry a large quantity of combustible fuel over the roads safely. We check the vehicle, the tank, and the delivery system.

We checked for soil contamination with combustible meters at 13 sites that were permitted for the removal of fuel storage tanks. This is part of our jurisdiction in cooperation with the Commonwealths Department of Environmental Protection. This ensures that the tanks have not leaked and left any hazardous materials in the earth. If we find any indications of petroleum, more excavation is done to remove the contamination and prevent it from entering your well.

We checked 191 homes for compliance of smoke and carbon monoxide detectors. This inspection is required for any sale or transfer of real estate. In 2006 Nicole’s Law was introduced, 527CMR 31 code requires Carbon Monoxide (CO) Detectors on each level of a house and within 10 feet of every bedroom. We responded to 18 CO alarm calls finding elevated amounts in 7 which needed intervention. Carbon Monoxide detectors are required by law. They must be replaced every 7 years due to the life expectancy of the device.

There were 20 permits for fire protection system installation or modification. Any time a fire protection system is worked on or added to, the installer must take-out a permit. We check the installer’s credentials, to ensure that they are certified to do the work with the State Fire Marshal’s office.

We issued 17 permits for 5 categories of Underground Fuel Storage Tanks, 18 permits for Fuel oil or diesel storage, 6 for welding/cutting operations, 1 for waste oil storage, and the list goes on.

We inspect each school annually. This inspection can be a full day or more for a vocational school, to 4 hours in a primary or elementary school. We did 19 inspections at nursing homes, rest homes or group homes. We inspect any organized camps that have overnight facilities to check on egress and safety items. There are 5 in town. We performed 20 fire drills. This may sound easy; each drill takes staffing to cover exits and over 1 hour to do, including the state mandated paperwork. All businesses in town that sell or pour alcohol need to have a state required inspection for fire safety and permit renewals. We also test and maintain 31 specially constructed fire attack water sources and cisterns that are silently protecting your neighborhoods.

As always, your emergencies come before inspections. We were called to 1850 of our neighbors addresses this calendar year. We also assisted our neighboring towns 65 times when they called us for help; Southbridge 28, Sturbridge 16, Spencer 9, Dudley 6, Oxford 4, and Leicester 2, as they do assist us in ours.
Regional Dive Team
Submitted by Captain Ralph Harris, Jr.

The Charlton Fire Department continues to participate in the District 7 Central Regional Dive Team. The team is available and responds to any number of underwater incidents from potential drowning victims to persons through the ice to submerged vehicles. The team also continues to train to assist law enforcement with underwater evidence recovery.

Underwater operations are a very technical skill that requires a vast amount of training, resources, and equipment. Training in this discipline is constant and requires a high level of commitment from the teams’ participants. Charlton team members have not only attended the team trainings throughout the year but have also gone on to attend other certifications on their own at no cost to the town.

Captain Ralph Harris, Jr. has authored a grant through the Department of Homeland Security receiving a total of $89,124.95 for equipment for the Dive Team. This equipment will be spread out throughout the district team. This new equipment will make the team safer and more effective in its operations.

By regionalizing these skills, it has built a strong and sustainable team that will continue to serve the town and our area inexpensively. I personally thank all of the members of this team for their continued commitment and professionalism they give to this team.

Training Division Officer
Submitted by Captain Ed Knopf

The Charlton Fire Training Division coordinates and conducts all training activity for the fire department. The areas of specialized training include new recruit training, firefighter training, driver operator training, emergency medical services (EMS) training, dive team training, and tech rescue training. All areas of knowledge and expertise needed to be a firefighter in the current age. In 2012, the training division’s focus was familiarization with new technology and staying sharp with our basic skills.

The department had 21 regularly scheduled firefighting trainings, held on every 2nd and 4th Wednesday of the month. Included in these trainings were highly specialized trainings in vehicle extrication, vehicle fires, hazardous materials, technical rescue, water & ice rescue, driver operations, water/pump operations and live fire evolutions. This year brought new breathing apparatus’ obtained through grant funding. Extensive training on this latest technology occurred throughout the latter half of the year.

EMS training included members receiving certifications or refreshers in First Responder, Paramedic Assistant, EMT at the Basic, Intermediate and Paramedic levels. It also included trainings to stay current with the dynamic Massachusetts State Protocols for emergency medical services. The introduction of new materials and new equipment
provided training opportunities designed to provide a better quality of care to those we serve.

The Dive Rescue team continues to be part of the District 7 Central Regional Dive Team which includes the Towns of Auburn, Charlton, Oxford, Southbridge, and Sturbridge. Trainings were held every other month and include mock scenario activations. The technical aspect of rescue diving requires members to stay sharp with their skills to ensure everyone goes home safe.

The Technical Rescue team also became part of a newly formed Regional team with the same communities involved with the Dive Team. The Tech team continued training every other month on a local level, plus taking part in Regional trainings. All members are certified in Rope Rescue at the Operational Level, and continue towards the Technician Level. As the Regional Team has developed, more advanced trainings have taken place.

At this time I would personally like to thank the Training Coordinators; Todd Betts, Dani Robertson, Dean Babineau, Keith Cloutier, and Brian Ouellette for all the work they do to provide such a comprehensive training program. Also, I would like to thank those instructors, too numerous to mention individually, who make the commitment to advance the knowledge to our members that is necessary in order to protect and serve our community.

Public Education
Submitted by Firefighter Paramedic Danielle Robertson

SAFE Program

Charlton Fire Department’s SAFE program is The Student Awareness Fire Education. This program is not limited to students. Public Education is a major aspect of the program. We teach fire and life safety to preschool children all the way up to senior citizens.

The SAFE program is largely funded by a grant that we apply for each year through the State. We must meet the requirements set forth by the State of Massachusetts. We are also supplemented by donations made directly to the SAFE program. The money we receive goes towards educating our fire personnel on how to teach and present these lectures to all different age groups, as well as the diverse cultures we encounter. We are also able to purchase the supplies needed to accomplish this with a portion of these funds. We provide educational materials as well as fun items for the children; such as plastic fire helmets.

Some of the lessons that we teach are Evacuation Plans for the homes, proper use of 911, home safety, identifying hazards, first aid, Stop Drop & Roll, kitchen/cooking safety, and many more. We start with showing preschoolers how we look in uniform and then in turnout gear. This shows the children that even though we look and sound different in the different outfits, we are still the same person. This helps alleviate some of the fears that they may have. We enter the schools to teach lessons that are in conjunction with the school’s curriculum, working very closely with the educators in our schools.
Charlton Fire provides tours to groups such as, Boy and Girl Scout troops, Mom’s club, and home schooled children. This just requires a phone call to schedule it. We orchestrate Project Safe Prom every other year. This will be done in May at Bay Path Vocational High School this year. This is done jointly with the Charlton Police department, UMass Life Flight, the District Attorney’s office, a funeral home, and the High School. Project Safe Prom addresses the dangers of drinking and driving. We also do Family Fun Day every other year. It was a huge success this past October. Family Fun Day is a free event held at the station that consists of many different activities. Some of these activities are: SAFE House, Hazard House, junior firefighter challenge, tours of the apparatus, station tours, and many other educational and fun activities. We also have pizza and ice cream that is donated to us by all of our town’s pizza shops and other local suppliers. We are very fortunate to have such generous businesses in town.

We have many dedicated people that make the operations of the fire department run smoothly. Their passion, proficiency, and professionalism are strong characteristics that bring this fire department to a level of positive leadership. I am proud and honored to be working with such devoted and courageous personnel. Thank you all for putting your best foot forward in every situation.

I also extend my thanks to the other departments in town. I have counted on their assistance throughout the year and have been met with courteous and supportive staff along the way.

We look forward to another successful year with enthusiasm. The department will continue to learn from the past and prepare for the future.

Respectfully submitted by;

Charles E. Cloutier Jr.
Fire Chief
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<tr>
<th>Incident Type</th>
<th>Count</th>
<th>Percentage</th>
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<td>Fires in Structures</td>
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<td>Vehicle Fires</td>
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<td>Tree, brush, grass fires</td>
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<td>Refuse fire</td>
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<td>Outside Structure Fires</td>
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<td>Emergency medical call</td>
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<td>Lock-In, Lock out</td>
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<td>Extrication</td>
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<td>Spill, leak- no fire</td>
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<td>Chemical emergency</td>
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<td>CO hazard</td>
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<td>Excessive heat</td>
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<tr>
<td>Power line down</td>
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<td>Arching, shorted electrical</td>
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<td>Motor vehicle accidents</td>
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<td>Service call not classified</td>
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<td>Water problem, evacuation</td>
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<td>Animal problem, rescue</td>
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<td>Assist Police</td>
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<td>Public assist, service</td>
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<td>Unauthorized burning</td>
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<td>Cover assignment, standby</td>
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<td>Controlled burning</td>
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<td>Steam or other mistaken</td>
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<td>Good intent, investigations</td>
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<td>Malicious false calls</td>
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<td>Bomb threat</td>
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<td>Suppression system activation</td>
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<td>CO activation</td>
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<td>System malfunctions</td>
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<td>Type incident other</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>1851</strong></td>
<td><strong>100.0%</strong></td>
</tr>
<tr>
<td>Permit</td>
<td>Amount</td>
<td>Jan</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>--------</td>
<td>-----</td>
</tr>
<tr>
<td>Smoke Detector</td>
<td>$25.00</td>
<td>3</td>
</tr>
<tr>
<td>Reinspection Fee</td>
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<td>1</td>
</tr>
<tr>
<td>Smk &amp; Co Detector</td>
<td>$50.00</td>
<td>18</td>
</tr>
<tr>
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|          | 1312        |       |       |           |               |           |      |     |           |               |       |           |
Chief
Asst. Chief
Asst. Chief
Captain
Captain
Captain
EMS Coordinator
Chaplain

Fire Fighter/Medic
Fire Fighter/EMT
Fire Fighter/Medic
Fire Fighter/Medic
FireFighter/EMT
EMT
Fire Fighter/EMT
Aux/EMT
Fire Fighter/EMT/I
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Fire Fighter/Medic
EMT
Fire Fighter/Medic
Fire Fighter/EMT
Auxillary
Fire Fighter
FireFighter/EMT

Charles Cloutier Jr. *
Michael Mahan *
Curtis Meskus
Ralph Harris Jr *
Edward Knopf*
Dean Babineau*
Terri Gough *
James Chase
Corey Anderson*
Denis Arruda
Kelly Babineau
Todd Betts*
Michael Bjorn*
Stacy Booker
Shawn Boulette
Robert Brogan
James Callahan *
Brian Curtis
Paul Dubenetsky
Patrick Elliott
Steve Faubert
Michael Fournier
Sean Hallihan
Dan Hanks
Doug Hanks
Mark Kimball*
Mark Krukowski
Craig Langevin
Mark Lovely
Mike Lovely
Keenan Mahan
Joseph Marashio
Kerry Mason *
Roger Meskus *
Marc Messier
Brian Ouellette*
Joseph Overly*
Cara Papale
Danielle Robertson*
Douglas Robertson
Donald Stenman
Ronald Rivett
Donnie Zamis

*Denotes Full Time Personnel
The new highway facility has been in operation for approximately one year. During this time, I believe the operations as well as all maintenance issues, are much improved.

This year’s capital purchase of a roadside brush cutter will enable the department to complete this task much quicker. The purchase of our new sander and plow has improved our snow and ice operations.

Chapter 90 monies were used for the following projects: Osgood Road as well as E. Applewood Drive were totally reconstructed. This work included full depth pulverization, grading, lift, plate and reset all manhole covers, burm work as well as placement of a base and top coat of bituminous concrete.

Flint Road and Northside Road were overlayed with a top coat of bituminous concrete. An RS/1 tack coat was applied before paving.

The following roads were chip sealed: Jones Road, Blood Road, Prindle Hill Road, Berry Corner Road and Gould Road. The prep work for this project included level patching as well as road edge work.

There has been an increase in driveway permits, driveway bond permits and trench permits as well as road opening permits.

Respectfully Submitted
Gerry Foskett
Highway Superintendent
The District Commission is given the duty of maintaining the visual coherence of the Northside Village District. This is done through regulation of the new, or repair of old, buildings within the district to preserve the uniqueness of the area.

Applications for construction within the District have been printed and delivered to the Building Inspectors office. No application for construction within the district has been acted upon by this commission in 2012.

Fay Mountain Farm has been leased to Ben Wilson. The Farm buildings have been repaired and the farm is, once again, selling fresh fruit and produce. The farm is also sponsoring activities to create public awareness of the farm, such as the Snow Pond Fishing Day. The public is encouraged to visit the farm to support local farming.

The District Commission continues its work with the Historical Commission on the inspection and replacement of the historic sign posts within the Town. The sign posts have been identified and inspected for durability. Many of the signs with wooden posts have either fallen or will fall soon. Over the years, granite posts have been used to replace wooden posts. There are additional granite posts available to replace most of the wooden posts currently holding signs, but limited budget funds for the commission has prevented the needed groundwork and installation of the heavy posts. The commission will continue its efforts to replace these posts with the limited funds available in 2013.

The Commission voted to reconfirm its members and also:
- voted to appoint Armand Bessette as Commission Co-Chairman
- voted to accept the Chrissy McKenzie as a new District Commission Board Member.

Respectfully Submitted,

William O. Hultgren, Co-Chairman
Armand Bessette, Co-Chairman
Curtis Abbott
Michael Caron
Chrissy McKenzie
The Commission continues to inventory and preserve the historic legacy of the Town of Charlton for future generations.

The Commission continues its work with the Historic District Commission on the inspection and replacement of the historic sign posts within the Town. The sign posts have been identified and inspected for durability. Many of the signs with wooden posts have either fallen or will fall soon. Over the years, granite posts have been used to replace wooden posts. There are additional granite posts available to replace most of the wooden posts currently holding signs, but limited budget funds for the Commission has prevented the needed ground work and installation of the heavy posts. The Commission will continue its efforts to replace these posts with the limited funds available in 2013.

Maintenance to preserve the Ice Cellar has continued. With limited funds available to the Commission, it has been determined that the upkeep of the Ice Cellar will be funded through the Town Building Maintenance budget. There have been discussions regarding the Ice Cellar and whether or not it may be advantageous to move the cellar from its current location to another more traveled location, perhaps near the Morton House. No action has been taken on the relocation, but a 5-year plan for maintenance has been drafted:
1. Replace right side and rear sill boards. Replace lower siding on the rear wall;
2. Repair or replace left side and front footings;
3. Replace (2) front sliding doors and (2) swing doors;
4. Replace all windows, (3) total;
5. Power Wash and paint/stain the entire building.

The Commission would like to recognize the efforts of Kevinetta O'Brien, who has worked diligently to organize historic town records which are now stored in the Charlton Library.

The Commission has initiated communication with the Office of Representative Peter Durant to determine the proper course for laying out a plan to move overhead utilities underground in the Town's Historic and Main Street areas.
The Commission voted to reconfirm its members and also:

- voted to appoint Armand Bessette as Commission Co-Chairman
- voted to accept the Chrissy McKenzie as a new District Commission Board Member.

Respectfully Submitted,

William O. Hultgren, Co-Chairman
Armand Bessette, Co-Chairman
Curtis Abbott
Michael Caron
Chrissy McKenzie
2012 Annual Report
Schoolhouse #2 and Militia Lot

The non-profit Charlton Historical Society has provided oversight of the #2 Schoolhouse and Militia Lot for the past year. Volunteers provide interior building cleaning and insect prevention. The school was used for both public and private meetings and programs. It was open as a museum during the society’s Charlton History Day. Strolling through the militia lot’s informational plaques made a visit edifying and relaxing throughout the year. It was featured as part of Charter TV 3’s history focus when General Lafayette was discussed last summer.

Peter Cooper Sr.
President, Charlton Historical Society
To The Honorable Board of Selectmen:

We hereby submit our annual report to you and the people of the Town of Charlton. For the first time in several years, the Charlton Housing Authority has a full board with the addition of Geralyn Babineau and Michael Sullivan. The Charlton Housing Authority held seven regular meetings during 2012.

The Authority presently manages 30 one bedroom units for elderly/handicapped persons under the State’s Chapter 667 program and 6 three bedroom units for families under the State’s Chapter 705 program. All of these units are located on the Authority’s property at Meadowview Drive. The Authority also administers certificates for the Alternative Housing Voucher Program (AHVP) which provides rental assistance on a temporary basis to non-elderly handicapped persons.

The Charlton Housing Authority accepts applications for state-aided elderly housing from persons who are sixty years of age and older. As in the past, handicapped persons continue to be eligible for state-aided housing for the elderly regardless of age. The Authority also accepts applications for state-aided family housing from persons who qualify.

Anyone who wishes to live at Meadowview should fill out an application, which can be obtained from the office at One Meadowview Drive in Charlton, or on line at www.mass.gov. Tenant selection is made from our waiting list and all state guidelines are adhered to in the tenant selection process.

The Charlton Housing Authority continued working in partnership with the Charlton Planning Board to advance the Meadowview Drive affordable housing project. This project proposes the construction of 26 new one-bedroom units on our existing site on Meadowview Drive. An application to the Charlton Zoning Board of Appeals was approved for the required Comprehensive Permit.

We also wish to express our continued gratitude and appreciation to the Charlton Police, Fire, Ambulance and Highway Departments. Their cooperation and service has been, as always, excellent. Respectfully submitted,

THE CHARLTON HOUSING AUTHORITY

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<td>Jean Vincent</td>
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Memorial Day Committee / Veterans Burial Agent

2012 Annual Town Report

To the Honorable Board of Selectmen,

We furnished and placed five hundred and twenty six (526) Veteran graves with flags and markers for Memorial Day as required by State Law, Chapter 15, Section 9. Also under Chapter 15, Section 9, it is a duty to see that all graves are cared for and a suitable marker be placed on their grave site.

On Sunday before Memorial Day, we designate a local church to attend services honoring deceased veterans. Following the service, we conduct memorial services at the four large cemeteries namely Bay Path, Northside, Union and Westridge, also at the Veterans Memorial Bridge on Stafford Street.

On Memorial Day, we have a parade forming at Masonic Home at 2:00pm. We invite all Veterans, civil leaders and organizations to march with us to honor veterans. Shepherd Hill School marching band furnishes our musical tribute to Veterans. We then proceed to the Honor Roll Monument in front of the Town Library for memorial services for tribute at the three Honor Rolls, World War I and II Monuments, Korea-Vietnam- Leb/Granada – Iraq Monument and the Persian Gulf Monument.

Respectfully submitted,

Clarence Bachand, Chairman
Peter A. Parker, Secretary
Joseph B. Pranaitis, Member
Noise Bylaw Committee

On February 7, 2012, the Board of Selectmen formed an ad hoc committee to review the possibility of creating a noise bylaw for the Town of Charlton. The committee would be comprised of the Chief of Police (or his designee), the Building Commissioner, a member of the Board of Selectmen, and up to four members at large. After the committee’s research and analysis, if a noise bylaw was to be recommended, the committee was asked to develop a proposal for the Board of Selectmen to review and determine next steps.

The members at large were appointed to the committee from February through July with the first meeting occurring on July 18th. A total of five meetings were held with the final meeting taking place on October 4th. The committee reviewed noise complaints and issues within the town and researched noise bylaws that have been adopted in other communities. It was agreed that a noise bylaw would benefit the town in that it would provide another tool for the police to use in addressing noise complaints. The committee drafted a proposed noise bylaw for the town, based largely one that the town of Milford had recently adopted. The committee modified the Milford bylaw to align more closely with the needs of Charlton.

As of October 9th, the noise bylaw draft was with the committee chairman to determine next steps with the Board of Selectmen. It is expected that the Board will review the bylaw proposal in early 2013, and if approved, it would be placed on the warrant for the May annual town meeting.

The Noise Bylaw Committee is comprised of: Rick Swensen, Selectman and committee chairman; James Pervier, Chief of Police; Curt Meskus, Building Commissioner, Steve Denman, member at large; Carl Remian, member at large; and Ralph Doe, member at large and committee secretary.
Old Home Day 2012 Annual Report

To the Honorable Board of Selectmen and Residents of the Town of Charlton

Old Home Day is an event held in Charlton on each Labor Day in September. Established in 1897, the event brings friends, neighbors, family, and visitors together with a true community spirit. It is a tradition begun over one hundred years ago when the citizens of Charlton gathered at the end of summer, before the beginning of the fall harvest and the onset of winter.

The tradition reminds us all that we are a part of a larger community. It offers a chance for folks to join and reflect on the important things required to be a citizen here in a small town in Massachusetts. The day celebrates the town, the people and the past and it is so much fun! Charlton celebrated its 116th Old Home Day this past September.

Festivities began on Saturday, September 1st where the 50th class reunion was celebrated at the Masonic Home. A concert was followed by a fireworks display on the Overlook hillside. On Sunday, September 2nd, the Charlton Alumni dinner meeting was held at the Senior Center. Alumni members, shared a ‘home cooked’ dinner of oven baked stuffed chicken and a pork roast with stuffing - specialties prepared by Bill Fontaine and Cathy Kuehl.

Monday morning on Labor Day, the Soap Box Derby was the first activity which took place on Mugget Hill Road. This event has captured the interest of our youth at Old Home Day in Charlton for over 40 years. These kids didn’t just sit inside and watch but, they built their cars with Dad (or Mom). On race day, all their hard work brought lots of fun! Final results were as follows: The soapbox derby was awesome as usual! We had six drivers enter. We had some old favorites and we had a brand new car enter this year! Senior Class and places: Chase Courville - 1st place, Jason Bohn - 2nd place, Shane Calardy - 3rd place and Thomas Constatino - tech difficulty - sportsmanship winner. In the Junior Class, winners were Spencer Courville - 1st Place, Jason Bohn - 2nd place, David Abbott - 3rd place. Chase Courville took the event overall - replacing Shane Calardy from 2011. Thank you to our volunteers: David Landry, Dave Stone, Paul & Lisa Courville, Tim Smith and Pat Linde. Many others threw their hands in to load the cars on the ramps and to pick up the Hay bails at the end of the event. Next year the schools and cub scouts will drive for greater involvement and Bay Path Technical High School will hopefully be able to rebuild the ramps for the 2013 season.

On the common, Selectperson, Rick Swenson, volunteered to MC the events. Booths were lined up neatly along the common leaving a pleasant walk area for attendees to mingle and browse through the many booths and activities. The Old Home Day committee even set up a new checkerboard tent for information and a map of the booths. The 33rd Old Home Day Art and Photo Exhibit was held in the Town Hall throughout the day. Train rides were again available around the common for both adults and children. The Craft Fair included many booths with a multitude of items for sale. The Frog Jumping Contest was well attended and more than 100 booths were there, some to test palates and others who entertained with games and more. Additionally, throughout the day there was musical entertainment for all to enjoy.

There were some new features added to the celebrations this past year. First, visitors had the chance to have their photo taken in the jaws of a Giant Grizzly Bear or posing as Grizzly Adams himself. This added fun to many who stopped to pose and will be back for the 2013 season. The artwork for this project is the result of Charlton Middle School art teacher, Shane Schimke. The second new event was the Hay Bale Throwing contest. The event was introduced by Todd
Burlingame and it involved throwing hay bales the greatest distance. The event had several categories broken down by age group as well as male and female and it was very popular. The turnout was super; it seems as though the kids..... 16 and under... were very interested with participation at about 15.

The last new event featured the Primrose Pirates who mingled with guests on the Common during the course of the day. In addition, they did a Pirate re-enactment and they promised to return for the next Old Home Day.

Again, the lumberjack contest was a big hit! It included three classes of chainsaw events followed by men's, women’s, and a co-ed two-man bucksaw contest. There was an excellent turnout in both participation as well as spectators. A warm thank you from this years' sponsors, Advantage enterprises Inc, Hull forest Products, and Hurley Logging and Fire wood. Without them, this event would not have happened.

Friends of Charlton Animal Shelter (FOCAS) presented “Hot Rods for Homeless Animals” with smokin' hot cars, trucks, and tricked out bikes. Trophies were awarded for Best Stock, Best Classic, Best Antique, and Best Motorcycle.

Awards were again given out for community service and volunteerism. State Sen. Stephen M. Brewer, D-Barre, and state Rep. Peter J. Durant, R-Spencer, presented citations. This year’s winner of the Citizen of the Year award was Reverend Chase – who has served as Chaplin for the fire department and has assisted the police department for many years. The Honorary Parade Marshall was Mike Jacobs who has served the Charlton Little League for many years. Community Service Awards went to: Mary Jane Gillespie – Assisting children with their work, Kathy Simons – for helping the elderly, Rob Larson – instilling positive life experiences for youth coaching baseball, football and soccer. Fred Wendt – for volunteer service at the Charlton Senior center. Joan Wilbur – for volunteer service at the Charlton Senior center. Ron LeBlanc - Scout leader and for donating labor and materials for the new animal shelter. This year the Committee instituted a new award, the Community Service – Youth Award which went to Leanne Tremblay – serving as student representative on the Charlton Board of Selectmen, Principal’s and Superintendent’s Advisory Councils, as well as a tornado aide volunteer.

We would also like to thank Brent Sellew, Chairman of the Old Home Day Committee for all the extras that he provides along with Ron Wilmot and our Police Chief James Pervier. Sadly missed this year will be Claire Johnson who was always there to lend a hand.

Hope to see you all in 2013.

Sincerely,
Old Home Day Committee
Ron Wilmot & Cathy Kuehl
Charlton Old Home Day Parade 2012

The 2012 Old Home Day parade was chaired and organized by Cathy Kuehl. The parade kicked off at 3:15 pm with the Fire Trucks coming down the hill and up Main Street. The entourage included Fire Chief Charles Cloutier and family, Charlton Fire Department trucks, visiting fire trucks, a Charlton Ambulance, the Charlton Rescue Truck and Smokey Bear (the Forest Fire Truck).

2012 Citizen of the Year, the Rev. James Chase, was escorted along the route by Alvin Lottie.

The next group to march through consisted of the wonderfully decorated doll carriages, wagons and bikes. Thanks to Kathy Fournier and Tori for their help. This group was followed by the Parade Leader, Police Chief James Pervier, our American Legion Post and the Sturbridge Colonial Militia. The Chief was greeted by Sgt Dan Clark and his wife singing God Bless America.

The American Legion Honor Guard came next with three cars carrying Legionnaires and the Auxiliary. Stanly Parzych and his marching militia group in full uniform followed. The banner for state and local dignitaries was carried by two Shepherd Hill Cheerleaders and was followed by Selectmen Kathleen W. Walker, David M. Singer and Peter J. Boria. They were joined by Town Administrator Robin L. Craver, State Representative Peter Durant and State Senator Steven Brewer. Rick Swensen was MC and did a wonderful job announcing the floats and groups participating in the parade.

The Charlton Explorer Scouts came with their bus, Boy Scouts and Girl Scouts. Ray Dubois and his family came with their large vintage army trucks.

The banner for the Honorary Parade Marshall, Mike Jacobs, was also carried by Shepherd Hill Cheerleaders. Mike was escorted by Mike Cunningham, Jr. and was followed by the Brass Band sponsored by Country Bank.

The car contingent included antique cars, classic autos and Will Gammetto in his Volkswagen. Next was the Fire House Dixie Band sponsored this year by Millennium Power. And then the Daughters of the American Revolution proceeded by in a golf cart with Beverly Beaudette and Mary Stone. They were followed by floats from Savers Bank, the Soccer Kids, the Baseball Team Winners and Jen Cassie carrying her banner. Carl’s Diner was a “Big Hit”, “Big Pig & Little Pig”.

The dance group from Dance Mechanix was followed by a clown from Balloons Over New England and Southbridge Savings Bank with their cow mascot riding in a Jeep, who were followed by the Quaboag Highlanders Colonial Bagpipers, sponsored by Southbridge Savings Bank. Charlton Beagle Club had a great float!

Other groups that participated were more antique cars, clowns, the soap box derby winners, antiques trucks, Mickey & Minnie Mouse, who were also sponsored by Millennium Power. All were followed by the Shepherd Hill Cheerleaders, (Jr. & Varsity) and of course the Shepherd Hill Marching Band.

Special thanks to Country Bank for Savings and Savers Bank for their generous donations and Casella for providing a dumpster. And thank you to all the helpers on the hill – Gerry Foskett (Highway Superintendent) and Cheryl Sevivas for providing a Highway Dept. employee to help with the daily activities. Thank you to Ron Wilmot and Quentin Kuehl for everything they did. Thank you to Kathleen Walker and her husband Mike, Brent Sellew and Kathy & Roger Meskus for transporting the local dignitaries and for donating t-shirts to the Committee. Thank you to the rest of the Old Home Day Committee, Matt Daly, Donald Fortin, Bonnie Seifert, Rob Thomas, Gary Seifert and Dave & Nancy Landry. And a special thank you to our Police Chief James F Pervier. Thank you to Robin Craver, Town Administrator and Mary Devlin, Administrative Assistant for putting the town report book together that you are looking at. I provide the pictures. There are many, many hours put into this book every year and I just want to give her a big thank you. It would also be great if all of you that have reports in this book, get them to her as soon as she asks.

Sincerely,
Parade Coordinator, Cathleen Kuehl
To the Honorable Board of Selectmen:

It is with great pleasure that the Personnel Board submit their 2012 Annual Report to the Board of Selectmen and the people of Charlton.

At the October Town Meeting the Personnel Board submitted a warrant article for the October Town Meeting to change the title of Conservation Agent to Conservation Agent-Mapping Specialist-Recreation Staff.

In the coming year, we hope to join with the Town Administrator in the implementation of a new pay and job classification system.

In late December of 2011 member Michael Sullivan submitted his resignation to the Board of Selectmen. Michael, in his short tenure, was a valuable asset to this Board and the community. Michael is now a member of the Housing Authority and will be a great resource to them. It was our pleasure to have known him.

There are currently two openings on the Personnel Board. We invite the people of Charlton to become involved by volunteering to serve as a member. Applications are available at the Office of the Town Administrator or the Town’s website. The Board will continue to work with the Town Administrator and Board of Selectmen on personnel related matters and to meet with employees who wish to do so.

The Personnel Board wishes to thank the Board of Selectmen, the Town Administrator and the Townspeople for their continued support.

Respectfully submitted,

Rachel A. Hartwig, Chair
Jenn Cederberg
Nancy Sage
The Planning Board is responsible for guiding and reviewing matters related to the physical growth and development of Charlton using Zoning Bylaws, Subdivision Rules and Regulations, and Master Plans as the primary tools for managing the town’s growth (MGL Ch. 41, Sec. 81 and MGL Ch. 40A). The Board also administers the Scenic Roads Act (MGL, Ch. 40, Sec. 15C), which entails the issuing of conditions for all activities involving the removal of stone walls and cutting of trees within the layout of Town-designated Scenic Roads.

The Planning Board is comprised of five elected Members and one appointed Associate Member who meet on the first and third Wednesday every month in the George C. McKinstry Building. John P. McGrath serves as Chair and Keith R. Cloutier as Vice-Chair; other elected members are Patricia A. Tanona, Trish Gill and Jean Vincent. In January, William O. Hultgren retired from the Board after over 40 years of service. Associate Member Jean Vincent was appointed to serve the remainder of his term and was elected to a full term in May. Peter Starkus was appointed as the new Planning Board Associate Member.

The following summarizes the major activities of the Board in 2012:

**Plans Reviewed:**

**RESIDENTIAL PLANS REVIEWED**

<table>
<thead>
<tr>
<th>Type of Plan</th>
<th>2011 # of Plans/Permits Reviewed</th>
<th>#Lots/Dwelling Units</th>
<th>2012 # of Plans/Permits Reviewed</th>
<th>#Lots/Dwelling Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Residential Subdivisions</td>
<td>1</td>
<td>67</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Flexible Residential Subdivisions</td>
<td>--</td>
<td>--</td>
<td>1</td>
<td>59</td>
</tr>
<tr>
<td>Approval-Not-Required (ANR) Plans*</td>
<td>14</td>
<td>12</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>TOTAL</td>
<td>15</td>
<td>79</td>
<td>12</td>
<td>70</td>
</tr>
</tbody>
</table>

* ANR Plans show divisions of property or changes in lot lines in which all proposed lots have frontage on a legal way (typically an existing public road or previously approved subdivision road).

### NON-RESIDENTIAL PLANS REVIEWED, 2012

<table>
<thead>
<tr>
<th>Type of Plan/Permit</th>
<th># of Plans/Permits Reviewed/Approved</th>
<th>Type of Project(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Site Plan Reviews</td>
<td>7</td>
<td>* Approval to construct a 3,200 s.f. retail convenience store with an accompanying parking lot in the Village District on property at 59 North Main Street (across from the post office).</td>
</tr>
</tbody>
</table>

- Approval for Patriot Buick GMC., Inc. to demolish the existing 12,000 s.f. auto dealership at 104 Sturbridge Road (Route 20) and construct a new 16,531 s.f. building with an accompanying 253-space parking lot.

- Approval of the combined applications of Forrestall Charlton LLC & Flair One LLC to construct a 2 MW Commercial Ground-Mounted Solar Array on land southerly off of Rt. 20, easterly of Richardson Corner Road.
• Approval for Otis Land Management LLC to construct an 8,700 square foot building and accompanying parking lot to operate a wholesale/bulk storage fuel oil & garage business on property located at 121 Southbridge Road (Rt. 169).

• Review of application to construct a new 3,240 square foot dormitory and accompanying parking lot at the Nature's Classroom Campus located easterly off of Harrington Road (final approval pending for January, 2013).

• Review of application to redevelop a 2,500 square foot vacant building and build a new parking lot at 379 Worcester Road (Rt. 20) to utilize for wholesale/light manufacturing usage (final approval pending for January, 2013).

<table>
<thead>
<tr>
<th>Reduced Frontage Lots</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval for property located off of Casey Road.</td>
<td></td>
</tr>
<tr>
<td>Approval for property located off of Ramshorn Road</td>
<td></td>
</tr>
</tbody>
</table>
Approved Amendments to Zoning Bylaw and Zoning Map:

<table>
<thead>
<tr>
<th>Description</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment to the Zoning By-Law to revise and reformat sections of the Zoning By-Law as recommended by the Zoning By-Law Diagnostic Review conducted by the Planning Board.</td>
<td>5/21/12</td>
</tr>
<tr>
<td>Amendment to the Zoning Map by rezoning 5.25 acres of land located on the southerly side of Route 20 (Assessor’s Map 31, Block D, Parcel 4) from Low-Density Residential (R-40) to Industrial-General (IG) zoning designation.</td>
<td>5/21/12</td>
</tr>
<tr>
<td>Amendment to the Zoning By-Law by increasing the maximum allowed size of an accessory apartment from 500 square feet to a new maximum allowed size of 750 square feet, as listed in the “Accessory Apartment” definition in Section 2-Definitions, Sub-section 2.1 Uses and Structures.</td>
<td>10/16/12</td>
</tr>
</tbody>
</table>

Other Projects Undertaken in 2012:

The Planning Board continued in 2012 to implement various Master Plan goals, objectives and recommendations. The Board continued to work on its signage zoning bylaw project, with the goal of updating/revising/reformatting existing language in the signage section of the zoning by-law for clarity and understanding, as well as including design and permitting requirements for technological advances in signage over the past several years (i.e., LED signage, etc.). The Board anticipated submitting the finalized signage zoning bylaw update for consideration at the May 2013 Annual Town Meeting.

Continued working in partnership with the Charlton Housing Authority to advance the Meadowview Drive affordable housing project, which proposes the construction of 26 new one-bedroom elderly apartment units at the existing Meadowview Drive Housing Authority development. The project partnership applied to the Charlton Zoning Board of Appeals and received approval for the required Meadowview Drive Project Comprehensive Permit, thereby allowing the partnership to move forward in working with a Mass. DHCD-designated project consultant in finalizing state and federal project construction funding.

In partnership with the Economic Development Commission (EDC), the Board worked with the Mass. Dept. of Transportation (DOT) and its engineering consulting staff on further development of design plans for the upgrading of Route 20 from the intersection of Rt. 20/Oxbow Rd./Richardson Corner Road easterly along Rt. 20 to the intersection of Rt. 20 and Rt. 56 in Oxford. It is anticipated that the level of design plan preparation will proceed to the 25% design review stage in 2013.
The Planning Board represented Charlton in the Central Mass. Regional Planning Commission's (CMRPC) C-13 Prioritization Project, in which the regional planning agency created a regional map and database of sites located in 13 Central Mass. Communities prioritized for planned economic development or environmental preservation. The project was completed in November.

In partnership with the Central Mass. Regional Planning Commission (CMRPC), the Board applied for a grant from the Mass. Executive Office of Administration & Finance to develop a Charlton Housing Production Plan (HPP) to identify goals, objectives and implementation strategies for the production of local affordable housing. The Board anticipates a grant award decision in early 2013 and hopefully will work with CMRPC staff on this planning project through 2013.

Continued community greenery and master plan tree implementation efforts in the Village Center of Town. Mass. DCR tree grant funding that was not available in 2011 became available again in 2012. As such, the Board applied in 2012 for Mass. DCR Urban & Community Forestry Challenge Grant program for funding to further implement new tree/greenery installation. The application also included a request for funding for treatment and maintenance of the official Mass. Champion Black Cherry Tree located in Charlton.

Received approval in 2012 of the Planning Board’s 2011 Tree City USA recertification application. The National Arbor Day Foundation and Mass. DCR bestowed this honor upon Charlton for the Town’s continued commitment to tree and greenery planning, implementation and preservation. The Town had also received Tree City USA designation in 2008 and 2009. In late 2012, the Board applied for 2012 Tree City USA redesignation, with a decision on the application expected in 2013.

Conducted an annual revision review of the Planning Board’s Subdivision Rules & Regulations.

Participated in two comprehensive state planning regulation legislative efforts: a) the Statewide initiative, coordinated by the Mass. Zoning Reform Working Group, for legislative approval to reform the Massachusetts Zoning Enabling Act and b) in coordination with State Senator Stephen M. Brewer, advanced Charlton’s legislative petition to revise M.G.L. Chapter 41 (Subdivision Control Law) to allow Planning Board-held performance guarantees to be utilized for subdivision roadway snow plowing purposes in foreclosed subdivisions.

In coordination with Central Mass. Regional Planning Commission (CMRPC) consulting assistance, conducted and completed a series of Geographic Information System (GIS) updates and revisions to the Town roadway database as detailed on the Town Zoning/Official Map.
The Board completed work begun in 2011 in coordination with Town Counsel, Town staff and the consulting firm VHB, Inc. pertaining to the Town’s Green Communities Action Plan, which establishes green technology and energy efficiency goals and objectives for town government. The Board addressed the Action Plan’s implementation goals and recommendations as part of ongoing comprehensive planning and site-specific development applications and permit reviews.

The Board also administered approval compliance regarding several previously-approved residential subdivisions that during 2012 saw active roadway construction, infrastructure installation and lot development, including the Jennings Road Extension (Phase I), Lambs Pond Estates and Ponnakin Hill Estates (Phase II) residential subdivisions.

In addition to the project and planning responsibilities outlined above, 2012 saw a continued significant increase in the Planning Board’s site development project permit inventory, a trend that began in early 2010, further confirming continual economic improvement in the local development economy. In 2012, the Planning Board and its staff managed a total of 59 active approved Planning Board development permit projects, in all stages of post permit-issued development. In addition, the Board and staff managed 45 active project proposals in the pre-application design and preparation processes.

**Budget Issues:**

Please note that the Town’s Budget (and therefore the Planning Board’s) follows a fiscal year, rather than the calendar year. As such, the Planning Board budget account figures immediately below are for FY 2013 (July 1, 2012-June 30, 2013).

**Planning Board Budget Accounts, FY 2013**

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning Director</td>
<td>86,091</td>
</tr>
<tr>
<td>Department Assistant</td>
<td>30,697</td>
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<tr>
<td>Planning Board Salaries</td>
<td>1,200</td>
</tr>
<tr>
<td>Planning Studies</td>
<td>980</td>
</tr>
<tr>
<td>Expense &amp; Equipment</td>
<td>7,350</td>
</tr>
<tr>
<td>Technology (Computer Mapping)</td>
<td>490</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>126,808</strong></td>
</tr>
</tbody>
</table>

**Planning Board Revolving Account**

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/12-12/12 Expenditures</td>
<td>33,033.72</td>
</tr>
</tbody>
</table>
Revenues/Fees Received, 1/12 Through 12/12

A-N-R Plans 1,650.00

Subdivision Plan Review & Subdivision Inspection Fees 35,986.03

Site Plan & Special Permit Application Fees 7,897.00

Subdivision Regulation/ Zoning Map Zoning Bylaw Copy Sales 425.56

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TOTAL 45,958.59

Note: Please note that the Planning Board deposited a total of $6,767.56 in Calendar year 2012 revenue received directly into the Town General Fund.

Respectfully Submitted,

John P. McGrath, Chairman
To the Honorable Board of Selectmen
and the Residents of Charlton:

The Charlton Police Department is the law enforcement division of the Town of Charlton, Massachusetts. The Charlton Police Department’s charge is to maintain good order and the enforcement of all applicable State laws and local Town bylaws. The department operates under the direction of the Chief of Police under M.G.L. Ch. 41 Sec. 97A, to serve and protect the lives, property and well-being of all persons within the limits of the Town of Charlton.

The Charlton Police Department is comprised of 18 full-time officers, which includes the Chief of Police, a Lieutenant, a Detective / Sergeant, three patrol Sergeants, one Detective / Patrolman, one Court Officer and ten Patrolmen. The Charlton Police Department has a full-time Administrative Assistant to the Chief of Police, one Special Patrolman, and an Auxiliary Police Unit, which has one Auxiliary Sergeant and nineteen Auxiliary Patrolmen. Also included within the Charlton Police Department’s staff is our public safety communication personnel, which is comprised of three full-time Dispatchers and eight Per Diem Dispatchers. Our emergency public safety dispatch personnel are responsible for handling all of the emergency 911 calls for Police, Fire and EMS, Animal Control calls, non-emergency calls, radio communications, conducting records and warrant checks, entering of data into our records management system, monitoring of prisoners and assisting the public seeking services at the police station. Please note that the Charlton Police Department received authorization on December 11, 2012, to hire an additional full-time patrolman which will bring the police department’s authorized staffing level to 19 full-time officers. The nineteenth full-time officer will be hired and in place in 2013.

In 2012, incidents of burglary, breaking and entering decreased by 28.4% from 109 incidents in 2011 to 78 incidents in 2012. With respect to crimes of larceny and fraud, we experienced a 40.3% increase from 139 incidents in 2011 to 195 incidents in 2012. In January of 2012, the U.S. unemployment rate was 8.3% and the Massachusetts unemployment rate was 6.9% which meant that some 237,249 people in the Commonwealth were out of work and in December of 2011, the U.S. unemployment rate was 7.8% and the Massachusetts unemployment rate was 6.7% which meant that some 234,302 people in the Commonwealth still where seeking employment. Despite the fact that Massachusetts unemployment rate was far better in 2012 than the U.S. average, the number of high paying jobs was minimal and many laid off workers are now under employed and find themselves taking jobs that paid them far less than their previous employment. Even as our economy recovers, the steady rise in the cost of fuel and increases in the cost of living, is causing many Americans to experience a negative financial gain. The aforementioned circumstances helps to produce a cross section of people, who as a matter of course, are law abiding citizens but who now find themselves in a quandary, trying to make ends meet and unfortunately see no other alternative but to steal money, goods or services to supplement their lost income. Historically, the aforementioned crimes are for the most part committed by career criminals and by individuals who struggle with some form of substance abuse.

In an effort to thwart the rise in property crimes, larceny and fraud that we were experiencing in 2012 in our community, Charlton Detective/Sergeant Daniel P. Dowd and Detective/Patrolman Gary E. Wood, enlisted the services of detectives from the Massachusetts State Police, the Worcester Police
Department, the Worcester County Drug & Counter Crime Task Force, the South Worcester County Drug & Counter Crime Task Force, agents from the Bureau of Alcohol, Tobacco, Firearms & Explosives, the Federal Bureau of Investigation, the U.S. Secret Service and the New England State Police Information Network. During 2012, thanks to the combined efforts of officers and agents from all the aforementioned law enforcement agencies, several individuals who acted independently or in concert with others, were arrested, tried and convicted for their commission of property crimes, larcenies, fraud and other related crimes in the Town of Charlton.

That being said, in 2012, the Charlton Police Department maintained its membership in the Worcester County Drug & Counter Crime Task Force and the South Worcester County Drug & Counter Crime Task Force in an effort to bolster our investigative capabilities and to combat serious drug and illegal activity that is transpiring in Charlton and in our region. Both respective task forces incorporate a total of 20 area police departments and the Worcester County Sheriff’s Department. The two task forces have both independently apply for available grant funding, which has helps to defray up to 50% of the cost of having, personnel assigned to said units. In FY13, Byrne Grant funding and other funding sources were greatly reduced but all the Chiefs from the Task Force communities continue to actively support our joint operations and remain steadfast and committed to our partnerships.

The Charlton Police Department is proactive and committed with respect to our efforts to ensure our agency’s readiness by preparing and training with other emergency personnel to ensure that we have the capability to give proper redress if a terrorist act or disaster was to occur in our area. To that end, police, fire, and emergency management personnel from the Towns of Charlton, Southbridge, Sturbridge and Dudley, regularly meet and conduct mock disaster training as members of the Tri-Emergency Planning Incident Committee. Tri-E.P.I.C. is made up of emergency personnel from the aforementioned communities who have partnered with Harrington Hospital, the Massachusetts State Police, M.E.M.A., the Red Cross, the Central Massachusetts Law Enforcement Council, local government officials and the business community.

In 2012, via a $7,502.00 grant from the Massachusetts State Emergency Telecommunications Board that was authored by Lt. Carl G. Ekman, all full and part-time Charlton Dispatchers received updated training and certification as Emergency Medical Dispatchers. The importance of providing Emergency Medical Dispatch training and certification to our agency’s dispatchers is paramount. Emergency Dispatchers who are certified as E.M.D.’s, are better prepared to assess the nature of the call and can provide vital information to the caller on what to do while waiting for emergency personnel to arrive at their location.

Domestic Violence is a very serious problem that law enforcement agencies constantly grapple with on a regular basis. Too often, the victims of domestic violence find themselves in impossible situations that inhibits their ability to break the cycle of violence. To that end, in an effort to provide assistance and support to domestic violence victims, the Charlton Police Department maintains its relationship with New Hope to assist domestic violence victims in our area. Any domestic violence victim who is seeking assistance, can contact the Charlton Police Department at 508-248-2259.

The Charlton Police Department was successful in our grant application that was authored by Lt. Carl G. Ekman, to receive from the Massachusetts State 911 Department, $34,732.00 via the FY2012 State 911 Department and Incentive Grant Program. These funds were utilized to help defray the cost of
Emergency Dispatch Personnel.

In another effort to ensure our agency’s proactive preparedness with respect to public health and public safety, the Charlton Police Department continues to be a member of the Massachusetts Health & Homeland Alert Network (H.H.A.N.). H.H.A.N. is an internet-based application which serves as a portal for communication, collaboration and alerts to predefined groups of users involved in emergency response. H.H.A.N. notifies users by electronic mail, text, or voice communications; users decide how they want to be notified for each level of alert. Discussion threads permit real-time communication among all parties.

We additionally network with state and federal agencies for the purpose of sharing intelligence and other pertinent data. On the state level we correspond with the Massachusetts State Police Fusion Center and the New England State Police Information Network (N.E.S.P.I.N) and on the federal level we have direct access to information via the Federal Bureau of Investigation’s – Law Enforcement On Line (L.E.O.) network and the Homeland Security Information Network (H.S.I.N.). With respect to advancements in information and intelligence sharing, the Charlton Police Department along with other municipal police departments across Massachusetts are partnering with the Massachusetts State Police in the Statewide Information Sharing System (S.W.I.S.S.). Also, on a regional level, the Charlton Police Department and twenty-one other Central Massachusetts Police Departments are participating in a regional information-sharing project that allows us greater access to data that in years past was either unknown or not readily available to law enforcement personnel. These aforementioned information systems are tremendous tools for the Massachusetts law enforcement community and the Charlton Police Department to combat crime and address other potential threats.

In 2012, the Lt. Carl G. Ekman attended the Massachusetts Anti-Terrorism Advisory Council’s (ATAC), State and Local Anti-Terrorism Training that was provided by the United States Attorney General’s Office, the Federal Bureau of Investigation, the Bureau of Justice Assistance and the U.S. Department of Justice. The goal of these meetings is to deliver relevant and timely anti-terrorism information to the ATAC partners. It is also an important opportunity for members of the law enforcement and first responder communities to touch base with one another and discuss issues of common concern, given the rise in domestic and foreign acts of terrorism.

In 2012, I continued in my capacity as Unit Control Officer for the Central Massachusetts Law Enforcement Council – Special Operations Unit. This regional team, of which Charlton P.D. is an active member, is made up of officers who hail from 20 Central Massachusetts police departments and the Worcester County Sheriff’s Department. The respective 20 participating communities are: Auburn, Boxborough, Blackstone, Charlton, Dudley, Grafton, Hudson, Leicester, Marlborough, Mendon, Milford, Millbury, Northbridge, Southbridge, Sterling, Sturbridge, Sutton, Upton, Webster, West Boylston, and the Worcester County Sheriff’s Department, as well as our medical team members who are attached to the University of Massachusetts Medical Hospital in Worcester, MA.

With respect to the Central Massachusetts Law Enforcement Council, the L.E.C. has broadened its services into other areas besides S.W.A.T. Those areas are respectively – Accident Reconstruction Team and Motorcycle Unit. In 2012, some 64 communities in and contiguous to Worcester County have joined C.E.M.L.E.C. as full members and have signed mutual aid agreements.
In 2012, Charlton Officers – Sgt. Keith R. Cloutier and Ptlm. Greg S. Lewandowski, worked and trained diligently in conjunction with members of the Charlton Fire Department, the Sturbridge Fire Department, the Auburn Fire Department, the Oxford Fire/EMS Department and the Southbridge Fire Department, to develop and professionalize the regional dive team, which is now in its third year of operation.

Training has been, and will continue to be on the forefront of team operations. Team members logged over 308 hours of training this year. The Charlton Police Department continues to participate in the District 7 Central Regional Dive Team. The team is available and responds to any number of underwater incidents from potential drowning victims to persons through the ice to submerged vehicles. The team also continues to train to assist law enforcement with underwater evidence recovery.

Underwater operations are a very technical skill that requires a vast amount of training, resources, and equipment. Training in this discipline in constant and requires a high level of commitment from the teams’ participants. Charlton team members have not only attended the team trainings throughout the year but have also gone on to attend other certifications on their own at no cost to the town.

In 2012, Captain Ralph Harris, Jr. of the Charlton Fire Department authored a grant through the Department of Homeland Security receiving a total of $89,124.95 for equipment for the Dive Team. This equipment will be spread out to the member agencies throughout the district. This new equipment will make the team safer and more effective in its operations.

By regionalizing these skills it has built a strong and sustainable team that will continue to serve the town and our area inexpensively. I personally thank all of the members of this team for their continued commitment and professionalism they give to this team.

Independent of the scheduled dive team trainings, some members perform open water dives in both local lakes and ocean environments, in an effort to become more proficient with their diving equipment and skills. Captain Ralph W. Harris, Jr. of the Charlton Fire Department is the Regional Dive Team Coordinator and Sergeant Keith R. Cloutier of the Charlton Police Department serves as the Assistant Coordinator.

The Mountain Bike Patrol is another of our agency’s patrol units. During 2012, Charlton officers utilized our mountain bikes to patrol various local venues and community events.

The Charlton Police Department continued our Child Passenger Safety Program in 2012, thanks to the efforts of Ptlm. Jason P. Martocci and Ptlm. Greg S. Lewandowski. In 2012, the Charlton Police Department was awarded a Child Passenger Safety Grant in the amount of $1,500.00 from the Highway Safety Division. This respective grant was authored by Ptlm. Greg Lewandowski and provides funding for the purchase of child safety seats and related equipment. During the year, the aforementioned officers inspected numerous vehicles at the Charlton Police Department and properly installed existing or replacement seats at no charge. Ptlm. Martocci and Ptlm. Lewandowski are available by appointment throughout the year to install and inspect child passenger safety seats. If you want to schedule a safety seat inspection or installation for your vehicle please call the Charlton Police Department at 508-248-2259.
In 2012, the Charlton Police Department was the recipient of a grant award from the Executive Office of Public Safety & Security – Highway Safety Division in the amount of $2,000.00. This respective enforcement and equipment grant was written by Lt. Carl G. Ekman. The funds from the FY12 E.O.P.S.S. – H.S.D. grant made it possible for our agency to provide important safety seat information and data to the public, the ability to conduct additional traffic enforcement patrols, which enhances our agency’s ability to better safeguard the public.

The Charlton Police Department in 2012, submitted a grant application to the Executive Office of Public Safety & Security – Highway Safety Division for their Statewide Bicycle, Rollerblade and/or Scooter Helmet Program. Lt. Ekman authored this grant and we were successful in receiving 30 helmets that we distributed throughout the year, free of charge, to children and young adults who did not have helmets to wear or who had defective helmets. The helmet distribution program aims to help reduce bicycle, skateboard, rollerblade and scooter related fatalities and injuries.

The Proactive School Intervention Program (P.S.I.P) is a program that the Charlton Police Department remained actively involved in during 2012. Our agency along with the Dudley Police Department, the Worcester District Attorney’s Office, Y.O.U. Inc., the Department of Youth Services, the Department of Social Services, Juvenile Probation Officers from the Dudley District Court, and faculty from the Dudley / Charlton Regional School District and the Southern Worcester County Vocational School District, the Oxford School District, the Southbridge School District and the Webster School District meets throughout the school year in an effort to promote school safety, to head off potential problems with at risk youth and to present programs that will promote positive solutions to student problems and conflicts.

In 2012, the Charlton Police Auxiliary Unit provided over 1,600 volunteer hours to the community of Charlton. The Auxiliary Unit in 2012, is made up of twenty-one officers and this unit is overseen by Sgt. Daniel P. Dowd. The Auxiliary Officers are a tremendous asset to the Charlton Police Department by providing free assistance throughout the year at the following events and programs: The Annual Charlton Old Home Day Celebration, the Charlton Fire Department’s annual fireworks display, helping out at the CHIP-IN food distribution program, the Ryder Tavern’s annual open house, the Pan-Mass Challenge, the Governor’s Highway Safety Bureau’s safety belt incentive and information campaigns, the Earth Day Festival, the Charlton Christmas Tree Lighting Ceremony, etc.

The Charlton Police Explorer Post #296 was very active during 2012. The Charlton Police Explorers is a reality-based training program for youths between the ages of 14 and 21 who have an interest in becoming Law Enforcement Officers and would like to explore the different opportunities this career can provide. The Explorer program also aims to develop and refine qualities such as maturity, responsibility, character, civic duty, and personal fitness. For the past year, Officer Richard McGrath, Senior Advisor Susan McGrath, and Palmer Chief Howard Case (Ret), have instructed 29 young men and women in various opportunities in law enforcement training and over 800 man-hours of community service. Since February 1, 2000, the Post has logged over 12,800 hours of service.

The Charlton Police Department in partnership with the Drug Enforcement Administration (DEA), participated in two National Prescription Drug Take-Back initiatives that took place on Saturday, April 28, 2012 and on Saturday, September 29, 2012, from 10:00 A.M. to 2:00 P.M. These two collection dates provided a great opportunity for Charlton residents and the general public, to come to the Charlton
Police Station and safely dispose of those medications and prescription drugs that they had accumulated over a period of time.

In the four Take-Back events that the DEA, in conjunction with state, local, and tribal law enforcement partners participated in, resulted in an overall collection of more than 2 million pounds (1,018 tons) of prescription medications that were removed from circulation.

The National Prescription Drug Take-Back Day aims to provide a safe, convenient, and responsible means of disposal, while also educating the general public about the potential for abuse of these medications.

In 2012, The Charlton / Southbridge S.A.L.T. Program (Seniors and Law Enforcement Together) continued to provide seniors from both respective communities with valuable information at our scheduled meetings about available services, programs, personal safety, financial security and updates on the latest scams. Several programs for our seniors remained in place during 2012, thanks to the efforts of the Charlton Police Department, the Southbridge Police Department, the Charlton Council on Aging, the Southbridge Council on Aging and the Worcester County Sheriff’s Department are the Beacon of Light Program, the 911 Emergency Cell Phone Program, the File of Life Program, the Iris Scan Program and the House Numbering Program. All of the aforementioned programs are free of charge for seniors who reside in Charlton and Southbridge. As for Charlton seniors who want to inquire about any of these programs, you can contact the Charlton Council on Aging Director, Elaine Materas or Charlton Outreach Coordinator Debra Ciesluk at 508-248-2231.

The Charlton/Southbridge S.A.L.T. Council in 2012 continued our partnership with the Worcester County Sheriff’s Department as the two founding agencies who helped to form the Worcester County TRIAD. TRIAD is a long standing and well established national organization that was formed to promote safety and services to elders which was initiated by the National Sheriffs Association, the International Association of Chiefs of Police, and the AARP. Thanks to the efforts and leadership of Worcester County Sheriff Lewis G. Evangelidis, additional communities throughout in Worcester County have joined the Worcester County TRIAD. I am confident that with Sheriff Evangelidis’ commitment to the TRIAD Program, that this organization will continue to grow and serve as a tremendous asset to the senior citizens in our region for years to come.

The Charlton/Southbridge S.A.L.T. Council and the Worcester County TRIAD also sponsored a Senior Expo on May 10, 2012 at the former Southbridge Armory. At this event, some thirty vendors were present and provide approximately 250 seniors with valuable information about the services and programs that they offer. The Senior Expo was provided at no cost to any senior who attended this event and free transportation was provided to those individuals who needed a ride to the Expo. A full sit down spaghetti dinner was given to each senior and numerous raffle and cash prizes were awarded to those in attendance. This event was made possible due to the generous donations that were received from area businesses, the Worcester County Sheriff’s Department, the Charlton and Southbridge Police Departments, the Charlton and Southbridge Council on Aging, the members of the Worcester County TRIAD and the Charlton/Southbridge S.A.L.T. Council.

With respect to programs and services provided by Worcester County Sheriff Lewis G. Evangelidis, in 2012, the Town of Charlton continued in partnership with the Worcester County Sheriff’s Department
to provide the Reverse 911 program. This service is provided free of charge to any community in Worcester County by the Sheriff’s Department via a grant through the Central Region Homeland Security Advisory Council. The Reverse 911 program makes it possible to provide emergency notifications to the residents of Charlton via their home phone; when it is determined by Town officials that vital information must be immediately disseminated to inform or warn residents about a pending situation. Unfortunately, on October 29, 2012, the Worcester County Sheriff’s Department informed us that during Hurricane Sandy, that a significant leak in the roof where the Reverse 911 computer servers were located, caused irreparable damage to their equipment. The Sheriff’s Department further related, that because the grant funding for the Reverse 911 Program was being cut, that their agency did not have the available funds to replace the damaged equipment and maintain the program and that they had made the decision to stop providing the emergency notification service.

I want to conclude my annual report by thanking the residents of Charlton, the local business Community, the Charlton Town officials and employees, for their continued support and assistance during 2012. That being said, I want to especially thank the Charlton Board of Selectmen, Town Administrator Robin L. Craver and the Charlton Finance Committee for their professional assistance and guidance, during a period when our nation’s economy is fragile and our economic recovery is slow. It is without reservation, that I also want to acknowledge all of the Charlton Police Department’s sworn and non-sworn personnel for their continued hard work, dedication and professionalism, while shouldering increased demands and duties during their mission to help ensure the safety and the quality of life for all who live and work in this great community. Charlton is a wonderful community with unique qualities that are to be revered. Therefore, our charge is to ensure Charlton’s quality of life by working in partnership with one another as this community continues to grow and to preserve its heritage and rural character for present and future generations to embrace and enjoy.

Respectfully Submitted,

James A. Pervier
Chief of Police
POLICE ROSTER-2012

CHIEF OF POLICE
JAMES A. PERVIER

LIEUTENANT
CARL G. EKMAN

SERGEANTS
KEITH R. CLOUTIER
 DANIEL P. DOWD
 GARY N. MASON, JR.
 GRAHAM S. MAXFIELD

PATROLMEN
WILLIAM J. BEAUDRY
WILLIAM J. BEDARD, JR.
DEREK C. GAYLORD
KEITH A. JOHNSON
MARK J. LAPRIORE
GREGORY S. LEWANDOWSKI
STEVEN K. MADELLE
JASON P. MARTOCCI
RICHARD M. MCGRATH
TIMOTHY A. SMITH
BRANDON M. STARKUS*(11/13/12)
LINDA M. WATSON
GARY E. WOOD

SPECIAL OFFICER
JUSTIN J. DAVEY

FULL-TIME DISPATCHERS
GAIL M. FOLEY
LISA A. KEAY
PENNY E. RYAN

ADMINISTRATIVE ASSISTANT
MAGDALENA PATER

PART-TIME DISPATCHERS
ALYSHA L. ANDERSON*(03/20/12)
KEITH R. AUDETTE*(8/2/12)
BARBARA A. BOITEAU
JUSTIN J. DAVEY
MICHAEL R. FOURNIER
CRISSY L. HARRIS
PAUL E. MORELLI
ELIZABETH M. PLANTE
CAROLYN A. WILSON***(05/16/12)

* Appointed
** Retired
*** Resigned
SERGEANT
MICHAEL T. PALERMO

OFFICERS

KEVIN L. ARENA *(09/24/12)
FRANK J. BETTOSI
MICHAEL L. DOMINGUES **(03/20/12)
JUSTIN J. DAVEY
TIMOTHY C. ELDREDGE *(09/21/12)
JOSHUA E. FARRELL **(10/02/12)
JOHN P. FREEMAN
BISHOY R. IBRAHIM
MICHAEL V. LOVELY **(10/02/12)
ADAM J. LUSIGNAN *(08/29/12)
PAUL E. MORELLI
KEVIN A. O’BRIEN **(10/02/12)
LAWRENCE J. O’NEIL

THOMAS J. PALMERINO **(03/20/12)
ANDREW M. PARKE *(08/20/12)
STEVEN R. PAUL
BERNARD D. RYAN **(10/02/12)
PENNY E. RYAN
CURTIS D. Sampson
NESTOR G. SANTOS *(07/01/12)
BRENT W. SELLEW
JASON P. STRNISTE *(03/21/12)
JASON F. WHITE
THOMAS M. WILK **(10/02/12)
DONALD A. ZAMIS **(03/20/12)

*Resigned
**Appointed

ACCIDENT REPORT:

TOTAL ACCIDENTS 295
FATAL ACCIDENTS 0
NUMBER OF PERSONS KILLED 0
PERSONS INJURED 104

TOTAL CALLS INTO POLICE DEPARTMENT 63,766
TOTAL POLICE RESPONSES 9,110
TOTAL 911 CALLS INTO DEPARTMENT 6,173
TOTAL 911 CALLS ANSWERED 1,801
HOME AND BUSINESS ALARMS ANSWERED 732
POLICE DIRECTED MOTOR VEHICLE TOWS 302

MOTOR VEHICLE VIOLATION – CIVIL OFFENSES:

SPEEDING 752
STOP SIGN/RED LIGHT 72
MARKED LANES 30
FAILURE TO KEEP RIGHT 1
OPERATING UNDER THE INFLUENCE OF LIQUOR 19
UNREGISTERED MOTOR VEHICLES 41
OPERATING WITHOUT LICENSE IN POSSESSION 37
OPERATING AFTER SUSPENSION/REVOCATION 65
DEFECTIVE EQUIPMENT 65
NO INSPECTION STICKER 90
MISCELLANEOUS 214
TOTAL 1,386

2012 LIST OF OFFENSES:

AGGRAVATED ASSAULT 16
ALL OTHER LARCENY 93
ALL OTHER OFFENSES 477
BURGLARY / BREAKING AND ENTERING 78
COUNTERFEITING / FORGERY 13
DESTRUCTION / DAMAGE / VANDALISM 64
DISORDERLY CONDUCT 16
DRIVING UNDER THE INFLUENCE 19
DRUG / NARCOTIC VIOLATIONS 24
FORCIBLE RAPE 3
LIQUOR LAW VIOLATIONS 5
SHOPLIFTING 11
SIMPLE ASSAULT 38
THEFT FROM BUILDING 26
THEFT FROM MOTOR VEHICLE 13
TRAFFIC, TOWN BY-LAW OFFENSE 323
WEAPON LAW VIOLATIONS 4
TOTALS 1,364
GRANTS AWARDED TO THE CHARLTON POLICE DEPARTMENT FOR THE YEAR 2012

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<tr>
<th>Grant Description</th>
<th>Amount</th>
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<td>E.O.P.S.S. Traffic Enforcement Grant</td>
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<tr>
<td>State 911 Department FY2012 Support and Incentive Grant Program</td>
<td>$36,305.00</td>
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<tr>
<td>State 911 Department FY2012 Training Grant</td>
<td>$7,502.00</td>
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<tr>
<td>2012 Child Passenger Safety Equipment Grant</td>
<td>$1,500.00</td>
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<tr>
<td>Bullet Proof Vest Reimbursement Grant</td>
<td>$1,039.00</td>
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<td><strong>TOTAL:</strong></td>
<td><strong>$48,346.00</strong></td>
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FEES COLLECTED BY THE POLICE DEPARTMENT FOR THE YEAR 2012 SUBMITTED TO THE TREASURER:

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<tr>
<th>Fee Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>COURT FEES</td>
<td>$89,175.00</td>
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<tr>
<td>10% ADMINISTRATIVE &amp; 10 % CRUISER FEE</td>
<td>$21,454.00</td>
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<tr>
<td>INSURANCE CHECKS</td>
<td>$1,584.00</td>
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<tr>
<td>PISTOL PERMITS &amp; F.I.D CARDS</td>
<td>$10,263.00</td>
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<tr>
<td>ARMY CORP OF ENGINEERS</td>
<td>$4,748.40</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$127,224.40</strong></td>
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CHARLTON POLICE DEPARTMENT LIST OF OFFENSES 2012:

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<tr>
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<th>Count</th>
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<tr>
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<tr>
<td>ALL OTHER LARCENY</td>
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<tr>
<td>ALL OTHER OFFENSES</td>
<td>477</td>
</tr>
<tr>
<td>BURGLARY / BREAKING AND ENTERING</td>
<td>78</td>
</tr>
<tr>
<td>COUNTERFEITING / FORGERY</td>
<td>13</td>
</tr>
<tr>
<td>DESTRUCTION / DAMAGE / VANDALISM</td>
<td>64</td>
</tr>
<tr>
<td>DISORDERLY CONDUCT</td>
<td>16</td>
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<tr>
<td>DRIVING UNDER THE INFLUENCE</td>
<td>19</td>
</tr>
<tr>
<td>DRUG / NARCOTIC VIOLATIONS</td>
<td>24</td>
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<tr>
<td>FORCIBLE RAPE</td>
<td>3</td>
</tr>
<tr>
<td>LIQUOR LAW VIOLATIONS</td>
<td>5</td>
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<tr>
<td>SHOPLIFTING</td>
<td>11</td>
</tr>
<tr>
<td>SIMPLE ASSAULT</td>
<td>38</td>
</tr>
<tr>
<td>THEFT FROM BUILDING</td>
<td>26</td>
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<tr>
<td>THEFT FROM MOTOR VEHICLE</td>
<td>13</td>
</tr>
<tr>
<td>TRAFFIC, TOWN BY-LAW OFFENSE</td>
<td>323</td>
</tr>
<tr>
<td>WEAPON LAW VIOLATIONS</td>
<td>4</td>
</tr>
</tbody>
</table>

TOTALES                                  | 1,364 |
Charlton Public Library
Director’s Annual Report

To the Honorable Town Administrator, the Board of Selectmen, and the citizens of Charlton, the Director of the Charlton Public Library respectfully submits a report for the year 2012.

Cheryl Meskus and Stefan Sage were re-elected as members of the Board of Library Trustees at the annual town election in May. Richard Whitehead, Dayna Dumas, Karen Spiewak, and David Wolkomowicz continued as fellow board members. The Board of Library Trustees and the Library Director meet monthly throughout the year to ensure that library operations run smoothly.

In calendar year 2012, the Charlton Public Library circulated 101,482 items; 2,619 of those items were eBooks and/or downloadable audiobooks. 20,740 interlibrary loan items were processed at the library in 2012. Interlibrary loan delivery services are funded by the state through the MA Library System to support resource sharing amongst Massachusetts libraries. Currently, delivery services are provided to the Charlton Public Library as well as approximately 600 libraries of all types across the state of Massachusetts.

Library computers were used by 6,171 people to access the Internet last year. There was also a significant increase in people using the library’s Wi-Fi to access the Internet on their own laptop/tablet computers.

In 2012, library meeting rooms were reserved 547 times. When not being used by the library, the rooms are available for use by the public. Not-for-profit groups are allowed to use the facilities at no charge; for-profit groups are charged a fee for the use of the facilities. Many Girl Scout and Cub Scout troops meet at the library on a consistent basis as well as parent support groups, professional organizations, local clubs, etc. Meeting rooms have also been reserved for private parties such as wedding showers, baby showers and birthday parties.

Programming at the library continued to be popular in 2012. Library staff planned and implemented 363 programs this year. 7,743 children and adults attended these programs which included story times, author visits, entertainers, and more. 755 children, teens, and adults participated in the summer reading program. This summer the nationwide theme was “Between the Covers.” This spring, the youth services staff implemented a Lego Club which has proven to be very popular with the after school crowd. Funding for library programs is reliant upon money raised by the Friends of the Charlton Public Library, as well as grants and donations from local banks, businesses, and private citizens. We’d like to thank everyone who made donations to the library in support of programs this past year.

Staff training and continuing education is an important part of every year. This year it was of the utmost importance as the Charlton Library and most libraries in central and western Massachusetts converted to new library system software called Evergreen. Evergreen is open source software that helps library patrons find library materials, and helps libraries manage, catalog, and circulate those materials. The changeover was challenging for both staff and library patrons alike. In addition to Evergreen training, staff attended workshops on marketing, personal safety, and use of social media in libraries. Most staff members attended the annual conference
of the MA Library Association and others attended Book Expo America, a national exhibition in New York City.

In response to the increasing demand for digital content, the library began offering a new service called Freading. We joined the initial group of libraries throughout North America to offer this innovative eBook service. Freading has enabled the library to increase the size and diversity of its eBook collection by offering instant access to tens of thousands of eBooks. Any Charlton resident may access Freading via the library website at www.charltonlibrary.org.

The staff at the Charlton Library is exemplary and I am very grateful and proud of all of them for their hard work as well as their friendliness to each and every person who walks through our door. In July, Melinda Beaudette, joined the staff as our Youth Services Assistant. Melinda has many years of library experience and is a welcome addition to our staff. Library pages, Ali Beaudette and Sarah Lacaire have moved on to new opportunities. Thomas Friend and Emily Derkosrofian have taken their place as library pages.

Volunteers are an integral part of the library and are a great help to the library staff. In 2012 the library had 8 volunteers who donated a total of 375.5 hours of service. I would particularly wish to recognize Kevinetta O’Brien, Jane Pedersen, Priscilla Dunham and Susan Smolski for their continued dedication to the Charlton Public Library.

I wish to thank the people of Charlton for their continued enthusiastic support of the Charlton Public Library and its services; those who have donated books for our collection or to sell in the Friends of the Library book sale room; and those who have donated items or money for us to provide incentives for our reading programs. We are also very appreciative of the library patrons who have donated gift books in memory of loved ones.

Respectfully submitted,

Cheryl Hansen,
Library Director
Charlton Public Library
Annual Report of the Board of Trustees

To the Honorable Town Administrator, the Board of Selectmen, and the citizens of Charlton, the Board of Trustees of the Charlton Public Library respectfully submits a report for the year 2012.

The Charlton Public Library Board of Trustees consists of six elected members, each serving a term of three years. Trustees do not receive a stipend. Responsibilities of the board include overseeing the library director, establishing policy and plans, determining the final budget, conducting public relations, and advocating for adequate funding, staffing, and delivery of essential library services. Meetings are typically held monthly at the library.

As trustees, we wholeheartedly support the mission of the Charlton Public Library, to provide free and open access for the citizens of Charlton to the accumulated wisdom of the world. Recognizing that public libraries are one of the cornerstones of the American tradition of equal opportunity, the library’s goal is to support an informed citizenry by serving its cultural, educational, and information needs through the use of traditional and emerging technologies.

We recognize and thank Cheryl Hansen, the library director, her staff, and the numerous library volunteers for their hard work and dedication to this mission. We commend their professionalism and the exemplary service they provide to our patrons on a consistent basis. We also thank the Charlton Public Library Charitable Trust Fund Trustees for their continued support.

We are pleased to share the following highlights from the past year.

We welcomed back Cheryl Meskus and Stefan Sage as they were re-elected as trustees.

In an effort to improve security for staff and patrons, we approved the installation of interior and exterior security cameras. The interior cameras were funded by a grant from the Hyde/Dexter-Russell Charitable Foundation and funds raised by an annual appeal conducted by the Charlton Public Library Charitable Trust Fund Trustees. The Charlton special town meeting approved up to $10,000 to spend on the exterior cameras. Installation is expected to be completed by spring of 2013.

To enhance board effectiveness, we conducted a trustee board evaluation.

We are in the process of revising our by-laws and policies.

A comprehensive trustee orientation packet was developed to assist newly elected trustees.
In working with the Board of Selectman and Finance Committee we were able to fill the Youth Services Assistant position. This position remained unfilled during the economic downturn. Since filled, the number of children’s programs offered has increased.

To improve patron access to materials, we approved a contract for the Freading Ebook service.

Understanding the need for library professionals to be knowledgeable of trends and development in the field so they may serve the public better, we budgeted for professional development once again.

We applaud the many citizens of the town who frequent the library and support us in so many ways. We pledge to remain true to our mission and to strive to meet, or exceed your cultural, educational, and informational needs in the future through the use of traditional and emerging technologies.

Respectfully submitted,

Cheryl Meskus, chairperson
Stefan Sage, vice-chair
Karen Spiewak, secretary
Dayna Dumas, trustee
Richard Whitehead, trustee
David Wolkowicz, trustee
Sealer of Weights and Measures – Ronald Valinski
Devices Tested During the year 2012

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<tr>
<th></th>
<th>Adjusted</th>
<th>Sealed</th>
<th>Not Sealed</th>
<th>Condemned</th>
<th>Sealing Fee charged for device</th>
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<tr>
<td>Cap Over 10,000 lbs</td>
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<td>2</td>
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<tr>
<td>5,000 – 10,000 lbs</td>
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<td>Balances</td>
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<tr>
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<td>Avoirdupois</td>
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<td>Metric</td>
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<tr>
<td>Troy</td>
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<td>Oil, Grease</td>
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<td><strong>OTHER AUTOMATIC MEASURING DEVICES</strong></td>
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<tr>
<td>Cloth Measuring Devices</td>
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<td>Wire-Cordage Measuring Devices</td>
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<td>Reverse Vending Machines</td>
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<td>Tapes</td>
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<td><strong>SCANNING SYSTEMS</strong></td>
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TOWN OF CHARLTON
REPORT OF THE TOWN ACCOUNTANT
FISCAL YEAR ENDING 6/30/2012

Combined Balance Sheet – All funds

Statement of Revenues, Expenditures and Change in Fund Balance –
   Budget and Actual – General Fund

Statement of Revenues, Expenditures and Change in Fund Balance –
   Budget and Actual- Water and Sewer Enterprise Funds

Joan B. Walker
Town Accountant
# TOWN OF CHARLTON
## CONSOLIDATED BALANCE SHEET
### JUNE 30, 2012

<table>
<thead>
<tr>
<th></th>
<th>GENERAL FUND</th>
<th>SPECIAL REVENUE FUND</th>
<th>CAPITAL PROJECTS</th>
<th>ENTERPRISE FUNDS</th>
<th>TRUST AND AGENCY</th>
<th>LONG TERM DEBT</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CASH</td>
<td>$ 1,742,350.44</td>
<td>$ 3,906,387.11</td>
<td>$ 844,935.17</td>
<td>$ 3,522,214.17</td>
<td>$ 399,232.31</td>
<td></td>
<td>$ 10,415,119.20</td>
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<tr>
<td>DUE TO/FROM RECEIVABLES</td>
<td>$ 565,481.73</td>
<td>$ 732,267.38</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ 7,008,108.13</td>
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<tr>
<td>FIXED ASSETS AMOUNTS PROVIDED</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ 28,512,033.76</td>
<td>$ 28,512,033.76</td>
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<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$ 2,307,832.17</td>
<td>$ 4,638,654.49</td>
<td>$ 844,935.17</td>
<td>$ 37,744,606.95</td>
<td>$ 399,232.31</td>
<td>$ 5,470,000.00</td>
<td>$ 51,405,261.09</td>
</tr>
</tbody>
</table>

|                      |              |                      |                  |                  |                  |                |               |
| **LIABILITIES**      |              |                      |                  |                  |                  |                |               |
| WARRANTS PAYABLE     | $ 212,713.25 | $ 14,494.15          |                  |                  |                  | $ 1,440.39     | $ 14,274.14    | $ 242,921.93  |
| ACCOUNTS PAYABLE     | $ 30,278.11  | $ -                  |                  |                  |                  | $ -            | $ (75,472.65)  | $ (45,194.54) |
| DEFERRED REVENUE     | $ 565,481.73 | $ 732,267.38         |                  |                  |                  | $ 5,710,359.02 | $ 5,470,000.00 |
| BONDS PAYABLE        | $ -          | $ -                  |                  |                  |                  | $ 380,000.00   | $ 380,000.00   |
| **TOTAL LIABILITIES**| $ 808,473.09 | $ 746,761.53         |                  |                  |                  | $ 21,086,047.60| $ 5,470,000.00 | $ 28,050,083.71 |

<p>| | | | | | | | |
|                      |              |                      |                  |                  |                  |                |               |
| <strong>FUND BALANCES</strong>    |              |                      |                  |                  |                  |                |               |
| F/B ENCUMBERANCE     | $ 447,310.96 |                      |                  |                  |                  |                | $ 447,310.96  |
| F/B PETTY CASH       | $ 170.00    |                      |                  |                  |                  |                | $ 170.00      |
| F/B OVERLAY DEFICIT  | $ (933.11)  |                      |                  |                  |                  |                | $ (933.11)    |
| F/B APPROP DEFICIT   | $ (27,221.08) |                  |                  |                  |                  |                | $ (27,221.08) |
| F/B BOND PREMIUM     | $ 44,504.87 |                      |                  |                  |                  |                | $ 44,504.87   |
| F/B DEBT EXCLUSION   | $ -         |                      |                  |                  |                  |                | $ -           |
| UNDESIGNATED         | $ 1,035,527.44 |                  |                  |                  |                  |                | $ 1,035,527.44 |
| RETAINED EARNINGS    |                      | $ 1,059,501.45      |                  |                  |                  |                | $ 1,059,501.45 |
| RESERVED F/B          | $ 3,891,892.96 | $ 844,935.17       | $ 2,461,272.33   | $ 460,430.82     |                  |                | $ 7,658,531.28 |
| F/B FIXED ASSETS NET | $ 13,137,785.57 | $ 13,137,785.57  | $ 13,137,785.57  |                  |                  |                | $ 13,137,785.57 |
| <strong>TOTAL FUND BALANCE</strong> | $ 1,499,359.08 | $ 3,891,892.96     | $ 844,935.17     | $ 16,658,559.35  | $ 460,430.82     | $ -            | $ 23,355,177.38 |
| <strong>TOTAL LIAB &amp; FUNDS</strong> | $ 2,307,832.17 | $ 4,638,654.49     | $ 844,935.17     | $ 37,744,606.95  | $ 399,232.31     | $ 5,470,000.00 | $ 51,405,261.09 |</p>
<table>
<thead>
<tr>
<th>REVENUE</th>
<th>BUDGET</th>
<th>ACTUAL</th>
<th>FAVORABLE (UNFAVORABLE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real Estate</td>
<td>$15,964,528.27</td>
<td>$15,786,450.27</td>
<td>($178,078.00)</td>
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<tr>
<td>Person Property</td>
<td>$623,355.24</td>
<td>$617,588.62</td>
<td>($5,666.62)</td>
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<tr>
<td>Less Provision For Abatements</td>
<td>($126,905.51)</td>
<td>($98,289.19)</td>
<td>$28,616.32</td>
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<tr>
<td>Tax Titles Collected</td>
<td>$ -</td>
<td>$72,893.14</td>
<td>$72,893.14</td>
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<tr>
<td>Total Taxes</td>
<td>$16,600,978.00</td>
<td>$16,378,742.84</td>
<td>($82,235.16)</td>
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</table>

| STATE AID AND REIMBURSEMENTS  |             |              |                        |
| Unrestricted General Government Aid | $1,136,799.00 | $1,142,093.00 | 5,294.00               |
| Additional Aid                | $ -            | $ -           | -                      |
| Other                         | $63,877.00    | $56,809.00   | ($7,068.00)            |
| TOTAL STATE AID               | $1,200,676.00 | $1,198,902.00 | ($1,774.00)            |

| LOCAL RECEIPTS               |             |              |                        |
| Motor Vehicle Excise         | $1,465,096.00 | $1,522,533.00 | $57,437.00             |
| Other Excise                 | $169,940.00  | $191,917.00  | $21,977.00             |
| Interest And Penalties       | $81,249.00   | $77,470.00   | ($3,779.00)            |
| Payment in Lie Of Taxes      | $809,673.00  | $808,591.00  | ($1,082.00)            |
| Fees                         | $62,000.00   | $54,176.00   | ($7,824.00)            |
| Other Departmental           | $127,265.00  | $160,834.00  | $33,569.00             |
| Licenses And Permits         | $131,654.00  | $158,986.00  | $27,332.00             |
| Fines And Forfeits           | $83,200.00   | $94,811.00   | $11,611.00             |
| Earnings On Investments      | $49,760.00   | $32,613.00   | ($17,147.00)           |
| Other                        | $78,683.00   | $210,712.00  | $132,029.00            |
| TOTAL LOCAL RECEIPTS         | $3,058,520.00 | $3,312,643.00 | $254,123.00            |
| TOTAL REVENUES               | $20,720,174.00 | $20,890,287.84 | $170,113.84            |

| EXPENDITURES                 |             |              |                        |
| General Government           | $1,668,000.00 | $1,490,334.00 | $177,666.00            |
| Public Safety                | $3,576,245.00 | $3,508,622.00 | $67,623.00             |
| Education                    | $11,376,125.00 | $11,374,187.00 | $1,938.00              |
| Public Works And Facilities  | $1,114,938.00 | $1,123,295.00 | ($8,357.00)            |
| Human Services               | $230,931.00  | $220,137.00  | $10,814.00             |
| Culture And Recreation       | $388,908.00  | $386,655.00  | $2,253.00              |
| Debt Service                 | $729,240.00  | $724,240.00  | $5,000.00              |
| Intergovernmental            | $30,612.00   | $30,610.00   | $2.00                  |
| Employee Benefits            | $1,699,340.00 | $1,629,310.00 | $70,030.00             |
| Insurance                    | $217,960.00  | $217,647.00  | $313.00                |
| TOTAL EXPENDITURES           | $21,032,299.00 | $20,705,017.00 | $327,282.00            |

| OTHER FINANCING SOURCES & USES |             |              |                        |
| Free Cash                     | $273,330.00  | $273,330.00  | -                      |
| Transfer From Special Revenue | $753,640.00  | $818,803.00  | $65,163.00             |
| Transfer From Enterprise      | $82,411.00   | $82,411.00   | -                      |
| Transfer From Overlay Surplus | $ -            | $ -           | -                      |
| Transfer From Stabilization   | $246,242.00  | $242,242.00  | ($4,000.00)            |
| Transfer To Stabilization     | ($288,006.00) | ($288,006.00) | -                      |
| Transfer To Enterprise        | ($554,586.00) | ($554,586.00) | -                      |
| Prior Year Deficits           | ($160,913.00) | ($160,913.00) | -                      |
| Bond Premium                  | $9,320.00    | $9,320.00    | -                      |
| TOTAL OTHER FINANCING SOURCES | $361,438.00  | $422,601.00  | $61,163.00             |
| REVENUE OVER (UNDER) EXPENDIT | $49,313.00   | $607,871.84  | $558,558.84            |
### STATEMENT OF REVENUES AND EXPENDITURES
#### BUDGET AND ACTUAL ENTERPRISE FUNDS
#### YEAR ENDED JUNE 30, 2012

<table>
<thead>
<tr>
<th></th>
<th>WATER ENTERPRISE</th>
<th></th>
<th>SEWER ENTERPRISE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BUDGET</td>
<td>ACTUAL</td>
<td>FAVORABLE</td>
<td>BUDGET</td>
</tr>
<tr>
<td></td>
<td>(UNFAVORABLE)</td>
<td>(UNFAVORABLE)</td>
<td>(UNFAVORABLE)</td>
<td>(UNFAVORABLE)</td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charge for services</td>
<td>$ 85.00</td>
<td>$ 85.00</td>
<td>$ 1,141,547.00</td>
<td>$ 1,131,670.00</td>
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<tr>
<td>Sewer Rate Relief</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 74.00</td>
<td>$ (9,877.00)</td>
</tr>
<tr>
<td>Betterments &amp; Committ Int.</td>
<td>$ -</td>
<td>$ 372,525.00</td>
<td>$ 372,525.00</td>
<td>$ -</td>
</tr>
<tr>
<td>Earnings On Investments</td>
<td>$ -</td>
<td>$ 2,020.00</td>
<td>$ 1,325.00</td>
<td>$ 10,008.00</td>
</tr>
<tr>
<td>Other</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 4,590.00</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$ -</td>
<td>$ 2,105.00</td>
<td>$ 2,105.00</td>
<td>$ 1,515,397.00</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Works &amp; Facilities</td>
<td>$ 435,384.00</td>
<td>$ 417,482.00</td>
<td>$ 17,902.00</td>
<td>$ 1,964,890.00</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$ 435,384.00</td>
<td>$ 417,482.00</td>
<td>$ 17,902.00</td>
<td>$ 1,964,890.00</td>
</tr>
<tr>
<td><strong>OTHER FINANCING SOURCES (USES)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer From General Fund</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 554,586.00</td>
<td>$ 554,586.00</td>
</tr>
<tr>
<td>Transfer To General Fund</td>
<td>$ -</td>
<td>$ -</td>
<td>$ (82,411.00)</td>
<td>$ (82,411.00)</td>
</tr>
<tr>
<td>Transfer from Stabilization</td>
<td>$ 435,384.00</td>
<td>$ 435,384.00</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>Reserve For Debt</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 151,410.00</td>
<td>$ 151,410.00</td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>$ -</td>
<td>$ -</td>
<td>$ 134,544.00</td>
<td>$ 134,544.00</td>
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<tr>
<td>Depreciation Adjustments</td>
<td>$ -</td>
<td>$ (23,409.00)</td>
<td>$ (23,409.00)</td>
<td>$ 117,051.00</td>
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<tr>
<td><strong>REVENUE OVER (UNDER) EXPENSE</strong></td>
<td>$ -</td>
<td>$ (3,402.00)</td>
<td>$ (3,402.00)</td>
<td>$ (226,175.00)</td>
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<tr>
<td>RETAINED EARNINGS BEG. YEAR</td>
<td>$ 44,443.00</td>
<td>$ 1,244,636.00</td>
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<tr>
<td>RETAINED EARNINGS END OF YEAR</td>
<td>$ 41,041.00</td>
<td>$ 1,018,461.00</td>
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<td></td>
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</tbody>
</table>
Office of the Town Clerk

To The Honorable Board of Selectmen:

For the year 2012, we welcomed 100 new babies born to Charlton residents. Of this number, 46 were boys and 54 were girls. There were 4 sets of twins.

There were 63 marriage intentions filed in 2012.

There were 128 deaths recorded in 2012.

Dog Licenses issued in 2012 (includes fees for licenses that were overdue from previous years)

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Male/Female</td>
<td>227</td>
<td>$4,491.00</td>
</tr>
<tr>
<td>Spay/Neutered</td>
<td>1805</td>
<td>17,690.00</td>
</tr>
<tr>
<td>Kennels</td>
<td>37</td>
<td>1,770.00</td>
</tr>
<tr>
<td>Late Fees</td>
<td>995</td>
<td>9,950.00</td>
</tr>
<tr>
<td>Citations Paid</td>
<td>193</td>
<td>4,825.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$38,726.00</strong></td>
</tr>
</tbody>
</table>

Due to new state regulations that went into effect on January 1, 2012, our office will no longer be selling fishing and hunting licenses or any type of stamps. You can get more information about the new MassFishHunt system or purchase a license online at [www.mass.gov/masswildlife](http://www.mass.gov/masswildlife)

In 2012, we issued 146 Business Certificates at $20.00 each for a total of $2,920.00

Respectfully Submitted,

Darlene L. Tully
Town Clerk
REPORT OF THE CHARLTON TOWN COLLECTOR
CALENDAR 2012

COMMITMENTS RECEIVED FOR COLLECTION FROM THE BOARD OF
ASSESSORS DURING THE CALENDAR YEAR 2012:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Motor Vehicle and Trailer Excise Tax</td>
<td>$1,614,122.73</td>
</tr>
<tr>
<td>2011 Motor Vehicle and Trailer Excise Tax</td>
<td>$10,132.73</td>
</tr>
<tr>
<td>2012 Boat Excise Tax</td>
<td>$6,875.00</td>
</tr>
<tr>
<td>2012 Farm Animal Excise Tax</td>
<td>$2,652.88</td>
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<tr>
<td>2013 Personal Property Tax (Preliminary)</td>
<td>$310,545.36</td>
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<tr>
<td>2013 Personal Property Tax (Actual)</td>
<td>$359,597.89</td>
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<tr>
<td>2013 Real Estate Tax (Preliminary)</td>
<td>$7,935,899.35</td>
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<tr>
<td>2013 Real Estate Tax (Actual)</td>
<td>$8,494,986.27</td>
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<tr>
<td>2012 Supplemental Real Estate Tax</td>
<td>$7,394.03</td>
</tr>
<tr>
<td>2013 Roll-Back Real Estate Tax</td>
<td>$6,456.60</td>
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<tr>
<td>2012 Roll-Back Real Estate Tax</td>
<td>$144.46</td>
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<tr>
<td>Payment in Lieu of Tax</td>
<td>$1,908.00</td>
</tr>
<tr>
<td>Proforma Tax</td>
<td>$8,784.12</td>
</tr>
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</table>

TOTAL COMMITTED FOR COLLECTION: $18,759,499.42

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>2012 Motor Vehicle and Trailer Excise Tax</td>
<td>$1,472,591.64</td>
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<tr>
<td>2011 Motor Vehicle and Trailer Excise Tax</td>
<td>$73,125.60</td>
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<td>2010 Motor Vehicle and Trailer Excise Tax</td>
<td>$8,712.75</td>
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<td>2009 Motor Vehicle and Trailer Excise Tax</td>
<td>$1,810.83</td>
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<tr>
<td>2008 Motor Vehicle and Trailer Excise Tax</td>
<td>$1,798.32</td>
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<td>2007 Motor Vehicle and Trailer Excise Tax</td>
<td>$865.32</td>
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<tr>
<td>2006 Motor Vehicle and Trailer Excise Tax</td>
<td>$266.25</td>
</tr>
<tr>
<td>2005 Motor Vehicle and Trailer Excise Tax</td>
<td>$104.37</td>
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<tr>
<td>Prior Years Motor Vehicle and Trailer Excise Tax</td>
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<tr>
<td>2012 Boat Excise Tax</td>
<td>$5,680.00</td>
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<tr>
<td>2011 Boat Excise Tax</td>
<td>$1,282.83</td>
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<td>2009 Boat Excise Tax</td>
<td>$53.00</td>
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<tr>
<td>2012 Farm Animal Excise Tax</td>
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<tr>
<td>2013 Personal Property Tax (Preliminary)</td>
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<tr>
<td>2012 Personal Property Tax (Actual)</td>
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<td>2009 Personal Property Tax</td>
<td>$609.75</td>
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<tr>
<td>Prior Years Personal Property Tax</td>
<td>$27.13</td>
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<tr>
<td>2013 Real Estate Tax (Preliminary)</td>
<td>$7,736,896.10</td>
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<tr>
<td>2012 Real Estate Tax (Actual)</td>
<td>$8,064,852.04</td>
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<tr>
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<td>$72,854.02</td>
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<td>2010 Real Estate Tax</td>
<td>$3,265.87</td>
</tr>
</tbody>
</table>
2012 Supplemental Real Estate Tax $ 7,394.03
2012 Roll-back Real Estate Tax $ 144.46
Payment in Lieu of Tax $ 1,908.00
Pro forma Tax $ 8,784.12

COLLECTED AND TURNED-OVER TO THE TOWN TREASURER IN CALENDAR YEAR 2012: $18,100,402.20

INTEREST AND PENALTIES COLLECTED DURING CALENDAR 2012:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 Personal Property Tax Interest (Preliminary)</td>
<td>$ 36.81</td>
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<tr>
<td>2012 Personal Property Tax Interest</td>
<td>$ 300.28</td>
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<td>$ 64.32</td>
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<td>2010 Personal Property Tax Interest</td>
<td>$ 218.59</td>
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<tr>
<td>2009 Personal Property Tax Interest</td>
<td>$ 285.26</td>
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<td>2008 Personal Property Tax Interest</td>
<td>$ 34.83</td>
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<tr>
<td>Prior Years Personal Property Tax Interest</td>
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<tr>
<td>2013 Real Estate Tax Interest (Actual)</td>
<td>$ 5,686.97</td>
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<tr>
<td>2012 Real Estate Tax Interest</td>
<td>$ 31,873.86</td>
</tr>
<tr>
<td>2012 Real Estate Tax NSF Fee</td>
<td>$ 75.00</td>
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<tr>
<td>2011 Real Estate Tax Interest</td>
<td>$ 12,695.33</td>
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<tr>
<td>2012 Real Estate Supplemental Tax Interest</td>
<td>$ 243.54</td>
</tr>
<tr>
<td>2010 Real Estate Tax Interest</td>
<td>$ 877.97</td>
</tr>
<tr>
<td>2012 Motor Vehicle and Trailer Excise Tax Interest</td>
<td>$ 4,017.18</td>
</tr>
<tr>
<td>2012 Motor Vehicle and Trailer Excise Tax NSF Fees</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>2011 Motor Vehicle and Trailer Excise Tax Interest</td>
<td>$ 4,565.07</td>
</tr>
<tr>
<td>2010 Motor Vehicle and Trailer Excise Tax Interest</td>
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<td>2009 Motor Vehicle and Trailer Excise Tax Interest</td>
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<td>2008 Motor Vehicle and Trailer Excise Tax Interest</td>
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<td>2007 Motor Vehicle and Trailer Excise Tax Interest</td>
<td>$ 516.84</td>
</tr>
<tr>
<td>2006 Motor Vehicle and Trailer Excise Tax Interest</td>
<td>$ 190.12</td>
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<tr>
<td>2005 Motor Vehicle and Trailer Excise Tax Interest</td>
<td>$ 93.84</td>
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<tr>
<td>Prior Years Motor Vehicle and Trailer Excise Interest</td>
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<tr>
<td>2012 Boat Excise Tax Interest</td>
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<td>$ 3.27</td>
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<tr>
<td>2009 Boat Excise Tax Interest</td>
<td>$ 18.52</td>
</tr>
<tr>
<td>2012 Motor Vehicle Excise -- Registry Marking Fee</td>
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</tr>
<tr>
<td>2011 Motor Vehicle Excise -- Registry Marking Fee</td>
<td>$ 9,280.00</td>
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<td>2005 Motor Vehicle Excise -- Registry Marking Fee</td>
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<td>Description</td>
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<td>Prior Years Motor Vehicle Excise – Registry Marking Fee</td>
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<tr>
<td>2012 Personal Property Tax Demand</td>
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<td>2008 Personal Property Tax Demand</td>
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<tr>
<td>2008 Personal Property Tax Warrant</td>
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<td>2012 Real Estate Tax Demand</td>
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<td>2012 Motor Vehicle and Trailer Excise Tax Demand</td>
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**COLLECTED AND TURNED-OVER TO THE TOWN TREASURER IN CALENDAR YEAR 2012:** $ 128,428.72

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<td>Building Permits</td>
<td>$ 94,877.00</td>
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<tr>
<td>Department Revenue - Miscellaneous</td>
<td>$ 2,209.75</td>
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<td>Gas Permits</td>
<td>$ 4,774.00</td>
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<td>Liquor Licenses</td>
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<td>Certificates of Municipal Liens</td>
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<td>Other Permits</td>
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<tr>
<td>Plumbing Permits</td>
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<td>Trench Permits</td>
<td>$ 50.00</td>
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<tr>
<td>Wiring Permits</td>
<td>$ 30,175.00</td>
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PERMITS AND LICENSES (OTHER DEPTS) COLLECTED: $177,325.84

Sewer Accounts (all levies) $970,806.44

TOTAL COMMITTED FOR COLLECTION: $970,806.44

2013 Sewer Fees $200,900.70
2012 Sewer Fees $559,684.78
2013 Sewer Fees Interest $249.00
2012 Sewer Fees Interest $3,417.60
2012 Real Estate Sewer Lien $56,175.68
2011 Real Estate Sewer Lien $1,343.27
2010 Real Estate Sewer Lien $1,786.14
2012 Real Estate Sewer Lien Interest $7,443.83
2011 Real Estate Sewer Lien Interest $232.58
2010 Real Estate Sewer Lien Interest $127.38

COLLECTED AND TURNED-OVER TO THE TOWN TREASURER IN CALENDAR 2012: $831,360.96

Betterment Payoff $258,553.70
2013 Apportioned Sewer Betterments $1,640.00
2012 Apportioned Sewer Betterments $442,029.78
2011 Apportioned Sewer Betterments $1,574.02

COLLECTED AND TURNED-OVER TO THE TOWN TREASURER IN CALENDAR 2012: $703,797.50

UNPAID REAL ESTATE ACCOUNTS TURNED OVER TO THE TOWN TREASURER AND PLACED IN TAX TITLE: $24,776.09

SUBSEQUENT REAL ESTATE ACCOUNTS ADDED TO TAX TITLE: $58,570.40

Respectfully submitted,

Lucia A. Blanchette, CMMC
Town Collector
REPORT OF THE TOWN TREASURER

To the Honorable Board of Selectmen and the Citizens of the Town of Charlton:

I hereby submit my report for the year ending December 31, 2012

Account Balances:

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<thead>
<tr>
<th>General Fund – Bank Balances</th>
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<tr>
<td>BankNorth</td>
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<tr>
<td>Savers Bank</td>
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<td>MMDT</td>
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<td>Peoples United Bank</td>
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<td>UniBank for Savings</td>
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<td>$2,724,503.69</td>
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Trust and Agency Funds

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<tr>
<td>Stabilization Fund</td>
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<tr>
<td>Fire Truck Stabilization Fund</td>
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<tr>
<td>Public Access Education</td>
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<td>Law Enforcement Drug Trust</td>
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<tr>
<td>Federal Law Enforcement Drug Trust</td>
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<tr>
<td>Sgt. RW Danforth Domestic Violence Fund</td>
<td>$6,342.87</td>
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<tr>
<td>George McKinstry Building Fund</td>
<td>$1,795.00</td>
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<tr>
<td>Cultural Council</td>
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<tr>
<td>Phillips Old Home Day</td>
<td>$2,278.36</td>
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<tr>
<td>Recreation and Ellis Fund</td>
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<tr>
<td>Performance Bond Account</td>
<td>$74,500.00</td>
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<tr>
<td>Recapture Account</td>
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<tr>
<td>Sewer Enterprise Operating Fund</td>
<td>$1,624,127.00</td>
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<tr>
<td>Water Enterprise</td>
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<tr>
<td>Highway Garage Donations</td>
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<td>Highway Construction Account</td>
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<td>Pilot Payment Millennium Funds</td>
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<td>Planning Board Sureties</td>
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<td>Library Trust Funds</td>
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<td>Scholarship Funds</td>
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<td>Health Board Nursing Funds</td>
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<td>Cemetery Funds</td>
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<td>Sewer Capital Improvement Fund</td>
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<td>MTBE Legal Settlement Fund</td>
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Respectfully submitted,
Keith R. Arsenault
Town Treasurer
<table>
<thead>
<tr>
<th>Long Term Debt:</th>
<th>outstanding 1-Jan-12</th>
<th>new debt issued</th>
<th>principal payments</th>
<th>Mass WPAT subsidy</th>
<th>outstanding 31-Dec-12</th>
<th>interest paid during 2012</th>
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<tbody>
<tr>
<td>Sewer FmHA</td>
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<tr>
<td>Sewer Loan 99-09</td>
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<td>$ 2,436,000.00</td>
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<td>Sewer Loan CWS 07-36</td>
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<td>Water Loop Extension 2012</td>
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<td>$ -</td>
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<td>Prindle Pond Dam</td>
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<td>$ -</td>
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**total debt** $ 21,176,840.68 $ 21,176,840.68 $ 19,472,655.59
<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
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<td>Anderson, Corey</td>
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<td>Anderson, Albin III</td>
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<td>Anderson, Robert A</td>
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<td>Arena, Kevin L</td>
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<td>Arruda, Denis</td>
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<td>Arsenault, Keith</td>
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<td>Name</td>
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<tr>
<td>Derkosrofian, Emily</td>
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**Total** $5,512,206.83
I promise to maintain my strong commitment to the Veterans of the Town of Charlton to offer them help anyway I can, or just listen. I try to the best of my ability, to be current and knowledgeable of all the many changes that constantly occur in the Federal and State levels of the of the Veterans’ Administration, so as to continue to serve all the local veterans as you deserve.

- VS-5 and VS-6 sent to Boston monthly
- Report to the Town Administrator monthly
- Attended State VA seminar, 1 day
- Attended training seminar
- Took part in Old Home Day activities and parade
- Took part in Toys For Tots programs
- Attended School, Masonic Home, and Senior Center activities for Veterans’ Day
- 24 Home visits
- 16 Requests for DD214s
- 24 Ordinary Benefits dispersed
- 8 Referrals to Worcester VA Medical Clinic
- 7 Inquiries about Veterans’ Monument
- 4 VS-21B to Boston
- 4 VS-12A to Boston
- 3 Assists with written requests to Federal VA in D.C.
- 2 Applications for ordinary benefits
- 1 Notice of intent sent
- 1 Application for widow’s benefits
- 1 Memorial ordered and installed
- 1 Request for WW II veteran added to Memorial in Washington D.C.

I will continue to serve all the veterans and their families of Charlton in a prompt and courteous manner.

Jeanette Casey, Director of Veterans’ Services.
The Water and Sewer commission are responsible for both the sewer and water systems within the Town of Charlton. The sewer system is wholly owned and operated by the Town of Charlton. The water system is a joint venture with construction and infrastructure being the responsibility of Charlton, while day to day operations, water supply and water quality are the responsibility of the Town of Southbridge.

2012 accomplishments for sewer;
- Waste water effluent for each month was within federal and state permit limits
- Muggett Hill pump station is under reconstruction to avoid impact from flooding
- Treatment plant standby generator was upgraded from a 175 KWH to 300 KWH

Seniors can receive a discount of 15% on their sewer bills, providing they are 65 years of age or older, owning and residing in their own single family homes. Applications for discounts are available at the Waste Water Treatment Plant. Reminder to seniors currently receiving the discount, your application must be renewed every year during the first week of June.

Meters are available for those customers who are currently on the EDU method of billing. Customers that tied into the waste water system before July 1st 2007 receive a meter at no cost to them, while new customers (connected on or after July 1st 2007), must purchase the meters.

2012 accomplishments for water;
- Completed North Main Street water line project providing water from route 20 up to the junction of Main St. and Muggett Hill
- Installation of a water loop from North Main St. to the Burlingame School and 4 Dresser Hill Road

Residents and businesses interested in connecting to the water supply should contact the Water and Sewer administrator for an application.

For further information on the Water and Sewer commission visit:
http://www.townofcharlton.net/watersewercom.htm

Commissioners; Term Expires
Mr. John W. Elliott, Sr. (2013)
Mr. Paul Gagner (2013)
Mr. Joseph Haebler (2014)
Mr. Robert Lemansky, Chair (2014)
Mr. Joseph Spiewak (2015)
**Sewer System**

The phase 2 and phase 3 areas of the sewer system became operational in 1995 with approximately 6 miles of force main, 18 miles of gravity and 2 miles of low pressure lines. Primary service areas include; Charlton City, Glen Echo Lake, Burlingame Road, Charlton Middle and Bay Path Schools, Old Worcester Road, Main St., North Main St., Stafford Street, Routes 20 and 31, Carpenter Hill and Muggett Hill Road. There are 11 sewer pumping stations located in various locations around town. The Sewer Department operates under the direction of the Water & Sewer commission a five member elected board, with a full time Administrator and department assistant. Operation of the treatment plan is contracted to Woodard and Curran, currently operating on a three year contract with a possible 18 month extension.

The Sewer department utilizes an enterprise fund financial structure, therefore, the department is financially self-sustaining, raising revenues through usage fees, connection fees, permit fees, and surcharges (applied to users when their influent is well above residential strengths). Operating costs were relatively flat during 2012, experiencing a slight rise due to the annual use verses seasonal use of the COMAG system because of high levels of metals coming into the plant. Sewer uses are charged one of two ways; Title V methodology or metered usage (required for all new connections). Title V users are charged a flat rate of $70.00 per bedroom. Metered users pay $30.00 per quarter (a possible manual read charge of $20.00 for accounts that cannot be read electronically), plus $0.0107 per gallon of usage or $0.0800 per cubic foot of usage. Senior Discounts of 15% are available for sewer to seniors 65 years of age or older owning and residing in their own single family homes. This discount must be applied for every year during the first week of June (applications are accepted with a picture ID, property tax or utility bill at the Waste Water Treatment Plant).

During 2012, the usage of the sewer system increased as follows;
- 9 new residential connections
- 1 new business connections
- 10 total new connections

The total number of sewer connections is approximately 600;
- Title V approximately 400 connections
- Metered approximately 200 connections

Our Waste Water Treatment Plant is operator is Woodard and Curran (their current contract runs for 3 years with an 18 month possible extension). They do an outstanding job operating and maintaining the plant and our sewer system. During 2012, the plant operated within federal and state permit limits with the ability to increase capacity to 450,000 Gallons Per Day (GPD), should the need arise. The plant is operating at approximately 53% of permitted capacity with the average monthly influent of 247,828 (GPD) and effluent of 240,707 GPD.
Sewer Repairs and improvements

- The Mugget Hill pump station area, was flooded over in 2012 and is under reconfiguration to keep it from being impacted again by rising flood waters. The sight will be raised about 4 feet, the site will be supported by a portable generator provided as needed
- There were 65 trouble calls from users during 2012. They breakdown as follows;
  - 39 - Clogged pumps (materials that should not be flushed)
  - 26 - Other reasons (equipment failures fixed or repaired)

Water System

The Water and Sewer commission oversees the planning, construction and maintenance of the water infrastructure within the Town of Charlton. Through an agreement with the Town of Southbridge, up to 100,000 GPD of water is supplied via a high pressure connection along route 169. Southbridge is responsible for the quality of the water being delivered, as well as day to day operations including business and residential connections. In effect, Charlton water users are customers of the Town of Southbridge’s water system.

Current areas which have public water supplies are;

- Stafford Street (route 20 to Northside Road)
- Northside Road
- North Main St.
- Main St. up to 4 Dresser Hill
- 4 Dresser Hill to the Burlingame School (via a loop)

2013 (and beyond) projects include;

- activation of the water lines within Charlton City
- Installation of a cross connection at South Sturbridge Road and route 20
- Review and modification of the agreement with the Town of Southbridge and we looking to provide a significant increase in available GPD’s
- 2013 – 2015
  - installation and activation of five additional roads
  - improvement of infrastructure along route 169 to support increased flow from Southbridge
Charlton Ad-Hoc Wildlife Committee
Annual Report
2012

To the Honorable Board:

The Ad-Hoc Wildlife Committee hereby submits this annual report for the year 2012.

Committee members are Jamie Kordack, (Chairperson), Karen Ogden and Sarah Rulnick.

Responsibilities of the Committee include:

- **GATHERING INFORMATION** through the conduct of hearings, site visits, exchange of information with other communities and organizations with interest in wildlife populations, habitats, and human-wildlife coexistence, etc.;

- **DISSEMINATING INFORMATION** to the townspeople through education on applicable laws, alternatives for resolution of problems, sources of financial assistance, etc.;

- **ADVISING AND ASSISTING** other town committees, commissions, and boards that are dealing or may deal with issues that involve wildlife or wildlife habitats, or whose actions may affect wildlife or wildlife habitats, etc.; and

- **REPORTING** to the Board of Selectmen.

Meetings are generally held the first Tuesday of each month at 6:30 p.m. at the Charlton Public Library. Dates and times are posted on the cable television community bulletin board and at the Municipal Offices. Meetings are open to the public. Expert in some aspect of wildlife, are sometimes featured at the meetings.

During 2012, the Committee Members:

- Performed site reviews of existing flow devices and culvert protectors in Charlton;
- Provided information to residents on options and solutions to human-beaver conflicts;
- Responded to residents’ request for information on, and assistance with, beaver, bats, groundhogs, coyotes, geese, and baby birds;
- Maintained the wildlife web page on the townofcharlton.net website.

We thank the Board of Selectmen, the town departments and the community for your support and look forward to being of service in 2013.

Respectfully submitted,
The Zoning Board of Appeals is a Quasi-Judicial Board, which operates under mandates of Massachusetts General Laws Annotated Chapter 40A and the Charlton Zoning By-laws. The board consists of five members and two alternate members appointed by the Board of Selectmen. The members receive no financial compensation for their services to the board. Petitions heard by the board are open to the public, as established under Chapter 40A, 40B and 808 of Massachusetts General Laws.

To be granted a variance, the petitioner must show the board that owing to circumstances relating to the soil conditions, shape, or topography of such land or structures and especially affecting such land or structures, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the ordinance or by-law would involve a substantial hardship, financial or otherwise, to the petitioner or appellant. Also, the petitioner must show the board that by granting the petition, it would not be a substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of such ordinance or Zoning By-law.

To be granted a Special Permit, the petitioner must show how the public convenience and welfare will be substantially served and how it will not impair the status of the neighborhood, that the permission requested will be in harmony with the general purposes and intent of the regulations in the Zoning By-laws. Under Chapter 40A, to grant a Variance or a Special Permit, the petitioner has to receive four affirmative votes from a five member board.

The Zoning Board of Appeal follows Chapter 40B of Massachusetts General Laws when conducting public hearings for Comprehensive Permits. Approval for a Comprehensive Permit requires a majority vote of the Board.

The Charlton Board of Appeal conducted a total of 6 hearings in 2012, including dealings with the Comprehensive Permit. The total number of hearings has remained the same from previous year, due to the economy. The filings that have come before the Zoning Board of Appeals have remained complex requiring more time and paperwork. Some cases take two or three or even more meetings before a decision can be properly decided. Part of the complexity can be attributed to the increased use of legal assistance by the applicant. Scheduling becomes an issue as well as keeping the paperwork flowing to the proper parties.

Even though many of the cases are similar, each case is voted on its own individual merits. There are many issues to be considered. Each decision is made in the best interest of the Town of Charlton and its residents.

Respectfully submitted,

Frank Lombardi, Chairman
Candace Sutherland, Vice- Chairman
Barry Fisher, Clerk
Lenny Cardinal

Bill Johnson
Erika LeSage, Alternate
John Peculis, Alternate
Susan Gelb, Administrative Assistant
SCHOOL REPORTS
Members of the School Committee:

Geraldine A. Nowicki, Chair
Pauline A. Aucoin, Vice Chair
Raymond J. Chalk
Catherine M. Kabala
Michael T. McConville
Joseph M. Pietrzak
Elaine M. Rabbitt

Konstantinos Karamanakis, Student Representative
On behalf of the Dudley-Charlton Regional School Committee, I respectfully submit the 2012 Annual Report to our communities. I am pleased to join the school committee in stating that our students are learning and succeeding in countless ways, thanks to our staff and the support we receive from our communities. As we continue our efforts amidst a difficult local and national economy, it is our expectation that this report will serve as a way to share with the people of Dudley and Charlton our progress towards meeting these goals.

The major issue affecting the Dudley-Charlton Regional School District continues to be the availability of financial resources to meet the educational needs of our student populations. While this problem is not unique to our school district the reduction in state and federal funding continue to challenge our efforts as it relates to the infusion of technology and numerous capital initiatives. The great progress our students are making is jeopardized as inflation and rising operational costs outpace the state’s funding support for our schools. As I have stated in previous annual reports, only stable adequate school funding can stop the uncertainty we face each year as we try to create a budget that meets our students’ needs.

### Budget Planning

Throughout the 2011-2012 school year, the Dudley-Charlton Regional School District has continued to focus on our district-wide goals of promoting student achievement, providing ongoing and meaningful communications with families, and strengthening staff development through our expanding professional learning communities. We offer a balanced and well-rounded education for all of our students with excellent opportunities and varied offerings. We are extremely proud of our athletics programs, visual arts, music, drama performances and the multitude of extracurricular activities provided at all levels. These programs and opportunities enhance the educational process and create memories that will last a lifetime.
Based on regional meetings with town officials prior to the submission of the budget it was obvious that the FY 12 budget would present some significant challenges. To address these concerns representatives of the school department worked closely with representatives from the boards of selectmen, finance authorities and town administrators in an effort to cope with the financial challenges the two towns were facing.

Over a period of three months the school committee, in consultation with district administrators, reduced the budget by over $3 million and committed $1.1 million of its reserves to reduced assessments to both towns. By working together and formulating a plan that was representative of the interest of each town as a whole, the school budget was finalized on May 21, 2012.

The Dudley-Charlton Regional School District continues to provide outstanding value for our children and its citizens. According to the most recent information from the state Department of Elementary and Secondary Education, our per pupil cost from all sources of funding is $10,624 (FY 2012). The state average is $13,658 (FY 2012). Placing this number into context, if the district were only to allocate the state average per pupil for next year’s budget, we would have to increase our annual budget by over $13 million dollars.

Among 10 local school districts/systems, Dudley-Charlton Regional School District is 9th in this order (Based on all school operating expenditures from FY 2012.)

**FY 12 Per Pupil Expenditures***

<table>
<thead>
<tr>
<th>District</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auburn</td>
<td>$13,658</td>
</tr>
<tr>
<td>Tantasqua</td>
<td>$12,985</td>
</tr>
<tr>
<td>Webster</td>
<td>$12,786</td>
</tr>
<tr>
<td>North Brookfield</td>
<td>$12,295</td>
</tr>
<tr>
<td>Spencer-East Brookfield</td>
<td>$12,290</td>
</tr>
<tr>
<td>Oxford</td>
<td>$11,955</td>
</tr>
<tr>
<td>Shrewsbury</td>
<td>$11,375</td>
</tr>
<tr>
<td>Sutton</td>
<td>$11,329</td>
</tr>
<tr>
<td>Dudley-Charlton Regional School District</td>
<td>$10,624</td>
</tr>
<tr>
<td>Grafton</td>
<td>$10,064</td>
</tr>
</tbody>
</table>

*Based on all school operating expenditures for 2011-2012. Department of Elementary and Secondary Education State Average is $13,658.
The school committee has made great efforts and will continue to reduce costs wherever possible, including membership in the French River Education Center, which supports a purchasing collaborative and competitive bidding for many services. Perhaps our most important cost-saving venture is the district’s membership in the Southern Worcester County Educational Collaborative, achieving substantial savings by pooling resources with 12 surrounding school districts to administer high level special needs programming that would be far more expensive in other settings.

Race to the Top (RTTT)

In August 2010, the U.S. Department of Education awarded Massachusetts a $250 million Race to the Top (RTTT) grant to pursue its goals for increasing student performance and closing student achievement gaps. Dudley-Charlton became one of the 258 districts in Massachusetts to earn funding by applying for participation in Race to the Top, a competitive four-year grant program designed to encourage and reward districts that are creating the conditions for education innovation and reform. This framework of comprehensive reform focuses on three core areas:

- Adopting rigorous standards and assessments that prepare students for success in college and the workplace;
- Recruiting, developing, retaining, and rewarding effective teachers and principals;
- Building data systems that measure student success and inform teachers and principals how they can improve their practices.

The district has committed to completing seven RTTT projects which will aid us in establishing a solid foundation for these reform efforts. The projects include implementing the statewide educator evaluation framework, aligning curriculum to the new Massachusetts Curriculum Frameworks, developing experienced and effective teachers as mentors, implementing elements of the statewide teaching and learning system, using results from school surveys to strengthen school culture, creating improved access to data, and increasing the percentage of high school graduates completing MassCore requirements. These projects will continue through the 2013-2014 school year.

Emergency Notification

With our improved district web page and the Call One Parent Notification System, the district was able to provide timely and informative communications to students, families, and community members throughout the year. In particular, these two tools enabled us to share detailed information about our school system’s response to the public health concerns surrounding flu clinics, power outages and emergency management plans. Last year we also began expanding the use of the web portal into internal staff collaborative websites to improve communication, organization and document sharing.

Grant Activity for FY 2012

Every year administrators and faculty members commit time and energy to coordinate grants that support programs and initiatives for students and parents through various local, state, and federal sources. The table below summarizes these efforts:
<table>
<thead>
<tr>
<th>Name of Grant</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Academic Support</td>
<td>$4,140</td>
</tr>
<tr>
<td>Special Education 94-142</td>
<td>$860,076</td>
</tr>
<tr>
<td>Early Childhood</td>
<td>$31,378.92</td>
</tr>
<tr>
<td>Inclusive Preschool</td>
<td>$44,187</td>
</tr>
<tr>
<td>Educator Jobs</td>
<td>$1,141,133</td>
</tr>
<tr>
<td>Summer Academic Support</td>
<td>$5,000</td>
</tr>
<tr>
<td>Language and Literacy</td>
<td>$261,513</td>
</tr>
<tr>
<td>Teacher Quality</td>
<td>$85,134</td>
</tr>
<tr>
<td>Title I Carryover</td>
<td>$17,259</td>
</tr>
<tr>
<td>Title I</td>
<td>$261,513</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>$135,024</td>
</tr>
<tr>
<td>Program Improvement</td>
<td>$49,893</td>
</tr>
<tr>
<td>Race to the Top</td>
<td>$94,650</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,990,901</strong></td>
</tr>
</tbody>
</table>

**Facilities Usage**

Our buildings were constructed by and for the communities of Dudley and Charlton and are used by a variety of groups including scouts and athletics. Here is an overview of the usage during the 2011-2012 school year. Many of these requests represented multiple or seasonal usage.

<table>
<thead>
<tr>
<th>School</th>
<th>Total</th>
<th>School</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mason Road School</td>
<td>4</td>
<td>Charlton Elementary School</td>
<td>11</td>
</tr>
<tr>
<td>Dudley Elementary School</td>
<td>12</td>
<td>Heritage School</td>
<td>35</td>
</tr>
<tr>
<td>Dudley Middle School</td>
<td>30</td>
<td>Charlton Middle School</td>
<td>31</td>
</tr>
<tr>
<td>Shepherd Hill</td>
<td>36</td>
<td><strong>Total – All Schools</strong></td>
<td><strong>159</strong></td>
</tr>
</tbody>
</table>

**Curriculum and Assessment**

**Massachusetts Comprehensive Assessment System (MCAS)**

As Educational Reform in Massachusetts heads into its nineteenth year, school district accountability continues to be at the forefront of the reform effort. Dudley-Charlton Regional School District’s goal is to increase the number and percentage of our students achieving at the Advanced and Proficient Levels in each grade and in each subject tested. The Department of Education has rated each school district and school in terms of its performance. Detailed information about the School District Accountability ratings can be found on the Massachusetts Department of Elementary and Secondary Education web site at www.doe.mass.edu.
The MCAS results from the tests of spring 2012 show that Dudley-Charlton Regional School District’s students continue to demonstrate high levels of success.

2012 MCAS Results for Dudley-Charlton Regional School District

The Department of Elementary and Secondary Education announced that 88 percent of 10th graders scored Proficient or higher in English language arts (ELA) and 78 percent scored Proficient or higher in mathematics, according to the 2012 statewide results of the Massachusetts Comprehensive Assessment System (MCAS) exams. As depicted in the table below, Dudley-Charlton outperformed the state in both categories at grade 10, scoring 95% and 82% proficiency in ELA and Math respectively. Across all grades tested in 2012, student performance increased on nine of 17 MCAS tests since last year.

**Trends in ELA Performance:**
In Dudley-Charlton the percent of students scoring Proficient or higher increased from 2011 to 2012 on three of seven tests, including by one percentage point at grade 6 (from 79 to 80%), five percentage points at grade 10 (from 90 to 95%) and ten percentage points at grade 4 (from 61 to 71%). Results remained the same at grade 8 (86 %). Performance declined by one percentage point at grade 7 (from 79 to 78%), four percentage points at grade 3 (from 74 to 70%) and six percentage points at grade 5 (from 76 to 70%).

Of particular note, the district realized appreciable increases in the percent of students scoring Advanced at grades 4, 5, and 10, while also decreasing the percent of students scoring at the Warning/Failing level at grades 7 and 10.

**Trends in Math Performance:**
The percent of students scoring Proficient or higher increased from 2011 to 2012 on three of seven tests, including by two percentage points at grade 4 (from 64 to 66%), four percentage points at grade 5 (from 65 to 69%), and ten percentage points at grade 7 (from 50 to 60%). Math performance declined since last year by one percentage point at grade 8 (from 53 to 52%), two percentage points at grade 6 (from 69 to 67%), four percentage points at grade 10 (from 86 to 82%) and five percentage points at grade 3 (from 74 to 69%).
Of particular note, the district realized appreciable increases in the percent of students scoring Advanced at grades 3, 4, 5, and 7, while also decreasing the percent of students scoring at the Warning/Failing level at grades 4, 6, 7 and 8.

**Trends in Science Performance:** The percent of students scoring Proficient or higher increased from 2011 to 2012 on all three tests, including by three percentage points at grades 5 and 10 (from 55 to 58% and from 85 to 88%, respectively) and one percentage point at grade 8 (from 47 to 48%).

In addition, the district realized a significant increase in the percent of students scoring Advanced at grade 5, while also decreasing the percent of students scoring at the Warning/Failing level at grade 5.

Beginning with the 2012-2013 school year, district accountability includes credit for decreasing the percent of students scoring at the Warning/Failing level or increasing the percent of students scoring Advanced by 10% from one year to the next.

While we are making progress, we still have achievement gaps to close within some subgroups. The district is taking steps to ensure improved student performance in ELA and mathematics. Actions include:

- targeted professional development
- data analysis and School Improvement Plan revisions
- before- and after-school student support sessions
- school-wide initiatives and grade level/department action plans

We are committed to improving our capacity to help all students reach proficiency and complete advanced coursework.

*Nancy L. Tully  
Curriculum Director*

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**Professional Development**

Dudley-Charlton Regional School District has a long-standing record of providing high quality professional development (PD). When designing professional development for the district, we provide opportunities that reflect commonly accepted best practice. These practices include experiences that are sustained, job-embedded, and focused on direct application in the classroom. To this end, the district has worked to constantly refine instruction and delivery of curriculum. The model that we pursue builds on and strengthens the successes already evident in the district. Because professional development is an ongoing process, many opportunities have been designed to support long-term initiatives.
A rigorous curriculum and strong, student-centered instruction continue to be at the core of the mission of the Dudley-Charlton Regional School District. Many of the district’s annual goals are developed to support high expectations for all students, while providing appropriate support for each student to master the core curriculum. The district’s curriculum is guided by the Massachusetts Department of Education’s Curriculum Frameworks, which outline what students should know and be able to do at each grade level in multiple subject areas.

Last year, the Massachusetts Department of Elementary and Secondary Education voted to adopt new standards for English Language Arts (ELA) and mathematics. In response, Dudley-Charlton spent time aligning its ELA and math curriculum by first identifying existing gaps and overlaps with the new state standards. Future work will include a review of instruction and the assessments that provide data for improving student achievement.

In June 2011 new regulations on educator evaluation were adopted by the Board of Elementary and Secondary Education. This Model System was designed to promote student learning, growth, and achievement by providing educators with feedback for improvement, enhanced opportunities for professional growth, and clear structures for accountability. An Evaluation Implementation Working Group was formed to analyze the new regulations, then-current evaluation practices, and the new Model System to determine what changes would be required. An implementation plan was developed and distributed to district educators. To ensure widespread understanding of the new regulations, teachers throughout the district participated in workshops and attended Department of Elementary and Secondary Education (DESE)-sponsored regional information and working group sessions. Ongoing professional development continues for all stakeholders as we carry on with this extensive undertaking.

To assure that new staff members swiftly and substantively become part of the learning community, Dudley-Charlton Regional School District provides a comprehensive support structure for novice teachers. In addition to New Teacher Orientation in August, training for new teachers continues throughout the year with the New Teacher Institute. The program is designed to promote the personal and professional well-being of beginning teachers, and to help them form strong collegial bonds.

The district continues to address curriculum enhancement in the areas of Literacy, to improve an already successful program. While our students perform well in English Language Arts, we have identified specific areas for improvement and have targeted professional development to address those needs.

- **Teacher Literacy practices** promote mastery with:
  - **DIBELS**, an assessment tool considered to be the gold standard for monitoring emerging literacy skills.
  - **Response to Intervention (RTI)**, a model for supplying more intensive instruction by providing early intervention for struggling students.
- Progress monitoring, a scientifically based practice used to assess students’ academic performance and evaluate the effectiveness of instruction.

- Keys to Literacy is a comprehension program for grades 4-12 that emphasizes the integration of strategies across content areas. The program includes a combination of reading comprehension and writing strategies to bolster student success in planning and answering open response questions.

The District Literacy Team has also begun a comprehensive examination of text exemplars and sample performance tasks included in the 2011 Massachusetts Curriculum Framework for English Language Arts and Literacy, incorporating the Common Core State Standards (CCSS). A study group was formed to focus on the topics listed below and accomplish the following target goals:

- CCSS Connections: review quality of district literacy lessons and units, using the Tri-State Quality Review Rubric.

- Create an overview map, including a scope and sequence.

- Identify additional resources to support differentiation.

- Design a plan for sharing the documentation with all stakeholders.

Teachers and administrators at all grade levels continue to target specific mathematics goals. The sustained use of MCAS data has driven instructional decision-making. Research on best practices in mathematics suggests that providing appropriate programming for diverse student populations is a complex task, calling for strong background knowledge in curriculum, instruction and assessment. Therefore, district staff engaged in the professional development opportunities outlined below:

- Math Learning Communities (MLCs) establish a model in which the teachers and administrators in the district continuously seek and share learning and then act on what they learn. The goal of their actions is to enhance their effectiveness as professionals so that students benefit.

- Curriculum Based Measurement (CBM) offers a method for teachers to benchmark student progress. Instruction is adjusted to ensure that students make sufficient progress toward meeting academic goals.

- Education Data Warehouse Technology is a longitudinal data system capable of reporting student information over multiple years. Using the warehouse, district staff takes key metrics from multiple areas and analyze them in a single view, thereby using data to inform educational decision-making.

Members of the District Math Committee also planned and implemented district-wide mathematics initiatives to improve student achievement. This group focused much attention on aligning our curriculum with the 2011 Massachusetts Curriculum Framework for Mathematics, incorporating the Common Core State Standards.
Ongoing professional development opportunities in the form of district-sponsored workshops include Crisis Prevention and Intervention Training (CPI) and a CPR Refresher. Members of the New England Association of Schools and Colleges (NEASC) and the National Association for the Education of Young Children (NAEYC) study groups continue to meet regularly to review accreditation goals.

In addition to optional professional development opportunities, the Department of Elementary and Secondary Education requires annual training in the following areas: confidentiality, civil rights, harassment, restraint, ELL, acceptable use of technology, bullying, and sex education parent notification.

The scope of professional development in Dudley-Charlton Regional School District has been broad; professional development has consistently been part of an ongoing process that involves sustainable improvement in student learning. Professional development holds the potential for all stakeholders to improve. A legitimate by-product of this work is re-licensure for Dudley-Charlton educators. As educators take advantage of these opportunities and design appropriate PD to meet their needs, the entire community benefits.

Nancy L. Tully
Curriculum Director

<table>
<thead>
<tr>
<th>Schools at a Glance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mason Road School</strong></td>
</tr>
<tr>
<td>Theodora Dono, Principal</td>
</tr>
<tr>
<td>20 Mason Rd., Dudley</td>
</tr>
<tr>
<td>Grades K, 1</td>
</tr>
<tr>
<td>Built 1963, renovated 2000</td>
</tr>
<tr>
<td>2012-2013 Enrollment: 227</td>
</tr>
<tr>
<td>2013-2014 Projection: 244</td>
</tr>
</tbody>
</table>

The Mason Road Elementary School is a primary school housing preschool, kindergarten, and grade one. It is an energetic learning institution with students at the center of focus, surrounded by educators who are dedicated to providing a warm and supportive learning environment for all students. Emphasis is placed upon the acquisition of the basic skills of reading, writing, mathematics, listening and speaking as well as learning in science, social studies and the arts by building on each child's strengths as the basis for developing new concepts and skills. In all curricular experiences, programs and practices help fulfill multiple purposes – the development and strengthening of skills essential for basic competency, the development of creative and critical thinking abilities and a love of learning. It is an environment in which students believe in themselves as learners and each individual is challenged in a developmentally appropriate manner.
Open communication and cooperative relationships between families and educators help establish educational opportunities for the student. The partnership of school and community provides a continuum of the learning experience for children. Throughout the entire school, children are provided with opportunities, structures and support that lead them to develop confidence. The school encourages children to value learning and cooperation, believe in their own physical, emotional, and intellectual capacities and respect the unique contributions of others. A climate of success for all students is central to the school’s mission as it creates a vital productive learning environment which is established on mutual respect and the development of shared responsibility.

Our accomplishments this year include accreditation of our Preschool and Kindergarten Programs by the National Association for the Education of Young Children; the successful acquisition of Grant #701 – Quality Full Day Kindergarten and Grant #391 – Inclusive Preschool Learning Environments that support these levels; the continuation of standards based literacy and math programs such as Houghton Mifflin, Everyday Math, and enhancements such as Project Read Phonology and Story Form. Additional programs include Character Education, Focus on Phonemes, Zaner Bloser, Behavior Management and Bullying Plans, and a variety of assessment tools such as DIBELs and MFAS. We were also able to provide a very successful Enrichment Program for our students. Enrichment opportunities and community extensions included PTO sponsored programs, field trips, and fundraisers, presentations by members of the Dudley Council on Aging for our students, visits to the Dudley Fire Station, and several Math and Literacy Nights for our parents and students. Winter and spring shows provided additional opportunities for our students to spotlight their talents for friends and family.

The Mason Road Community has enjoyed ongoing collaboration with the following groups and organizations in an effort to enhance our education mission:

- Dudley PTO (programs, field trips, fund raisers)
- Council on Aging
- GRO Volunteers – Grandparents Reaching Out

It is a pleasure to share and celebrate these school accomplishments that provide a positive school experience for all students in our community.

**Dudley Elementary School**
**Terri A. Caffelle, Principal**
16 School St., Dudley
Grades 2-4
Built 1957, Renovated 2000
2012-2013 Enrollment: 402
2013-2014 Projection: 378

Dudley Elementary School is committed to supporting families both at the school and community level. With the establishment of the **Kids Care Club**, we were able to focus many
of our efforts on helping others during the 2011-2012 school year. The Kids Care Club is made up of DES students in grades 2-4 who are focused on taking the lead in community service events offered in our school. Each year, the Grade 3 students and staff lead the Pennies Preserving our Past community service project. From January through May the children remind us to bring in our pennies to support The Black Tavern Barn Restoration Project. At the end of the collection period, the Black Tavern Historical Society is presented with a check to use toward the barn restoration. We collected $800.00 this past year. Our pennies have really made a difference as we have donated over $11,000.00 to this important organization! Through this project, the children are learning the importance of giving back to the community in order to preserve our local history.

Our Hats for Haiti drive focused on collecting money for the Spirit of Hope organization. This organization supports the children of Haiti who suffered great losses due to the devastating earthquake. Our $635.00 donation will go a long way to provide assistance to children of Haiti.

We combined health and wellness to raise money for the Heart Association. We jumped our way through Physical Education classes one week in the month of February and raised $200.00 for this worthwhile charity.

Our collaboration with the Dudley H.A.N.D.S. organization centered on raising money to help pay the heating bills of Dudley Senior Citizens. We raised $1111.00 for this local cause. At Dudley Elementary School, we are committed to supporting people in our community who need assistance, especially our senior citizens who continue to give so much to our community!

In the spring, we always love connecting with the Senior Citizens in our community by presenting our annual Senior Citizens’ Memorial Day Concert. Last year, we held the concert in the gymnasium which allowed all 430+ children to perform together. The sound was amazing, as the children joyfully sang patriotic songs. During the concert, we recognized the seniors who served in each branch of the armed forces. The students and staff are always thrilled to welcome local senior citizens into our school and to thank them for working so hard to make our community what it is today.

During the 2011-2012 school year, our focus on service learning demonstrated a strong commitment to making our school community a better place for everyone!
Staff members at Dudley Middle School are extremely proud of the programs we offer and of the behavior and performance of our students. DMS is an enthusiastic hub of activity during the school day, during after school hours and even on the weekends. We proudly state that we are at the very center of the lives of the 10-14-year-old children and their families in our town, and we are committed to continuing to strive for newer ways to reach our ever adapting student population. The following is but a sampling of our highlights over the past year.

- **During the school day:**
  - **Mentoring Program** – 45 students are served by adult staff member mentors, who meet with them briefly each day and more intensively once per week. Over 87% of mentees over the past three years have improved their grades and/or attendance and experienced reductions in discipline referrals.
  - **"Operation 60"** – This is DMS’ initiative to increase student achievement as evidenced in MCAS improvement rates. Our target goal of 60% improvement across the school was supported by new initiatives both inside the classroom and before and after school. Though we fell just short of our 60% goal, many individual classrooms and grade levels did meet the goal. We once again have this operation in effect for 2012.
  - For the 9th year in a row, MCAS scores increased while major disciplinary problems decreased.

- **Before and after school**
  - Several extracurricular programs continue to thrive at DMS and survey results indicated that almost 90% of our students took advantage of at least one extracurricular activity or event.
  - No fewer than 25 community service projects were undertaken, including:
    - The adoption of 120 YOU, Inc. children for
Christmas

- Thousands of pounds of vegetables planted and harvested by students at Community Harvest Farm.
- Weekly service trips to the Mustard Seed Soup Kitchen in Worcester and the Webster-Dudley Food Share
- Funds raised for the Make-a-Wish Foundation, the American Leukemia Society, the American Heart Association and many other worthy charities.

**DMS as Emergency Shelter**

Due to widespread loss of power in town from the storm occurring on October 29, 2011, Dudley Middle School was utilized as an emergency shelter for citizens in need of warmth, food and shower facilities. Head Custodian Mark Andre and Principal Gregg Desto met with officials from the Town of Dudley to plan the shelter, which subsequently opened at approximately 5p.m. on the 29th. From that point forward, the school was open as a shelter 24 hours a day until approximately 9:00 am on November 2, 2011.

During the time that DMS was utilized as a shelter, numerous staff members and citizens of Dudley volunteered to assist. We offered warmth, food, showers, sleeping facilities, cell phone charging and child entertainment for numbers of people ranging from 10 to 50. We were aided immensely by Fire Chief Dean Kochanowski, Fire Captain Paul Konieczny, Police Chief Steven Wojnar, Police Sergeant Dean Poplawski and the American Red Cross.

**Charlton Elementary School**

**Lori A. Pacheco, Principal**

9 Burlingame Rd., Charlton
Grades K, 1
Built in 1959, renovated 1989
2012-2013 Enrollment: 285
2013-2014 Projection: 316

The theme for the 2011-2012 school year was _The Golden Rule_. This rule was painted on the wall of the school. Students and staff are working at treating each other the way we want to be treated.

In December we held Family Math Night. District Math Coach Mrs. Pam Walsh was on hand to share important information about the math curriculum used at CES.

In November, we held a food drive for Chip-In and collected close to 1000 items to donate. The CES preschool collected hats and mittens and donated them to homeless children in Worcester.

During 2012 Charlton Elementary School said good-bye to several staff members. Longtime assistants Linda Decker and Barbara Dolan left for retirement. Music Teacher, Jeffrey Keay and assistant Jill Mulcare both transferred to Heritage School and Vicki Nedoroschik transferred to Mason Road School.
Several staff members joined our educational community this year. Mr. Valenti was hired as our new music teacher. Miss Alyssa DiBlasi joined our team of special education teachers. Ms. Deanna Penniman is a welcome transfer from Mason Road School and is now teaching kindergarten here. Recent BU graduate, Miss Melissa Pastorello was hired to teach kindergarten as well. We have three new instructional assistants, Jill Mason, Cecilia McGrail, and Rachel Manzov.

We had several evening events for parents in 2012. In January we held a presentation on Brain Gym. The school council provided child care for this event. In March we had a Family Reading Night titled “Take Off With Books”. Parents and children had 24 different book readings and activities to choose from during the 90 minute event. In October we held another Family Reading Night. This evening was designed to acquaint parents with what reading skills were taught to kindergarten and first grade students. Children came to this event dressed in their Halloween costumes and played BINGO while their parents were in class learning.

The Charlton Elementary School Council held various fundraisers throughout the spring to raise money for a defibrillator. The defibrillator is now located in our main hallway outside of the gym class. We were amazed at the generosity of our families and staff for this cause. Although we are happy to have this equipment, we hope it never is used!

Over the summer, CES was still a busy place. Several summer camps were held. In the past we have held one preschool summer camp lasting 5 weeks. This year due to popular demand we added another class. Both classes were sold out every week. Mrs. Langevin, Ms. Bellerive, and Mrs. Paquette joined forces and created a gym/art camp for two weeks. This program was also very well attended.

During the past year we held several “Spirit Days.” On our “Spirit Days” all of our staff and students gather together in the gymnasium for songs and stories related to the theme of the day. Some of our themes in 2012 were Tropical Paradise Day, Pirate Day, Disney Day, Golden Rule Day, CES Pride Day, Olympic Day, Super Hero Day and Cowboy/Cowgirl Day. We also had visits from the Sadesky Puppets, singer/songwriter Eric Hurman, a Laser Safari, singer and character educator Johnny the K, and singer/songwriter David Polansky. Each of these special events was sponsored and paid for through the generosity of the Charlton PTO.

Our students participated in Curriculum Based Measures in September, January and May in the area of language arts. Students who did not reach benchmarks were provided extra support and were progress monitored until the next testing date. First grade students also piloted our math fact assessment orally in March and in written form in May.
In the fall of 2011, Heritage School embarked on a joint adventure with Bay Path Regional High School and built a program entitled “Bay Path Buddies.” Through this program, members of the Student Council from Bay Path partnered with young students from Heritage School to develop a mentoring program. The high school students visited monthly and became a “Big Buddy” to elementary students. While they shared a snack, they worked on homework together, joined in a craft session and always finished with a game or a story. These monthly visits were captured through candid photos and shared with families at an end of year celebration with the Heritage School Families. This collaboration was a positive experience for all involved.

Continuing with our school wide character education efforts, approximately 32 fourth graders were recognized for their hard work and determination at the “Effective Effort Awards.” These awards were designed to recognize students who put forth their best efforts even when the tasks seem insurmountable. Parents, teachers, and Superintendent Gilrein were invited to a breakfast reception where students shared their stories of hard work and determination.

Additional highlights of the school year included a few novel academic events. In March, parents attended an MCAS review session entitled, “Are You Smarter than a Gym Teacher?” In this new format, students shored up their MCAS skills in competition against Mr. Deremian, and wowed their parents with their knowledge. In celebration of Dr. Seuss’ birthday, Second Grade Students participated in a Dr. Seuss Essay and Poster Event in which students shared what was special about their favorite Dr. Seuss stories and were awarded prizes for their participation. During April, National Poetry Month, students at each grade level composed, displayed and recited both original poetry and the works of their favorite authors. Poems were illustrated and displayed in the hallway and on our Poe Tree. (poetry) Vocabulary skills were tested in the Heritage Vocabulary Bee. This event gave students an opportunity to highlight all the vocabulary they learned through the course of the year with their Heritage Weekly Words. The year proved to be filled with many opportunities to highlight student successes.
Charlton Middle School (CMS) has exceeded expectations during its first decade of growth. With a staff of ninety employees and a student body approximating 750, high levels of energy and enthusiasm are the standards for the day. Our high standards create a culture that embraces CMS's core values, which propel us towards the goals set in our school’s mission and vision statements. We continue to offer a plethora of programs that support students’ social, emotional and academic growth. Our students are challenged through academics, social opportunities, and civic endeavors.

Charlton Middle is committed to the success of each and every student. It is the goal of every staff member to encourage the students to reach their maximum potential. We offer inspiring and challenging curricula, including: English Language Arts (ELA), math, science and social studies in the core areas, as well as music, band, chorus, physical education, health, art, technology education, computers, life skills and foreign language (Spanish). Also, supportive math and ELA classes are offered for students who benefit from additional and small group instruction; and, our S.O.A.R. program offers support for students in terms of organization and motivation. Notably, however, the day’s final bell does not signal an end to our school day.

After school hours are "alive" with many additional offerings. Students may choose to participate in Show Choir, Band, Drama Club, Student Council and/or National Junior Honor Society; programs designed and implemented by teachers are also offered. We also offer year-long programs, such as Math Counts and a Video Production Club. In addition to the extra-curricular opportunities, we host a wide variety of competitive sporting teams such as boys' and girls' cross country, soccer, basketball, softball, baseball and even intramural field hockey. We are proud that there is an opportunity for everyone at CMS.
We also pride ourselves in our ability to partner with community organizations. Longstanding relationships have been built with the town’s soccer, basketball and baseball programs. We extend classroom meeting space for organizations and registrations; courts for basketball teams; and fields for soccer and baseball games. Our doors are always open to scout troops, Music Parents Association, Parent Teacher Association, Special Education Parent Advisory Council (SEPAC), Dudley-Charlton Educational Foundation, town meetings and other local groups. We have built a strong relationship with the Charlton Lions’ Club and the Masonic Angel Fund, both of whom have taken an active role pertaining to our civic minded community involvement.

We are extremely pleased to announce some of the charitable efforts of our students, staff and community. Again this year, Charlton Middle School collected a tremendous amount of food during our Community Service Club’s annual food drive. The volume of food and goods collected during this effort filled many of the tables within Charlton’s CHIP-IN Food Pantry. Through the “Mitten Tree Program”, and the efforts or our students and community members, local families received hats, mittens, socks and scarves. And, finally, the St. Jude’s Math-a-Thon participants collected just shy of $9,000.00 to aid cancer research, as well as regional and global projects. Altogether, we have raised over $11,000.00 this year. How gratifying it has been to see our students work together diligently while sharing the gift of compassion!

To say that each and every day is filled with excitement and contagious enthusiasm is an understatement. It is a comforting feeling to know that we have a town that embraces our school’s Core Values, Mission and Vision statements. The marriage of community support and the school’s vision provides children the foundation to becoming better citizens, productive members of society and independent, self-sufficient human beings.

Shepherd Hill Regional High School
Mary A. Pierangeli, Principal
Michael D. Resener, Assistant Principal
Andrew J. Leach, Assistant Principal
68 Dudley-Oxford Rd., Dudley
Grades 9-12
Built in 1972
Windows Replaced 2011
2012-2013 Enrollment 1,125
2013-2014 Projection: 1,080

Graduation

The 39th commencement exercise of Shepherd Hill Regional High School was held on Sunday, June 3, 2012 at the DCU Center in Worcester with a graduating class of 313 students. Statistics for the class are listed below:
John and Abigail Adams Scholarship

Ninety-eight seniors from the Class of 2012 were recipients of the John and Abigail Adams Scholarships as a result of MCAS achievement. This distinction provides free tuition for four years at any state college or university.

MCAS

For the eighth consecutive year, Shepherd Hill is proud to report that all members of the graduating class of 2012 who participated in the standard administration of the Massachusetts Comprehensive Assessment System (MCAS) achieved competency. With the administration of the spring MCAS, 95% of Shepherd Hill students achieved a score in the advanced or proficient range on the ELA test, 84% of students performed in the advanced or proficient range in mathematics and 87% reached this competency determination in biology. Shepherd Hill Regional High School has met all performance benchmarks for 2012 and, as a school, has achieved an accountability status of level 1.

Shepherd Hill Regional School Class of 2012

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<th>Post graduate plans</th>
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Mean SAT Reasoning Scores

- Critical Reading: 497
- Mathematics: 514
- Writing: 495

Mean SAT Reasoning & Subject Scores

- Critical Reading: 622
- Mathematics: 652
- Writing: 640

Advanced Placement Testing Spring 2010

- Number of AP Students*: 83
- Total Scores Reported: 139
- Number of Subjects: 9
- Score of 5: 26
- Score of 4: 41
- Score of 3: 38
- Score of 2: 21
- Score of 1: 13

*Junior students are also factored into the statistics

Academic and Extracurricular Success

The academic success and extraordinary talents of our students also continue to be celebrated. Students who achieved first honors for all four quarters of the preceding academic year were once again recognized at the First Honors Dinner hosted at Shepherd Hill. This annual event is
in its 22\textsuperscript{nd} year. This spring we held our 6\textsuperscript{th} annual Advanced Placement breakfast honoring students who challenge themselves by enrolling in A.P. classes. The Shepherd Hill Student Council continues to work tirelessly to provide enjoyable programs to Shepherd Hill students and to raise money and resources for a variety of charitable causes such as Boston Children’s Hospital and The Red Cross. In recognition of their outstanding efforts they were awarded the Gold Council of Excellence Award this year, a very prestigious award, and their many efforts to support victims of the June 2011 tornado were recognized as a “Top Ten Project” at the state Student Council Conference this spring. The Shepherd Hill Regional High School Chapter of National Honor Society was once again recognized by the Marine Corps for their contribution to the Toys-for-Tots campaign and the organization continues to involve the entire student body in a variety of community service projects.

\textbf{Music Program}

Shepherd Hill’s acclaimed music program continues to be recognized on a state and national level for their outstanding performances. In March, the Shepherd Hill Show Choirs participated in the FAME Events Show Choir National Championship Series Qualifying Event in New York City. Both choirs earned a spot in the National Competition held at the Arie Crown Theater in Chicago on April 20 and 21, 2012. This was an incredible honor and tremendous opportunity for our many hard-working and talented Show Choir members who were recognized as one of the top show choirs in the nation. Shepherd Hill is the first (and only) Massachusetts school to participate in FAME Nationals.

\textbf{Massachusetts School Building Authority}

Throughout the past year, the district has continued efforts to support major renovation projects at Shepherd Hill Regional High School through the submission of Statement of Interest applications to the Massachusetts School Building authority (MSBA), the state agency mandated to oversee school building projects.

The district was awarded funding under the MSBA’s competitive Green Repair Program to replace 296 single-pane drafty windows and inefficient exterior doors at Shepherd Hill Regional High School throughout the summer and the early fall. During the Feasibility Study phase, the district and representatives from the MSBA worked in partnership to explore the most financially responsible and sustainable solution to the 40 windows. This update has improved the learning environment for students and staff, provided for greater energy efficiency and addressed safety concerns. I am very pleased to report that the entire project was funded through district funds and did not require any additional financial support from our communities. Additionally, all of the work was completed ahead of the projected date and the district was reimbursed 57.11%. Protecting our investments and maintaining our schools infrastructure has been and will continue to be a primary focus of the school committee.
In 2013, the MSBA is slated to open up its portal and accept statements of interest from schools seeking to renovate buildings to accommodate 21st century learning. The high school, originally designed and constructed in the early 1970s, has been well maintained over the last 40 years. Due to the age of the facilities, their condition, and the obsolescence of most of the major building systems, we are faced with a decision to either invest heavily into the existing building or replace parts or all of the school with new construction. We await word from the MSBA.

**Partnerships**

We continue to strive to build and strengthen connections with the community. Examples of these include our continued partnerships with The Massachusetts Educational Finance Authority, the Worcester County District Attorney’s Office and Sheriff’s Office. These partnerships enabled Shepherd Hill to provide meaningful educational programs to district families and students throughout the course of the school year. The Nichols College Access program was also fully implemented this year. This program provides students with college credit at a reasonable cost, allows student to build confidence by demonstrating the ability to master college level work, and enhances the students’ high school experience and transcript.

As part of our ongoing efforts to educate students on good decision making, national speakers Sarah Panzau and Cara Fuller and agents from the United States Department of Homeland Security presented informational seminars to our students to address dangers posed by substance abuse, internet threats, bullying and other high-risk behaviors.

**Global Awareness Program**

One hundred fifty-six Shepherd Hill students and chaperones expanded their global awareness by traveling to Ireland, England and France during the April vacation.

**Athletics**

Shepherd Hill athletes continue to achieve success and demonstrate sportsmanship on and off the field of play. Many teams were Southern Worcester County League (SWCL) champs and participated in District playoff contests. Varsity cheerleaders won the winter Division 1 state championship. Additionally, James Hackenson, the coach of girls’ varsity basketball, was recognized with the Ann Ash Zeleski Sportsmanship Award, and varsity football coach Chris
Lindstrom was recognized with the Central Massachusetts Football Officials Sportsmanship Award.

**Indoor/Outdoor Adventure Education**

Better known as the Challenge Course, the indoor/outdoor, high/low element adventure education course has assisted Shepherd Hill physical education students in team building skills, through a unique learning style in a safe and welcoming environment. On the Challenge Course, the attempt is valued more than the performance. Whether attempting to scale the heights of the indoor climbing wall or the outdoor Burma bridge, it's all part of the *Challenge by Choice Curriculum*. Behind the fun are serious goals and outcomes: a positive attitude, perseverance, determination and self-motivation. Students can select all, many or none of the elements such as the Islands in the Sky, Zip Line, or Spider's Web to conquer their fear of heights or learn to trust that an instructor or a fellow student will bring them safely through the course. The positive social, mental and behavioral growth students will gain through adventure education will be transferred to all other subject areas.

Many outside schools and community groups such as Nichols College, the Auburn School Department and Marianapolic Preparatory School have visited the course. The course is managed by certified instructors who are also educators from Shepherd Hill, Dudley Middle School and Charlton Middle School.

**Office of Special Education**

68 Dudley-Oxford Rd. Dudley

Jody A. O'Brien, Administrator of Special Education

The Dudley-Charlton Regional School District continues to focus on improving special education services for students in our district. Program improvements aimed at strengthening our in-district programs allowed the district to rely less on the placement of students in special education schools in order to meet their needs. Special education transportation costs decreased over the last year, as a result of the district utilizing the Southern Worcester Educational Collaborative for almost all of the district's special education transportation needs, including pre-school. The collaborative works with local area school districts to combine transportation runs from several districts to the same special education placements in an effort to consolidate transportation costs.

The Massachusetts Department of Elementary and Secondary Education (DESE) conducted a Coordinated Program Review (CPR) audit in May 2011. As part of its accountability system, DESE oversees local compliance with education requirements through Program Quality Assurance Services. Special Education, Civil Rights, and English Learner Education programs and procedures were reviewed through a three day site visit. The district received the final report of findings in October of 2011. This report in its entirety can be found on the DESE website. There were five areas of special education and one area of civil rights that were partially implemented. The district was still awaiting the findings in the area of English Learner Education, due to changes in regulations that were occurring at the state level. A Corrective Action Plan was developed to address areas of partial compliance and submitted to the DESE. That plan was approved and implemented with all actions completed by the end of the school year. The chairperson of the team that conducted the audit stated in the exit interview that the Dudley-Charlton Regional School District is the "Just Do It" (Nike motto) district. In comparing Dudley-Charlton with other districts with more funding and resources,
the team was very impressed with how much the district, administration and staff are able to do to educate our students.

### Retirements

As we said goodbye to Shepherd Hill seniors last spring, the Dudley-Charlton Regional School District sent its own Class of 2012 into retirement. We thank the following individuals for a combined total of over 225 years of dedication and experience as they served the children, the district and the communities.

**Charlton Elementary School:** Linda Decker  
**Mason Road School:** Maureen O’Connell, Pamela Boyle  
**Dudley Elementary School:** Lynda Smith.  
**Charlton Middle School:** Diane MacKirdy, Jeffrey May, Bruce Gobi.  
**Dudley Middle School:** Elizabeth Sykier  
**Shepherd Hill Regional High School:** Leo Caplette, Suzanne Mrazik, Lorraine Reilly

We publically thank each of our retirees for the many years of service they have provided and wish them the very best in their retirement.

### Quo Vadis Honors Veteran Teachers

![Image](image.png)

Mr. Jeffrey Keay, a music teacher at Charlton Elementary School, and Pamela Boyle, a team chairperson teacher at Mason Road School, were selected by their peers as the *Quo Vadis* “Outstanding Teachers of the Year” for the Dudley-Charlton Regional School District.

I was honored to announce their selection at the Class of 2012 Commencement Exercises Sunday, June 3, at the DCU Center, Worcester. In addition, Mr. Keay and Mrs. Boyle were honored by the *Quo Vadis Club* at its Banquet held in June at the Colonial Club, Webster.

I congratulate Mr. Keay and Mrs. Boyle and thank them for their years of dedicated service, professionalism and genuine interest in the progress and well being of our students.

### Dudley-Charlton Education Foundation

The district has a valued partner among our independent support organizations in the Dudley-Charlton Education Foundation, Inc. The non-profit, volunteer organization unifies efforts among educators, parents and community members to fund innovative programs throughout the district’s seven schools.

The DCEF grant program sponsors instructional projects that reach a significant number of students, integrates the concepts of two or more disciplines, and advances collaboration among grades, schools, and the community.

Since 2008, the DCEF Board of Directors has
awarded more than $58,000 in grants to educators that:
- Promote the integration of 21st century math, science and technology
- Support initiatives that develop engineering skills
- Improve reading proficiency
- Expand social and cultural studies
- Introduce the practices of entrepreneurial business ventures
- Elevate the arts

Late in the year, the school district embarked on a comprehensive program to enhance and strengthen its Science, Technology, Engineering, and mathematics (STEM) curriculum at all grade levels. The DCEF is supporting the STEM initiative by seeking grant partners to provide financial support for equipment and instructional materials.

The efforts of the DCEF Board of Directors will aid in expanding the STEM curriculum to include programs in robotics, astronomy, environmental engineering, advanced engineering, astrophysics, agriculture, and advanced genetics.

### School Council Membership: 2011-2012 Academic Year

Since 1993 School Councils have supported our schools by inviting parents and members of the community to join staff in shaping and improving the policies and procedures that govern each school. As a result, our schools thrive under the principles of site-based management with input and guidance by those elected to serve on these important boards. I thank the following individuals for their interest in our schools and their dedication to the children of the district.

<table>
<thead>
<tr>
<th>Charlton Elementary School</th>
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<td>Lori A. Pacheco, Principal</td>
<td>Kathleen E. Pastore, Principal</td>
<td>Dean W. Packard, Principal</td>
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<td>Stephanie Reed, Parent</td>
<td>Dayna Dumas, Parent</td>
<td>Peter Olson, Asst Principal</td>
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<td>Devin Cormier, Parent</td>
<td>Pam Doiron, Parent</td>
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<td>Amy Paquette, Faculty</td>
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<td>Patricia Duszlak, Faculty</td>
<td>Robin Parmley, Faculty</td>
<td>Erika Dragon, Faculty</td>
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<th>Mason Road School</th>
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<td>Theodora Dono, Principal</td>
<td>Terri A. Caffelle, Principal</td>
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<table>
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<th>Shepherd Hill Regional High School</th>
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<tr>
<td>Mary A. Pierangeli, Principal</td>
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<td>Eric Hensel, Faculty</td>
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<td>Marie Robidoux, Faculty</td>
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Recently, a strategy paper from the Pentagon indicated that our country’s future success is dependent on making investments in the education and health of our youth. There are few who would dispute that our greatest resource is America’s young people, the same populations who will shape and execute the vision needed to take this nation forward into an uncertain future. Based upon that assumption most would then agree that by investing energy and funding now in their education we are truly investing in our ability to successfully complete and influence the future. Consequently, our first investment priority should be in intellectual capital and sustaining a quality education for all. I remain steadfast in the notion that education is and has been the cornerstone of our great country.

The towns of Dudley and Charlton place a very high value on fully educating the children within the district. The fact that our students continue to outperform the state in all measurable categories is a tribute not only to our students but also to the teachers, support staff, parents and citizens of our towns who help create an environment that nurtures and encourages that success. I am extremely proud to be serving as superintendent of a school district which places students first and one that remains committed to educational excellence. It has been and will continue to be our collective belief that through a shared commitment and systematic planning we can build on our previous achievements while raising expectations for all.

As always, I thank those who help make the initiatives, successes and accomplishments highlighted throughout this annual report possible. I offer my personal thanks to each and every member of the Dudley-Charlton Regional School District whose talents and dedication combine to provide the highest quality programs, services and efficiencies. Over the past 20 years, I have had the privilege to learn and work with some of the finest educators and support staff. The solidarity among staff members at each building is astonishing and their commitment to their respective positions is unparalleled.

I acknowledge the members of the Dudley-Charlton Regional School Committee for their constant guidance, leadership and unwavering support to provide the best educational opportunities for all. Their commitment to the efficient and effective use of all resources, both material and human, sets the standards by which the district operates on a daily basis.

In closing, I offer my gratitude to the students, parents, teachers, support staff, elected officials and the citizens of the towns of Dudley and Charlton. I remain ever mindful of the privilege I hold to serve as the Superintendent of Schools, and I look forward to continuing the charge of our district mission statement, “...to advance the knowledge and well being of our children and our community.”

Respectfully submitted,

Sean M. Gilrein
Superintendent of Schools
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BAY PATH REGIONAL
VOCATIONAL TECHNICAL
HIGH SCHOOL

57 Old Muggett Hill Road
Charlton, MA 01507

John A. Lafleche Superintendent-Director
Tel: 508-248-5971 - Fax: 508-248-4747

www.baypath.tec.ma.us
MISSION STATEMENT

Bay Path Regional Vocational Technical High School is a multifunctional educational facility established to serve the needs of a diverse population in the Southern Worcester County Regional Vocational School District. It is the mission of the school, to provide a safe environment for an up-to-date, integrated, challenging, academic and technological vocational education for the always evolving world of employment. Students learn, through vocational and academic courses, both to obtain the skills necessary for employment and a successful career and to pursue further post-secondary educational opportunities. This mission enables students to function effectively as responsible contributing members of their communities. Bay Path has 21 vocational areas to choose from. Automotive Collision & Repair Technology, Automotive Technology, Cabinetmaking, Carpentry, Cosmetology, Culinary Arts, Drafting, Electrical, Electronics, Facilities Management, Graphic Communications, Health Assisting, HVAC-R, Machine Tool Technology, Marketing, Mason & Tile Setting, Metal Fabrication & Joining Technology, Office Technology, Plumbing, Power Equipment Technology, & Programming & Web Development.

SCHOOL DISTRICT

Bay Path Regional Vocational Technical High School is based in the Town of Charlton and serves the towns of Auburn, Charlton, Dudley, North Brookfield, Oxford, Paxton, Rutland, Southbridge, Spencer, and Webster.
I am honored to present, to you, the Southern Worcester County Regional Vocational School District's Annual Report. The District continues to maintain rigorous academic and vocational education standards for all students while actively partnering with our ten towns.

In FY 2012, under the NCLB waiver, the DESE revised its District Accountability measurement. I am pleased to report that Bay Path RVTHS has been determined to be a Level I school. This designation reflects continued excellence in meeting our goals toward narrowing the proficiency gap. Our designation as a Level I school is a testament to the high quality and hard work of all of our educators and administrators.

Last year was a year of significant change at Bay Path. Our highly effective and much respected Superintendent, David Papagni, retired at the end of the school year. His efforts and achievements on behalf of Bay Path are enumerable. Mr. Papagni reinvigorated the school with his positive energy and dedication to vocational education. David will surely be missed.

Throughout 2012, the Bay Path School Committee and Administration pursued approval of a $73.8 million dollar addition/renovation project to bring our facility up to date with the physical plant needs for a high quality vocational and academic education. The District was gratified by the acceptance of the project by district voters on October 4, 2012. We look forward to the beginning of the project in the Spring of 2013.

Finally, I am honored to have been chosen to lead the school district by the twenty member School Committee. I take my responsibilities to the school district and the 10 member communities seriously and I look forward to continuing our productive and professional relationship. I view all of our communities as partners in providing vocational education in Southern Worcester County. Your School Committee representatives provide solid leadership and guidance ensuring that Bay Path continuously improves its service to students, parents and our towns.

I am confident this Annual Report will allow you to gain an understanding of Bay Path’s mission and results in 2012. Thank you for your continued support.
The Fiscal Year 2012 budget was built on the Minimum Local Contribution requirements established by the Commonwealth of Massachusetts. The total operating and capital budget equaled $17,016,290.

Members’ assessments totaled $6,848,642 comprised of $6,367,969 in minimum contribution, $416,763 in transportation assessments and $63,910 in capital buy-in assessments levied to the three newest member communities.

The balance of budgeted revenues came primarily from state aid. The district anticipated $9,742,726 in Chapter 70 education aid and Chapter 71 regional transportation aid, and appropriated $247,139 from the district’s excess & deficiency (E&D) account.

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New Year, New Learning,
New Future

Bay Path is proud to offer a rich and rigorous academic program. All of our courses are aligned with the Massachusetts State Frameworks and our departments are in the beginning stages of aligning the current curriculum to the Common Core State Standards. The Math Department and English Department have implemented new textbooks in specific classes to address the framework transformations.

The Curriculum Committee has been working hard to address the state mandated changes and implementing these initiatives into the daily schedules of the teachers and the students. The Committee has also been reviewing the criteria necessary for our students to become successful in their post-secondary endeavors, whether that be attending a 2 or 4 year college or jumping into the world of work. Bay Path is committed to fulfilling the College and Career Readiness blueprint.

Each of our academic departments has been making excellent progress with Curriculum Mapping, the goal being cohesion within the department and the creation of common formative assessments for student progress and success.

The Advanced Placement Program is off and running! Our seniors can now strive for college credits in AP Calculus and AP English Language Composition by scoring a 3 or higher on the AP exam. Our AP teachers have been trained and continue to attend professional development workshops to enhance their curriculum and teaching strategies. We hope to add an AP Physics program within the next two years.

Spanish I and II are being offered as after school credited courses. Students that are interested in taking a foreign language in preparation for college, have the opportunity to do so on Tuesdays, Wednesdays, and Thursdays for the entire school year. The program was a success last year, and the numbers for Spanish I have increased dramatically.

The Health and Physical Education Department has created and implemented a senior elective course: Wellness and Nutrition, and they envision cross-walking the curriculum with an Annual Health Fair. Increasing student enrollment for next year will be a priority for the department.

Although squeezing electives into our academic schedules is often an impossible feat, we have found a way to incorporate an art program! Bay Path has received a STARS Residency Grant from the Massachusetts Cultural Council (MCC) through the DESE. Approximately 25 students will be invited to participate in an Introductory to Drawing course after school for 8 weeks. Quinebaug Valley Council for the Arts and Humanities (in Southbridge) has developed a partnership with Bay Path and is providing, through the grant, four local artists to work with our students. We are extremely excited about the formation of a partnership and hope to maintain the program, beyond the 8 weeks.

Our After School MCAS Math preparation program is again being offered to our at-risk students and the Biology program will begin after the first of the year. Our community is dedicated to ensuring the success of our students preparing for the MCAS exams. One hundred percent of the graduating class of 2012 has passed the required MCAS exams.
STUDENT ACHIEVEMENTS

VOCATIONAL

COSMETOLOGY
Eight students passed their state board exam and have their Cosmetology Licenses.

HEALTH ASSISTING
Eighteen students from Health Assisting received their Certified Nursing Assistant (CNA) License.

HVAC-R

The Class of 2012 has completed the following certifications:
1. OSHA 10-Hour Construction Safety Training
2. Federal EPA 608 Refrigerant Certification Universal
3. R-410a High Pressure Refrigerant Certification
4. Awarded 100 Hours towards Massachusetts Journeyman Sheet Metal License
5. NORA Silver Certification (Oil Heat) pending

OFFICE TECHNOLOGY, GRAPHIC COMMUNICATIONS and PROGRAMMING & WEB DEVELOPMENT

During the 2011-2012 school year, students achieved the following MOS Certifications:
* Microsoft Office Word 2010 (7 students)
* Microsoft Office Excel 2010 (3 students)
* Microsoft Office PowerPoint 2010 (16 students)
* Rich Media Communication using Adobe Flash CS4 (1 student)
* Visual Communication using Adobe Photoshop CS4 (1 student)
* Visual Communication using Adobe Photoshop Cs4—Mac Compatible (4 students)

All members of the Class of 2012 received either their OSHA 10-Hour Construction or 10-Hour General Industry Certification.

ACADEMIC

MCAS
♦ At Senior Awards Night, 62% of our graduates were recognized for their academic and vocational achievements.
♦ Of this group, 61 students were awarded the John and Abigail Adams Scholarship. This is for students who scored in the advanced and proficient category on the Massachusetts MCAS testing program. This scholarship is a tuition scholarship to any Massachusetts State College or University.
♦ 67% of these graduates are going on to higher education at 2 & 4 year colleges as well as advanced technical school training. This number is up 11% from last year’s graduating class.
♦ 21% of our graduates have chosen to work in their vocational areas or other job related fields.
♦ Of the 233 graduates, 16 individuals have volunteered to serve our country in the armed forces.
♦ The Class of 2012 has projected scholarship earnings of close to $250,000.
RENAISSANCE
Renaissance is an organization that uplifts students who love to learn and teachers who love to teach. The club's motto is "You CAN Do It!" Renaissance provides ongoing recognition and encouragement for students who maintain high grades and good attendance. Our goal is to enlarge the number of students on all levels of the honor roll through earned incentives and rewards. These rewards include fully paid educational field trips to the Freedom Trail, the USS Constitution, the Boston Museum of Science and the Eastern States Exposition. This year a trip to a Celtics game was offered to students who completed 100% of their first quarter home works. Seniors who have been on high honors for all four quarters are treated to a celebratory luncheon in the Hill Top Restaurant. A small party is awarded to honor roll students at the end of each quarter. Additionally, the Renaissance court jester and the Renaissance princess travel to shops and classrooms to make humorous presentations to students who have been nominated by their instructors for outstanding work or good deeds. Students also nominate teachers for monthly recognition at faculty meetings. Several faculty members are currently sporting their Renaissance “Take this job and love it!” T-shirts.

ROBOTICS
Last year's Robotics team placed 4th in the 120 pound division in the Robo Games competition in San Francisco, CA which gathers teams from all over the world. In addition, they competed in the Rumble at the Rock in Plymouth Mass with 15 lb robots and placed 1st & 2nd and received the sportsmanship award.

SADD
A conscious effort continues to be made by the SADD advisors in conjunction with the Bay Path Administration to coordinate and present timely, age appropriate programs for all SADD members. Links have been established within the community between the District Attorney's Office, the Massachusetts State Police Training Academy, Sheriff Lou Evangelides' Office, New Hope, UMass Hospital, and local police and fire departments to educate and inform SADD members on relevant topics such as: distracted driving and safety on the road, suicide prevention, bullying/harassment prevention, internet/cyber safety, teen dating and domestic violence prevention, drug, alcohol and food abuse, the court system and a mock trial. Education is the only goal of the SADD program. If one student is aided by the messages presented, SADD is successful.

SKILLSUSA
The 2011-2012 Skills USA year started with the annual leadership conference in Marlborough, which 9 students and their advisors attended. The students all received their leadership badge and attended workshops and a community service project at the YMCA in Hopkinton. In November, Skills USA held its annual Christmas party for underprivileged kids. This year, it was held at Bay Path where student officers and volunteers helped with this event. Children from the Southbridge YMCA ranging in ages from 6-12 were transported to Bay Path for crafts, games, an ice cream social, and a visit from Santa. Many gifts were given to these children, and their faces were a glow when they left. In December, all Technical areas competed within their trade and leadership areas in the district competition for the chance to compete in the State competition to be held in Marlborough in April. 158 students qualified for the District competition, 16 students received Gold medals, 17 received Silver medals, and 15 received bronze medals. We also had a student qualify for State officer. Total participants with delegates that competed at State's were 63 students. Once at the State competition held in Marlborough, Our students received 7 Gold medals, 7 Silver Medals, and 14 bronze Medals, as well as a State officer elect. All Gold medal winners and the State officer qualified for Nationals. The National competition was held in June in Kansas City Missouri. 7 Students attended with all of them finishing in the top ten in the country in their technical areas. One student finished with a bronze medal in Sheet Metal. Number 3 in the country!

STUDENT COUNCIL
The student Council consists of freshmen, sophomores, juniors and seniors. All students are elected in the spring with the exception of the freshmen. Six freshmen are elected to join the Student Council in the fall. Students are expected to maintain good grades and a clean discipline record. The students work on various activities throughout the school year. Activities include, but are not limited to, fundraising, spirit activities and community service. This year our students volunteered to help out at Freshmen Orientation, football concessions, half-time contests during basketball games, the Education Foundation Santa Breakfast, a tree was donated in honor of Mr. Vessella to the Festival of Giving Trees and for the second year have incorporated the Bay Path buddies program (this program was developed in conjunction with Heritage School in Charlton, MA).
An essential component of a vocational student's educational experience is the hands-on training that they receive while working in well equipped vocational shops that simulate a real work environment. Bay Path students use state-of-the-art technology and equipment to produce goods and provide services that emulate jobs similar to what they will encounter when employed in their chosen profession. They apply their technical and academic knowledge to diagnose, repair, construct and/or provide services to non-profit organizations, government agencies and private citizens from any of our ten district towns. Each of our graduating students is either OSHA 10-Hour General Industry or Construction Industry Certified.

During the 2011-2012 school year, 1468 work orders were completed by students from our twenty-one vocational programs. The majority of these orders were job requests from residents in our indistrict towns. Students printed raffle tickets, wedding invitations, posters and banners and performed a variety of automotive services from rotating and aligning tires and buffing out scratches to replacing inner tie rods and a complete car restoration. Lawnmowers, snow blowers and outboard motors were diagnosed, repaired and tested. Students completely restored a stake truck body from removal of the old bed to the fabrication of a new bed and wooden stake rails. Wrought iron railings, bike racks, and concrete lawn ornaments were custom made by our students. On many occasions our students provided assistance to the Bay Path maintenance, secretarial and technical staff. Incorporating real-time employment scenarios into the students training gave them the opportunity to apply and enhance their technical skills.

Several health care facilities offer our Health Assisting students clinical hours during which they learn how to monitor a patient’s condition and perform basic patient care under the direct supervision of medical professionals. These clinical hours provide valuable practical experiences and are an integral component of their training.

As part of their Cosmetology training, the students provide various types of hairstyling and cosmetic services to clients in a full-service, salon-like environment. Manicures, hair coloring, haircutting, and pedicures are just a few services that are offered. Clients are asked to call the school for an appointment.
Bay Path’s Minuteman Shoppe and Hilltop Restaurant are open to the public. The Minuteman Shoppe, operated by the Marketing students, offers fresh baked goods, crafts, school made items and much more. This training gives students hands-on practice in small business management concepts and skills and all aspects of operating a retail business. Patrons of the Hilltop Restaurant will find a menu that includes appetizers, sandwiches, entrees and desserts all prepared and served by students at reasonable prices. Special orders may be placed and reservations for larger parties are recommended. Our Hilltop Restaurant and Minuteman Shoppe are opened to the public Tuesday through Friday from 11:00 am – 12:30 pm.

Upperclassmen may choose to participate in the Cooperative Education Program. Through paid employment, students develop job skills in a supervised industrial or business work-based environment. Co-op students gain practical and valuable on-the-job training and first-hand experiences of industry practices and genuine working conditions. During the 2011–2012 school year, 68 of our students participated in the Cooperative Education Program with an average salary of $10.00 per hour. For information pertaining to the cooperative education, prospective employers may call the Cooperative Education Coordinator at 508-248-5971, Ext. 1706.

Each school year, our construction trades work together to build a home in one of our ten district towns. During the 2011 – 2012 school year a 2,200 sq. ft. home was built in Webster. It featured two bedrooms, 2.5 baths, a living room, dining room, kitchen, deck and a built-in two car garage.

An application for the House Construction Program for the following school year is available in late October and is typically due on the first Monday of January. Land owners, from any of the District towns, may submit an application and supporting documents. The annual house project is selected based on the proposal that is considered to have the most educational value for the students and the location. Whenever possible the proposed house will be chosen from one of the district towns on a rotating basis.

Services rendered by vocational students give them the opportunity to develop the skills and confidence needed to work within their chosen career. Their interactions with the customers teach them how to deal effectively with the demands of the consumers while maintaining professional conduct and positive attitudes. Residents of the Bay Path district are encouraged to take advantage of the many services provided by each of our twenty-one career areas. These learning opportunities are an integral component of a student’s vocational education and benefit not only the students but provide useful services at reasonable costs to in-district residents.

For additional information, please contact the Vocational Director’s secretary at 508-248-5971, Ext. 1700.
BAY PATH TEAMS SHOW THEIR SPORTSMANSHIP AND WINNING WAYS

A successful season is always the goal for any coach, but add a sportsmanship award to that and you have sweetened the pot. Bay Path was awarded an MIAA Sportsmanship award for 2012. Congratulations to all the student athletes and coaches. Here at Bay Path we work on team play on and off the field. To show this, the following teams received academic excellence – Gold Level Award: Boys Varsity Basketball, Boys JV Basketball, Girls Varsity Basketball, Girls JV Basketball, Boys Varsity Soccer, Fall Varsity Cheerleading, and Winter Varsity Cheerleading. The Silver Level Award for academic excellence was received by: Boys Freshmen Basketball, Boys Varsity Baseball, Boys JV Baseball, Freshmen Football, JV Football, Varsity Football, and Girls Varsity Soccer. We are proud to have our students do well academically and still be able to participate in extracurricular activities.

Bay Path not only offers excellent educational venues; it also provides students with other opportunities for growth. Our athletic department offers a variety of sports for both girls and boys. Bay Path was the recipient of the Colonial Athletic League Sportsmanship Award for the third time. This award was voted on by all coaches and teams of the Colonial Athletic League. It is truly an honor to be recognized by your peers for such a prestigious award and to receive this award three times speaks to our coaches and athletes.

The Boys Varsity Soccer team had one of their best season ever going 10-6-2. Bay Path scored 43 goals in 18 games with 13 players registering points. They beat Clinton in double over time in the first round of the playoffs, and lost to Millbury in the second round. The program had 40 students participating and we had 3 players receive Colonial League All-Stars.

The Varsity Football team won the Colonial League Championship. Their 2012 season gave them an overall record of 11-2 and a 7.0 record in the league. Bay Path was seeded 2nd and faced Littleton High in the first round of the MIAA Playoffs. Bay Path then faced rival Blackstone Valley Tech in the Division VI Super Bowl and lost 6-0 at snow swept Worcester State.

The Varsity Golf team had a 16 match season. Bay Path finished 8 wins and 8 losses to qualify for the Division III playoffs.

The Boys Varsity Basketball team made the District playoff by going 10 and 10 during the regular season. The boys played University Park School of Worcester and defeated them 66-64 in the first round of the MIAA Division II playoffs. Bay Path then faced Colonial League Champion and league rival Keefe Tech on the road and lost in a tough game 57-44.

Bay Path’s Boys Varsity Baseball team went 12-6 and made the District E MIAA Playoffs. The baseball team faced Assabet in the first round of the playoffs, losing in the last inning 7-6.

The Girls Softball team had a fine year in the Vocational League as well.

The Girls Varsity Soccer team had a competitive season in the Colonial League.

Bay Path athletes were recognized by both the Colonial League and MIAA when we had a number of athletes elected as All Stars. A total of 22 selections were made to the Colonial League All Stars and there were four football players named to the Central MA Division VI Football All Star Team.

Bay Path is proud to support our athletes and their achievements. We are proud when their actions result in being recognized on the fields and courts but even more so when they are recognized for their success in the classroom.
The Southern Worcester County Regional Vocational School District consists of ten towns. Each town has two elected officials that make up our school committee. These individuals are dedicated and supportive members who understand the value of a quality vocational education. Their leadership and oversight of Bay Path Regional Vocational Technical High School has made it the premiere vocational technical high school that it is today.

Jack Harolan – Auburn
Donald H. Erickson – Auburn
Clarence A. Bachand – Charlton
Olaf R. Garcia – Charlton
Timothy M. Schur – Dudley
Alfred C. Reich – Dudley
James N. Caldwell – North Brookfield
Donald J. Gillette, Sr. – North Brookfield
Benjamin J. LaMountain – Oxford
Rene J. Hamel – Oxford

Robert A. Wilby, Chairman – Paxton
Peter M. Schur - Paxton
Robert K. Mowatt – Rutland
Michael S. Pantos – Rutland
Michael D. Langevin – Southbridge
Helen I. Lenti, Secretary – Southbridge
Kenneth R. Wheeler, Assist. Treasurer – Spencer
Robert L. Zukowski, Vice-Chairman – Spencer
Alfred E. Beland – Webster
Thomas Mroczek – Webster

Carol Baron, School Treasurer
SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT
BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL
57 OLD MUGGETT HILL ROAD, CHARLTON, MA 01507
Tel: 508-248-5971 or 508-987-0326
www.baypath.tec.ma.us
### Southern Worcester County Regional Vocational School District
#### Wage Report
**January 1, 2012 - December 31, 2012**

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<td></td>
</tr>
<tr>
<td>TORRES</td>
<td>JOEL</td>
<td></td>
</tr>
<tr>
<td>TRINIDAD</td>
<td>JOSHUA</td>
<td></td>
</tr>
<tr>
<td>VAILLANCE COURT</td>
<td>JONATHAN</td>
<td></td>
</tr>
<tr>
<td>VALLEE</td>
<td>SUZANNE</td>
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</tr>
<tr>
<td>VANDEMARK</td>
<td>KRISTIN</td>
<td></td>
</tr>
<tr>
<td>VESSELLA</td>
<td>MICHAEL</td>
<td></td>
</tr>
<tr>
<td>VIEL</td>
<td>CYNTHIA</td>
<td></td>
</tr>
<tr>
<td>VIGEANT</td>
<td>DANIEL</td>
<td></td>
</tr>
<tr>
<td>WADE</td>
<td>KRISTINE</td>
<td></td>
</tr>
<tr>
<td>WALKER-BOROWY</td>
<td>TAMMIE</td>
<td></td>
</tr>
<tr>
<td>WESTWELL III</td>
<td>JOSEPH</td>
<td></td>
</tr>
<tr>
<td>WHITE</td>
<td>HAROLD</td>
<td></td>
</tr>
<tr>
<td>WHITE</td>
<td>MICHAEL</td>
<td></td>
</tr>
<tr>
<td>WILLIAMS</td>
<td>THOMAS</td>
<td></td>
</tr>
<tr>
<td>WILSON</td>
<td>DAWN</td>
<td></td>
</tr>
<tr>
<td>WONG KAM</td>
<td>CHRISTOPHER</td>
<td></td>
</tr>
<tr>
<td>WOOD</td>
<td>BETHANNE</td>
<td></td>
</tr>
<tr>
<td>WOOD</td>
<td>MARCIE</td>
<td></td>
</tr>
<tr>
<td>WOZNIAK</td>
<td>BARBARA</td>
<td></td>
</tr>
<tr>
<td>WRIGHT II</td>
<td>KENNETH</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>First Name</td>
<td>Amount</td>
</tr>
<tr>
<td>------------</td>
<td>------------</td>
<td>------------</td>
</tr>
<tr>
<td>WROBLESKI</td>
<td>JO</td>
<td>$78,837.58</td>
</tr>
<tr>
<td>ZAYAS</td>
<td>CARMEN</td>
<td>$30,106.52</td>
</tr>
<tr>
<td>ZAYAS</td>
<td>MARISSA</td>
<td>$384.00</td>
</tr>
<tr>
<td>ZENTIS</td>
<td>MARY</td>
<td>$1,950.00</td>
</tr>
<tr>
<td>ZIEMBA</td>
<td>VERONICA</td>
<td>$39,000.00</td>
</tr>
</tbody>
</table>
ELECTIONS AND TOWN MEETINGS
COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the City/Town of

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

Precincts 1, 2, 3 & 4
Heritage School, 34 Oxford Rd

on TUESDAY, THE SIXTH DAY OF MARCH, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE FOR THIS COMMONWEALTH
STATE COMMITTEE MAN SENATORIAL DISTRICT
STATE COMMITTEE, WOMAN SENATORIAL DISTRICT
WARD OR TOWN COMMITTEE CITY OR TOWN

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this ___ day of February, 2012.

[Signatures]

City Council or Selectmen of: Chaetoo
(City or Town)

By: [Signature] (Indicate method of service of warrant)

Constable: Richard J. Funk, Jr.
(month and day) 2/27/2012

Warrant must be posted by February 28, 2012, (at least seven days prior to the March 6, 2012, Presidential Preference Primary).
COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To either of the Constables of the City/Town of Charter

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

Precinct 1, 2, 3 & 4
Heritage Hall, 34 Oxford Rd

on TUESDAY, THE SIXTH DAY OF MARCH, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE . . . . . . . . . . . . FOR THIS COMMONWEALTH
STATE COMMITTEE MAN . . . . . . . . . . . . SENATORIAL DISTRICT
STATE COMMITTEE WOMAN . . . . . . . . . . SENATORIAL DISTRICT
WARD OR TOWN COMMITTEE . . . . . . . . CITY OR TOWN

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 7th day of February, 2012.

[Signatures]

City Council or Selectmen of: Charter
(City or Town)

(Indicate method of service of warrant.)

[Signature]
Constable

(month and day)

Warrant must be posted by February 28, 2012, (at least seven days prior to the March 6, 2012, Presidential Preference Primary).
PRESIDENTIAL PRIMARY
REPUBLICAN OFFICIAL
CHARLTON

BALLOT
Tuesday, March 6, 2012

To vote for a candidate, fill in the oval □ to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

PRESIDENTIAL PREFERENCE
To express your preference for the person to be nominated as Republican candidate for President, you may do one of the following:
- Vote for one candidate in this office
- Vote for "No Preference" if you do not wish to vote for a candidate or write in another candidate and fill in the oval to the right.
Caution: Do NOT vote for "No Preference" and write-in.

RON PAUL ................................. 85
MITT ROMNEY .............................. 631
RICK PERRY .............................. 163
RICK SANTORINI ........................... 10
JON HUNTSMAN .......................... 1
MICHELE BACHMANN .....................
RENT GINGRICH ........................... 43
NO PREFERENCE ........................... 3

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN BLANKS

TOWN COMMITTEE
Vote for no more than Thirty
- It is illegal to vote for more than Thirty
- Do not vote for person listed in this column

Town Committee, Precincts 1-4

Prec 1
237 voters

Prec 2
240 voters

Prec 3
229 voters

Prec 4
227 voters

State Committee Man
Vote for ONE MAN
MICHAEL J. VALARDELLA 1390 Mt. Holly Rd, Northampton
WILLIAM J. MILLENSTEIN 167 Summit St, Northampton
DAVID P. KOPACZ SR 53 1/2 Radiant St, South Hadley

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN BLANKS

State Committee Woman
Vote for ONE WOMAN
JANET E. BARON 316 Hark Rd, Hadley

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN BLANKS

1988
BRADS 32,648

*Town Committee, write-in must receive at least 2 votes
## Presidential Preference

To express your preference for the person to be nominated as Democratic candidate for President, you may do one of the following:

- Vote for one candidate for this office or
- Vote for "No Preference" if you do not wish to vote for a candidate or
- Write in another name and fill in the oval to the right.

**CAUTION:** Do **NOT** vote for "No Preference" and write-in.

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>BARACK OBAMA</td>
<td>95</td>
</tr>
<tr>
<td>NO PREFERENCE</td>
<td>14</td>
</tr>
</tbody>
</table>

**DO NOT VOTE IN THIS SPACE.**
**USE BLANK LINE BELOW FOR WRITE-IN.**

<table>
<thead>
<tr>
<th>Write-in</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8</td>
</tr>
</tbody>
</table>

## State Committee Man

Vote for one man.

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>WILLIAM R. BREMETH (D)</td>
<td>93</td>
</tr>
</tbody>
</table>

**DO NOT VOTE IN THIS SPACE.**
**USE BLANK LINE BELOW FOR WRITE-IN.**

<table>
<thead>
<tr>
<th>Write-in</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>30</td>
</tr>
</tbody>
</table>

## State Committee Woman

Vote for one woman.

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAURA J. JETTE</td>
<td>99</td>
</tr>
</tbody>
</table>

**DO NOT VOTE IN THIS SPACE.**
**USE BLANK LINE BELOW FOR WRITE-IN.**

<table>
<thead>
<tr>
<th>Write-in</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>23</td>
</tr>
</tbody>
</table>

## Town Committee

- Vote for not more than Thirty-five.
- To vote for individual candidates fill in the oval after each name.
- To vote for a whole group fill in the oval after the word "Group.

**Do not vote for more than Thirty-five.**

<table>
<thead>
<tr>
<th>Group</th>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FRANCIS D. FERNERSEY</td>
<td>51 WAKE CT.</td>
</tr>
<tr>
<td></td>
<td>BRIAM E. BARELOW</td>
<td>718 Spring St.</td>
</tr>
<tr>
<td></td>
<td>DONNA M. BARELOW</td>
<td>515 WAKE CT.</td>
</tr>
<tr>
<td></td>
<td>LISA M. REDDING</td>
<td>36 Maple Ave.</td>
</tr>
<tr>
<td></td>
<td>Judith D. Butler</td>
<td>138 Parkeville Rd.</td>
</tr>
<tr>
<td></td>
<td>Adele G. Smith</td>
<td>139 Clover Hill Rd.</td>
</tr>
<tr>
<td></td>
<td>Michael R. Lally</td>
<td>465 Doherty Road</td>
</tr>
<tr>
<td></td>
<td>Matthew E. Smith</td>
<td>139 Clover Hill Rd.</td>
</tr>
<tr>
<td></td>
<td>Gerald A. Alcino</td>
<td>13 Clover Hill Rd.</td>
</tr>
<tr>
<td></td>
<td>Frederick C. Stewart</td>
<td>3 E. Appledan Rd.</td>
</tr>
<tr>
<td></td>
<td>Robert J. Hartman</td>
<td>2 Foxmary Rd.</td>
</tr>
<tr>
<td></td>
<td>John P. McNally</td>
<td>10 Parade Rd.</td>
</tr>
<tr>
<td></td>
<td>Anthony A. Bellavita</td>
<td>106 Meadow St.</td>
</tr>
<tr>
<td></td>
<td>Catherine W. Bellavita</td>
<td>106 Meadow St.</td>
</tr>
<tr>
<td></td>
<td>Peter J. Priznak</td>
<td>111 Center Rd.</td>
</tr>
<tr>
<td></td>
<td>Kathleen Mack</td>
<td>80 Doherty Road</td>
</tr>
<tr>
<td></td>
<td>Michael J. Sullivan</td>
<td>90 Doherty Road</td>
</tr>
<tr>
<td></td>
<td>Elizabeth A. Alcino</td>
<td>40 Eastwood Rd.</td>
</tr>
<tr>
<td></td>
<td>Jane E. Padro</td>
<td>10 Court Hill Rd.</td>
</tr>
<tr>
<td></td>
<td>Juan A. Padro</td>
<td>10 Court Hill Rd.</td>
</tr>
<tr>
<td></td>
<td>John C. Leonard</td>
<td>1 Maple Ave.</td>
</tr>
</tbody>
</table>

**DO NOT VOTE IN THIS SPACE.**
**USE BLANK LINE BELOW FOR WRITE-IN.**

<table>
<thead>
<tr>
<th>Write-in</th>
<th>Blanks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>
The Commonwealth of Massachusetts

PRESIDENTIAL PRIMARY

GREEN-RAINBOW OFFICIAL

CHARLTON

BALLOT

Tuesday, March 6, 2012

To vote for a candidate, fill in the oval to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

<table>
<thead>
<tr>
<th>PRECINCT</th>
<th>VOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>6</td>
</tr>
</tbody>
</table>

PRESIDENTIAL PREFERENCE

To express your preference for the person to be nominated as Green-Rainbow candidate for President, you may do one of the following:
- Vote for one candidate for this office only
- Use a blank line below for write-in

- VOTE FOR NO PREFERENCE
- Write in another name and fill in the oval to the right.

| KENT BERNSTK | 0 |
| JILL STEIN   | 4 |
| HARLEY MERRILSON | 0 |
| NO PREFERENCE | 0 |

Do not vote in this space. Use blank line below for write-in.

<table>
<thead>
<tr>
<th>TOWN COMMITTEE</th>
<th>VOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

STATE COMMITTEE MAN

Vote for ONE MAN

<table>
<thead>
<tr>
<th></th>
<th>VOTES</th>
</tr>
</thead>
</table>

STATE COMMITTEE WOMAN

Vote for ONE WOMAN

<table>
<thead>
<tr>
<th></th>
<th>VOTES</th>
</tr>
</thead>
</table>

Blancs 4/10
## OFFICIAL BALLOT
### ANNUAL TOWN ELECTION
CHARLOT, MASSACHUSETTS
MAY 5, 2012

**INSTRUCTIONS TO VOTERS**
A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>SELECTMAN (SEAT 1)</th>
<th>PLANNING BOARD</th>
<th>DUDLEY-CHARLOT REGIONAL SCHOOL COMMITTEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SELECTMAN (SEAT 1)</td>
<td>FREDERICK C. SWENSEN 547</td>
<td>JEAN-MARIE VINCENT 714</td>
<td></td>
</tr>
<tr>
<td></td>
<td>JOSEPH P. SCAFARONICZ 510</td>
<td>BLANKS 33</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BLANKS 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SELECTMAN (SEAT 2)</td>
<td>DAVID M. SINGER 545</td>
<td>LINDA L. BELLONS 710</td>
<td></td>
</tr>
<tr>
<td></td>
<td>JOHN P. MCCRATH 593</td>
<td>BLANKS 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BLANKS 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ASSESSOR</td>
<td>KEITHA. JOHNSON 521</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BLANKS 467</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CEMETARY COMMISSIONER</td>
<td>JASON P. SCAIARRA 799</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BLANKS 314</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WATER &amp; SEWER COMMISSIONER</td>
<td>JOSEPH D. BELANGER 319</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BLANKS 380</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BLANKS 5</td>
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<td></td>
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</tbody>
</table>

| QUESTION |
Shall the Town of Charlton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Southern Worcester County Regional Vocational School District for the purpose of paying costs of designing, constructing, originally equipping and furnishing an addition to and renovation of the Bay Path Regional Vocational Technical High School located at 57 Old Muggett Hill Road, Charlton, including the payment of all costs incidental or related thereto? 

**Yes 476**

**NO 309**

BLANKS 315

245 voters

301 voters

229 voters

316 voters
Town of Charlton, Massachusetts
Annual Town Meeting Warrant
Election Portion – Saturday, May 5, 2012
Town Meeting Business Session – May 21, 2012

To either of the Constables of the Town of Charlton:

In the County of Worcester, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Charlton qualified to vote in elections to meet in the Heritage School, Oxford Road in said Charlton on Saturday, May 5, 2012 at eight o'clock in the forenoon when the polls will be opened for the Annual Election of Officers; after action is taken on Article 1 of this warrant to meet again on Monday, May 21, 2012 at seven o’clock in the evening at Charlton Middle School, Oxford Road, in said Charlton, for the purpose of taking action on the remaining articles listed on the warrant; that the polls for the Annual Election of officers on Saturday, May 5, 2012 will be closed at eight o’clock in the evening and that the remainder of this meeting on Monday, May 21, 2012 will be adjourned at eleven o’clock in the evening unless voted otherwise by the registered voters present, and that the articles in this warrant shall be deemed part of the Annual Town Meeting of the Town of Charlton for the Fiscal Year 2013.

Meeting is called to order with the Pledge of Allegiance at 7:05PM. Moderator Peter Cooper, Jr. presided. 268 registered voters present.

ARTICLE 1. ELECTION
To choose two Selectmen for three years, one Assessor for three years, one Cemetery Commissioner for three years, one Water and Sewer Commissioners for three years, one Planning Board Member for five years, one Recreation Commissioner for three years, one Board of Health Member for three years, two Trustees of the Free Public Library for three years, one Trustee of the Free Public Library for one year (to fill vacancy), one Dudley-Charlton Regional School Committee Member for three years, one Dudley-Charlton Regional School Committee Member for one year, one So. Worcester County Vocational School Committee Member for three years, one Housing Authority Member for five years, one Housing Authority Member for three years (to fill vacancy) and one Housing Authority Member for one year (to fill vacancy).

The following ballot question will appear on the ballot to be used for the election portion of the Annual Town Meeting on May 5, 2012:

QUESTION 1: (BALLOT QUESTION)
Shall the Town of Charlton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town’s allocable share of the bond issued by the Southern Worcester County Regional Vocational School District for the purpose of paying costs of designing, constructing, originally equipping and furnishing an addition to and renovation of the Bay Path Regional
Vocational Technical High School, located at 57 Old Muggett Hill Road, Charlton, including the payment of all costs incidental or related thereto?

Yes 484  No 392

SPONSOR: TOWN CLERK (Election portion); SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT (Ballot Question)

ARTICLE 2.  TOWN REPORTS
To see if the Town will vote to accept the reports of its officers for the past year, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that the Town accept the reports of its officers for the past year as printed in the Annual Town Report.
Board of Selectmen support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 3.  NOTICE OF TOWN MEETINGS
To see if the Town will direct the Town Meeting to be warned during the ensuing years as follows: by posting attested copies of the Town Warrant calling the meeting at each of the Post Offices and posting like attested copies of the Warrant, one in Dexter Memorial Hall and one in the Charlton Municipal Offices (George C. McKinstry, III Building), in said Town seven days at least before the time of holding the Annual Town Meeting and fourteen days at least before the time of holding a Special Town Meeting, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 3 be accepted as printed.
Board of Selectmen support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 4.  LITIGATION
To see what action the Town will take in relation to prosecuting and defending actions or suits for and against the Town, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Town Counsel be authorized to prosecute and defend actions for and against the Town.
Board of Selectmen support this motion. Majority vote needed.
Motion passes by Majority Voice Vote as determined by the Moderator.

ARTICLE 5.  SALE OF TAX TITLE LAND
To see if the Town will vote to authorize the Selectmen to sell by public sale or sales from time to time and convey by good and sufficient deed or deeds, in the name and on behalf of the Town and in
accordance with the provisions of General Laws Chapter 40, Section 3, and Chapter 30B, Section 16 if otherwise applicable, severally or in groups of two or more, the lots, tracts, or parcels of land title to which was acquired by the Town by deed of any individual or organization or by deeds to it by the Treasurer of the Town pursuant to the provisions of General Laws, Chapter 60, Sections 79 and 80 or by foreclosure of tax lien pursuant to the provisions of General Laws, Chapter 60, Section 65, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 5 be accepted as printed.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 6. SALE OF SURPLUS PROPERTY
To see if the Town will vote to authorize the Selectmen or their designee to sell or otherwise dispose of surplus or obsolete personal property of the Town (a) after first having advertised the same for sale in a daily newspaper of general circulation in the town at least seven (7) days before the date of such sale and by posting a notice thereof in the Charlton Municipal Offices (George C. McKinstry, III Building), or (b) where the estimated net value is $5,000.00 or more by following the procedures required by Mass General Laws, Chapter 30B, Section 15, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 6 be accepted as printed.
Board of Selectmen and Finance Committee Support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 7. APPOINTMENT OF COMMITTEES AND FILLING OF VACANCIES
To see if the Town will authorize the Selectmen to appoint any committee or committees for the ensuing year and fill any vacancies that may occur on said committees, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 7 be accepted as printed.
Board of Selectmen support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 8. GRANT APPLICATIONS
To see if the Town will vote to authorize the Board of Selectmen to apply for any state and federal grant programs that become available and expend any monies received, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 8 be accepted as printed.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.
ARTICLE 9.  APPROPRIATION OF FUNDS FOR UNPAID BILLS OF A PRIOR FISCAL YEAR
To see if the Town will vote to raise by taxation, transfer or borrow and appropriate a sum or sums to Accounts to be specified at the town meeting for payment of one or more prior fiscal year's bills not paid due to an insufficiency of appropriation or for any other reason, or take any action relative thereto or thereon.

SPONSOR: VARIOUS TOWN DEPARTMENTS AND OFFICIALS
Motion and second that consideration of Article 9 be postponed indefinitely.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 10. INTER/INTRA DEPARTMENTAL TRANSFERS FOR FY12
To see if the Town will vote to transfer and appropriate sums to be specified at the Annual Town Meeting within departmental accounts, from one line item of such accounts to another line item or line items of such accounts, for the fiscal year ending June 30, 2012, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
MOTION and second that the town vote to transfer and to appropriate the following amounts from and to the following accounts for the FY2012 Budget, for any purpose for which funds may be expended from the latter accounts, each item being considered a separate appropriation:

<table>
<thead>
<tr>
<th>Amount</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,863</td>
<td>General Insurance</td>
<td>Field Maintenance Contract</td>
</tr>
<tr>
<td>$3,000</td>
<td>Unemployment Insurance</td>
<td>Contract Obligations Sick Time Buy back</td>
</tr>
<tr>
<td>$15,000</td>
<td>General Insurance</td>
<td>Highway Salaries</td>
</tr>
<tr>
<td>$610</td>
<td>Town Clerk- Census</td>
<td>Elections and Registration</td>
</tr>
<tr>
<td>$4,000</td>
<td>Health Insurance</td>
<td>Veterans Benefits</td>
</tr>
<tr>
<td>$25,000</td>
<td>General Insurance</td>
<td>Municipal Gas and Diesel</td>
</tr>
<tr>
<td>$264</td>
<td>General Insurance</td>
<td>Environmental- LSP Services</td>
</tr>
<tr>
<td>$990</td>
<td>General Insurance</td>
<td>EDC- Expenses- Guidebook Printing</td>
</tr>
<tr>
<td>$6,135</td>
<td>General Insurance</td>
<td>Conservation Agent</td>
</tr>
<tr>
<td>$57,155</td>
<td>Sewer Retained Earnings</td>
<td>Grinder pumps and parts</td>
</tr>
<tr>
<td>$12,000</td>
<td>General Insurance</td>
<td>Fire Department Expense</td>
</tr>
<tr>
<td>$2,000</td>
<td>Police Uniform Allowance</td>
<td>Police Training &amp; Special Services</td>
</tr>
<tr>
<td>$5,000</td>
<td>Police Station Utilities</td>
<td>Police Expense and Equipment</td>
</tr>
<tr>
<td>$20,000</td>
<td>Insurance Recovery Fund</td>
<td>Police Salaries</td>
</tr>
<tr>
<td>$1,500</td>
<td>Collector Banking Services</td>
<td>Collector Expense &amp; Equipment</td>
</tr>
<tr>
<td>$130</td>
<td>Treasurer Salary</td>
<td>Assistant Treasurer Salary</td>
</tr>
<tr>
<td>$660</td>
<td>Treasurer Salary</td>
<td>Banking Services</td>
</tr>
<tr>
<td>$255</td>
<td>Unemployment Insurance</td>
<td>Certify Notes</td>
</tr>
<tr>
<td>$2,400</td>
<td>Unemployment Insurance</td>
<td>MEDICARE</td>
</tr>
</tbody>
</table>

Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 11. TOWN BUDGET
To see if the Town will vote to raise, borrow or transfer and appropriate such sums of money as may be necessary to defray the expenses of the fiscal year beginning July 1, 2012, and, as provided by General Laws, Chapter 41, Section 108, to fix the salaries and compensation of all elected officers of the Town as set forth in the budget voted under this Article or as separately voted by the Town under other articles of the Warrant for this meeting, or take any action relative thereto or thereon.

SPONSOR: FINANCE COMMITTEE
Motion and second that the amounts of money set forth in the columns headed FY 2013 FinCom Recommendation and rows headed for departmental totals for Personnel and Expenses, in the report prepared and voted by the Finance Committee for recommendation at the Annual Town Meeting on May 21, 2012 entitled {"Town of Charlton Article 11, FY 2013 Town Budget, Recommendation of the Finance Committee, Annual Town Meeting, May 21, 2012"}, as most recently revised except for those items which are covered by other articles, be appropriated for the several purposes therein itemized, $680,000 to be transferred from ambulance receipts reserved; $49,259 to be transferred from Cable Access Account; $9,000 to be transferred from sale of cemetery lots; $220,971 to be transferred from the Stabilization Fund; and $21,177,030 to be raised by taxation, each item being considered a separate appropriation; and (b) to fix the salaries and compensation of all elected officers of the Town as set forth in the budget voted under this Article or as separately voted by the Town under other articles of the Warrant for this meeting.

Board of Selectmen and Finance Committee support this motion. 2/3rds vote needed.
Motion and second to amend line number 215, column N in the 2013 Budget from $67,353 to $0. Defeated by Majority Voice Vote as determined by the Moderator. Hand Count asked for.
Motion is defeated by a vote of Yes – 33 No – 174
Article 11 as printed passes by Unanimous Voice Vote.

ARTICLE 12. WATER DEPARTMENT BUDGET (ENTERPRISE FUND)
To see if the Town will vote to raise by taxation, borrow or transfer from available funds and appropriate to the Water Enterprise Fund, such sums of money as may be necessary, together with revenue from Water Department operations, to defray the expenses of the Water Department for the fiscal year beginning July 1, 2012, or take any action relative thereto or thereon.

SPONSOR: WATER & SEWER COMMISSION
Motion and second that the sums listed in the second column below, under the heading “Revenues”, be appropriated to the FY 2013 Water Department Enterprise Fund Account, to be expended under the direction of the Water and Sewer Commissioners for the respective expense purposes set forth in the first column below under the Heading “Water Enterprise Fund”, each item being considered a separate appropriation:

<p>| Salaries and Wages | 12,745 |</p>
<table>
<thead>
<tr>
<th>Maintenance and Equip</th>
<th>25,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Other</td>
<td>15,000</td>
</tr>
<tr>
<td>Engineering</td>
<td>20,000</td>
</tr>
<tr>
<td>Water Debt -Principal</td>
<td>207,360</td>
</tr>
<tr>
<td>Water Debt -Interest</td>
<td>60,817</td>
</tr>
<tr>
<td>Loan Admin Fee</td>
<td>5,737</td>
</tr>
<tr>
<td>Water Expense Total</td>
<td>346,659</td>
</tr>
</tbody>
</table>

**Board of Selectmen and Finance Committee support this motion. 2/3rds vote needed. Motion passes by Unanimous Voice Vote.**

**ARTICLE 13. SEWER DEPARTMENT BUDGET (ENTERPRISE FUND)**

To see if the Town will vote to raise by taxation, borrow or transfer from available funds and appropriate to the Sewer Enterprise Fund, such sums of money as may be necessary, together with revenue from Sewer Department operations, to defray the expenses of the Sewer Department for the fiscal year beginning July 1, 2012, or take any action relative thereto or thereon.

**SPONSOR: WATER & SEWER COMMISSION**

Motion and second that the sums listed in the second column below, under the heading "Revenues", be appropriated to the FY 2013 Sewer Department Enterprise Fund Account, to be expended under the direction of the Water and Sewer Commissioners for the respective expense purposes set forth in the FinCom Proposed Budget, first column below, under the heading "Sewer Enterprise Fund", each item being considered a separate appropriation:

<table>
<thead>
<tr>
<th>Salaries and Wages</th>
<th>62,222</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioner Salaries</td>
<td>6,000</td>
</tr>
<tr>
<td>Maintenance and Equip</td>
<td>876,800</td>
</tr>
<tr>
<td>Legal Other</td>
<td>15,000</td>
</tr>
<tr>
<td>Group Insurance</td>
<td>11,850</td>
</tr>
<tr>
<td>FICA</td>
<td>1,200</td>
</tr>
<tr>
<td>Pension</td>
<td>11,360</td>
</tr>
<tr>
<td>WPAT Loan Fee</td>
<td>14,764</td>
</tr>
<tr>
<td>Engineering and Consultant Services</td>
<td>20,000</td>
</tr>
<tr>
<td>Capital and Replacement</td>
<td>59,300</td>
</tr>
<tr>
<td>new permit I &amp; l</td>
<td>44,000</td>
</tr>
<tr>
<td>GIS</td>
<td>5,100</td>
</tr>
<tr>
<td>Sewer Debt -Principal</td>
<td>839,063</td>
</tr>
<tr>
<td>Sewer Debt Interest</td>
<td>193,392</td>
</tr>
<tr>
<td>Meter purchase</td>
<td>15,000</td>
</tr>
</tbody>
</table>
Total Expenses | 2,175,051
---|---

**Revenues**
- User Fees | 765,643
- MTA Surcharges | 166,399
- Retained Earnings | 212,588
- General Fund Transfer | 484,108
- Fund BAI/Privilege Fees | 176,095
- Betterments | 370,218
- **Total Revenue** | 2,175,051

Board of Selectmen and Finance Committee support this motion. Majority vote needed. Motion passes by Unanimous Voice Vote.

**ARTICLE 14. NEW & RE-AUTHORIZATION OF REVOLVING FUNDS**

To see if the Town, upon recommendation of the Board of Selectmen, will vote, as authorized by Mass. General Laws Chapter 44, Section 53E ½, to establish/reestablish the following Revolving Funds, and to authorize the official, commission, board or committee specified in the first column below to expend funds from the specified account, without further appropriation, provided that the amount to be expended from such account in the fiscal year commencing this coming July 1 shall not exceed the amount set forth in the fourth column unless an additional amount or amounts are recommended by both the Board of Selectmen and the Finance Committee:

<table>
<thead>
<tr>
<th>Department</th>
<th>Revenue</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WIRE INSPECTOR REVOLVING FUND</strong></td>
<td>Fees charged for the Wire Inspector’s services</td>
<td>Wire Inspector’s fee per inspection. Unencumbered balance at the end of the fiscal year reverts to general fund</td>
<td>$20,000.00</td>
</tr>
<tr>
<td><strong>GAS INSPECTOR REVOLVING FUND</strong></td>
<td>Fees charged for the Gas Inspector’s services</td>
<td>Gas Inspector’s fee per inspection. Unencumbered balance at the end of the fiscal year reverts to general fund</td>
<td>$15,000.00</td>
</tr>
<tr>
<td><strong>PLUMBING INSPECTOR REVOLVING FUND</strong></td>
<td>Fees charged for the Plumbing Inspector’s services</td>
<td>Plumbing Inspector’s fee per inspection, Unencumbered balance at the end of the fiscal year reverts to general fund</td>
<td>$15,000.00</td>
</tr>
<tr>
<td><strong>CEMETERY COMMISSION REVOLVING FUND</strong></td>
<td>Interment fee equal to cost of grave opening</td>
<td>Grave opening fee. Unencumbered balance at the end of the fiscal year in excess of $5,000.00 reverts to general fund</td>
<td>$25,000.00</td>
</tr>
<tr>
<td><strong>RECREATION COMMISSION REVOLVING FUND</strong></td>
<td>Fees charged to individuals participating in a program, donations and gifts, private sponsorship of a program and fees charged for the use of Recreation facilities</td>
<td>Funds will be used in direct support of the listed programs for the following items: supplies for the programs, contractual services required to present a program, administrative expenses required to run the program, repair of equipment used in a program and the repair and maintenance of facilities used for a program</td>
<td>$15,000.00</td>
</tr>
<tr>
<td><strong>HAZARDOUS WASTE REVOLVING FUND</strong></td>
<td>Fees charged for Hazardous waste coordinator services and supplies</td>
<td>Payments for Hazardous Waste Coordinator and for replacement supplies</td>
<td>$15,000.00</td>
</tr>
<tr>
<td><strong>PLANNING BOARD REVOLVING FUND</strong></td>
<td>Fees for engineering review and other consultants as well as advertising and mailing</td>
<td>Payments to engineers and other consultants, as well as advertising and mailing. Unencumbered balance at the end</td>
<td>$60,000.00</td>
</tr>
</tbody>
</table>
of the fiscal year in excess of $20,000 reverts to general fund.

<table>
<thead>
<tr>
<th>RECYCLING REVOLVING FUND</th>
<th>Fees from sales of rain barrels and/or compost units</th>
<th>Purchase additional rain barrels and/or compost bins. Unencumbered balance at the end of the fiscal year in excess of $1,000 reverts to general fund.</th>
<th>$1,000.00</th>
</tr>
</thead>
</table>
| CONSERVATION COMMISSION- DANIELS/COLBURN RD FUND | Fees from existing timber products and wildlife improvement incentive programs. | 1) Timber Improvement  
2) Wildlife Habitat Improvement  
3) Ecological Education & Studies  
4) Passive Recreation I.E. establish trails / access/ parking  
5) Site Evaluation & Planning  
Unencumbered balance at the end of the fiscal year in excess of $10,000 reverts to general fund. | $10,000.00 |

; or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

Motion and second that Article 14 be accepted as printed.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 15. TRANSFER OF FUNDS TO AND FROM STABILIZATION FUND ACCOUNT

To see if the Town will vote to add funds to and/or transfer and appropriate sums from the Stabilization Fund Account to an account or accounts to be determined at the Town Meeting, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

MOTION and second that the following sums be transferred and appropriated to and from, as indicated below, the following accounts, for any purpose for which funds may be expended from the recipient accounts, and to authorize the Board of Selectmen or Chief Procurement Officer to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote, each item being considered a separate appropriation:

<table>
<thead>
<tr>
<th>To The following Accounts</th>
<th>Amount</th>
<th>From the following Source or Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stabilization Fund</td>
<td>$80,000</td>
<td>Raise and Appropriate (Millennium Fund)</td>
</tr>
</tbody>
</table>

Board of Selectmen and Finance Committee support this motion. 2/3rds vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 16. CAPITAL ITEMS AND RELATED CONTRACTS

To see if the Town will vote to raise by taxation, borrow or transfer from available funds, including so-called “free cash” and funds previously appropriated to other uses, and appropriate a sum or sums to purchase capital items and for service, repair, improvement, architectural, construction, renovation,
improvement and/or other contracts relating to town buildings, facilities and other property, and to authorize the Board of Selectmen, Chief Procurement Officer, or other appropriate town official, board, commission or committee to enter into such contracts or leases, and to take other such action, as may be necessary to effectuate the purposes of such votes, or take any action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN/VARIOUS DEPARTMENTS
Motion and second that the town vote to appropriate the following amounts to the following departments' respective accounts, for the FY2013 Budget, to be expended for the following purposes, each item being considered a separate appropriation, and to authorize the Board of Selectmen or Chief Procurement Officer to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote:

<table>
<thead>
<tr>
<th>Amount</th>
<th>To The following Accounts</th>
<th>From the following Source or Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>$80,000</td>
<td>Municipal Gas Tank</td>
<td>Stabilization Fund</td>
</tr>
<tr>
<td>$6,450</td>
<td>Sign By-law Revision Project</td>
<td>Stabilization Fund</td>
</tr>
<tr>
<td>$31,000</td>
<td>Demo Quonset Hut</td>
<td>Stabilization Fund</td>
</tr>
<tr>
<td>$56,109</td>
<td>Sewer Dept- Asphalt Plant &amp; Driveway</td>
<td>Sewer Retained Earnings</td>
</tr>
<tr>
<td>$12,000</td>
<td>Sewer Dept- PM Burlingame Pumps</td>
<td>Sewer Retained Earnings</td>
</tr>
<tr>
<td>$8,000</td>
<td>Sewer Dept- Furnace 165-K BTUs</td>
<td>Sewer Retained Earnings</td>
</tr>
<tr>
<td>$5,000</td>
<td>Stamp Machine</td>
<td>Stabilization Fund</td>
</tr>
</tbody>
</table>

Board of Selectmen and Finance Committee support this motion. 2/3rds vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 17. CEMETERY PERPETUAL CARE
To see if the Town will vote to accept the sum of $10,230 as trust funds from individual persons, the income from each such sum to be used for the perpetual care of the Charlton cemeteries, or take any action relative thereto or thereon.

SPONSOR: CEMETERY COMMISSION
Motion and second that Article 17 be accepted as printed.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 18. DESIGNING, CONSTRUCTING, ORIGINALLY EQUIPPING AND ADDITION TO AND RENOVATION OF SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT BUILDING PROJECT
To see if the Town will approve the $73,722,405 borrowing authorized by the Southern Worcester County Regional Vocational School District, for the purpose of paying costs of designing, constructing, originally equipping and furnishing an addition to and renovation of the Bay Path Regional Vocational Technical High School, located at 57 Old Muggett Hill Road, Charlton, including the payment of all costs incidental or related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building
Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) sixty-seven and forty-one hundredths percent (67.41%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, or take any action relative thereto or thereon.

SPONSOR: SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT

Motion and second that the Town hereby approves the $73,722,405 borrowing authorized by the Southern Worcester County Regional Vocational School District (the "District"), for the purpose of paying costs of designing, constructing, originally equipping and furnishing an addition to and renovation of the Bay Path Regional Vocational Technical High School, located at 57 Old Muggett Hill Road, Charlton, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) sixty-seven and forty-one hundredths percent (67.41%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided, however, that the approval of the District’s borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Board of Selectmen and Finance Committee support this motion. 2/3rds vote needed. Motion passes by 2/3rds Voice Vote as determined by the Moderator.

ARTICLE 19: ACCEPTANCE OF THE "STRETCH ENERGY CODE"

To see if the Town will vote to accept the "Stretch Energy Code" set forth in the Massachusetts Building Code and/or an appendix thereto, including amendments or modifications to such Stretch Energy Code, regulating the design and construction of buildings for the effective use of energy, a copy of which is on file with the Town Clerk, and to amend the Town of Charlton General Bylaws if necessary or advisable to give effect to the foregoing vote, or take any other action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN

Motion and second that the Town vote to adopt the so-called "Stretch Energy Code" portion of the State Building Code, for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code", including future editions, amendments or modifications thereto,
by amending the Charlton General Bylaws so as to add thereto the following bylaw as Article XXIX-A of such Bylaws:

"Article XXIX: STRETCH ENERGY CODE

[Adopted 10-18-2011 STM Art. 9]

Section 1: Definitions
Section 2: Purpose
Section 3: Applicability
Section 4: Authority
Section 5: Stretch Code

Section 1: Definitions
International Energy Conservation Code (IECC) - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three year cycle. Since July 1, 2010, the baseline energy conservation requirements of the MA State Building Code defaulted to the latest published edition, currently the IECC 2009, with Massachusetts amendments as approved by the Board of Building Regulations and Standards.

Stretch Energy Code - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

Section 2: Purpose
The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the base energy code applicable to the relevant sections of the building code for both new construction and existing buildings.

Section 3: Applicability
This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

Section 4: Authority
A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR may mandate adherence to this appendix. 780 CMR 115.AA may be adopted or rescinded by any municipality in the commonwealth in the manner prescribed by law.

Section 5: Stretch Code
The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Charlton General Bylaws as Article XXIX-A. The Stretch Code is enforceable by the inspector of buildings or building commissioner.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 19 be accepted as printed.
Finance Committee approves this motion. Majority vote needed.
Motion is defeated by Majority Voice Vote as determined by the Moderator.

ARTICLE 20. C. 6, SEC. 172B ½ CIVIL FINGERPRINTING LICENSE BY-LAW
To see whether the Town will vote, as authorized by Chapter 256 of the Acts of 2010, and incorporated into the Massachusetts General Laws as Chapter 6, Section 172 B 1/2, to amend the Town of Charlton General Bylaws by adding thereto the following by-law, such bylaw to be assigned such article number in the General Bylaws as the town clerk determines appropriate:

"ARTICLE __ CIVIL FINGERPRINTING LICENSE BY-LAW

Criminal History Check Authorization
The Police Department shall, as authorized by Massachusetts General Laws Chapter 6, Section 172 B 1/2, conduct State and Federal Fingerprint Based Criminal History checks for individuals applying for the following licenses:

- Hawking and Peddling or other Door-to-Door Salespeople (Licensing Authority: Charlton Police Department)
- Manager of Alcoholic Beverage License (Licensing Authority: Charlton Board of Selectmen)
- Owner or Operator of Public Conveyance (Licensing Authority: Charlton Board of Selectmen)
- Dealer of Second-hand Articles (Licensing Authority: Charlton Board of Selectmen)
- Pawn Dealers (Licensing Authority: Charlton Board of Selectmen)
- Scrap Metal Dealers (Licensing Authority: Charlton Board of Selectmen)
- Hackney Drivers, and (Licensing Authority: Charlton Board of Selectmen)
- Ice Cream Truck Vendors (Licensing Authority: Charlton Board of Selectmen)

At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's criminal history records.

The Police Chief shall periodically check with the Executive Office of Public Safety and Security ("EOPSS") which has issued an Informational Bulletin which explains the requirements for town by-laws and the procedures for obtaining criminal history information, to see if there have been any updates to be sure the Town remains in compliance.

Upon receipt of the fingerprints and the appropriate fee, the Police Department shall transmit the fingerprints it has obtained pursuant to this by-law to the Identification Section of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services (DCJIS), and/or the Federal Bureau of Investigation (FBI) or the successors of such agencies as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in this by-law.

The Town authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successors, as may be applicable, to conduct fingerprint-based state and national criminal record background checks, including of FBI records, consistent with this by-law.

The Town authorizes the Police Department to receive and utilize State and FBI records in connection with such background checks, consistent with this by-law.
The State and FBI criminal history will not be disseminated to unauthorized entities.

Upon receipt of a report from the FBI or other appropriate criminal justice agency, a record subject may request and receive a copy of his/her criminal history record from the Police Department. Should the record subject seek to amend or correct his/her record, he/she must take appropriate action to correct said record, which action currently includes contacting the Massachusetts Department of Criminal Justice Information Services (DCJIS) for a state record or the FBI for records from other jurisdictions maintained in its file. An applicant that wants to challenge the accuracy or completeness of the record shall be advised that the procedures to change, correct, or update the record are set forth in Title 28 CFR 16.34. The Police Department shall not utilize and/or transmit the results of the fingerprint-based criminal record background check to any licensing authority pursuant to this by-law until it has taken the steps detailed in this paragraph. Municipal officials should not deny an applicant the license based on information in the record until the applicant has been afforded a reasonable time to correct or complete the information, or has declined to do so.

The Police Department shall communicate the results of fingerprint-based criminal record background checks to the appropriate governmental licensing authority within the Town as listed. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability, or any felony or misdemeanor that involved force or threat of force, controlled substances or a sex-related offense.

The Board of Selectmen, is authorized to promulgate regulations for the implementation of the proposed by-law, but in doing so it is recommended that they consult with the Chief of Police, Town Counsel and the Massachusetts Executive Office of Public Safety and Security (or its successor agency) to ensure that such regulations are consistent with the statute, the FBI’s requirements for access to the national database, and other applicable state laws.

**Use of Criminal Record by Licensing Authorities**

Licensing authorities of the Town shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with the license applications specified in this by-law. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination.

The Town or any of its officers, departments, boards, committees or other licensing authorities is hereby authorized to deny any application, including renewals and transfers thereof, by any person who is determined unfit for the license, as determined by the licensing authority, due to information obtained pursuant to this by-law.

**Fees**

The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be one hundred dollars ($100). The Town Treasurer shall periodically consult with the Department of Revenue Division of Local Services and/or Town Counsel regarding the proper municipal accounting of those fees.
A portion of the fee, as specified in Mass. Gen. Laws Chapter 6, Section 172B 1/2, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

Effective Date
This by-law shall take effect upon approval of the Attorney General (whether express or by failure of the A.G. to seasonably act upon a request for approval) and upon publication, all as provided in Mass. Gen. Laws Chapter. 40, Sec. 32."

, or take any action relative thereto or thereon.

SPONSOR: POLICE CHIEF
Motion and second that Article 20 be accepted as printed.
Board of Selectmen approve this motion. Majority vote needed.
Motion and second to amend the main motion so as to accept Article 21 as printed but deleting the words “one hundred dollars ($100)” under the section entitled “Fees” and substituting therefor the words “fifty dollars ($50)”.
The motion to amend carried by a counted vote of: Yes – 82  No – 45
Main motion as so amended then passes by a vote of Yes – 72 No - 61

ARTICLE 21.  BAY PATH ROAD LAND TRANSFER- AFFORDABLE HOUSING
To see if the Town will vote to authorize the Board of Selectmen, for and on behalf of the Town and upon such terms as the Board deems advisable; (a) to solicit or request proposals for the construction of affordable housing unit(s) on an unimproved Town owned parcel at Bay Path Road in Charlton, MA (Town Assessor’s map 38-C-1); (b) to convey the property to the successful proposer for the construction of a one or two-family, affordable Residence (hereinafter, “the Residence”) in return for such responder’s construction of the Residence and other consideration and for the responder’s sale of the Residence to a first time homebuyer; and (c) to take any and all other action the Board deems necessary or advisable, including but not limited to entering into and purchase and sale agreement or other contracts, in order to effectuate the purposes of the foregoing votes, or take any other action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 21 be postponed indefinitely.
Board of Selectmen and Finance Committee approve this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 22.  CDBG GRANT AUTHORIZATION- TOWN HALL ADA UPGRADES & HOUSING REHAB
To see if the Town will vote to authorize the Board of Selectmen to apply for and administer a Community Development Block Grant in conjunction with the Town of Leicester for improvements to the Town Hall and two housing rehabilitation projects in the Town of Charlton, and to raise by taxation, borrow or transfer and appropriate a sum to be used as matching funds to complete the aforementioned projects, or take any other action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that the Town vote, contingent upon receiving a Community and Development Block Grant: (a) to borrow and appropriate the sum of $450,000 for the purposes set forth in the
article; (b) that the article in all other respects be approved as printed; and (c) to authorize the Board of Selectmen and/or Chief Procurement Officer to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote.

Board of Selectmen and Finance Committee support this motion, 2/3rds vote needed.

Motion passes by Unanimous Voice Vote.

ARTICLE 23. ACCEPTANCE OF SEWER LINE AND EASEMENT- MASONIC HOME ROAD

To see if the Town will vote to authorize the Charlton Water and Sewer Commission, for and on behalf of the Town and upon such terms as the Commission deems advisable: (a) to accept conveyance, for nominal consideration and by bill of sale from the Overlook Masonic Health Center, Inc., formerly known as The Masonic Nursing Home, Inc., and ownership, of an 8-inch, existing sewer extension or line located wholly within the boundaries of Route 31 (also known as Masonic Home Road); and (b) to take any and all other action the Commission deems necessary or advisable in order to effectuate the purposes of the foregoing vote, or take any other action relative thereto or thereon.

SPONSOR: WATER & SEWER COMMISSION

Motion and second that Article 23 be accepted as printed. Majority vote needed.

Motion passes by Unanimous Voice Vote.

ARTICLE 24. ACCEPTANCE OF WATER LINE BILL OF SALE AND EASEMENT- NORTHSIDE ROAD

To see if the Town will vote to authorize the Charlton Water and Sewer Commission, for and on behalf of the Town and upon such terms as the Commission deems advisable: (a) in accordance with the vote under Article 20 of the March 1, 1999 special town meeting authorizing the Commission, then known as the Charlton Water Commission, to establish a public water supply system and to enter into any contracts and take any and all other action which it deemed necessary or advisable for such purpose, pursuant to which the Commission entered into a May 17, 2008 Release of Claims and Agreement with Exxon Mobil Corporation ("Exxon"), to accept conveyance, for nominal consideration and by bill of sale and/or easement from Exxon and the Massachusetts Department of Transportation ("MassDOT"), and/or ownership, of a certain, now existing, 12-inch-diameter, water line and related equipment and appurtenances located over the Massachusetts Turnpike, suspended beneath the underside of Northside Road Bridge in the Town of Charlton; (b) to accept an easement in the realty in which said water line, equipment and appurtenances are located; (c) to enter into any contract or contracts as may be required for the foregoing purposes, including any provision whereby the town would indemnify MassDOT as to same; and (d) to take any and all other action the Commission deems necessary or advisable in order to effectuate the purposes of, or relating to, the foregoing vote; or take any other action relative thereto or thereon.

SPONSOR: WATER & SEWER COMMISSION

Motion and second that Article 24 be accepted as printed. Majority vote needed.

Motion passes by Unanimous Voice Vote.

ARTICLE 25. WATER BETTERMENT SPECIAL LEGISLATION
To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation as set forth below; provided however that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition, or take any other action relative thereto:

An Act Relative to Collection of Estimated Water Assessments and General Fund Reimbursement in the Town of Charlton.

SECTION 1. Notwithstanding the provisions of section 42G through 42I and 42K of Chapter 40 and Chapter 80 of the general laws, or of any other general or special act, rule or regulation to the contrary, the town of Charlton, through its board of water and sewer commissioners, may assess estimated water assessments for the estimated costs of establishing, developing and constructing a water supply and water distributing system, or components thereof, including any design, engineering, legal, management, accounting/financial planning and administrative costs, whether or not included in a contract for construction of such facilities, provided that such estimated water assessments shall not exceed 50 percent of such estimated costs, and the total of such estimated assessments shall be allocated by the same method to be used for the allocation of the actual assessments upon completion of the work, and when the final costs of establishing, developing, and constructing such facilities have been determined, the Town may assess and collect actual water assessments, and the provisions of Chapter 80 of the general laws relative to the apportionment, division, interest, and collection of assessments shall apply to estimated assessments under this section, but the provisions of Chapter 80 relating to abatements shall not apply to estimated assessments under this section. Revenues from the estimated assessments made under this section shall be dedicated to the payment of the costs of establishing, developing and constructing such facilities, until all such costs and debt service obligations have been paid in full.

Section 2. This act shall be applicable to all water projects for which assessments have not yet been made.

Section 3. Notwithstanding any rule, regulation or guideline of the Department of Revenue, retained earnings in a water enterprise fund established by the Town of Charlton under section 53F ½ of Chapter 44 of the general laws may be appropriated to reimburse to the General Fund of the Town capital costs of the enterprise and administrative costs related to capital projects of the enterprise subsidized by the General Fund and not already reimbursed for the ten full, immediately prior, fiscal years.

Section 4. This act shall be effective upon passage.

or take any other action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 25 be accepted as printed.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.
ARTICLE 26. DEED IN LIEU OF FORECLOSURE
To see if the Town will vote to accept under M.G.L. chapter 60, section 77C a deed in lieu of foreclosure of the property described as 1.038 acres of land, more or less, with any buildings thereon, located and known as Lot 18 Brackett Hill Road and shown on the Town of Charlton Assessors records as Parcel Identifier 23-A-17.10 and being part of the premises recorded in book 15546 on page 196 in the Worcester Registry of Deeds subject to a tax taking made against Moriah Development Corporation C/O Joe Curran for unpaid 2008 real estate taxes and any subsequent taxes added thereto, dated November 6, 2008 and recorded with the Worcester Registry of Deeds Book 43536, Page 373, or take any other action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second to vote to accept under M.G.L. chapter 60, section 77C a deed in lieu of foreclosure of the property described as 1.038 acres of land, more or less, with any buildings thereon, located and known as Lot 18 Brackett Hill Road and shown on the Town of Charlton Assessors records as Parcel Identifier 23-A-17.10 and being part of the premises recorded in book 15546 on page 196 in the Worcester Registry of Deeds subject to a tax taking made against Moriah Development Corporation C/O Joe Curran for unpaid 2008 real estate taxes and any subsequent taxes added thereto, dated November 6, 2008 and recorded with the Worcester Registry of Deeds Book 43536, Page 373.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 27. SENIOR TAX WORKOFF
To see if the Town, having earlier voted under Article 8 of the warrant for the October 3, 2001 special town meeting to accept the provisions of M.G.L. c. 59, §5K (“the statute”) and to authorize the Board of Selectmen pursuant to same to establish a program allowing persons over the age of 60 to provide volunteer service so the Town in return for a reduction of such persons’ real property tax obligations, will now vote further, as authorized by Section 43 of Chapter 188 of the Acts of 2010 amending the statute, to allow an approved representative of any person who qualifies for the aforementioned reduction, but who is physically unable to provide such volunteer services, to do so on such person’s behalf, all subject to the limitations in the statute and in accordance with the Board of Selectmen’s guidelines for the administration of this program adopted on March 10, 2008, as amended from time to time; or to take any other action relative thereto or thereon.

SPONSOR: BOARD OF SELECTMEN
Motion and second that Article 27 be accepted as printed.
Board of Selectmen and Finance Committee support this motion. Majority vote needed.
Motion passes by Unanimous Voice Vote.

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No vote shall be taken on any motion relating to Article 28 and 29 below until the Planning Board has submitted a report with recommendations thereon to the Town Meeting, if 21 days have not elapsed since the public hearing before the Planning Board was held on the proposed amendment to the Zoning By-law set forth in said Article. (Gen. Laws Chapter 40A, Section 5, paragraph 3).
*******************************************************************************
ARTICLE 28. ZONING BY-LAW DIAGNOSTIC REVIEW: REFORMATTING & REVISIONS

To see if the Town will vote to amend the Charlton Zoning By-Law by reformatting and revising parts of the by-law identified by the Charlton Planning Board in its Zoning By-Law Diagnostic Review, detailed as follows:

1. Correct miscellaneous misspellings, punctuation errors and typographical errors throughout the Zoning By-Law document, as highlighted in bold in copies available at the Charlton Planning Board Office and Office of the Town Clerk.

2. Add the page number of the site plan review sub-section of the zoning by-law to the Table Of Contents.

3. Delete the current “Accessory Building or Uses” definition in Section 2-Definitions and replace it with separate “Accessory Building” and “Accessory Use” definitions, as follows:

   **Accessory Building:** An accessory building is one which is subordinate or incidental to the main use of a building on a lot. The term “accessory building” when used in connection with a farm shall include all structures customarily used for farm purposes and they shall not be limited in size.

   **Accessory Use:** A land use which is subordinate and incidental to a predominant or main use. See Section 3.2 (Use Regulations), Sub-Section 3.2.2.8 (Accessory Uses) for accessory use listing per zoning districts.

4. Relocate the definition of “Fast Food Restaurants” from Section 3.2.2.5-7 to Section 2-Definitions.

5. Revise land use activity description language in Sub-Section 3.2.2.2-Residential Uses, items #1, #3, #8 and #9, as follows:

   #1 Change “Detached one-family dwelling” to “Dwelling one-family”

   #3 Change “Detached two-family dwelling” to “Dwelling two-family”

   #8 Change “Dwelling units over first floor commercial uses” to “Dwelling units over first floor business uses”

   #9 Change “In one and two-family dwellings, a mix of residential and commercial uses” to “In one and two-family dwellings, a mix of residential and business uses”

6. Replace the current “Light Manufacturing establishments” land use activity description in Sub-Section 3.2.2.7-1 with the following language:

   1. Light Manufacturing establishments.
7. Revise the land use activity description in Sub-Section 3.2.2.8-8, as follows:

Delete:  8. Child care facility as accessory use to serve employees of principal use.

Add:  8. Day Care Center or any child care facility-including day care and family care as accessory use to serve employees of principal use.

8. Revise Section 5.3 (Storage of Unregistered Motor Vehicles), Sub-Section 5.3.5 (Special Permit Fee) to read as follows:

5.3.5 Special Permit Fee

Each special permit application submitted under section 5.3.1 shall include an application fee in an amount established by majority vote of the special permit granting authority.

9. Add the following sentence to the end of Section 5.7 (Flexible Development), Sub-Section 5.7.3.5:

Three (3) copies of a preliminary conventional subdivision plan are required to be submitted as part of the flexible development preliminary subdivision plan application for use by the Planning Board in determining preference of either flexible or conventional subdivision design.

10. Add the following items #3 and #4 to the list of affordable housing types exempt from the Phased Growth section of the Charlton Zoning By-Law, detailed in Section 5.12 (Phased Growth), Sub-Section 5.12.6 (Exemptions), as follows:

3. Housing that is eligible for inclusion on the Mass. DHCD Subsidized Housing Inventory (SHI) listing.

4. Affordable housing created in accordance with Section 5.15 (Inclusionary Zoning Special Permit) of the Charlton Zoning Bylaw.

11. Revise the definition of “Affordable Housing Unit (AHU)” listed in Section 5.15 (Inclusionary Zoning Special Permit), Sub-Section B (Definitions) by adding the following language to the definition as highlighted in bold below:

1. Affordable Housing Unit (AHU): A dwelling unit available at a cost of no more than 30% of gross household income of those households at or below 80% of the Worcester Primary
Metropolitan Statistical Area (PMSA) median household income as reported by the US Department of Housing and Urban Development, including units listed under MGL Chapter 40B and the Commonwealth’s Local Initiative Program and qualifying for the Mass. DHCD Subsidized Housing Inventory (SHI) listing.

12. Add to the Charlton Zoning By-Law an “Appendix B: Design Illustrations” that includes a total of nine (9) design samples to visually illustrate examples of the following zoning design concepts:

Figure 1: Accessory Building/Structure
Figure 2: Awnings and Canopies
Figure 3: Buffer
Figure 4: Building Coverage
Figure 5: Floor Area Ratio
Figure 6: Corner Lot & typical lots
Figure 7: Building Height
Figure 8: Yard & Frontage
Figure 9: Sign Types

Please note that these samples are for illustrative example purposes only. For complete details regarding Zoning By-Law performance standards for each of these site or structural design elements, please refer to the appropriate section of the Zoning By-Law text or contact the Building Commissioner/Zoning Enforcement Officer (ZEO) or Planning Board.

SPONSOR: PLANNING BOARD
Motion and second that Article 28 be accepted as printed.
Planning Board supports this motion. 2/3rds vote needed.
Motion and second to amend the main motion so as to accept Article 28 as printed with the exception of deleting number 6.
Motion to amend defeated by Majority Voice Vote as determined by the Moderator.
Main motion to accept Article 28 as printed passes by more than two-thirds Voice Vote as determined by the Moderator.

ARTICLE 29. PETITION-ZONING
Request that the May 2012 Annual Town Meeting vote to amend the Town of Charlton Zoning Map by re-zoning approximately 5.25 acres of the 140-acre parcel owned by Green Hill Realty Trust, located southerly of Route 20, Map 31, Block D, Parcel 4, from Low-Density Residential (R-40) zoning designation to Industrial-General (IG) zoning designation, so as to designate the entire 140-acre parcel as uniformly within the Industrial-General Zone.

SPONSOR: Petition
[Note: Further description provided by owner of land who initiated the petition for the above article and which he had Para Land Surveying, Inc. prepare and provide to the Town:

Zone Change
Suggested Description of Zone Change from Residential-Low Density (R-40) to Industrial-General (IG) at the south side of Sturbridge Road AKA Route 20, Charlton, Massachusetts.

BEGINNING at a point on the southerly side of Route 20 at the current Zone line between IG and R-40 Zone line west of Mayberry Road]
 Motion and second that Article 29 be accepted as printed. Planning Board supports this motion. 2/3rds vote needed. Motion passes by Unanimous Voice Vote.

ARTICLE 30. PETITION- GENERAL BY-LAW
We, the undersigned registered voters of the Town of Charlton, hereby petition the Board of Selectmen to place the following article within the warrant (agenda) of the Town Meeting of (date): May 21, 2012

In accordance with Chapter 39, section 10 of the Massachusetts General Laws:

Town Meeting directs the Board of Selectmen and other appropriate committees to amend the Charlton General By Law Article XXXV: Junk, Old Metal, and Second Hand Articles to govern the placement and maintenance of outdoor “drop boxes” in areas of public access for the purposes of maintaining safe and clean streets and sidewalks.

“Drop box” shall mean any box, container or device placed in an area of public access on a temporary or permanent basis, including devices designed to collect, distribute, or sell any item.

Section 1: Prohibition
4. No person shall keep a “drop box” designed to collect, distribute, or sell any item without a license issued by the Selectmen.

Section 3: Rules, Regulations and Restrictions
3. “Drop boxes” should be properly maintained in a clean and neat condition and in good repair at all times. “Drop boxes” shall be emptied on a regular basis, at least monthly, to prevent overflow.

4. “Drop boxes” shall contain clear identification and phone number of the organization responsible. “Drop boxes” shall clearly state to donors the intended use of the donation.

5. “Drop boxes” shall only be permitted in areas zoned I-G (Industrial General) or CB (Community Business) and shall be set back from property lot lines by a minimum of 15 feet.

SPONSOR: Petition- Kristen Kustigian

Motion and second that Article XXXV: Junk, Old Metal, and Second Hand Articles of the Charlton General Bylaws be amended by adding the following at the end of the present text thereof:

“Section 6: Outside Drop Boxes
A. Purpose: The purpose of this section of the bylaw is to promote the maintenance of outdoor “drop boxes” located on or abutting public ways and private ways open to use by the general public, and sidewalks abutting such ways, in a safe and clean condition.
B. "Drop box" as used in this section shall mean any box, container or device, including any such
designed to collect, distribute, or sell any item, which is located, on a temporary or permanent basis, in or
adjoining a public way or a private way open to use by the general public, or in or adjoining a sidewalk
abutting such a way.

C. Each drop box shall:

(1) be properly maintained in a clean and neat condition and in reasonably good repair at all
times;

(2) be emptied on a regular basis, at least monthly, to prevent overflow;

(3) contain clear identification, and the telephone number, of the organization responsible for
maintenance of the drop box; and

(4) clearly state thereon, for the benefit of prospective donors, the use to which any donation will
be made.

D. No person or entity other than those required by Sections 1 & 2 of this Article shall be required to
secure or maintain a license for a drop box, but such boxes shall be subject to any drop box rules,
regulations and restrictions, if any, as the Selectmen may adopt pursuant to Section 2 of this Article, and
the penalties set forth in Section 5 hereof shall apply to drop boxes.

Majority vote needed.
Motion passes by Majority Voice Vote as determined by the Moderator.

On motion duly made and seconded Meeting adjourned at 10:43PM
And you are directed to serve this Warrant by posting attested copies thereof, one at each of the Post Offices, one in Dexter Memorial Hall and one in the Charlton Municipal Offices (George C. McKinstry, III Building) in said Town, seven days at least before the time and place of holding meeting.

Hereof, fail not, and make due returns of the Warrant with your doings thereon to the Town Clerk at the time and place of holding meeting.

Given under our hands this 27th day of April in the Year of Our Lord, Two Thousand and Twelve (2012).

Board of Selectmen

David Singer, Chairperson

Kathleen W. Walker, Vice-Chairperson

Brent Sellew, Clerk

Frederick C. Swensen, Member

Peter J. Boria, Member

A true copy:

Attest: 

Posted as directed:

Constable/Police Officer of Charlton, Massachusetts

Richard J. Feiker, Jr. 4-27-2012
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# 2013 BUDGET - REVENUES

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<th>VOTED FY2011</th>
<th>VOTED FY2012</th>
<th>ESTIMATE FY2013</th>
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<tbody>
<tr>
<td>Levy Limit</td>
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<td>13,850,769</td>
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<td>348,269</td>
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<td>373,108</td>
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<td>New Growth</td>
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<td>Middle School</td>
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<td>527,882</td>
<td>524,489</td>
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<td>Sewer Project</td>
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<td>554,586</td>
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<td>Library</td>
<td>347,346</td>
<td>340,013</td>
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<td>Highway Facility</td>
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### State & Local Receipts

<table>
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</thead>
<tbody>
<tr>
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<td>Chapter 70</td>
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<td>Meals Tax</td>
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### Millennium Funds

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<tbody>
<tr>
<td>Debt Service</td>
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<td>320,000</td>
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<tr>
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<td>80,000</td>
<td>80,000</td>
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<tr>
<td>General</td>
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<td>400,000</td>
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<tr>
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### Other Available

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<td>Stabilization</td>
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<td>698,000</td>
<td>680,000</td>
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<td>Cable Access Account</td>
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<tr>
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### Available For Appropriation

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### Charges Against Revenues

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<td>Overlay</td>
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### Available For Appropriation

<table>
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### General Fund Budgets

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Surplus (Deficit)

5/17/2012

241
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<tr>
<td>Field Maintenance Contract</td>
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<td>General Insurance</td>
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<td>Contract Obligations</td>
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<tr>
<td>Police Salaries</td>
<td>20,000</td>
<td>20,000</td>
<td>Insurance Recovery Fund</td>
<td></td>
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<td>Highway Salaries</td>
<td>15,000</td>
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<td>General Insurance</td>
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<td>Elections and Registration</td>
<td>610</td>
<td>610</td>
<td>Town Clerk-Census</td>
<td></td>
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<tr>
<td>Veterans Benefits</td>
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<td>Health Insurance</td>
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<td>Municipal Gas and Diesel</td>
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<td>Environmental- LSP Services</td>
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<td>264</td>
<td>General Insurance</td>
<td></td>
<td></td>
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<td>EDC-Expenses-Guidebook</td>
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<td>General Insurance</td>
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<td>Conservation Agent</td>
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<td>General Insurance</td>
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<td>Grinder pumps and parts</td>
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<td>General Insurance</td>
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<td>Fire Department Expense</td>
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<td>General Insurance</td>
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<td>Police Training &amp; Special Services</td>
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<td>Police Uniform Allowance</td>
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<td>Police Expense and Equipment</td>
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<td>Police Station Utilities</td>
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<td>Collector Expense &amp; Equipment</td>
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<td>Collector Banking Services</td>
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<td>Assistant Treasurer Salary</td>
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<td>Treasurer Salary</td>
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<td>Banking Services</td>
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<td>Treasurer Salary</td>
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<td>Certify Notes</td>
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<td>Unemployment Insurance</td>
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<td>MEDICARE</td>
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<td>Unemployment Insurance</td>
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<tr>
<td>FY13 Budget-General Budget</td>
<td>22,136,260</td>
<td>21,177,030</td>
<td>220,971</td>
<td>738,259</td>
<td>Amb Fees, Cable, Cemetery</td>
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<td></td>
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<tr>
<td>FY13 Budget-Water Budget</td>
<td>346,659</td>
<td>77,814</td>
<td>F/B Millenium Fund</td>
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<td></td>
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<td></td>
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<td></td>
<td></td>
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<tr>
<td>FY13 Budget-Sewer Budget</td>
<td>2,175,051</td>
<td>268,845</td>
<td>Water Stabilization Fund</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>FY 13 Transfer to Stabilization Fund</td>
<td>80,000</td>
<td>80,000</td>
<td>(from Millennium Fund to Stabilization)</td>
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<td></td>
<td></td>
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</table>

5/18/2012

251
<table>
<thead>
<tr>
<th>16</th>
<th>Capital Items and Related Contracts</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Municipal Gas Tank</td>
</tr>
<tr>
<td></td>
<td>Sign By-law Revision Project</td>
</tr>
<tr>
<td></td>
<td>Demo Quonset Hut</td>
</tr>
<tr>
<td></td>
<td>Sewer Dept- Asphalt Plant &amp; Driveway</td>
</tr>
<tr>
<td></td>
<td>Sewer Dept- PM Burlingame Pumps</td>
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<tr>
<td></td>
<td>Sewer Dept- Furnace 165-K BTUs</td>
</tr>
<tr>
<td></td>
<td>Stamp Machine</td>
</tr>
<tr>
<td>18</td>
<td>Designing, Constructing...Bay Path School</td>
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<tr>
<td>22</td>
<td>Town Hall ADA Upgrades and Housing Rehab</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Total Used</th>
<th>3,433,421</th>
<th>133,264</th>
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<tbody>
<tr>
<td></td>
<td>Remaining in Accounts</td>
<td>1,218,492</td>
<td>866,372</td>
</tr>
</tbody>
</table>

Includes adding $80,000 from Millennium
ARTICLE 22. CDBG grant authorization - town hall ADA upgrades and Housing Rehab

$450,000.00 15 year service
2% interest

<table>
<thead>
<tr>
<th>Year</th>
<th>Balance End</th>
<th>Annual cost</th>
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<tbody>
<tr>
<td>1</td>
<td>$30,000.00</td>
<td>$39,000.00</td>
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<tr>
<td>2</td>
<td>$39,000.00</td>
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<td>3</td>
<td>$360,000.00</td>
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<td>4</td>
<td>$330,000.00</td>
<td>$37,200.00</td>
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<tr>
<td>5</td>
<td>$300,000.00</td>
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<tr>
<td>6</td>
<td>$270,000.00</td>
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<td>$240,000.00</td>
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<td>$210,000.00</td>
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<td>$180,000.00</td>
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<td>$150,000.00</td>
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<td>14</td>
<td>$30,000.00</td>
<td>$31,200.00</td>
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<tr>
<td>15</td>
<td>$30,000.00</td>
<td>$30,600.00</td>
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</table>

Total $450,000.00 Total $522,000.00
COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2012 STATE PRIMARY

To the Constables of the City/Town of CHARLTON

GREETING:
In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

PRECINCTS 1, 2, 3
Heritage School, 24 Oxford Rd.

on THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS. FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS. FIRST DISTRICT
COUNCILLOR. SEVENTH DISTRICT
SENATOR IN GENERAL COURT, WORCESTER, HAMPDEN, MARLBOROUGH DISTRICT
REPRESENTATIVE IN GENERAL COURT. SIXTH WORCESTER DISTRICT
REGISTER OF DEEDS. WORCESTER DISTRICT
CLERK OF COURTS. WORCESTER COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 10 day of July, 2012.

[Signatures]

City Council or Selectmen of: CHARLTON (City or Town)

By Hand (Indicate method of service of warrant.)

[Signature]

Constable

8-29 - 2012. (month and day)

Warrant must be posted by August 30, 2012, (at least seven days prior to the September 6, 2012 State Primary).
COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2012 STATE PRIMARY

To the Constables of the City/Town of CHARLTON

GREETING:
In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

Precinct 4
Heritage School, 540 Oxford Rd.

on THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS: FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS: FIRST DISTRICT
COUNCILLOR: SEVENTH DISTRICT
SENATOR IN GENERAL COURT: Worcester, Hampden, HAMPSHIRE DISTRICT
REPRESENTATIVE IN GENERAL COURT: SEVENTH LOOMESTER DISTRICT
REGISTER OF DEEDS: WORCESTER DISTRICT
CLERK OF COURTS: WORCESTER COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 10 day of July, 2012.

[Signatures]

City Council or Selectmen of: CHARLTON
(City or Town)

By HAND
(Indicate method of service of warrant.)

[Signature]
Constable

(month and day)

Warrant must be posted by August 30, 2012, (at least seven days prior to the September 6, 2012 State Primary).
The Commonwealth of Massachusetts
STATE PRIMARY
REPUBLICAN PARTY
OFFICIAL

CHARLTON
Pets. 1-3

BALLOT
Thursday, September 6, 2012

To vote for a candidate, fill in the oval ☐ to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

SENATOR IN CONGRESS
Vote for ONE
SCOTT P. BROWN (D) Wayland, Massachusetts
138

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS
9

REPRESENTATIVE IN CONGRESS
Vote for ONE

COUNCILLOR
Vote for ONE
JENNIE L. CASSAT (D) Brookline
119

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS
90

SENATOR IN GENERAL COURT
Vote for ONE

REPRESENTATIVE IN GENERAL COURT
Vote for ONE
PETER J. DURANT (D) Charlton, Massachusetts
131

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS
8

THE TOTALS

PREP. 1, 2, 3 = 139
TOTAL VOTES = 136

The Commonwealth of Massachusetts
STATE PRIMARY
REPUBLICAN PARTY
OFFICIAL

BALLOT
Thursday, September 6, 2012

To vote for a candidate, fill in the oval to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

<table>
<thead>
<tr>
<th>Senator in Congress</th>
<th>Vote for ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott P. Brown</td>
<td>36</td>
</tr>
</tbody>
</table>

DO NOT VOTE IN THIS SPACE. USE BLANK LINE BELOW FOR WRITE-IN.

<table>
<thead>
<tr>
<th>Clerk of Courts</th>
<th>Vote for ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Webster County</td>
<td>Bank</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Register of Deeds</th>
<th>Vote for ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warren District</td>
<td>Bank</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Vote for ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennie L. Cassie</td>
<td>Bank</td>
</tr>
</tbody>
</table>

DO NOT VOTE IN THIS SPACE. USE BLANK LINE BELOW FOR WRITE-IN.

<table>
<thead>
<tr>
<th>Senator in General Court</th>
<th>Vote for ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Harpold, Hampden &amp; Worcester District</td>
<td>Bank</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Representative in General Court</th>
<th>Vote for ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul E. Frost, 306 High St., Ludlow</td>
<td>Bank</td>
</tr>
</tbody>
</table>

DO NOT VOTE IN THIS SPACE. USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS: 6
<table>
<thead>
<tr>
<th>Position</th>
<th>Vote for ONE</th>
<th>Blankes</th>
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</thead>
<tbody>
<tr>
<td>Senator in Congress</td>
<td>167</td>
<td>39</td>
</tr>
<tr>
<td>Elizabeth Warren</td>
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</tr>
<tr>
<td>Richard Neal</td>
<td>163</td>
<td>33</td>
</tr>
<tr>
<td>Andrea Kuciforo, Jr.</td>
<td>33</td>
<td></td>
</tr>
<tr>
<td>Bill Shein</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Councillor</td>
<td>205</td>
<td>4</td>
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<tr>
<td>Sth District</td>
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<tr>
<td>Senator in General Court</td>
<td>175</td>
<td>33</td>
</tr>
<tr>
<td>Stephen Brew</td>
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<td></td>
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<tr>
<td>Representative in General Court</td>
<td>161</td>
<td>43</td>
</tr>
<tr>
<td>Kathleen Walker</td>
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<td></td>
</tr>
</tbody>
</table>

**Totals**

Precinct: 2 + 3 = 308

**Date:** Thursday, September 6, 2018
TOTAL VOTES = 55

The Commonwealth of Massachusetts

OFFICIAL ABSENTEE BALLOT
Thursday, September 6, 2012

To vote for a candidate, fill in the oval □ to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval □.

SENATOR IN CONGRESS

ELIZABETH A. WARNEN 24 Farne line St, Cambridge

Vote for ONE

45

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS

3

REPRESENTATIVE IN CONGRESS
FIRST DISTRICT

RICHARD E. NEAL 56 Beacon St, Springfield

Vote for ONE

39

ANDREA F. NUCIFORD, JR. 11 Warren Rd, Providence

Bill Shein 15 State St, Meriden

11

5

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS

COUNCILLOR
NAVANA DISTRICT

Vote for ONE

BLANKS

54

1

SENATOR IN GENERAL COURT
WORCESTER, HAMPDEN, HAMPDEN & BERNICE DISTRICT

STEPHEN M. BREWER 41 Pleasant St, Bury

Vote for ONE

47

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS

8

REPRESENTATIVE IN GENERAL COURT
CENTRAL WORCESTEN DISTRICT

Vote for ONE

BLANKS

54

1

CLERK OF COURTS
BROOKLINE DISTRICT

DERSI F. RICARUS 1 Centurion Ave, West Roxbury

Vote for ONE

42

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS

5

REGISTER OF DEEDS
HANCOCK DISTRICT

ANTHONY J. VIGLIOTTI 12 Dana Way, Westwood

Vote for ONE

43

DO NOT VOTE IN THIS SPACE.
USE BLANK LINE BELOW FOR WRITE-IN.

BLANKS

2830

259
**The Commonwealth of Massachusetts**

**STATE PRIMARY**

**GREEN-RAINBOW PARTY OFFICIAL**

**BALKLOT**

**Thursday, September 6, 2012**

To vote for a candidate, fill in the oval to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

<table>
<thead>
<tr>
<th>Position</th>
<th>Vote for One</th>
<th>Blank(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senator in Congress</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Representative in Congress</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Councillor</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Senator in General Court</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Representative in General Court</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>
The Commonwealth of Massachusetts  
STATE PRIMARY  
GREEN-RAINBOW PARTY  
OFFICIAL  

CHARLTON  
Pet. 4  
2012/2013

BALLOT  
Thursday, September 6, 2012

To vote for a candidate, fill in the oval ☐ to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

<table>
<thead>
<tr>
<th>POSITION</th>
<th>VOTES</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>SENATOR IN CONGRESS</td>
<td>☐</td>
<td>BLANKS WRITE IN ONLY</td>
</tr>
<tr>
<td>REPRESENTATIVE IN CONGRESS</td>
<td>☐</td>
<td>BLANKS WRITE IN ONLY</td>
</tr>
<tr>
<td>COUNCILLOR</td>
<td>☐</td>
<td>BLANKS WRITE IN ONLY</td>
</tr>
<tr>
<td>SENATOR IN GENERAL COURT</td>
<td>☐</td>
<td>BLANKS WRITE IN ONLY</td>
</tr>
<tr>
<td>REPRESENTATIVE IN GENERAL COURT</td>
<td>☐</td>
<td>BLANKS WRITE IN ONLY</td>
</tr>
</tbody>
</table>
ELECTION WARRANT

The Commonwealth of Massachusetts

SOUTHERN WORCESTER COUNTY REGIONAL
VOCATIONAL SCHOOL DISTRICT

Worcester, ss.

To the registered voters of the Towns of Auburn, Charlton, Dudley, North Brookfield, Oxford, Paxton, Rutland, Southbridge, Spencer and Webster,

GREETINGS:

You are hereby notified and warned that the inhabitants of the Towns of Auburn, Charlton, Dudley, North Brookfield, Oxford, Paxton, Rutland, Southbridge, Spencer and Webster registered to vote in any of said Towns, said Towns being the member towns of the Southern Worcester County Regional Vocational School District, are to meet at their respective polling places, to wit,

In the TOWN OF AUBURN at the Auburn High School, located at 99 Auburn Street in said Town in the TOWN OF CHARLTON at the Heritage School located at 34 Oxford Road in said Town in the TOWN OF DUDLEY at the Dudley Municipal Complex, located at 71 West Main Street in said Town in the TOWN OF NORTH BROOKFIELD, at the Senior Center located at 29 Forest Street in said Town, in the TOWN OF OXFORD at the Chaffee School, located at 9 Clover Street (Precincts 1 and 4), the Town Hall, located at 325 Main Street (Precinct 3), and the Oxford Middle School, located at 497 Main Street (Precinct 2), all in said Town, in the TOWN OF PAXTON at the Paxton Center School, located at 19 West Street in said Town, in the TOWN OF RUTLAND at the Naugatuck Elementary School, located at 285 Main Street (Precincts 1 and 3) and the Rutland Library, located at 280 Main Street (Precinct 2) in said Town, in the TOWN OF SOUTHBRIDGE at the Armory located at 153 Chestnut Street in said Town, in the TOWN OF SPENCER at the Town Hall located at 157 Main Street in said Town, and in the TOWN OF WEBSTER at the Town Hall located at 350 Main Street in said Town

on Thursday, October 4, 2012 at twelve o'clock p.m. to eight o'clock p.m. to vote by BALLOT on the following question:

"Do you approve of the vote of the Regional District School Committee of the Southern Worcester County Regional Vocational School District on August 6, 2012, to authorize the borrowing of $73,722,405 to pay costs of renovating and adding to the Bay Path Vocational Technical High School, which vote provides, in relevant part, as follows:

"VOTED: That the Southern Worcester County Regional Vocational School District (the "District") hereby appropriates the amount of $73,722,405 for the purpose of paying costs of designing, constructing, originally equipping and furnishing an addition to and renovation of the
Bay Path Regional Vocational Technical High School, located at 57 Old Muggett Hill Road, Charlton, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n) of the General Laws and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) sixty-seven and forty-one hundredths percent (67.41%) of eligible, approved Project costs, as determined by the MSBA, and (2) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Upon receipt of an MSBA grant in the amount of 67.41% of eligible, approved project costs, it’s anticipated that the net principal amount of the debt allocable to each member town of the District over the maximum 30 year repayment period of the borrowing, exclusive of interest, would be approximately $27.3 million, as follows:

<table>
<thead>
<tr>
<th>Member Town</th>
<th>Approximate Amount</th>
<th>Member Town</th>
<th>Approximate Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auburn</td>
<td>$3,589,631</td>
<td>Paxton</td>
<td>$1,085,846</td>
</tr>
<tr>
<td>Charlton</td>
<td>3,471,125</td>
<td>Rutland</td>
<td>2,415,594</td>
</tr>
<tr>
<td>Dudley</td>
<td>2,838,633</td>
<td>Southbridge</td>
<td>3,743,965</td>
</tr>
<tr>
<td>North Brookfield</td>
<td>1,016,947</td>
<td>Spencer</td>
<td>2,462,446</td>
</tr>
<tr>
<td>Oxford</td>
<td>3,318,170</td>
<td>Webster</td>
<td>3,363,643</td>
</tr>
</tbody>
</table>

The debt authorized by this vote of the Committee shall be submitted to the registered voters of the District’s member towns for approval at a District-wide election in accordance with the provisions of Chapter 71, Section 14D and Chapter 71, Section 16(n) of the General Laws.”

Yes _____ No _____

The polls will be open from twelve o’clock p.m. to eight o’clock in the evening.

The District Secretary is hereby directed to serve this Warrant by posting an attested copy thereof in at least one public place in each of the Towns of Auburn, Charlton, Dudley, North Brookfield, Oxford, Paxton, Rutland, Southbridge, Spencer and Webster, and by publishing a copy thereof at least once in a newspaper of general circulation in the District, said posting and publication to occur at least ten days before the day of election as aforesaid.
The District Secretary shall make due return of this Warrant with his or her doings thereon to the office of the District Secretary on or before the day of the election aforesaid.

Given under our hands and the seal of the Southern Worcester County Regional Vocational School District this 13 day of August, 2012.

Jack Howard
Robert K. Moore
Don W. Emery
KenneBR Wheeler
Alfred C. Reih
Robert J.
Robert E. Zinkowski
Michael L. Lent

Alfred E. Boland
Thomas V. Martin
Clarence Richard
Olof Stoci
Helen J. Lent

Southern Worcester County Regional Vocational School District Committee

A True Copy Attest:

Helen I. Lent
District Secretary, Helen I. Lent

DATE: August 29, 2012
OFFICIAL BALLOT
SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT ELECTION
OCTOBER 4, 2012

INSTRUCTIONS TO VOTERS
A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:

YES 1015
NO 311

ARTICLE

*Do you approve of the vote of the Regional District School Committee of the Southern Worcester County Regional Vocational School District on August 6, 2012, to authorize the borrowing of $73,722,405 to pay costs of renovating and adding to the Bay Path Vocational Technical High School, which vote provides, in relevant part, as follows:

"VOTED: That the Southern Worcester County Regional Vocational School District (the "District") hereby appropriates the amount of $73,722,405 for the purpose of paying costs of designing, constructing, originally equipping and furnishing an addition to and renovation of the Bay Path Regional Vocational Technical High School, located at 57 Old Muggett Hill Road, Charlton, including the payment of all costs incidental or related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n) of the General Laws and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) sixty-seven and forty-one hundredths percent (67.41%) of eligible, approved Project costs, as determined by the MSBA, and (2) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Upon receipt of an MSBA grant in the amount of 67.41% of eligible, approved project costs, it's anticipated that the net principal amount of the debt allocable to each member town of the District over the maximum 30 year repayment period of the borrowing, exclusive of interest, would be approximately $27.3 million, as follows:

<table>
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<tr>
<th>Member Town</th>
<th>Approximate Amount</th>
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</thead>
<tbody>
<tr>
<td>Auburn</td>
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</tr>
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</tr>
<tr>
<td>Southbridge</td>
<td>3,743,965</td>
</tr>
<tr>
<td>Spencer</td>
<td>2,462,446</td>
</tr>
<tr>
<td>Webster</td>
<td>3,363,643</td>
</tr>
</tbody>
</table>

The debt authorized by this vote of the Committee shall be submitted to the registered voters of the District's member towns for approval at a District-wide election in accordance with the provisions of Chapter 71, Section 14D and Chapter 71, Section 16(n) of the General Laws."

265
Town of Charlton, Massachusetts

WARRANT FOR SPECIAL TOWN MEETING
Tuesday, October 16, 2012

To either of the Constables of the Town of Charlton:

GREETINGS:

In the County of Worcester,

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Charlton qualified to vote in elections to meet in the Charlton Middle School, Oxford Road in said Charlton, on Tuesday, October 16, 2012 at seven o’clock in the evening, for the purpose of taking action on the following articles:

Meeting called to order with the Pledge of Allegiance at 7:02PM. Moderator Peter Cooper, Jr. presided. 110 registered voters present.

ARTICLE 1. APPROPRIATION OF FUNDS FOR UNPAID BILLS OF A PRIOR FISCAL YEAR
To see if the Town will vote to raise by taxation, transfer or borrow and appropriate a sum or sums to accounts to be specified at the town meeting for payment of one or more prior fiscal year’s bills not paid due to an insufficiency of appropriation or for other reasons, or take any action relative thereto or thereon.

SPONSOR: Various Town departments and Officials

Motion and second that the following prior year bills, not previously paid due to insufficiency of appropriation or late billing, be paid from the following FY13 accounts as printed below:

<table>
<thead>
<tr>
<th>Unpaid Bills</th>
<th>For</th>
<th>Amount</th>
<th>From</th>
</tr>
</thead>
<tbody>
<tr>
<td>W/S Commission- McClure Engineering</td>
<td>Engineering Services - Invoice # 10396</td>
<td>$1,323.75</td>
<td>Water Retained Earnings</td>
</tr>
<tr>
<td>W/S Commission- McClure Engineering</td>
<td>Engineering Services - Invoice # 10399</td>
<td>$310.00</td>
<td>Water Retained Earnings</td>
</tr>
<tr>
<td>W/S Commission- McClure Engineering</td>
<td>Engineering Services - Invoice # 10406</td>
<td>$3,352.25</td>
<td>Water Retained Earnings</td>
</tr>
<tr>
<td>Tree Warden- Advantage Enterprises</td>
<td>Tree Service</td>
<td>$500.00</td>
<td>Raise and Appropriate</td>
</tr>
<tr>
<td>Tree Warden- Advantage Enterprises</td>
<td>Tree Service</td>
<td>$400.00</td>
<td>Raise and Appropriate</td>
</tr>
<tr>
<td>Highway- WB Mason</td>
<td>Office Supplies</td>
<td>$598.00</td>
<td>Raise and Appropriate</td>
</tr>
</tbody>
</table>

Board of Selectmen and Finance Committee Support this motion. 9/10th vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 2. INTER/INTRA DEPARTMENTAL, TRANSFERS AND/OR APPROPRIATIONS FOR FY2013 BUDGET
To see if the Town will vote to raise by taxation, borrow or transfer, and appropriate from available funds, including so called “free cash” and/or funds previously appropriated to other uses, a sum or sums of money to accounts and for purposes to be specified at the Special Town Meeting, or take any action relative thereto or thereon.

SPONSOR: Board of Selectmen, Town Administrator and Various Town Departments

Motion and second that the following sums be raised by taxation or transferred, whichever is indicated below, and appropriated to the following accounts for any purpose for which funds may be expended from the latter accounts, and to authorize the Board of Selectmen or Chief Procurement Officer to enter into such contracts, including leases, and to
take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote, each item being considered a separate appropriation:

<table>
<thead>
<tr>
<th>To The following Accounts</th>
<th>Amount</th>
<th>From the following Source or Account</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Obligation Bonds-</td>
<td>$5,389</td>
<td>Raise and Appropriate</td>
<td>First Interest Payment</td>
</tr>
<tr>
<td>Landfill Capping-Interest</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Obligation Bonds-</td>
<td>$2,857</td>
<td>Raise and Appropriate</td>
<td>First Interest Payment</td>
</tr>
<tr>
<td>Prindle Pond Dam- Interest</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY2010 Overlay</td>
<td>$26,944</td>
<td>FY2007 Overlay</td>
<td>Verizon ATB Settlement on taxation on poles and wires over public ways</td>
</tr>
<tr>
<td>FY2010 Overlay</td>
<td>$26,444.86</td>
<td>FY2006 Overlay</td>
<td>Verizon ATB Settlement on taxation on poles and wires over public ways</td>
</tr>
<tr>
<td>FY2011 Overlay</td>
<td>$23,378</td>
<td>FY2006 Overlay</td>
<td>Verizon ATB Settlement on taxation on poles and wires over public ways</td>
</tr>
<tr>
<td>FY13 Police Salaries</td>
<td>$40,000</td>
<td>Raise and Appropriate</td>
<td>Negotiated wage increase of 2%</td>
</tr>
<tr>
<td>Short Term Interest</td>
<td>$5,000</td>
<td>General Insurance</td>
<td>Borrowing Costs</td>
</tr>
<tr>
<td>Muggett Hill Pump Station</td>
<td>$17,683.71</td>
<td>Sewer truck fund</td>
<td>Pump Station Repair</td>
</tr>
<tr>
<td>6200-440-5892-0000</td>
<td></td>
<td>(6200-440-5893-000)</td>
<td></td>
</tr>
<tr>
<td>Grinder Pumps &amp; parts</td>
<td>$45,000</td>
<td>Asphalt Plant &amp; Drive</td>
<td>Replace grinder pumps</td>
</tr>
<tr>
<td>6200-440-5894-0000</td>
<td></td>
<td>(6200-440-5895-0000)</td>
<td></td>
</tr>
</tbody>
</table>

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

ARTICLE 3. CAPITAL ITEMS AND RELATED CONTRACTS

To see if the Town will vote to raise by taxation, borrow or transfer from available funds, including so called “free cash” and funds previously appropriated to other uses, and appropriate a sum or sums to purchase capital items and/or for service, repair, improvement, architectural, construction, renovation, improvement and/or other contracts relating to town buildings, facilities and other property, and to authorize the Board of Selectmen, Chief Procurement Officer, or other appropriate town official, board, commission or committee to enter into such contracts or leases, and to take such other action, as may be necessary or advisable to effectuate the purposes of such votes, or take any action relative thereto or thereon.

SPONSOR: Board of Selectmen/Various Departments

3-A Motion and second that the town vote to transfer from free cash and to appropriate the following amounts to the Fire Department, for the FY2013 Budget, to be expended for the following purposes, each item being considered a separate appropriation, and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote:

Replace Jaws of Life
Dive Team Equipment

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

3-B Motion and second that the town vote to transfer from free cash and to appropriate the following amounts to the Highway Department, for the FY2013 Budget, to be expended for the following purposes, each item being considered a separate appropriation, and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote:
Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

3-C Motion and second that the town vote to transfer from free cash and to appropriate the following amounts to the Police Department, for the FY2013 Budget, to be expended for the following purposes, each item being considered a separate appropriation, and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote:

- Cruiser Replacement (1)
- Replace Fingerprint Scanner
- Purchase Fuming Chamber

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

3-D Motion and second that the town vote to transfer from free cash and to appropriate the following amounts to the Cemetery Department, for the FY2013 Budget, to be expended for the following purposes, each item being considered a separate appropriation, and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote:

- John Deer Utility Tractor w/loader
- Replace Landscaping Trailer / an enclosed unit

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

3-E Motion and second that the town vote to transfer and appropriate $25,000 from free cash to the Technology Committee to Computer Network/Replacement and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote.

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Majority Voice Vote.

3-F Motion and second that the town vote to transfer from free cash and to appropriate the following amounts to the Town Hall, for the FY2013 Budget, to be expended for the following purposes, each item being considered a separate appropriation, and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote:

- Floor Refinishing- BOS and Town Clerk
- Furniture Replacement
- Central Air Conditioning and Electric Wiring Upgrade

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Majority Voice Vote.
3-G Motion and second that the town vote to transfer from free cash and appropriate $51,000 plus Raise and Appropriate $129,000 for a total of $180,000 to design, implementation and equip to upgrade Town radios and communications for the Police, Fire and Highway Departments; that the Board of Selectmen and/or the Town Administrator as Chief Procurement Officer are authorized to enter into such contract(s), and to take any and all other action which it or she deems necessary or advisable for such purposes.

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

3-H Motion and second that the town vote to transfer and appropriate $10,000 from free cash to the Library Department for the purposes of installing outside cameras and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote.

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

3-I Motion and second that the town vote to transfer and appropriate $2,000 from free cash to the Municipal Building Expense for the purposes of repairing the Police Station parking lot and to authorize the Board of Selectmen, Chief Procurement Officer or other appropriate town official, board, commission or committee to enter into such contracts, including leases, and to take such other action as may be necessary or advisable to effectuate the purposes of the foregoing vote.

Board of Selectmen and Finance Committee support this article. Majority vote needed. Motion passes by Unanimous Voice Vote.

ARTICLE 4. ADDITIONAL PERSONNEL
To see if the Town will vote to create the following additional, full time personnel positions and to raise by taxation and appropriate to the respective accounts listed in the second column below the respective sums set forth in the third column below for the purpose of partially funding the cost of salaries and benefits for such positions:

<table>
<thead>
<tr>
<th>Position</th>
<th>To The following Accounts</th>
<th>Amount</th>
<th>From the following Source or Account</th>
<th>Information only – Annual Salary Cost FY13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Officer</td>
<td>Police Salaries</td>
<td>$38,474</td>
<td>Raise and Appropriate</td>
<td>$58,843</td>
</tr>
<tr>
<td>Fire Prevention Officer</td>
<td>Fire Salaries</td>
<td>$33,644</td>
<td>Raise and Appropriate</td>
<td>$51,455</td>
</tr>
<tr>
<td>FT Custodian- Library</td>
<td>Municipal Offices</td>
<td>$4,641</td>
<td>Raise and Appropriate</td>
<td>$9,882</td>
</tr>
</tbody>
</table>

or take any action relative thereto or thereon.

(For informational purposes: Health Insurance Town Share [80%] - Family Plan/$15,485 and Individual Plan/$3,904)

SPONSOR: Various Boards/Departments (amended for Town Meeting Booklet)
Board of Selectmen support this article. Finance Committee does not support this article. Majority vote needed. Motion and second that Article 4 be accepted as printed. Motion and second to consider creation of each of the three positions and funding thereof separately passes by Majority Voice Vote.
Motion and second to create, and to raise and appropriate the amount set forth in the third column above to the account specified in the second column above for, the Police Officer position passes by Unanimous Voice Vote.
Motion and second to create, and to raise and appropriate the amount set forth in the third column above to the
Account specified in the second column above for, the Fire Prevention Officer position passes by Unanimous Voice Vote.

Motion and second to create, and to raise and appropriate the amount set forth in the third column above to the account specified in the second column above for, the FT Custodian-Library position passes by Majority Voice Vote.

Motion and second that Article 4 be accepted as printed passes by Unanimous Voice Vote.

### ARTICLE 5: BORROWING AUTHORIZATION REDUCTION

To see if the Town will vote to rescind unissued borrowing authorizations as follows:

<table>
<thead>
<tr>
<th>Purpose</th>
<th>Date of Vote</th>
<th>Amount Authorized</th>
<th>Unissued</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Lights</td>
<td>10/2/1997</td>
<td>$57,875</td>
<td>$15,875</td>
</tr>
<tr>
<td>Town Building Well</td>
<td>11/1/2005</td>
<td>$250,000</td>
<td>$250,000</td>
</tr>
<tr>
<td>Sewer Phase II</td>
<td>3/10/1998</td>
<td>$20,083</td>
<td>$20,083</td>
</tr>
<tr>
<td>Water System Expansion</td>
<td>10/28/2008</td>
<td>$1,455,326</td>
<td>$290,076</td>
</tr>
<tr>
<td>Sewer Plant Expansion</td>
<td>3/27/2007</td>
<td>$3,528,000</td>
<td>$700,724</td>
</tr>
</tbody>
</table>

, or take any other action relative thereto or thereon.

**SPONSOR:** Town Treasurer

Motion and second that the rescissions listed in Article 5 as printed be accepted.

Board of Selectmen and Finance Committee support this article. Majority vote needed.

Motion passes by Unanimous Voice Vote.

### ARTICLE 6: TRANSFER TO/FROM STABILIZATION FUNDS

To see if the Town will vote to transfer and appropriate a sum or sums to or from the Stabilization Fund Account, or take any action relative thereto or thereon.

**SPONSOR:** Board of Selectmen

Board of Selectmen and Finance Committee support this article. Two-Thirds vote needed.

Motion and second that the town vote to transfer and appropriate the following sums to and from the following Accounts and Funds:

<table>
<thead>
<tr>
<th>To The following Accounts:</th>
<th>Amount:</th>
<th>Source from:</th>
<th>Purpose:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stabilization Fund</td>
<td>$148,071</td>
<td>Free Cash</td>
<td>reserves</td>
</tr>
<tr>
<td>Water Stabilization Fund</td>
<td>$363,216</td>
<td>Inter-municipal Connection-Exxon</td>
<td>Fund Water Related Purposes; original purpose completed (connection from Exxon water line to Southbridge water line)</td>
</tr>
<tr>
<td>Water/Sewer-Burlingame Water Loop</td>
<td>$4,096</td>
<td>Water Stabilization Fund</td>
<td>Interest</td>
</tr>
<tr>
<td>Residential and Charlton Elementary School Water Hook-up; Well Decommissioning as needed</td>
<td>$110,000</td>
<td>Water Stabilization Fund</td>
<td>Hook up residences contaminated from petroleum release on Town property and Charlton Elementary School to Public Water as required by DEP</td>
</tr>
</tbody>
</table>

Motion and second passes to amend the main motion so as to consider the subject matter of Article 6 in two, separate parts, to be designated 6A and 6B respectively, 6A to consist of "Zines" or boxes 1, 3 and 4 (i.e., all other than the second line or box having to do with a transfer to the Water Stabilization Fund), and 6B to consist of Line or box 2 which proposes transferring $363,216 to the Water Stabilization Fund.

Motion and second to transfer and appropriate the sums specified in the Article for items covered by 6A passes by Unanimous Voice Vote.
Motion and second as to 6B to transfer the sum of $363,216 from the Inter-municipal Connection-Exxon account to Water Stabilization Fund declared by Moderator to have failed after a hand count by a vote of: Yes-16 No-28.
Moderator then called for a consolidated vote on the subject matter of Article 6, and motion and second passed by Unanimous Voice Vote to transfer and appropriate all sums listed in the Article to and from the accounts and funds listed in the Article for the respective purposes specified therein, with the exception of the $363,216 listed as to be transferred to the Water Stabilization Fund.

ARTICLE 7. AMENDMENT TO TOWN PERSONNEL BYLAW-CLASSIFICATION PLAN
To see if the Town will vote, pursuant to Mass. General Laws, Chapter 41, Section 108A and in accordance with the recommendation of the Personnel Board, to amend its Personnel Bylaw by revising "CHAPTER III CLASSIFICATION PLAN" thereof, such amendment to become effective upon adoption, as follows:

by changing therein under GRADE 4, under the column entitled "TITLE" the position of "Agent" to "Agent/Mapping Specialist/Recreation Staff", or take any action relative thereto or thereon.

SPONSOR: Personnel Board
Motion and second that the proposed amendment to the Town's Personnel Bylaw set forth in Article 7 be accepted as printed.

Board of Selectmen and Finance Committee support the article. Majority vote needed.
Motion passes by Unanimous Voice Vote.

ARTICLE 8. SPECIAL LEGISLATION TO ELECT SELECTMEN BY HIGHEST VOTES WINS AND TO REPEAL EARLIER BYLAW, MAY 2003 ELECTION AND ACTION TAKEN PURSUANT TO SAME
To see if the town will vote to authorize and direct the selectmen: (1) to seek special legislation from the general court which would: (a) provide for the election of members of the board of selectmen, as to all elections commencing with the May 2013 annual town election, and any special election which might occur to fill a vacancy between the effective date of the special election and such May 2013 annual town election, in accordance with the provisions of the Mass. General Laws which ordinarily apply to such elections absent special legislation or local charter provisions to the contrary, so that the person(s) receiving the greatest number of votes is for a position or positions on the board of selectmen is or are elected and (b) repeal Chapter 13 of the Mass. Acts of 2003, which provides for such election by numbered seat; and (2) contingent upon passage and signing of the foregoing special legislation by the Governor, to amend the Town of Charlton General Bylaws by deleting therefrom Article III, Sec. 1, second and third sentences, which read, "as the terms of office of the incumbent members of the selectmen thereafter expire, candidates shall run for the office of selectman by the number assigned to a specific 'seat'. No person may be a candidate for more than one numbered "seat" at any one election.", such bylaw amendment to take effect only as of the effective date of such aforementioned special legislation, or take any action relative thereto or thereon.

SPONSOR: Board of Health

Motion and second (1) that it be Voted, to authorize the Selectmen to petition the Legislature to enact legislation which would: (a) provide for the election of members of the town of Charlton board of selectmen, as to all elections commencing with the May 2013 annual town election, and any special election which might occur to fill a vacancy between the effective date of the special election and such May 2013 annual town election, in accordance with the provisions of the Mass. General Laws which ordinarily apply to such elections absent special legislation or local charter provisions to the contrary, so that the person(s) receiving the greatest number of votes for a position or positions on the board of selectmen is or are elected and (b) repeal Section 1 of Chapter 13 of the Mass. Acts of 2003, which provides for such election by numbered seat; provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition; and (2) that the town further vote, contingent upon passage and signing of the foregoing special legislation by the Governor, to amend the Town of Charlton General Bylaws by deleting therefrom Article III, Sec. 1, second and third sentences, which read, "As the terms of office of the incumbent members of the selectmen thereafter expire, candidates shall run for the office of selectman by the number assigned to a specific 'seat'. No person may be a candidate for more than one numbered "seat" at any one election.", such bylaw amendment to take effect only as of the effective date of such aforementioned special legislation.

Board of Selectmen does not support this article. Majority vote needed.
Motion to postpone article indefinitely.
Motion passes by Unanimous Voice Vote.
ARTICLE 9. ACCESSORY APARTMENT ZONING BY-LAW REVISION

To see if the Town will vote to revise the Charlton Zoning By-Law by increasing the maximum allowed size of an accessory apartment from the current maximum allowed size of 500 square feet to a new maximum allowed size of 750 square feet, as listed in the "Accessory Apartment" definition in Section 2-Definitions, sub-section 2.1 Uses and Structures, or take any action relative thereto or thereon.

SPONSOR: Planning Board

Motion and second that Article 9 be accepted as printed.
Planning Board supports this motion. 2/3rds vote needed.
Motion passes by 2/3rds Voice Vote.

On motion duly made and seconded Meeting adjourned at 9:30PM.
And you are directed to serve this Warrant by posting attested copies thereof, one at each of the Post Offices, one in Dexter Memorial Hall and one in the Charlton Municipal Offices (George C. McKinstry, III Building) in said Town, fourteen days at least before the time and place of holding meeting.

Hereof, fail not, and make due returns of the Warrant with your doings thereon to the Town Clerk at the time and place of holding meeting.

Given under our hands this 1st day of October, in the Year of Our Lord Two Thousand and Twelve (2012).

Board of Selectmen

Peter J. Boria, Chairperson

Frederick C. Swensen, Vice-Chairperson

Brent Sellow, Clerk

David M. Singer, Member

Kathleen W. Walker, Member

A true copy:

Attest:

Posted as directed: Oct. 1, 2012

Constable/Police Officer of Charlton, Massachusetts

Richard Fishka, Jr. 10-1-2012
**FY13 Warrant Articles-Funding Sources**

<table>
<thead>
<tr>
<th>Requested</th>
<th>Raise &amp; Appropriate</th>
<th>Free Cash</th>
<th>Intermunicipal Connect-Exxon</th>
<th>Stabilization Fund</th>
<th>Water Stabilization Fund</th>
<th>Water Retained Earnings</th>
<th>Sewer Retained Earnings</th>
<th>Other</th>
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<tbody>
<tr>
<td><strong>Beginning Balances</strong></td>
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<td>Transfer between accounts</td>
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<tr>
<td>$255,865</td>
<td>$612,720</td>
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<td>$1,232,115</td>
<td>$732,027</td>
<td>$41,041</td>
<td>$1,018,461</td>
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</table>

1. **APPROPRIATION OF FUNDS FOR UNPAID BILLS OF A PRIOR FISCAL YEAR**
   - W/S Commission- McClure Engineering
   - W/S Commission- McClure Engineering
   - W/S Commission- McClure Engineering
   - Tree Warden- Advantage Enterprises
   - Tree Warden- Advantage Enterprises
   - Highway- WB Mason

2. **INTER/INTRA DEPARTMENTAL TRANSFERS AND/OR APPROPRIATIONS FOR FY2013 BUDGET**
   - General Obligation Bonds- Landfill Capping
   - General Obligation Bonds- Prindle Pond Dam
   - FY2010 Overlay
   - FY2010 Overlay
   - FY2011 Overlay
   - FY13 Police Salaries
   - Short-term Interest

3. **CAPITAL/CONTRACTS**
   - Replace Jaws of Life
   - Dive Team Equipment
   - John Deer Brush Cutter
   - 11' Plow
   - Sander Unit (tk mounted)

**FY2007 Overlay**
**FY2006 Overlay**
**Gen Ins**
**Sewer Truck Fund**
**Asphalt Plant & Drive**
<table>
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<tr>
<th>FY13 Warrant Articles- Funding Sources</th>
<th>Requested</th>
<th>Raise &amp; Appropriate</th>
<th>Free Cash</th>
<th>Intermunicipal Connections</th>
<th>Stabilization Fund</th>
<th>Water Stabilization Fund</th>
<th>Water Retained Earnings</th>
<th>Sewer Retained Earnings</th>
<th>Other</th>
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<tr>
<td><strong>Beginning Balances</strong></td>
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<td>$253,865</td>
<td>$612,720</td>
<td>$363,216</td>
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<td>Cruiser Replacement (1)</td>
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<td>Replace Fingerprint Scanner</td>
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<td>Purchase Fuming Chamber</td>
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<td>John Deer Utility Tractor w/loader</td>
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<td>Replace Landscaping Trailer / an enclosed unit</td>
<td>$9,500</td>
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<td>Computer Network/Replacement</td>
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<td>Floor Refinishing- BOS and Town Clerk</td>
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<td>Furniture Replacement</td>
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<td>Central Air Conditioning and Electric Wiring Upgrade</td>
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<td>Upgrade Town radios and communications for the Police, Fire and Highway Departments</td>
<td>$180,000</td>
<td>$129,000</td>
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<td>Library Outside Cameras</td>
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<td>Police Parking Lot</td>
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<td><strong>4 ADDITIONAL PERSONNEL</strong></td>
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<td>Fire Prevention Officer</td>
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<td><strong>6 TRANSFERS TO/FROM STABILIZATION FUNDS</strong></td>
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<td>Stabilization Fund</td>
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<td>$148,071</td>
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<tr>
<td>Water Stabilization Fund</td>
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<td>Water/Sewer- Burlingame Water Loop</td>
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<td>Residential and Charlton Elementary School Water Hook-up; Well Decommissioning as needed</td>
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<td><strong>TOTAL</strong></td>
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<td>$0</td>
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<td>$981,147</td>
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<td>$1,018,461</td>
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COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.
To the Constables of the City/Town of ____________

GREETING:
In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

Precinct 1, 2, 3,
(insert ward/precinct numbers)

Heritage School, 340 1st Rd,
(insert polling locations)

on TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT FOR THIS COMMONWEALTH
SENATOR IN CONGRESS FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONgress FIRST DISTRICT
COUNCILLOR SEVENTH DISTRICT
SENATOR IN GENERAL COURT
REPRESENTATIVE IN GENERAL COURT
CLERK OF COURTS
REGISTER OF DEEDS
REGISTER OF PROBATE (SUFFOLK COUNTY ONLY)
COUNTY TREASURER (BRISTOL COUNTY ONLY)
COUNTY COMMISSIONERS (if applicable)
BARNSTABLE ASSEMBLY DELEGATES, MARTHA'S
VINEYARD COMMISSION, FRANKLIN COUNCIL OF GOVT
REGIONAL SCHOOL COMMITTEE (if applicable)
SHERIFF (MIDDLESEX COUNTY ONLY)

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and
be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO VOTE would make no change in existing laws.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives
treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient’s disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient’s intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient’s agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient’s life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person’s decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person’s life.

A NO VOTE would make no change in existing laws.

**QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

**SUMMARY**

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn’s disease, Parkinson’s disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient’s medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the
The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH’s administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center’s personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient’s own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to $500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid, the other parts would stay in effect.

A **YES VOTE** would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A **NO VOTE** would make no change in existing laws.
Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _ _ day of _ _ , 2012.

[Signatures]

City Council or Selectmen of: _ _
(City or Town)

_by hand_ (Indicate method of service of warrant.)

[Signatures]

Richard _ _ Constable 10-16-2012
(month and day)

Warrant must be posted by October 30, 2012, (at least seven days prior to the November 6, 2012, State Election).
COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.
To the Constables of the City/Town of _____________

GREETING:
In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

Precinct 4

Heritage School, 340 Oxford Rd

on TUESDAY, THE SIXTH DAY OF NOVEMBER, 2012, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

- ELECTORS OF PRESIDENT AND VICE PRESIDENT
- SENATOR IN CONGRESS
- REPRESENTATIVE IN CONGRESS
- COUNCILLOR
- SENATOR IN GENERAL COURT
- REPRESENTATIVE IN GENERAL COURT
- CLERK OF COURTS
- REGISTER OF DEEDS
- COUNTY COMMISSIONERS (if applicable)
- BARNSTABLE ASSEMBLY DELEGATES, MARATHA’S
- VINEYARD COMMISSION, FRANKLIN COUNCIL OF GOVT
- REGIONAL SCHOOL COMMITTEE (if applicable)
- SHERIFF (MIDDLESEX COUNTY ONLY)
- REGISTER OF PROBATE (SUFFOLK COUNTY ONLY)
- COUNTY TREASURER (BRISTOL COUNTY ONLY)

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer’s dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner’s designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and
be in the same form and accessible in the same manner, as is provided to the manufacturer’s dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer’s compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A **YES VOTE** would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers’ Massachusetts dealers and authorized repair facilities.

A **NO VOTE** would make no change in existing laws.

**QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

**SUMMARY**

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives
treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient’s disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient’s intention; (6) recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient’s agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient’s life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person’s decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person’s life.

A NO VOTE would make no change in existing laws.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn’s disease, Parkinson’s disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient’s medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the
physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH’s administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center’s personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient’s own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to $500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.
Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 2nd day of Dec. 2012.

[Signatures]

City Council or Selectmen of: [Name] (City or Town)

by hand [Indicate method of service of warrant.)

Richard [Signature] 10-16-12 (Month and day)

Constable

Warrant must be posted by October 30, 2012, (at least seven days prior to the November 6, 2012, State Election).
The Commonwealth of Massachusetts
STATE ELECTION
OFFICIAL

BALLOT
Tuesday, November 6, 2012

To vote for a candidate, fill in the oval to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

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<th>NOVICE PRESIDENT</th>
<th>Clerk of Courts</th>
<th>Register of Deeds</th>
<th>QUESTION 1</th>
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<td>JAMES R. CONKLIN</td>
<td>J. RUSSELL</td>
<td>JAMES L. MARTIN</td>
<td>LAW PROPOSED BY INITIATIVE PETITION</td>
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The proposed law would not require a manufacturer to reveal a transaction and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in effect on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

A YES vote would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

A NO vote would make no change in existing laws.

The proposed law would prohibit any motor vehicle manufacturer, starting January 1, 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically on an hourly, daily, monthly, or yearly subscription basis, for no more than the least value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal safety and emissions-control regulations. Such information would have to include the same content and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available, for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities.

The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than the least value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair, and wireless capabilities as those provided to dealers and authorized repair facilities. Such tools would have to be made available for no more than the least value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to repair a vehicle immobilizer, or an anti-theft device that prevents a vehicle from being started, unless the correct code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.
QUESTION 2
LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who: (1) is medically determined to be terminally ill; (2) is mentally capable of making and communicating health care decisions; (3) has been diagnosed by standing and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (4) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medication in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to informally communicate with a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The doctor also would have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or care. The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the available, feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and consultation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify any of the patient's next of kin; (6) recommend that the patient have another person present when the patient ingests the medication and to not take it if he or she is alone; (7) inform the patient that he or she may request the medication at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is capable, acting voluntarily, and making an informed decision; (9) record the patient's request and any other comments, for example, in the patient's medical record; and (10) provide the medication to the patient in a manner specified by the patient or the agent for whom the prescription is written.

The proposed law would make unlawful imprisonment and/or fines, for anyone to (1) compel a patient to request medication, (2) force a request, or (3) compel a patient to request medication, if the proposed law would not authorize ending a patient's life by lethal injection, suicide, euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An offending health care provider could be prohibited or sanctioned by any health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the offending provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or before January 1, 2013, and could not be considered in assessing the patient's actions.

The proposed law would require the attending physician to report each case in which life-shortening medication is dispensed to the State Department of Public Health. The department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts were held invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally ill patient meeting certain conditions, to end that patient's life.

A NO VOTE would make no change in existing laws.

QUESTION 3
LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, multiple sclerosis or epilepsy. A patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a benefit from marijuana use. The required certification would be valid for up to a 90-day supply of marijuana for their personal use. The state Department of Public Health (DPH) would decide what amount would be a 90-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming any marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for the certification to be valid for up to a 90-day supply of marijuana for personal use. A treatment center would have to apply for a DPH registration by (1) paying a fee of $150,000; (2) identifying its location and any additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities. A treatment center's personnel would have to register with DPH before working or volunteering at the center, at least 21 years of age, and have no history of drug convictions. In 2013, there could be no more than 20 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for an 85-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to $500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would not give immunity under federal law or state executive order of federal law, nor supersede Massachusetts laws prohibiting possession, cultivation, sale or sale of marijuana for non-medical purposes; (2) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (3) not require any health insurance or government entity to reimburse for the costs of the medical use of marijuana; (4) not require any health care professional to authorize the medical use of marijuana; (5) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, school, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by state-registered centers, in specific hardship cases, to grow marijuana for their own use.

A NO VOTE would make no change in existing laws.
The Commonwealth of Massachusetts

STATE ELECTION

OFFICIAL

CHARLTON
Pul. 4

BALLOT

Tuesday, November 6, 2012

To vote for a candidate, fill in the oval ☑ to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval.

ELECTORS OF PRESIDENT AND VICE PRESIDENT

[Ballots]

CLERK OF COURTS REGISTER OF DEEDS

[Ballots]

QUESTION 1

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law memorialized below, as which an act was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle unless the manufacturer allows the owner of the vehicle to access, at no cost, to the owner, diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would be required to allow the owner of the vehicle to access, at no cost, diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to provide access to the information through a non-prophylactic vehicle interface, using a standard applied in federal emissions-control regulations. The information would have to include the same content, and be in the same format and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available, for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same manner and to the same extent, as they do for dealers and authorized repair facilities.

The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than its market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and warranty capabilities as those made available to dealers and authorized repair facilities. Such tools would have to be made available for no more than their market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to make a vehicle immobilizable, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

Blanks

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is in force on the effective date of the proposed law. Starting January 1, 2015, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practice laws.

A YES VOTE would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturer's dealers and authorized repair facilities.

A NO VOTE would make no change in existing law.

1303 YES
1780 NO
124 BLANKS
QUESTION 2
LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be terminally ill; (2) is mentally capable of making and communicating health care decisions; (3) has been diagnosed with an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medication in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and benefits of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify the face of the patient's decision: (6) recommend that the patient have another person present when the patient ingests the medication and that the patient take it in public; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medication to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) possess a patient's request for medication, (2) require a request, or (3) possess a prescription of a request. The proposed law would also authorize ending a patient's life by lethal injection, active euthanasia, or murder. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the request of, or while acting as an employee of, or contractor for, the unwilling provider.

The proposed law stated that neither the corporation nor any corporation would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith in substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or by contract made on or after January 1, 2013, and could not be considered in acting, or setting his status for insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect. A YES VOTE would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally ill patient meeting certain conditions, to end that person's life. A NO VOTE would make no change in existing laws.

QUESTION 3
LAW PROPOSED BY INITIATIVE PETITION
Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

SUMMARY
This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis C, Crohn's disease, Parkinson's disease, A.S., or multiple sclerosis. The patient would also have to obtain a written certification from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DHP) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DHP by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and distribute marijuana to patients or their caregivers. A treatment center would cease to apply for a DHP registration by (1) paying a fee to offset DHP's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting a voluntary operator to sell marijuana. Any person who is a DHP, including cultivation and storage of marijuana only in licensed, secured facilities. A treatment center's personnel would have to register with DHP before working or volunteering at the center. They would register as a registered health professional, or work at the treatment center in a position that involved handling, growing, processing, or distributing marijuana.

In 2013, there would be no more than 55 treatment centers, with at least one but not more than five in each county. In later years, DHP would modify the number of centers. The proposed law would require DHP to issue a cultivation registration to a qualifying person whose access to a treatment center is limited by financial hardship, physical inability due to a serious, chronic condition, or distance. The proposed law would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use. DHP could require any registration for a written violation of the proposed law. Fraudulent use of a DHP registration could be punished by up to six months in a house of correction or a fine of up to $500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana to non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, distribution, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health care professional to reimburse the costs of the medical use of marijuana; (5) not require any health care professionals to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of a non-marijuana in any public place.

The proposed law was enacted effective January 1, 2013, and states that if any of its parts were declared invalid, the other parts would stay in effect. A YES VOTE would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers, or, in specific hardship cases, to grow marijuana for their own use. A NO VOTE would make no change in existing laws.
OTHER

IMPORTANT

INFORMATION
Talent Bank Form

Town government needs citizens that are registered voters to give of their time and talents serving the Town of Charlton. A Talent Bank Form has been established as a means of compiling a list of interested citizens willing to serve on a voluntary basis on a variety of boards and committees. Some boards meet often – some require less time – and some are busy at different times of the year. From time to time, there are also needs for advisory committees or sub-committees appointed to work on specific projects.

If you are interested in serving, please indicate your preference below and return the completed form to:
Selectmen’s Office, 37 Main Street, Charlton, MA 01507, FAX (508)248-2374 or via email to mary.devlin@townofcharlton.net

Activities Council  Boston Post Cane  Bylaw Committee  Cable Access Committee
Conservation Commission  Council on Aging  Cultural Council  Dam Monitors
Economic Development  Energy Committee  Historic District  Historical Commission
Lakes & Ponds Task Force  Memorial Day Committee  Personnel Board  Registrar of Voters
Technology Committee  Wildlife Ad-Hoc Committee  Zoning Board of Appeals
Other

Name: ________________________________

Address: ________________________________

Mailing Address: ________________________________

Home Telephone: __________ Work Telephone: __________

E-mail: ________________________________

Occupation: ________________________________

Are you a registered voter? ______ Yes ______ No

Special Interests and skills: ______________________________________________________

____________________________________________________

Education and experience: ______________________________________________________

____________________________________________________

Reasons for wanting to serve: ____________________________________________________

____________________________________________________