

Municipal Building Committee
Minutes
November 17, 2020
Zoom Meeting

Call to order: 8:34 am

Present: Andrew Golas, Russell Jennings, Curtis Meskus, Jeffrey Richardson

Absent: Patricia Rydlak, Ralph Fiske

Guests: Peter Boria

Acceptance of Minutes: Minutes of June 18, 2020 meeting unavailable

Mission and formation of the Committee: There has been some reorganization of the committee as people have come and gone. In 2005, the committee was made up of 1 – contractor, 2 – citizens, 2 – selectpersons, and the Town Administrator.

Chairman of the Committee is requesting clarification from the Board of Selectmen if the Town Administrator should be a full member and if there should be 2 selectpersons on the committee.

Town Administrator to get clarification from the Board of Selectmen.

Old Business

Green Communities:

Lighting Projects: The LED Lights at the Library and Town Hall are finished.

VFD Project: Superintendent Boria of the Water/Sewer Department updated on the motor and VFD project. The motors and VFD have been installed, awaiting 1 piece of equipment before this is up and operational.

Building needs review

Library Roof – To repair the library roof/gutters will necessitate the removal of the first three feet of roofing. A request was put before the finance committee a long-term capital plan.

#2 Schoolhouse – The Chairman has suggested to the Town Administrator and the Finance Committee to obtain funding to get a restoration expert for the restoration of the building. A concern about weatherization on the building with the upcoming winter weather, the Building Commissioner will put this on his next round of inspections.

Facilities Dept.: continues to be worked on by the selectmen and Town Administrator

Police Dept.: The Police Station is over 30 years old, a new roof is needed soon and parking lot work

New Business

Recommendation of award for design work archival storage: A requested second copy of the proposal was just received from McClure Engineering. A proposal was received from Johnson Engineering, from Leicester, MA.

Municipal Building Committee

Minutes

November 17, 2020

Capital budget for FY2022: The budget is in review with the Chairman, due in December 2020.

Charter Cable: Charter Cable leases property on 15 Old Town Road. The lease is about to expire, they do not intend to renew. Charter Cable is asking if the Town of Charlton is interested in the buildings they currently have located there. A discussion of the uses for these buildings.

Mr. Richardson made a motion to propose the cost of having the building moved to the Town Hall property for the archival storage. Mr. Jennings seconded. Passed.

Senior Center: Meals-to-go are being done at the Senior Center, Monday – Thursday, at this time they set up a portable pop-up canopy for these deliveries. A discussion of where and what the best and most practical type of covering would be best.

Mr. Richardson made a motion to discuss with the Senior Center Director, on a retractable awning be installed. Mr. Jennings seconded. Passed.

Eagle Scout Project: An Eagle Scout project request was presented for a Flag Box be built to collect old flags.

Mr. Jennings made a motion for the committee to recommend to the Board of Selectmen, to be put on the agenda for discussion. Mr. Richardson seconded. Passed

Main Street Property Offer: Mark Leblanc mailed a letter, requesting if the Town of Charlton is interested in purchasing property on Main Street and Burlingame Road. Property #1, 42 Main Street, Map 42A, Block A, Lot 12, Property #2, 52 Main Street, Map 42A, Block A, Lot 13, and on Burlingame Road, Map 42A, Block A, Lot 15.

Mr. Richardson made a motion to request from Mr. Leblanc and explore the price of the properties individually.

Next meeting scheduled for December 15, 2020, at 8:30 am via Zoom call.

Motion to adjourn was made by Mr. Richardson & seconded by Mr. Jennings. Passed.

Adjourn: 9:40 am