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TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
Tuesday, October 25, 2022, 6:30pm
Senior Center
Town Hall, 37 Main St., Charlton, MA
ZOOM Webinar: <https://us02web.zoom.us/j/87489442885>;
Passcode: 061416; Phone Access +1-646-558-8656

Present: Chairman – Stephen Koronis, Vice-Chairman – Patsy Rydlak, Clerk – Barbara Zurawski, Members – William Borowski and David Singer and Town Administrator – Andrew Golas.

I. Call to Order:

Chairman Koronis called the meeting to order at 6:30pm with the pledge of allegiance.

II. Consent Agenda / Warrant Approval as Needed

- a. Minutes of Special Meeting – October 4, 2022 – 6:30pm. **Motion by Mr. Borowski to approve as submitted, seconded by Ms. Zurawski, unanimous.**

III. Community Relations, Announcements and Open Forum

- Selectman Zurawski read the announcements.
- Chairman Koronis asked Robert Hartwig to come forward. He presented Mr. Hartwig with a certificate of appreciation for all his work he has done for the town and wished him well on his next adventure. The Board congratulated him with well wishes. Mr. Hartwig said if anyone in town wants to get to know the people, get involved. He also said that his wife was very active in this town.

IV. Appointments/Resignation:

1. Appointment – Council on Aging Activities Assistant. Mr. Golas stated that six applications were received for the Council on Aging Activities Assistant position. Interviews were held with two of the applicants. The Board is being asked to appoint Laurie Connors as the Council on Aging Activities Assistant. This is a 15 hour a week non-benefited position at the rate of \$17.72/hr. He would recommend the board make the appointment. **Motion by Mr. Borowski to make the appointment, seconded by Ms. Rydlak, unanimous.**
2. Appointment – Election Worker. Mr. Golas stated that the Town Clerk's office is asking the Board to appoint Linda Lembrecht as an Election Worker until December 31, 2022. He would recommend the board make the appointment. **Motion by Mr. Borowski to make the appointment, seconded by Ms. Zurawski, unanimous.**
3. Resignation – Community Center Feasibility Committee – COA Alternate. Mr. Golas stated that James Howard has notified us that he was appointed to the Community Center Feasibility Committee as the Council on Aging Alternate and wishes to withdraw from the committee. The Board should accept his resignation. **Motion by Mr. Borowski to accept with regret, seconded by Ms. Zurawski, unanimous.**
4. Resignation – Conservation Commission & Economic Development Commission. Mr. Golas stated that attached is notification from Robert Hartwig resigning his positions on the Conservation Commission and Economic Development Commission effective October 31, 2022. Mr. Hartwig has been a long-time staple in the community serving on many different boards and committees. He

would like to thank him for all he has done for the town and wish him the best on his next endeavor. The board should accept his resignation. **Motion by Mr. Borowski to accept with sincere regret, seconded by Ms. Rydalk, unanimous.**

V. Scheduled Appointments:

VI. New Business:

1. Request for One Day Special Alcohol Beverage License – St. Joseph’s Church. Mr. Golas stated that attached is an application submitted by St. Joseph’s Church – Mary Martha Guild for a Special Alcoholic Beverages License for wine and malt beverages to be used on November 12, 2022, 5:00pm – 11:00pm, 10 H. Putnam Road Ext. for a meat raffle. The application was forwarded to the Police Chief, Building Commissioner and Fire Chief and all approved. Per the Board’s policy, if the special alcoholic beverage license is approved, the dates on the license should be for the day before the event to allow the alcohol to be delivered, the day of the event and the day after the event to allow any alcohol left over to be picked up. He would recommend the board approve the request. **Motion by Mr. Borowski to approve the Special Alcoholic Beverages License as submitted by St. Joseph’s Church – Mary Martha Guild with the dates on the license to be November 11, 2022 – November 13, 2022, seconded by Mr. Rydlak, unanimous.**
2. Request for One Day Special Alcohol Beverage License – Lash Wedding. Mr. Golas stated that attached is an application submitted by James Lash for a wedding on November 5, 2022 from 3pm – 8pm at Camp Joslin, 150 Richardson Corner Road. The application was forwarded to the Police Chief, Building Commissioner and Fire Chief and all approved. Per the Board’s policy, if the special alcoholic beverage license is approved, the dates on the license should be for the day before the event to allow the alcohol to be delivered, the day of the event and the day after the event to allow any alcohol left over to be picked up. He would recommend the board approve the request. **Motion by Mr. Borowski to approve the Special Alcoholic Beverage License as submitted by James Lash with the dates on the license to be November 4, 2022 – November 6, 2022 with the stipulations outlined in the application, seconded by Ms. Rydlak, unanimous.**

VII. Old Business:

VIII. BOS Committee Reports

IX. BOS Policy Review

X. BOS & TA Goals & Objectives

XI. Town Administrator Report – Mr. Golas reviewed his report. Regarding Stafford St. road review, the board asked him to work on moving the stop signs up for now.

XII. Other Business (unknown at time of posting)

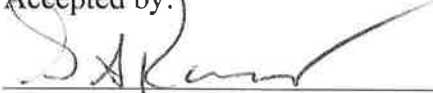
Mr. Borowski asked about the next meeting in November. Mr. Golas said the meeting would fall on election day and the board doesn’t meet on election days. He would recommend having the meetings on the 15th and 29th. Mr. Borowski recommended just one meeting if possible. The Board will meet on November 15, 2022.

XIII. Next Meeting Announcement:

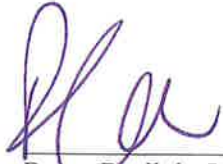
XIV. Adjourn – **Motion by Mr. Borowski to adjourn at 6:46pm, seconded by Ms. Zurawski, unanimous.**

Submitted by:
Mary C. Devlin
Executive Assistant

Accepted by:



Stephen G. Koronis, Chairman




Patsy Rydlak, Vice-Chairman



Barbara Zurawski, Clerk

David M. Singer, Member



William Borowski, Member



Town of Charlton

OFFICE OF THE TOWN ADMINISTRATOR

Andrew M. Golas, Town Administrator

TO: Board of Selectmen
FROM: Andrew Golas, Town Administrator 
DATE: October 18, 2022
SUBJECT: Town Administrator's Report – for Selectmen's meeting of 10/25/22

Local Inspector Certification – Congratulations to William Fenner, Local Inspector for obtaining his Local Inspector Certification.

Police Civil Service Update – When the Town voted to remove all police department positions from Civil Service last November, it was anticipated that there would be quick action from the legislature to follow the overwhelming vote of Town Meeting. Unfortunately, the General Court has continuously delayed affirming this action which has impacted our ability to fill open Police Department position. We have consulted with Labor Counsel on our option to move forward.

In accordance with MGL Chapter 4, Section 4B, if on the sixty-first day following the date a vote has been taken to revoke the acceptance of an optional provision of the General Laws, and no petition against the action has been filed, the vote to revoke shall become effective. We plan to move forward in accordance with this statute with hiring out of Civil Service upon the acceptance of the proposed promotional policy provided to the Union.

Fire Station Building Committee Update – The RFQ for firms to provide the feasibility study on the construction of a Fire Department Substation has been issued. The Committee will be tasked with evaluating responses and providing a recommendation to the Board of Selectmen for Award. Bids for this RFQ are due November 29th.

Radio System Update – To date, all upgrades to the Police Dispatch Center have been completed. We have moved onto the planned upgrades to the radio system to improve radio coverage in Town. The RFP to obtain a contractor to design and implement this system upgrade has been released with a bid due date of November 16th.

MMA Activities – On October 20th, I had the opportunity to moderate a discussion at the Massachusetts Managers Association on Community Paramedicine Programs. I know this is a program that Chief Knopf has been working with our local hospitals to provide and hopefully provides some further insight on implementing a program to improve service to our residents.

Central Mass Region Homeland Security Council – Last week I was contacted by Julie Jacobson, Town Manager of Auburn, who indicated she would be vacating her post on the Central Mass Region Homeland Security Council as municipal representative at the end of the

Calendar year. She has requested that I fill her vacancy on the Council. The Council annually reviews and submits its regional homeland security plans to EOPSS, to conform to the goals of the State Homeland Security Strategy. The activities of the council are coordinated through CMRPC. If there is no objection from the Board, I would be happy to represent Charlton on the Council.