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Submitted by MAT

Date 10/14/2020

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TOWN OF CHARLTON

Minutes of Special Selectmen's Meeting
Wednesday, September 16, 2020, 6:30pm

Due to COVID19 – meeting held by ZOOM app, video participation:
<https://us02web.zoom.us/j/84775444074>

Present remotely: Chairman – Karen A. Spiewak, Vice-Chairman – Patsy Rydlak, Clerk – Stephen G. Koronis, Member – William Borowski and Town Administrator – Andrew Golas. Absent: Member - David M. Singer.

Present from the Finance Committee: Henry Camosse, Keith Johnson, Kristin Kustigian, John Grondalski, Joseph Spiewak, Carol Brodeur and Jason Julian.

1. Call to Order

Chairman Spiewak called the meeting to order at 6:34pm.

Mr. Camosse called for a motion from the Finance Committee to approve the minutes of their last meeting, so moved by Keith Johnson, seconded by Kristin Kustigian. Roll call vote: John Grondalski – aye, Keith Johnson – aye, Jason Julian – aye, Kristin Kustigian – aye, Joseph Spiewak – aye, Carol Brodeur – aye and Mr. Camosse – aye.

Ms. Foglio wanted to let the Finance Committee know that she put in the drop box late this afternoon draft warrant articles with motions.

2. Meet with Finance Committee to review and finalize STM October 13, 2020 articles. Chairman Spiewak said we need to review each article.

Article 1 – Appropriation of funds for unpaid bills of a prior fiscal year. Ms. Foglio said currently she has not heard from any departments that there are any out there. She provided two motions in case there are any.

Article 2 – Inter/Intra Departmental transfers and/or appropriations for FY2021 budget. Ms. Foglio included a few she knew about and asked Department Heads to let her know if they have any. Mr. Spiewak asked Ms. Foglio what the town policy is for paying out sick and vacation time. When are employees entitled to all of their pay? Ms. Foglio said this one is under a contract. Is he referring to this or to the Personnel bylaw? Mr. Golas explained the time is accrued from the prior year. Ms. Foglio said on most, there is a one week rollover allowed. Because of the COVID, there were two weeks allowed this year. Personal time you don't get paid out and most of the contracts have 45 days max you can get paid out for sick time and only upon retirement, not if the person leaves. Ms. Rydlak and Mr. Spiewak have an issue with accrual. This could be a huge liability to the town. There were some concerns of having all the items in the motion and not separate. Ms. Foglio said since we have the yes, no buttons, they could be done separately. Mr. Julian suggested separating everything above \$50,000. Ms. Foglio said you could do multiple motions in one article. Chairman Spiewak and Mr. Borowski said for this article they would leave it.

Article 3 – Amendment to the FY2021 Budget. Ok

Article 4 – Misc. capital items and related contracts. Ms. Foglio said she listed everything being requested:

- Conservation – Fence at South Charlton Dam
- Planning Board – Master Plan Update
- Information Technology – technology replacements/improvements
- Police – cruiser replacements (2)
- Fire/EMS – replace Squad 1
- Fire/EMS – replace Ambulance 2
- Town Administrator – town wide radio project. Mr. Koronis asked for an explanation and how does it differ from a Public Safety Building. Mr. Golas explained the project. This project is to address the dead spots. It would address Police, Fire and DPW.
- Highway – John Deere Loader
- Cemetery – Replace 1993 18' flat deck
- Library – 2-Honeywell spyder controllers
- Library – Paint exterior windows on original building
- Water Enterprise – New pick up truck (50% of cost)
- Sewer Enterprise – New pick up truck (50% of cost)

Mr. Camosse said any that are over \$50,000 we could do separate motions. Ms. Rydlak said it could be done by department.

Mr. Borowski asked if all these items are on the capital list. Mr. Camosse said they are. Ms. Foglio provided them with a worksheet back to 2014.

Ms. Kustigian asked if the IT for \$75,000 has any upgrades for the town emails? Mr. Golas said we are doing an upgrade to the server.

Article 5 – Transfer to/from stabilization funds. Ms. Foglio asked if we need to have a new article establishing a new stabilization fund for public safety complex or municipal building improvement stabilization fund and put money into that. Mr. Borowski said he would like to establish but not fund it or we could just wait. Mr. Camosse agreed. Discussion was to wait. **Mr. Camosse would entertain a motion to amend the warrant article as presented to include \$175,000 to go into stabilization from free cash, so moved by Mr. Spiewak, seconded by Mr. Grondalski. Roll call vote: Mr. Grondalski – aye, Mr. Johnson – aye, Mr. Julian – aye, Ms. Kustigian – aye, Ms. Brodeur – aye, Mr. Spiewak - aye and Mr. Camosse – aye. So moved by Mr. Borowski, seconded by Ms. Rydlak. Roll call vote: Mr. Borowski – aye, Ms. Rydlak – aye, Mr. Koronis – aye and Chairman Spiewak – aye.**

Articles 6 – 7 – Zoning Map Amendment

Article 8 – Building Height Requirement

Article 9 - Parking

Discussion of who should be sponsoring the Zoning Articles. Articles 6 & 7 are petitions to the Planning Board by property owners. Recommendation to change it to sponsored by property owner.

Chairman Spiewak said we discussed changing the location of town meeting. Mr. Golas said he will talk to the schools but we are looking at holding it at Shepherd Hill. The Boards agreed.

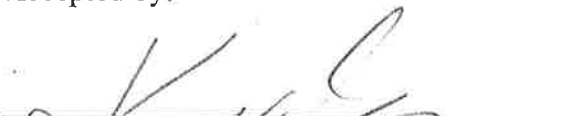
Noreen Johnson Smith appreciates the thoughtfulness of the event due to COVID. She said her opening line for Special Town Meeting is that October 13th is the 152nd anniversary of Thomas Edison filing his first patent for the Electronic Voting Machine.

3. Other Business (unknown at time of posting)
4. Adjourn – **Motion by Mr. Spiewak to adjourn at 7:43pm, seconded by Mr. Julian. Roll call vote: Mr. Grondalski – aye, Mr. Johnson – aye, Ms. Kustigian – aye, Ms. Brodeur – aye, Mr. Julian – aye, Mr. Spiewak – aye and Mr. Camosse – aye.**

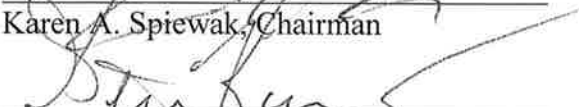
Motion by Mr. Borowski to adjourn at 7:45pm, seconded by Mr. Koronis. Roll call vote: Mr. Borowski – aye, Mr. Koronis – aye, Ms. Rydlak – aye and Chairman Spiewak – aye.

Submitted by:
Mary C. Devlin
Administrative Assistant

Accepted by:

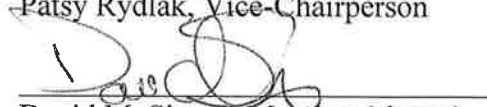


Karen A. Spiewak, Chairman



Stephen G. Koronis, Clerk

Patsy Rydlak, Vice-Chairperson



David M. Singer, Member (absent)



William Borowski, Member