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Submitted by MCD
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TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
Tuesday, June 9, 2020, 6:30pm

Due to COVID19 – meeting held by ZOOM app, video participation:
<https://us02web.zoom.us/j/84775444074>

Present remotely: Vice-Chairman – Karen A. Spiewak, Clerk – William Borowski, Members – Deborah B. Noble and John P. McGrath and Town Administrator – Andrew Golas. Absent: Chairman – David M. Singer.

Employees and residents were in attendance via ZOOM as well.

I. Call to Order:

Vice-Chairman Spiewak called the meeting to order at 6:31pm. She explained that due to COVID-19, the board is meeting remotely via ZOOM. All votes will be by roll call vote.

II. Consent Agenda / Warrant Approval as Needed

- a. Reading of Agenda
- b. Ms. Spiewak said she has 2 certificates to present to Deborah B. Noble and John P. McGrath as this is their last meeting as a member of the Board of Selectmen. Mr. Borowski said they will both be sorely missed. Mr. Golas read a statement from Chairman Singer who is away. He said that it's been an honor to serve with both members. Mr. McGrath said he thoroughly enjoyed being on the Board of Selectmen. Ms. Noble agrees and said this past 3 years has gone by very fast. Mr. Golas thanked them for everything they have done.

III. Community Relations, Announcements and Open Forum

- Vice-Chairman Spiewak read the announcements. She said the Chairman of the Board of Assessors was going to try and be here to give a little more information on the position that's open for the Board of Assessors such as the time commitment needed.
- Mr. Borowski asked if the Board wanted to reorganize or wait until June 23rd? Ms. Spiewak said we should wait until the 23rd. Mr. Golas stated that the Bylaws state that the Selectmen within 7 days after each Annual Election, shall meet, elect a Chairperson and otherwise organize.

IV. Appointments/Resignation:

1. Re-appointments for terms expiring June 30, 2020 – **HOLD** until June 23, 2020.

V. Scheduled Appointments:

VI. New Business:

1. Stafford Street Culvert – Bid Award. Mr. Golas stated that on Wednesday, June 3, 2020 at 2:00pm, bids were received for the Stafford Street Culvert project. Eleven bids were received and taken under advisement. After review of the bids by McClure Engineering, Inc. and DPW Superintendent Foskett, they are recommending the Board award the Stafford Street Culvert Bid to Maverick Construction Management Services in the amount of \$112,175.00. This project will be funded out of the Chapter 90 allotment. **Motion by**

Mr. Borowski to approve, seconded by Mr. McGrath. Roll call vote taken: Ms. Noble – aye, Mr. Borowski – aye, Mr. McGrath – aye and Vice-Chairman Spiewak – aye. Motion unanimous.

2. Four Score Holdings, LLC – Application for a Marijuana Cultivator License; Application for a Marijuana Product Manufacturing License; Application for a Marijuana Retailer License – Mr. Golas stated that attached is a notice from the Cannabis Control Commission that Four Score Holdings, LLC has completed an Adult Use Marijuana Establishment application. They intend to operate as a Marijuana Cultivator, Marijuana Product Manufacturing and Marijuana Retailer. The Board is asked to review and confirm the proposed applicant’s marijuana establishment is in compliance with municipal bylaws or ordinances. Town Planner, Randy Benson stated that the Planning Board has approved these requests for Four Score Holdings, LLC. Once the board confirms, we will notify the Cannabis Control Commission. **Motion by Mr. Borowski to authorize Mr. Golas to sign on behalf of the board, seconded by Mr. McGrath. Roll call vote taken: Ms. Noble – aye, Mr. Borowski – aye, Mr. McGrath – aye and Vice-Chairman Spiewak – aye. Motion unanimous.**
3. FY21 Holiday Schedule for Town Hall and Non Town Hall Employees. Mr. Golas stated that attached are lists of holidays for Town Hall and Non Town Hall Employees. This is for informational purposes only to allow planning for any meeting or event if needed. The list will be posted on the website.

VII. Old Business

VIII. BOS Committee Reports

1. Public Safety Building Capital Campaign Steering Committee. Steve Coleman and Noreen Johnson Smith, Co-Chairs of the Public Safety Building Capital Campaign Steering Committee were in attendance. Mr. Coleman said that the committee worked with Josh Burdett from Boston Free Lance Media who was hired by the committee to produce a video on the need. This was funded by a generous donation from a member of the community. The video was shown. Mr. Coleman said they would urge anyone to contact the Police Chief or Fire Chief and see the buildings. The video will be embedded on the town’s website. They also had trifold brochures done along with the video. They were discussing mailing these. They are also working on a facebook frame that anyone can download and use to show their support. They will be holding public informational meetings via zoom. Ms. Smith said she did take a tour of the facilities. She said if someone makes a donation, they could make it a gift in one of the member’s names. Ms. Spiewak and Mr. McGrath thanked the committee. Mr. McGrath said when reviewing information, please make sure you are looking at the correct information. Mr. Borowski said if anyone has any questions, please take a tour of the buildings. Ms. Noble thanked the committee. She asked about the misinformation out there, is it possible to do a part 2 video regarding the funding? Ms. Smith thinks adding a financial aspect is a great idea. Mr. Coleman said to put another video together would be costly but we could work with the Cable Committee to put something together that would be cost effective.

IX. BOS Policy Review

1. Website Advertising Policy – Mr. Golas stated that in reviewing and updating the BOS Policy Book, we are asking the board to rescind the Website Advertising Policy as it is no longer useable on our current Town Website. **Motion by Mr. Borowski to rescind, seconded by Mr. McGrath. Roll call vote taken: Mr. Borowski – aye, Ms. Noble – aye, Mr. McGrath – aye and Vice-Chairman Spiewak – aye. Motion unanimous.**

X. Town Administrator Report

XI. Other Business (unknown at time of posting): Mr. McGrath thanked the Town Employees and Department Heads for all they do.

XII. Next Meeting Announcement:

- Town Election – June 13, 2020 – 8am – 8pm – Heritage School
- Town Meeting – June 15, 2020 – 6:00pm – Charlton Middle School - outside
- BOS Regular Meeting – June 23, 2020 – 6:30pm

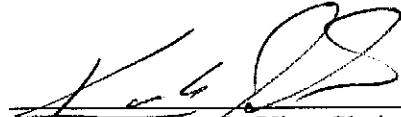
XII. Adjourn: **Motion by Mr. Borowski to enter into executive session at 7:32pm under M.G.L. c. 30A, Sec. 21(a), #2 – to conduct strategy sessions in preparation for negotiations with non-union personnel and contract negotiations with non-union personnel if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and to reconvene to open session for any other business and to adjourn, seconded by Ms. Noble. Vice-Chairman Spiewak does declare. Roll call vote taken: Ms. Noble – aye, Mr. Borowski – aye and Vice-Chairman Spiewak – aye.**

Submitted by:
Mary C. Devlin
Administrative Assistant

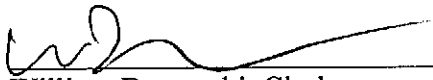
Accepted by:



David M. Singer, Chairman (absent)



Karen A. Spiewak, Vice-Chairperson



William Borowski, Clerk

Deborah B. Noble, Member

John P. McGrath, Member



