

Planning Board Meeting Minutes
June 1, 2022

Present: Chair Ross Lemansky, Jean Vincent, John Smith, Don Clay

Staff Members: Planning Director Randy Benson, Administrative Assistant Jayne Garney

Not Present: Member Bill Fontaine and Associate Member Alycia Dzik

Chair Ross Lemansky called the meeting to order at 7:00 p.m.

Public Hearing-Hammond Woods Flexible Subdivision-off Hammond Hill Road
Discuss possibly revoking Tri-Partite Agreement to finish outstanding field items
remaining

Chair Ross Lemansky read the public hearing notice.

Present for the discussion was applicant Tim Reardon, and on zoom was Charlton Heritage Preservation Trust President Lisa Westwell.

Planning Director Randy Benson stated the Board voted to hold a public hearing to discuss revoking the tri-partite agreement for the Hammond Woods Flexible Subdivision off Hammond Hill Road. The Public hearing is so the Board can discuss revoking the agreement to complete the outstanding field items remaining.

Applicant Mr. Tim Reardon stated all remaining field items are complete except for the street light at the entrance of Hammond Woods Subdivision. He stated he is having a very difficult time dealing with National Grid.

Charlton Heritage Preservation Trust President Lisa Westwell stated she cannot find the survey pins. She stated the light at streetlight at the end of Hyde Road is in Open Space. Mr. Reardon stated it is on his property.

Chair Ross Lemansky stated Graves Engineering, Inc. needs to inspect this.

Planning Director Randy Benson stated that an escrow account needs to be set up with Graves Engineering, Inc. in the amount of \$3,000 before Graves Engineering, Inc. will do any inspections.

Planning Director Randy Bensons stated he will set up a site visit as soon as the Planning Board receives the escrow check. The Board will invite Mike Andrade from Graves Engineering, Inc., Charlton Heritage Preservation Trust President Lisa Westwell, Highway Superintend Gerry Foskett, Planning Board Members John Smith and Ross Lemansky, Applicant Tim Reardon and Planning Director Randy Benson.

Member Don Clay made a motion to continue the public hearing to June 15, 2022. Member John Smith seconded the motion. All members were in favor.

7:00 p.m. Reorganization of the Board

Member Don Clay made a motion to approve Ross Lemansky as the Chairman. Member Jean Vincent seconded the motion. All members were in favor.

Member Jean Vincent made a motion to approve John Smith as the Vice-Chairman. Member John Smith seconded the motion. All members were in favor.

Member John Smith made a motion to approve Jean Vincent as the Secretary. Member Don Clay seconded the motion. All members were in favor.

7:15 p.m. Approval-Not-Required Annual Signature Form for the Worcester District Registry of Deeds

The Board Members signed the Approval-Not-Required Annual Signature Form. The form is sent in annually to the Worcester Registry of Deeds.

Minutes:

May 5, 2022

Member Jean Vincent made a motion to approve the May 5, 2022 minutes as written. Member Don Clay seconded the motion. All members were in favor.

May 18, 2022

Member Jean Vincent made a motion to approve the May 18, 2022 minutes as written. Member Don Clay seconded the motion. All members were in favor.

7:30 p.m. Other Business-Unknown at time of posting

Planning Director Randy Benson stated Attorney Dave McKay has requested being on the June 15, 2022 Planning Board agenda to discuss VGG in Executive Session. All Members were in favor of the Executive Session being scheduled for 6:30 p.m.

Adjourn

Member Jean Vincent made a motion to adjourn. Member Don Clay seconded the motion. All member were in favor.

Motion approved to adjourn @ 7:40 p.m.