



COPY

TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
Tuesday, March 9, 2021, 6:30pm

Submitted by UCT
Date 4/14/21
Received by ET
Date 4/14/21

Meeting held by ZOOM webinar, video participation:
<https://us02web.zoom.us/j/87489442885?pwd=VmhRdzhXdmR3SnN5T0dtRGVzaElidz09>

Present: Chairman – Karen A. Spiewak, Vice-Chairman – Patsy Rydlak, Clerk – Stephen G. Koronis, Members – William Borowski and David Singer, Town Administrator – Andrew Golas and Student Selectman – Henry Weiland.

I. Call to Order:

Acting Chairman Rydlak called the meeting to order at 6:30pm with the Pledge to the Flag. Due to COVID and meeting via ZOOM, all votes will be done by roll call vote.

II. Consent Agenda / Warrant Approval as Needed

- a. Reading of Agenda
- b. Minutes of Special Meeting – February 23, 2021 at 6:00pm.
- c. Minutes of Regular Meeting – February 23, 2021 at 7:00pm.

Motion by Mr. Borowski to approve the special minutes of February 23, 2021 at 6:00pm and the regular meeting at 7:00pm as written, seconded by Mr. Singer. Roll call vote: Mr. Koronis – aye, Mr. Borowski – aye, Mr. Singer – aye and Acting Chairman Rydlak – aye.

III. Community Relations, Announcements and Open Forum

- Mr. Borowski read the announcements.

IV. Appointments/Resignation:

1. Resignation – Full Time Dispatcher, Appointment – Full Time Dispatcher and Appointment – Per Diem Dispatcher.

Mr. Golas stated that we have been notified that Jacob Keyes resigned his position as a Full Time Dispatcher for the Charlton Police Department effective March 2, 2021. The Board should accept his resignation. A letter thanking him for his service is in your sign folder. **Motion by Mr. Borowski to accept the resignation, seconded by Mr. Koronis. Roll call vote: Mr. Koronis – aye, Mr. Borowski – aye, Mr. Singer – aye and Acting Chairman Rydlak – aye.**

Mr. Golas stated that attached is a letter from Police Chief Dowd stating that with the resignation of Mr. Keyes, he is recommending the promotion of Dalizbeth Rivera-Szcypien from Per Diem Dispatcher to Full-Time Dispatcher. She has completed her training with the State and the Department receiving all necessary credentials. He would recommend the board make the appointment. **Motion by Mr. Borowski to make the appointment, seconded by Mr. Singer. Roll call vote: Mr. Koronis – aye, Mr. Borowski – aye, Mr. Singer – aye and Acting Chairman Rydlak – aye.**

Mr. Golas stated that Chief Dowd has also stated that there exists a need in the Charlton Police Department for Per Diem Dispatchers. He is recommending the board appoint Carolyn Ann Wilson as a Per Diem Dispatcher. Ms. Wilson worked as a Dispatcher in Charlton from 1994 – 2010. She will need to be re-certified and will do so at the training rate until she is fully certified and able to work shifts on her own. She is already well acquainted with the Town and having been an employee here previously, she would make a good addition to the Department. He would recommend the board make the appointment. **Motion by Mr. Borowski to make the appointment, seconded by Mr. Singer. Roll call vote: Mr. Koronis – aye, Mr. Borowski – aye, Mr. Singer – aye and Acting Chairman Rydlak – aye.**

V. Scheduled Appointments:

VI. New Business:

1. Site Plan Application – 100 Sturbridge Road. Mr. Golas stated that attached is a copy of a site plan application submitted to the Planning Board by Otis and Management, LLC requesting site plan approval to construct a 19,200 sq. ft. garage/office on the property located at 100 Sturbridge Road, Charlton, MA. (Assessors Map 30, Block D, Lots 5 & 5.5). The original site plan approval was for two separate smaller buildings totaling less square footage. This property contains approximately 16 acres and is zoned Industrial General. The board is asked to review and should you have any comments or questions, we must notify the Planning Board no later than March 23, 2021. No comments.
2. Maintenance of Recreational Properties/Mowing & Snow Removal Services – Bid Award. Mr. Golas stated that on February 11, 2021 at 10:00am, one bid was received for the Maintenance of Recreational Properties Mowing & Snow Removal Services from CCL Landscaping, 30 Wamsutta Ridge Rd., Charlton, MA. This bid is for three years effective February 1, 2021 – January 31, 2024. Mowing Services only – Sixty Thousand (\$60,000) each year for three years. Snow removal is based upon size of storm. CCL Landscaping has been maintaining the mowing and snow removal services for the last three years and he would recommend the board award the bid as presented. **Motion by Mr. Borowski to approve, seconded by Mr. Singer. Roll call vote: Mr. Koronis – aye, Mr. Borowski – aye, Mr. Singer – aye and Acting Chairman Rydlak – aye.**

VII. Old Business:

1. Annual Town Meeting – Close Warrant. Mr. Golas stated that you are scheduled to close the Annual Town Meeting warrant tonight. Below is the list of articles for the board’s consideration to be included in the warrant:

ARTICLE 1.	ELECTION
ARTICLE 2.	TOWN REPORTS
ARTICLE 3.	LITIGATION
ARTICLE 4.	APPROPRIATION OF FUNDS FOR UNPAID BILLS OF A PRIOR FISCAL YEAR
ARTICLE 5.	INTER/INTRA DEPARTMENTAL TRANSFERS FOR FY21
ARTICLE 6.	TOWN BUDGET
ARTICLE 7.	WATER DEPARTMENT BUDGET (ENTERPRISE FUND)
ARTICLE 8.	SEWER DEPARTMENT BUDGET (ENTERPRISE FUND)
ARTICLE 9.	CAPITAL ITEMS AND RELATED CONTRACTS
ARTICLE 10.	TRANSFER OF FUNDS TO AND FROM STABILIZATION FUND ACCOUNT
ARTICLE 11.	CEMETERY PERPETUAL CARE
ARTICLE 12.	REVOLVING FUNDS

- ARTICLE 13. RESCIND PUBLIC SAFETY BUILDING LOAN AUTHORIZATION
- ARTICLE 14. FIRE STATION DESIGN
- ARTICLE 15. ALL WATER/SEWER COMMISSION ABILITY TO ENTER INTO A SEWER PLANT OPERATIONS AGREEMENT
- ARTICLE 16. STORMWATER BYLAWS UPDATE
- ARTICLE 17. BUILDING COMMISSIONER BYLAW
- ARTICLE 18. CHANGE FROM AGRICULTURAL TO INDUSTRIAL GENERAL – MAP 46, BLOCK B, LOT 2 – 8 ACRES
- ARTICLE 19. CHANGE FROM AGRICULTURAL TO INDUSTRIAL GENERAL – MAP 47, BLOCK A, LOT 1.4 – 44 ACRES, 194 BERRY CORNER ROAD
- ARTICLE 20. CHANGE FROM PARTIAL AGRICULTURAL/BEP TO ALL BEP – CARROLL HILL ROAD
- ARTICLE 21. CHANGE FROM AGRICULTURAL TO CB – MAP 38, LOT 14.3, 5 GLENMERE ROAD

He would recommend the board approve the draft list of articles as presented and close the Annual Town Meeting warrant tonight. Mr. Borowski said there was discussion on the Building Commissioner bylaw and wants to make sure the board is okay moving forward with it knowing the language is going to be determined as we go. He's fine with it. Acting Chairman Rydlak said as long as we can modify and have more discussion, she's okay with it. Mr. Golas said he is planning on having the Conservation Commission at the April 13th meeting to discuss the Stormwater Bylaw and add the Building Commissioner bylaw as well. **Motion by Mr. Borowski to close the warrant, seconded by Mr. Singer. Roll call vote: Mr. Koronis – aye, Mr. Singer – aye, Mr. Borowski – aye and Acting Chairman Rydlak – aye.**

VIII. BOS Committee Reports (*Chairman Spiewak entered the meeting at 6:50pm.*)

1. CMRPC – Ms. Rydlak & Mr. Borowski – No update.
2. Economic Development Commission – Mr. Koronis said they have appointed a chair and vice-chair. He thinks there's a really good team.
3. Fire Station Building Committee – Chairman Spiewak – They are meeting again on Thursday. At our next meeting they will be invited to discuss the choices they made and why they made them.
4. LNG Committee – Ms. Rydlak – There was a meeting and all 3 boards that were interveners were invited. There was discussion regarding the potential host.
5. Marijuana Advisory Committee – Ms. Rydlak & Mr. Koronis – Ms. Rydlak said she just got an invite to the next meeting.
6. Sex Offender Bylaw Committee – Mr. Singer. No update.
7. Stipend Advisory Committee – Mr. Borowski said he assumes the numbers will be in the budget pending discussion with Fin Com. He is assuming the committee will disband after town meeting.

IX. BOS Policy Review

X. BOS Goals & Objectives

XI. Student Selectperson Report: Henry Weiland reviewed his report.

XII. Town Administrator Report. Mr. Golas reviewed his report.

XIII. Other Business (unknown at time of posting):

XIV. Next Meeting Announcement:


- BOS Regular Meeting – March 23, 2021, 6:30pm – via ZOOM

XV. Adjourn – Motion by Mr. Borowski to enter into executive session at 7:01pm under M.G.L. c. 30A, Sec. 21(a), #3 – to discuss strategy with respect to collective bargaining or litigation (LNG, Police and Highway) if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and to reconvene to open session for any other business if needed, and to adjourn, seconded by Mr. Koronis. The chair so declares. Roll call vote: Ms. Rydlak - aye, Mr. Koronis – aye, Mr. Singer – aye, Mr. Borowski – aye and Chairman Spiewak – aye.

Motion by Mr. Borowski to adjourn at 7:28pm, seconded by Mr. Singer. Roll call vote: Ms. Rydlak – aye, Mr. Borowski – aye, Mr. Koronis – aye, Mr. Singer – aye and Chairman Spiewak – aye.

Submitted by:
Mary C. Devlin
Administrative Assistant

Accepted by:



Karen A. Spiewak, Chairman




Patsy Rydlak, Vice-Chairperson

Stephen G. Koronis, Clerk



David M. Singer, Member



William Borowski, Member

Charlton Board of Selectmen

March 9, 2021

Selectstudent Report

By: Henry Weiland

A. School Committee

- a. On Wednesday, March 10, 2021, the School Committee is holding a highly anticipated meeting that will determine the future implementation of learning models this year
 - i. The district is scheduled to pivot to Model C on Monday, March 15, 2021
 1. Model C consists of the entire school attending half-day in-person classes every day of the week with afternoon remote classes
 2. This includes Wednesdays
 3. Each student will be seated 3-feet away from each other (nose to nose of each student)
 4. Teachers have a professional development day on Wednesday, March 10, 2021, to rearrange desks in the classrooms to accommodate the influx of students
 - ii. It is unclear as to what will happen at the School Committee meeting
 1. State commissioner Riley wants elementary students back in full-time in April
 - iii. It would be an oversimplification to evaluate the sentiment of the community
 1. Teachers, particularly the teacher's union, does not want to return to three-foot distancing, citing concerns about COVID
 - a. Around 45 teachers at Shepherd Hill signed a petition against returning to three-feet

- b. However, that also leaves about half the staff wanting to return to the building
 - 2. Parents and students are divided as well; some want to return, some feel as it is not safe
 - iv. I will report the decision of the School Committee to the Board at the next meeting

B. Fall II Sports

- a. Fall II sports have officially started at Shepherd Hill, giving students a quasi-feeling of normalcy
 - i. Chris Lindstrom returned to assist Coach Dugan with the football team
 - 1. They practice every weekday at Carmignani Field from 3:00-5:00
 - 2. They have competitions slated against the usual Mid-Wach A competition: Wachusett, Shrewsbury, etc.
 - 3. It is anticipated that a limited crowd will be allowed at each game
 - ii. Track, Volleyball, Unified Basketball, and Fall Cheer have also all started practices
 - 1. Volleyball has its first home game on March 16th, 2021
 - iii. Students are glad to be able to increase school spirit as March is a pretty event-less month

C. Music

- a. The music and band departments continue to practice and are hopeful that easing state guidelines will enable an outdoor competition in the spring
 - i. Regardless, they continue to practice on

D. Miscellaneous

- a. The National Honor Society completed its sock drive in February, and they collected over 1000 pairs of socks to donate to the Mustard Seed in Worcester
 - i. They are also starting a new, annual, community-service competition: Battle of the Borders
 - ii. The Honor Society is creating a contest between both Charlton and Dudley to see who can contribute the most to the community

- iii. This year, NHS is collecting paper goods (such as toilet paper) to commemorate the shortages of March 2020
 - iv. All goods collected will be donated to Chip-In in Charlton and Webster-Dudley Food Share in Webster
- b. The Shepherd Hill Student Council also completed a Diaper Drive to recognize baby hygiene care that families could not afford due to the pandemic
 - c. Parent-teacher conferences will be conducted virtually this year on Thursday, March 11, 2021



Town of Charlton

OFFICE OF THE TOWN ADMINISTRATOR

Andrew M. Golas, Town Administrator

TO: Board of Selectmen
FROM: Andrew Golas, Town Administrator
DATE: March 9, 2021
SUBJECT: Town Administrator's Report – for Selectmen's meeting of 3/9/2021

On Monday, March 1, 2021, the Town Hall doors were opened to the public. Face masks are required and we ask that all respect the 6ft distancing.

The Town of Charlton was awarded a Cybersecurity Awareness Grant through MassIT. Be on the lookout for future trainings relative to cybersecurity administered through this program.

The position of Part Time HR Assistant has been posted. We are looking to fill the position within the next few weeks. Additionally, we will be posting for the open Conservation Commission soon with the anticipation that the hours will be limited moving forward.

ExxonMobil has scheduled an informational meeting for Cemetery Road/Gould Road Public Involvement Plan (PIP) on Monday March 15, 2021 from 6:30-7:30 PM. The meeting will be held virtually and zoom information is available on the Town website.

The Superior Court has ruled on the Doyle v Hylka Sand & Gravel litigation which the Town was party to. As previously provided to the Board, the Court determined that there has been no unlawful expansion of Hylka's nonconforming use, and it annulled the ZBA decision placing restrictions on that use. Mr. Doyle has 30 days from the entry of Judgment to appeal the Superior Court's decision.

I would like to recognize the recent efforts of the Charlton Fire Department in their response to Structure Fire incidents on Turner Road and Stevens Park Road. It was a very busy end of February for the Department and I would like to thank them for their efforts protecting the lives and property of the citizens of Charlton.