

**CAAC aka Town of Charlton Activities Council**  
**Meeting Minutes - Meeting Date 2/5/2022**

Meeting Start: 9:03am

Meeting End: 9:58am

Board Members Present In-Person: S.Bacon, K.Mier-Fengler

Board Members Present (remote Zoom): B.Benoit, J.Butler, D.Konopacki,

Board Members Absent: none

Others present: K.Walker

1. Review and approval of minutes of 1/22/22 meeting. All approve.
2. Treasurer Report: none (no transactions since last meeting/report)
3. Old Business: and action item updates
  - DK to print photos for JB to make collage.(outstanding)
  - DK and SB to collaborate re: HVAC (td)
  - DK and SB to collaborate re: shelving in lower barn (outstanding)
  - BB approached town re: AED; was referred back to FireDept.
  - **Action:** JB to locate/update and make available farmhouse Rental Agreement (outstanding). KF to help locate.
  - MOUs. **Update/Action:** JB to provide MOUs for review in March.
  - Current Theater use: PPP needs to remove stored materials from behind stage; DK indicated PPP has no board members currently able to do physical labor. (Outstanding)

4. 2022 Blueberry Festival (BBF)

- Reviewed and updated Task Schedule (further BBF action items/status will be listed on Task Schedule)
- KWalker indicates she likely has 18-20 volunteers to help. Will mention BBF volunteer opportunities at the next Old Home Day meeting.

5. Open Forum/New Business/Communications

- Cultural council grant for concert awarded to Activities Council.
- PPrime Players hope to do 3 performances (2adult, 1youth) in 2022
- PPrime Players asks for letter to verify 2020-21 rent payments. KF to verify respective rent deposits.
- Per town, Casella late fee must be paid for barn window dumpster.
- DK suggests pursuit of Festival Cultural Council grant. DK to investigate.

*Motion to Adjourn (K.Fengler), seconded (S.Bacon). All assent.*

Next Meeting: Sat 03/05/2022, 9am.

Minutes respectfully submitted by Kristin Mier-Fengler, this 5th day of March 2022.

