



TOWN OF CHARLTON
Minutes of January 27, 2020
Water/Sewer Commission

Submitted by _____

Date _____

Received by _____

Date _____

Present: Dave Cantwell (6:38 arrival), Paul Gagner, Robert Lemansky, Russ Jennings, Jenn Vaughan, Peter Boria, Sue Guerin
Absent:

I. Call to Order

Mr. Lemansky called the meeting to order at 6:30pm

II. Commissioner's Public Forum

III. Consent Agenda/Warrant/Abatements Approvals as Needed

Mr. Jennings motioned to accept the minutes from January 13, 2020 as printed. Seconded by Mr. Gagner. Motion passes unanimously.

Mr. Jennings motioned to accept the warrants for January 27, 2020 in the amount of 40,800.44.

Seconded by Mr. Gagner. Motion passes unanimously.

Mr. Jennings motioned to approve the Senior Abatements in the amount of \$733.46. Seconded by Mr. Gagner. Motion passes unanimously with Ms. Vaughan abstaining.

IV. Scheduled Appointments

6:40pm Zach Donahue of Veolia - Monthly Operating Report for December.

Mr. Donahue started by saying that Drew Allard passed his Grade 2 exam today.

The December 2019 MOR was reviewed. There were no safety accidents or incidents, monthly safety checklist was completed. The safety training this month was on Blood borne Pathogens: Safety in the Workplace. In December, there was only one daily maximum zinc exceedance, an additional zinc test was run during the month which was below the limit, therefore the monthly average for zinc was below the limit.

The weekly and monthly maintenance check list was completed. The weekly generator full load exercise was completed; critical alarms were tested- no issues noted. Pump Stations: All pump station alarm tests and full load generator tests were completed. MTA's were sampled on December 8 and 25th. On December 9th four of the RACO cellular dialers were changed out with the new Senisphone dialers. Veolia did the wiring and programming in house. On December 20th, MTA 6W wet well level alarm- we responded to the station and found both pumps running but not pumping anything. We were able to get both pumps functioning before the wet well overflowed. The issue was probably due to a plugged bubbler line, which sensed the water level; this would have caused the pumps to air bound.

There were 2 grinder pump calls 35 Hollywood Drive – High level alarm, tripped breaker, clogged pump. Call was received that the sewer had backed up into the basement. The breaker inside the house had tripped. When the cover to the tank was removed it was discovered that it was filled with applicators. Two buckets full were removed as well as the cutter blade of the pump. There was no damage to equipment, it was just Veolia's time to clean it out and was done during working hours. Mr. Lemansky asked if they customer will be receiving a violation letter. Mr. Boria stated that the customer file will be documented and a letter will be sent.

165 Sunset – Service call on 12/26/2019. The maintenance light kept coming on in an older system. An upgrade was completed by Lefort Electric.

There were 2 dig safes for the month of December.

Back in July the Comag clarifier repairs were completed and the 2nd train of Comag was put back into service. It was recently discovered that one of the new components already failed. The failed part was a shaft that goes to the gear box which attaches to a torque tube. Because of this, that train of Comag is back offline until necessary repairs are made, and we are running on half the capacity of our Comag system. The cause of this failure was not found. The manufacturer quoted us \$1,268 for the new part. Mr. Donahue asked if they will cover some of the cost, because we feel it was a defective part. We have not heard back on lead time or if they will cover some of the cost. We hope to get it back up and running as soon as possible and should be able to do the work in house. This part had been running for approx. 4 months and the other one is about 10 yrs. old.

All equipment in the facility is running with the exception of the Comag.

7:00pm Kid Power Gymnastics - 221 Sturbridge Rd - Water Privilege

Mr. Pucci was not in attendance.

The motion that was made for Mr. Pucci's privilege fee of one EDU was that we would revisit and check the water calculations for 6 months to make sure that they were under 200gpd. Mr. Pucci provides the W/S office with a water usage log sheet, which shows an average of 33-64 gpd. This is to close the loop of what happened approx. 6 month ago (August 5, 2019).

Mr. Cantwell motioned that no action be taken at this time for this piece of property. Seconded by Mr. Gagner. Motion passes unanimously with Mr. Lemansky and Mr. Jennings abstaining.

V. New Business

Stevens Park Rd – MVP Action Grant

Stevens Park Rd pump station requires quite a bit of work due to the poor water drainage in the area. We have previously applied for a MVP Action Grant to make repairs covered with grant funding under the MVP program. We applied once and were denied, we re-evaluated and made some changes, reapplied and were denied again. The repairs are in need for the next construction season before there are serious problems. Mr. Boria is looking for the commission to give him some direction and authorize him to get some quotes from local engineers to evaluate the pump station and create corrective actions that we can go out to bid with. If over 15K it will have to go out to bid and will need an engineer to design specs. **Mr. Jennings motioned for Mr. Boria go out for a few bids. Seconded by Mr. Cantwell. Motion passes unanimously.**

Steve Wandland – W/S Administrator

Mr. Lemansky informed the Commission that he was removing this from the agenda.

VI. Old Business

FY 2020 Budget

Mr. Boria informed the Commission that Donna, the Finance Director was waiting on final numbers for the budget. Mr. Boria has an apt. on January 29th to meet with her to review figures, finalize the budget and present to the Commission at the next meeting, February 10th. Mr. Lemansky stated that he would like to be part of the meeting with the Finance Director.

Superintendent Performance Review

On October 21, 2019, Mr. Boria's performance review was discussed and Commissioners were given copies to review and complete. Mr. Boria would like to follow up and ask if the Commission has any direction of where they would like him to focus his time on as well as goal setting. Mr. Boria will send out a copy of the Matrix that had been used in the past for the commission to review and will place goal setting on the next agenda.

Mr. Lemansky asked where we stood with being a consecutive water supplier. Mr. Boria will be speaking with Matt Abrahams tomorrow and will finalize a proposal to put in front of the commission and get it to the TOS to

either complete this or discontinue. Mr. Boria will ask if it (proposal from Abrahams) can be prepared to present at our next meeting.

Mr. Lemansky then asked if we had keys to the Rte. 169 Pump Station. Mr. Boria stated that we do not yet, and are waiting on copies of the O&M manuals as well.

Water Line Construction Update.

Bay Path Pump Stations – The foundation for the Bay Path pump station has been poured. The structural slab should be completed this week. Factory completion date is expected to be within the first week of February with delivery at the end of February.

Overlook Pump Station –the preliminary test of the pump station has taken place at the manufacturer and was witnessed by a representative from Kleinfelder. The foundation is completed and is being protected from the weather. The pump station is expected to be delivered the first week of February with and operational date in the beginning of April. This is a key component to get the water flowing in the school loop water line. Mr. Jennings asked how many residents have committed. Mr. Boria informed that out of 200 possible residential connections, 30 have committed. Once the line has been activated the residents have one year to connect at no cost. Mr. Jennings would like clarification of when that one year begins and feels we need to stay on top of informing the residents, where Mr. Lemansky feels the majority of the push needs to come from Kleinfelder and Exxon Mobil for these people to sign up. Mr. Boria stated that once the one year clock starts ticking, we will get that out to the public and again when the 6mo marker hits.

Buffumville Public Water Supply – Beta sent a scope of work and agreement for approval but there were revisions to be made and hope to have to present at the next meeting. The scope of work that was presented for the funding was approved. DEP sent approval in December giving us 5 months to complete the work with this round of funding.

Next Meeting – February 10, 2020


Mr. Jennings made the motion to adjourn at 7:35 pm Seconded by Mr. Gagner Motion passes unanimously.

Submitted by:
Sue Guerin
Administrative Assistant

Accepted by:

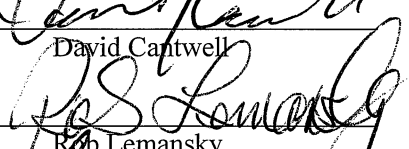


Paul Gagner



David Cantwell

Jenn H. Vaughan



Rob Lemansky



Russ Jennings

Minutes were approved and signed on 2/10/2020.