

Town of Charlton, Massachusetts
Charlton Cultural Council
Meeting Minutes

1/20/2022

Attendees: Christine Grondalski, Natalie Matthews, Sheri Dreitlein,
Emylia Little, Gabriella Grondalski, Angela Casasanto

New Business

Review of Meeting Minutes
Grant Denials-Reconsideration of Requests
Annual Town Report-Due 3/30/2022

Old Business

Finance Report
FY 2022 Recipient List
Proactive Outreach to FY2021 Grantees
Social Media Updates
Other

I. Approval of minutes from last meeting

Minutes were approved from November and December meetings.

II. Grant Denials-Reconsideration of Requests

- a) Expected carryover from 2020 and 2021
 - (a) Chris has been working with the state to confirm the amount of funding that will be carried over from 2020 and 2021 for this year's grant cycle
 - (b) There are additional Admin funds from 2020 and 2021 that will carry over, as well as additional unspent funds that grantees have yet to submit reimbursement for (but that we anticipate them doing so); this will increase our overall amount of funding for this year's grant cycle (2022)

- (c) Some grantees will need more time to complete their programs (group agreed to give recipients another 5 months to complete their work, if needed)
- (d) One grantee needs to connect with the Charlton Cable channel to complete their program; Sheri will reach out to Bill Borowski to make a connection to the channel
 - (i) Anticipated, new total of funds available (pending confirmation from the Town Accountant) is \$15,455
- (e) Final decisions on 2022 grants

Given the extra funding available, are there any adjustments that we want to make to our decisions?
- (f) Alex Leff - \$2,000 – Partial Funding - \$200 **Increase this to \$750**
Cycle of Memory documentary screening.
- (g) Roger Tincknell – Approved **Increase to correct amount of \$550**
Charlton Senior Center Sing a Longs
 - (c)Ken Longstreeth - \$1,050 – Approved **Increase to full amount**
Free concert, Old Home Day, 90 min

III. Annual Town Report-Due 3/30/2022

- (a) Chris has the template for the Town Report that reports out on what we did in 2021 (0.5 pages to 1 page)

IV. Finance Report

- a) Natalie and Chris will finish within the next few weeks and will update the council via email when it's finished

V. FY 2022 Recipient List

- a) Will finalize once approval letters are sent through the state system

VI. Proactive Outreach to FY2021 Grantees

- a) No additional outreach needed at this time

VII. Social Media Updates

- a) None at this time; will announce FY2022 grantees once they are final

VIII. Other

- a) Need to build out a calendar for the CC to plan out the year ahead, particularly to think through the Annual Art Show and figure out what suggestions we want to move forward with; also include upcoming events being done by grantees
 - (1) Review the FY2021 grant book to see when people said they'd do their events
- b) Emylia will step down from the CC

IX. Action Items:

1. Sheri will reach out to Bill Borowski to get a connection with the Charlton Cable channel, to help a grantee who would like to do their program but has had a challenge in reaching the CC
2. Sheri will email Lisa Simmons to see if anyone who was denied for FY22 reached out to challenge the decision
3. Natalie and Christine to finalize the Financial Report for the Council
4. Christine will send approval letters through the state online system
5. Natalie will email the list of suggestions for the Art Show that we came up with

Next meeting Thursday, February 17th at 6pm

Minutes Approved – 2/17/2022