

TOWN OF CHARLTON

Public Safety Building Capital Campaign Steering Committee Meeting: Thursday, May 28, 2020 AT 6:00 PM Zoom Meeting – in response to COVID-19 restrictions

Agenda

- I. 6:00 PM: Call to Order
 - a. Review minutes

- II. Capital Campaign Overview (all aspects)
 - a. Review website modifications
 - b. Review Turnover Report (donations received) and confirm thank you letters sent
 - c. Update Status of Printing and Distribution of Documents
 - d. Updates on Outreach and Public Awareness strategies
 - i. Resident Art Contest Update
 - ii. Tee-shirt Printing/Orders
 - iii. Update on status of Old Home Day Events
 - iv. Social Media Postings and Picture Frames
 - v. Video to Promote Public Awareness of Project and Need
 - e. Updates on progress with major gift identification and prospects
 - i. Updates on Contacts to Local Businesses for Sponsorship
 - ii. Review List of Resident Prospective Donors
 - iii. Review upcoming deadlines for Foundations

- III. Other Business – unknown at time of posting

- IV. Set date for next meeting

- V. Adjourn

TBD Next Meeting – June 11, 2020 Zoom Meeting

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Charlton Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Charlton website, at www.townofcharlton.net For this meeting, members of the public who wish to listen/watch the meeting may do so in the following manner:

Time: May 28, 2020 06:00 PM Eastern Time (US and Canada)

Topic: Public Safety Capital Committee

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Join Zoom Meeting

<https://us02web.zoom.us/j/89735829898?pwd=QTVRRmxRNjhjcitOclJDZUZjT29uZz09>

Meeting ID: 897 3582 9898

Password: 206470

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Dial by your location

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+1 669 900 9128 US (San Jose)

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Meeting ID: 897 3582 9898

Find your local number: <https://us02web.zoom.us/u/kp5hMLMKY>

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Charlton website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.