

## TOWN OF CHARLTON

### Public Safety Building Capital Campaign Steering Committee Meeting: Thursday, April 9, 2020 AT 6:00 PM Zoom Meeting – in response to COVID-19 restrictions

---

#### Agenda

- I. 6:00 PM: Call to Order
  - a. Review minutes
- II. Capital Campaign Overview (all aspects)
  - a. Review task list
    - i. Distribution of documents
    - ii. Thank you letters
  - b. Review process
  - c. Outreach ideas and assignment of prospects
- III. Other Business – unknown at time of posting
- IV. Set date for next meeting
- V. Adjourn

*Next Meeting April 16, 220 Zoom Meeting*

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Charlton Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Charlton website, at [www.townofcharlton.net](http://www.townofcharlton.net) For this meeting, members of the public who wish to listen/watch the meeting may do so in the following manner:

Join Zoom Meeting

<https://zoom.us/j/659837700>

Meeting ID: 659 837 700

One tap mobile

+13126266799,,659837700# US (Chicago)

+16465588656,,659837700# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 659 837 700

Find your local number: <https://zoom.us/j/659837700>

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Charlton website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.