



TOWN OF CHARLTON  
Minutes of August 21, 2017  
Water/Sewer Commission

Submitted by \_\_\_\_\_

Date \_\_\_\_\_

Received by \_\_\_\_\_

Date \_\_\_\_\_

Present: Gabe Berthiaume, Paul Gagner, Rob Lemansky, Steve Wandland, Norma Dietrich

I. Open Meeting/Warrants/Abatements/Minutes:

Mr. Berthiaume opened meeting at 6:40pm.

Commissioner's Public Forum (6:35pm – 6:50pm)

**Mr. Gagner made motion to approve warrants/abatements, seconded by Mr. Lemansky. Vote taken: Mr. Gagner aye, Mr. Berthiaume aye, Mr. Lemansky abstained. Motion passes.**

**Mr. Gagner made motion to approve minutes dated July 24, 2017, seconded by Mr. Lemansky. Motion passes unanimously.** Mr. Lemansky wanted to point out on page 3 of the minutes during Robin's discussion, no actual vote was taken to allow Robin to sign contract. He then asked Steve and Norma if they saw a vote. No actual vote that they saw but discussion for Robin to do whatever she needed to do to protect grant.

**Mr. Gagner made motion to approve minutes dated August 7, 2017, seconded by Mr. Lemansky. Motion passes unanimously.**

II. Administrators Report:

Mr. Wandland reads his office report

- Meter billing completed August 10<sup>th</sup>
- HYCOR parts are being received almost weekly now, still waiting on more
- The EQ 2 & 3 pumps: two are being sent for rebuild cost estimates
- We have just completed the jetting of some 17,000 feet of sewer line
- 46 Worcester Road was dye tested August 9<sup>th</sup>. There was no dye seen in manhole
- Owners of 46 Worcester Road have contract with Helgerson's to camera the lines
- We are servicing 10 meters for low batteries and broken wires
- We have been told that the TOS VFD's Mass Ave. are in place and TOS is programming them to work
- Every manhole from Route 20, Griffin Rd east to the last manhole in Route 20 that was worked has been inspected and nothing unacceptable was found.
- Have handed out a package of 15 to 20 pages relative to the sewer rate review, this will be on the agenda at our next meeting September 11, 2017

Items sent between meetings:

- a. Warrants

- b. Minutes
- c. Agenda
- d. McClure's agreements
- e. BETA update
- f. Matrix
- g. MOR
- h. Tighe & Bond kick off meeting

### III. Scheduled Appointments:

7:15 – 7:45pm Veolia MOR – report sent to Commission to review 8/18/17. Mr. Labbe reviews page by page with Commission of the MOR. Mr. Lemansky asks how plant has been performing since our new customer came aboard. Mr. Labbe: We are just waiting on metals results. Everything else is in line.

7:45 – 8:15pm McClure Engineering

TOC Water System Expansion Exxon Mobil/Kleinfelder Project discussed

- Status of Design Plans for Water System Expansion
- Route 169 Pump Station Property Status
- Route 169 Pump Station Status – Kleinfelder
- Status of Water System construction schedule discussed
  - Tank mixers and SCADA system
  - Waterline Construction
  - Route 169 Pump Station
  - Overlook Masonic Pump Station and Baypath Pump Station
  - School Loop
- 232 Stafford Street CWSC Engineering Consulting Master Plan starting in October

CWSC Engineering Consulting Master Plan discussion

- Water System Master Plan Status
- Hydraulic Study Discussion
- Update on Hydrant Flow Testing
- Berry Corner Road Water Line Project Status – TOS chose Tighe and Bond
- McClure Engineering Proposal Status
- East Charlton Water System Grant Discussion

### IV. Old Business:

- EQ 2 & 3 check valves (4) and repairs
- Matrix status
- P&S agreement – lawyers discussing
- Status of Superintendent: Gabe says he talked to our HR rep. She narrowed candidates down to the top 3. **Mr. Lemansky made motion that we have sub committee of 2 W&S board members review then report back to Commission, appointing Mr.Lemansky and Mr. Gagner, seconded by Mr. Gagner. Motion passes unanimously.**

- Federal/State grants speaking with Congressman Neal's Office
- EQ pumps: replaced 2, two are being estimated for rebuilt

V. New Business:

VI. Other Business:

VII. Next Proposed Meeting:

September 11, 2017 at Town Hall 6:30 to 8:30 PM

VIII. Adjourn/Executive Session:

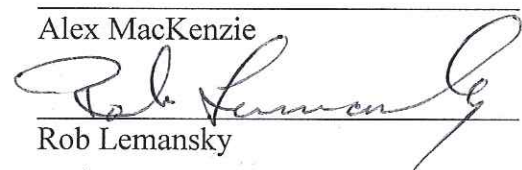
**Mr. Lemansky made motion to adjourn at 8:20pm, seconded by Mr. Gagner. Motion passes unanimously.**

Submitted by:  
Norma Dietrich  
Administrative Assistant

Accepted by:

  
\_\_\_\_\_  
Paul Gagner

\_\_\_\_\_  
Jenn H. Vaughan

Alex MacKenzie  
  
\_\_\_\_\_  
Rob Lemansky

  
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Gabriel Berthiaume

