

**MINUTES OF
BOARD OF ASSESSORS MEETING**
37 Main Street, Assessors Office
Tuesday May 16, 2017

Note: all documents discussed at meetings are to be considered an integral part of the se minutes and will be available through the Assessor's office

Present: N. Landry, R. Vaughan, R. Leblanc D. Ceccarini,

Staff: Amelia Morin – Janet Crockett -

Meeting came to order at 6:00pm

Guests: 6:15pm Anne French Treasurer/Bookkeeper Capen Hill Nature Sanctuary

The Board signed the warrants, commitments, monthly reports and payroll.

- 1.) Approved Minutes from May 2, 2017 Voted unanimous, N. Landry made the motion, R. Vaughan 2nd.
- 2.) Voted unanimous to rescind the previous vote not to join the TAP Program. Voted unanimous to enter into the TAP Program with Dept. of Local Service. Motion D. Vaughan, 2nd N. Landry.
- 3.) Discussion with Anne French from Capen Hill on future filing of the Tax Exemption for Charitable organizations FORM3ABC. Voted unanimous N. Landry made motion, 2nd by R. Leblanc to return to tax exempt status. Board wishes to write a letter and copy President and the Director on the importance of filing a timely report to retain the tax exemption.
- 4.) Voted unanimous to remove 40-B-45.1, 28-A-5, and 13-A-6 from the chapter 61a special assessment due to non renewal.
- 5.) Reorganization: N. Landry made motion to appoint D. Vaughan to Chair, 2nd by R. Leblanc.
- 6.) New summer hours to be discussed at next meeting on June 6th.

DATE APPROVED: _____

Meeting adjourned at 6:45pm

APPROVED BY:

Richard A Vaughan Chair

Nancy Landry

Ron Leblanc