

Planning Board Meeting Minutes
February 1, 2017

Present: Chairman Pete Starkus

Members: Patricia Rydlak, Jean Vincent, Ross Lemansky

Staff: Planning Director Alan Gordon, Administrative Assistant Jayne Garney

Not Present: Alycia Dzik and Pete Boria

Chairman Pete Starkus opened the meeting at 7:00 PM.

Mr. Starkus reviewed bills and payroll.

Member Jean Vincent made a motion to approve payment for bills. Member Patricia Rydlak seconded the motion. All members were in favor.

Member Jean Vincent made a motion to approve payment for payroll. Member Patricia Rydlak seconded the motion. All members were in favor.

Chairman Pete Starkus reviewed mail and correspondences.

Planning Director Alan Gordon stated that the annual CPTC State-Wide Planning Conference is scheduled at Holy Cross on March 18, 2017. Mr. Gordon stated to the Board, if anyone would like to attend, please let us know.

Planning Director Alan Gordon stated the All Boards and Commissions semi-annual meeting is scheduled for March 7, 2017 in the Senior Center

Approval-Not-Required

J. Davis Road

Member Ross Lemansky made a motion to approve the J. Davis Road ANR to create 3-Lots from applicant Mr. Ronald Gauthier. Member Jean Vincent seconded the motion. All members were in favor.

7:15 PM Chapter 61A Release Request- 115 Carpenter Hill Road

Attorney Kathy Neal requested on behalf of the property owner Mary Scanlon to release the property from Chapter 61A tax classification.

Member Patricia Rydlak made a motion to recommend to the Select Board that the Board has no objection to the Town of Charlton choosing not to exercise the first refusal for the property located at 115 Carpenter Hill Road. Member Ross Lemansky seconded the motion. All members were in favor.

Elly Pond Estates Annual Definitive Subdivision Approval Extension Request

Member Jean Vincent made a motion to approve the Elly Pond Annual Definitive Subdivision Approval Extension to 2-15-18. Member Patricia Rydlak seconded the motion. All members were in favor.

Hammond Woods Annual Definitive Approval Extension Request

Member Jean Vincent made a motion to approve the Hammond Woods Annual Definitive Subdivision Approval Extension to 2-15-18. Member Patricia Rydlak seconded the motion. All members were in favor.

7:30 PM FY- 2018 Budget Proposal

Planning Director Alan Gordon passed out the FY-2018 Draft Budget for the Board's review.

Member Patricia Rydlak made a motion to approve the FY-2018 Draft Budget. Member Ross Lemansky seconded the motion. All members were in favor.

Nichols Industrial Park-Route 20

Member Patricia Rydlak made a motion to continue the Nichols (Route 20)- Industrial Park site plan public hearing to March 1, 2017. Member Ross Lemansky seconded the motion. All members were in favor.

Village District Visioning Workshop Follow-Up Discussion

Planning Director Alan Gordon stated he found the workshop very informative. There were 21 business owners/abutters at the workshop.

The business owners at Trolley Crossing had a lot of good ideas for the Village District at Trolley Crossing.

CMRPC Principal Planner Jayne Armington will be writing up her draft report from the meeting for the Board.

Planning Board Discussion

Planning Director Alan Gordon stated that Conservation has re-scheduled their public forum meeting on the final draft update to the Open Space & Recreation Plan, to be held February 8, 2017 at 7:00 PM in the Senior Center.

Planning Director Alan Gordon stated there are several site plan applications that will be submitted in the near future for Planning Board review.

Member Jean Vincent made a motion to adjourn. Member Ross Lemansky seconded the motion. All members were in favor.

Motion to adjourn at 8:00 PM.