



# Town of Charlton

www.townofcharlton.net

37 MAIN STREET  
CHARLTON, MA 01507  
508-248-2241  
FAX: 508-248-2373

DEPARTMENT of BUILDING  
INSPECTIONAL SERVICES

## Application for Sign Permit

Attach a representation/drawing of the proposed sign with plot plan.

Sign By-Laws, Section 5.6 can be found in Town of Charlton Zoning Bylaws.

Name of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ Telephone \_\_\_\_\_

Location of Sign: \_\_\_\_\_ Map: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Type of sign (Circle all that apply):            Wall                            Window

Standing    Temporary    Off-Premise

Directional    Interchangeable Message

Are there any other standing signs on the property/building? \_\_\_\_\_

Proposed Use:            Residential \_\_\_\_\_                            Business \_\_\_\_\_

Home Occupation \_\_\_\_\_                            Other: \_\_\_\_\_

Height of the Sign from the ground to the top: \_\_\_\_\_

Width of Sign: \_\_\_\_\_ Height of Sign: \_\_\_\_\_ Sign Area (sq. ft.): \_\_\_\_\_

Setback from Property Lines (feet): Front \_\_\_\_\_ Sides \_\_\_\_\_ / \_\_\_\_\_ Rear \_\_\_\_\_

Type of Lighting (Circle One):            None                            External                            Internal

Total number of signs for this Business/Use: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_ Permit # \_\_\_\_\_

Building Commissioner \_\_\_\_\_ Fee: \_\_\_\_\_

Curtis Meskus - Building Commissioner/Zoning Enforcement Officer

Peter Starkus – Plumbing & Gas Inspector  
James Jones – Inspector of Wires  
Nancy Shields-Swindell – Administrative Assistant