

**MEETING MINUTES  
CHARLTON WATER AND SEWER COMMISSION**

Date: January 30, 2006

Location: Charlton Wastewater Treatment Facility

Attendees: Jody St. George, Chief Operator; Erik Grotton and James Majewski, Blueleaf

<u>Members</u>	<u>Present</u>	<u>Members</u>	<u>Present</u>
Michael Canty	Y	James McIntire	Y
Sandra Dam	Y	Cheryl McKissick	Y
J. Robert Gauthier	Y		

Minutes Recorded By: N. Shields-Swindell

<u>Item</u>	<u>Business</u>
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**Executive Session**

Erik Grotton of Blueleaf presented an evaluation of the Contract Operation proposals received. J. Robert Gauthier moved to accept the rankings of the Technical Proposals as presented by Blueleaf. Sandra Dam seconded. For: James McIntire, Michael Canty, J. Robert Gauthier, Cheryl McKissick and Sandra Dam.

The Price Proposals were opened. J. Robert Gauthier moved that the Commission accept the Woodard & Curran Attachment D Price Proposal in the total amount of \$504,790.00 for the purpose of entering into contract negotiations after the successful completion of a reference check. Cheryl McKissick seconded. For: James McIntire, Michael Canty, J. Robert Gauthier, Cheryl McKissick and Sandra Dam.

J. Robert Gauthier moved that the preliminary contract be forwarded to counsel for review and that Blueleaf continue to assist the Commission by checking Woodard & Curran’s references. Sandra Dam seconded. For: James McIntire, Michael Canty, J. Robert Gauthier, Cheryl McKissick and Sandra Dam.

J. Robert Gauthier Moved to reconvene in Open Session. Sandra Dam seconded. For: James McIntire, Michael Canty, J. Robert Gauthier, Cheryl McKissick and Sandra Dam

These votes will be taken again in Open Session at the Next Meeting – Feb. 6, 2006

Approved:

_____	_____	_____	_____
Michael Canty	Date	James McIntire	Date
_____	_____	_____	_____
Sandra Dam	Date	Cheryl McKissick	Date
_____	_____		
J. Robert Gauthier	Date		