

**TOWN OF CHARLTON
HIGHWAY DEPARTMENT**

Minutes of Highway Barn Building Committee
August 8, 2007

Present: Peter J. Boria – Robin L. Craver – Gerry Foskett
Armand Carpentier - Ronald Choiniere

- I. Call to Order: Meeting started at 10:20 a.m.
- II. Recap of the prior meeting.
- III. Discussed getting estimates for total cost of construction from various Metal Building Company's.
- IV. Discussed issues concerning the hiring of an Owner Project Manger.
- V. Fire Suppression Issues- not required with a firewall.
- VI. Breakdown of Buildings; Highway Barn 12000 sq. ft., Highway Office Building to be 3000 sq.ft.
- VII. All agreed to hire an Owner Project Manager
- VIII. All agreed to proceed with procurement requirements.
- IX. Get a representative from various Metal Building Company's to attend our meetings to discuss various issues.
- X. Decided from this point on to have weekly meetings.

Meeting adjourn

Next Meeting schedule for August 15, 2007

Respectfully submitted by:
Cheryl A. Fairbrother
Administrative Assistant