



TOWN OF CHARLTON

Minutes of Special Selectmen's & Boards/Committees Meeting
March 31, 2009 – 6:30pm – Senior Center

Present: Chairman – Frederick C. Swensen, Vice-Chairman – Peter J. Boria, Clerk – Kathleen W. Walker and Member – Scott D. Brown. Also present, Town Administrator - Robin L. Craver. Absent: Member – John R. Bacon.

1. Open/Welcome – Chairman Rick Swensen thanked all for coming out this evening. He stated that the idea of this meeting is to have all boards/committees share what they are doing and where they are going. This will help everyone understand what everyone does. He asked for all to introduce themselves and who they are representing:

Peter Boria, Board of Selectmen	Scott Brown, Board of Selectmen
Nelson Burlingame, Board of Health	Jeanette Casey, Veterans Agent
Bob Blozie, Council on Aging	Elaine Kingston, Council on Aging
Irene Langevin, Interested in Council on Aging	George Butz, Council on Aging
Jay Detarando, Finance Committee & EDC	Bob Hartwig, Finance Committee
Frank Morrill, Finance Committee	Dana Murphy, Finance Committee
Candace Sutherland, ZBA	Brian Donegan, ZBA
Ryan Grannon Doll – Southbridge News	Jamie Kordack, Ad-hoc Wildlife
Rachel Hartwig, Personnel Board	James Pervier, Chief of Police, Insurance Advisory Committee, Technology Committee
Todd Burlingame, Tree Warden	Ed Gauthier, Hazardous Waste
Cindy Cooper, Planning Board	Kathleen Walker, Board of Selectmen
Mike Lally, EDC	Stefan Sage, Library Trustee
Robin Craver, Town Administrator	Rick Swensen, Board of Selectmen
Curtis Meskus, Building Commissioner	Robert Berlyn, Council on Aging

Chairman Swensen asked that one guideline be followed before discussions start. He stated that we are here to share ideas and learn more about how we do our job within the town. He will not allow any budget discussions to be heard at this time as there are separate meetings for that purpose.

2. Overall concept (All Boards & Committees meeting) – Kathleen Walker stated that we are all working very hard and we often don't know what each of us are doing. This is a wonderful opportunity for all of us to hear what different things we do and see if there is anything we can do to help each other.
3. Boards and Committee / Individual Sharing – at this time, each board gave an overview of what their responsibilities are and where there at. Jay Detarando from EDC noted that they are looking for an alternate member. Rachel Hartwig from the Personnel Board also stated that they are in need of one more person. Chairman Swensen thanked all for attending and hope this was very helpful.
4. Summary – Next Step will be to hold another all boards/committees meeting on June 9, 2009 at 6:30pm in the Library.

5. Adjourn/Executive Session: **Motion by Mr. Boria to go into executive session at 8:14pm, seconded by Mr. Brown. Roll call vote taken: Mr. Boria – aye, Mr. Brown – aye, Ms. Walker – aye and Chairman Swensen – aye.** Chairman Swensen stated the Board would reconvene to open session for the purpose of adjourning.

Respectfully submitted by:
Mary C. Devlin
Administrative Assistant

Accepted by:

Frederick C. Swensen, Chairperson

Peter J. Boria, Vice-Chairman

Kathleen W. Walker, Clerk

John R. Bacon, Member (absent)

Scott D. Brown, Member