



TOWN OF CHARLTON
Minutes of Special Selectmen's Meeting
August 21, 2007

Submitted by _____

Date _____

Received by _____

Date _____

Present: Chairman – Peter J. Boria, Vice-Chairman – Scott D. Brown, Clerk – Kathleen W. Walker, Member John R. Bacon and Town Administrator - Robin L. Craver. Absent – Member Frederick C. Swensen.

Selectperson Walker questioned if votes would be taken during this meeting because we are not being televised and that in the past, the Board stated that they would not vote in these types of meetings. Chairman Boria and Vice-Chairman Brown both noted that this is a posted open meeting to discuss goals and votes could be taken if the board chooses to do so. Ms. Walker asked that this be put in the minutes that because this is an open meeting, it should be televised and she will reiterate this a the open meeting on how important it is.

The following are Goals and Objectives for the Board of Selectmen/Town Administrator that were discussed:

BOARD OF SELECTMEN GOALS FOR FY08

GOAL	Comments; Timeline/Tasks (for FY08)
Conduct Evaluations of Department Heads appointed by the BOS and TA	Create 5 goals per DH by Sept 31; Complete Evaluations by end of May 2008
4 Dresser Hill Clean-up	ongoing
Bond Rating Re-certification	TA to work with the Financial Department Heads to determine need; advantages and disadvantages
BOS Meeting Rm Renovation	Fix clutter
Casella - use of landfill for residents	continue to follow through on negotiations
Continue positive growth for town hall offices	no particular action required
Dog Pound	Agenda Item- have ACO explain need to BOS
Establish a DPW- mowing,	Explore combining DPW type departments; TA to work with Jack Bacon
ExxonMobil Agreement	Ongoing
Fay Mt. Farm-long term lease	Ongoing

Keep Stabilization at or above 10% of budget (excluding school) and create a 4 year plan to increase to 15%	present bal. \$1,109,550; operating budget (\$19,996,580 less school 9,884,246) = \$10,112,334 ; 10%=1,011,233; 15%= \$1,516,850
New Fire Station (planning and timeline)	Complete Conceptual Plan; devise scope of services
New Highway Barn	Debt Exclusion on May Ballot
New Senior Center (planning and timeline)	Complete Conceptual Plan; devise scope of services
Open Meeting/Public Records	Workshop for staff and officials
Review Revolving Funds	TA to review and work with the Finance Committee
School- Earlier Budgeting Process	ongoing
Water In Pipes	ongoing

Motion by Mr. Brown to adjourn at 8:19pm, seconded by Ms. Walker, motion carries.

Respectfully submitted by:
Mary C. Devlin
Administrative Assistant

Accepted by:

Peter J. Boria, Chairperson

Scott D. Brown, Vice-Chairman

Kathleen W. Walker, Clerk

John R. Bacon, Member

Frederick C. Swensen, Member (absent)