



**TOWN OF CHARLTON**  
Minutes of Regular Selectmen's Meeting  
September 25, 2007

Submitted by \_\_\_\_\_

Date \_\_\_\_\_

Received by \_\_\_\_\_

Date \_\_\_\_\_

Present: Chairman – Peter J. Boria, Vice-Chairman – Scott D. Brown and members John R. Bacon and Frederick C. Swensen. Also present, Town Administrator - Robin L. Craver. Absent – Clerk - Kathleen W. Walker

*NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.*

I. Call to Order:

Chairman Boria called the meeting to order at 6:30pm with the pledge to the flag.

II. Consent Agenda:

- Chairman Boria read the agenda.
- Minutes of Selectmen's Regular Meeting – September 11, 2007. **Motion by Mr. Bacon to accept the minutes of September 11, 2007, seconded by Mr. Brown. Vote taken: Mr. Bacon, Mr. Brown and Chairman Boria – aye, Mr. Swensen – abstain.**

III. Community Relations, Announcements and Open Forum:

- Chairman Boria read the announcements.
- Ms. Kingston & Ms. Gough were present on behalf of LEPC to announce that they are having a community wide volunteer search coffee hour tomorrow afternoon at the Overlook Masonic Health Center from 3:00pm – 4:30pm.
- Ms. Kingston also noted that the Senior tax work-off program is accepting applications until November 30, 2007.

IV. Appointments/Resignations:

1. Appointment to Activities Council – Letter received from Richard & Sue McGrath seeking appointment to the Activities Council. They have many years of experience working with children. **Motion by Mr. Swensen to appoint Mike & Sue McGrath to the Activities Council, seconded by Mr. Brown.** Mr. Bacon would like to reconsider as they are family members and would like to make one available for another person if needed. After discussion, **motion carries.** Mr. Swensen would like to have a letter sent to Bay Path and Shepherd Hill asking if they have any students that would be interested in joining this council.
2. Appointment of Special Police Officer. Chief Pervier is requesting the Board appoint Auxiliary patrolman, Derek C. Gaylord of 71 King Road as a Special Police Officer for the Charlton Police Department effective October 1, 2007 to temporarily fill a shift vacancy that was created by the military activation of Sergeant Daniel P. Dowd. Mr. Gaylord has been made fully aware that should this appointment be made, this is only a temporary position until Sergeant Dowd returns. **Motion by Mr. Brown to appoint Derek C. Gaylord as a Special Police Officer, seconded by Mr. Bacon, motion carries.**

3. Resignation – Board of Selectmen Department Assistant Sandra Hickey has submitted her resignation effective September 28, 2007. **Motion by Mr. Brown to approve the resignation of Sandra Hickey, seconded by Mr. Swensen, motion carries.** The Board wished her well.

V. Scheduled Appointments:

6:45pm – Swearing in of new Firefighter/EMT. Chief Cloutier introduced Ovi Ticlea as the new Firefighter/EMT for the Town of Charlton and pinned him. The Board congratulated him.

6:50pm – Edward Seidler, Sealer of Weights and Measures has proposed new fees to be approved by the Board. (see attached) Mr. Seidler noted that the Town’s fees now have not been changed since prior to 1970. He is recommending the increases as presented. Mr. Brown would recommend instead of using the state’s average, to use the average of surrounding towns. Mr. Seidler stated that the problem with that is that the surrounding towns that he works for have all been given updated increase lists similar to this one and their average would change should they all approve of the increases. Mrs. Craver recommended that the Board give this consideration. **Motion by Mr. Swensen that the town adopt the recommendation set forth by our Sealer of Weights and Measurers for the new fee schedule, seconded by Mr. Brown, motion carries.** Date fees to take effect: October 1, 2007.

VI. Old Business:

1. Recommended change to Internet Use policy – At the Board’s July 17, 2007 meeting, a recommendation was made by the Technology Committee to add a sixth bullet for email and Outside software. They have also included a definition of the word “Employee” as asked. Deb Ceccarini and Cliff Cloutier were here to explain the recommendation. They would ask the Board to approve this request as it will enable the town to fall into compliance with the laws. Mrs. Craver would recommend this also. **Motion by Mr. Brown to approve the revisions given tonight for the Internet User Policy, seconded by Mr. Bacon, motion carries.**
2. Special Town Meeting warrant articles. Mrs. Craver noted that the Board of Health has asked to remove their 3 articles as they are part of the laws under the Board of Health and will not need Town Meeting approval. The Personnel Board has also asked to remove their article. **Motion by Mr. Bacon to remove the articles as requested, seconded by Mr. Swensen, motion carries.** Chairman Boria asked the Board to review Article 8 as some members of Recreation were present. Mrs. Craver noted that Bond Counsel has forwarded a few recommendations (attached) regarding funding for the Charlton Community Recreation Complex on Flint Road. Mr. Brown has a concern that if we put it out in a month, how will the people react knowing there are many more items that are on the list for a possible 2 ½ override. **After discussion, motion by Mr. Swensen that the Board support Article 8 on the warrant contingent upon a special ballot for a special election, seconded by Mr. Brown.** Discussion of how to pay for Special Election if needed. Mr. Swensen said that he spoke with a member of Recreation and funding would come through volunteer sources. After discussion, **vote taken: Mr. Swensen, Mr. Brown and Chairman Boria – aye, Mr. Bacon opposed only because of the tax payers, motion carries.** Mrs. Craver reviewed the balance of the articles in order.
  - Article 1 – **Motion by Mr. Brown to approve, seconded by Mr. Bacon, motion carries.**
  - Article 2 – **Motion by Mr. Bacon to approve, seconded by Mr. Swensen, motion carries.**
  - Article 3 – **Motion by Mr. Brown to support under the Town Administrator recommendation, seconded by Mr. Swensen, motion carries.**
  - Article 4 – **Motion by Mr. Swensen to approve, seconded by Mr. Brown, motion carries.**
  - Article 5- **Motion by Mr. Brown to approve Article 5, seconded by Mr. Bacon, motion carries.**
  - Article 6 – recommendation will be ready on town floor.

- Article 7 – **Motion by Mr. Swensen to approve, seconded by Mr. Brown, motion carries.**
- Article 9 – **Motion by Mr. Swensen to support Article 9, seconded by Mr. Brown, motion carries.**
- Article 10 – **Motion by Mr. Brown to approve, seconded by Mr. Swensen, motion carries.**
- Article 11 – **Motion by Mr. Brown to approve, seconded by Mr. Swensen, motion carries.**
- Article 12 – **Motion by Mr. Brown to approve, seconded by Mr. Swensen, motion carries.**
- Article 13 & 14 – Mrs. Craver reviewed the recommendation from Town Counsel for these articles. **Motion by Mr. Brown to table making a recommendation on the motions, move forward with the hearings and meet with Planning Board, seconded by Mr. Swensen, motion carries.**
- Article 15 – Town Clerk has certified there are enough signatures.

**After all articles discussed, motion by Mr. Brown to post the warrant as discussed, seconded by Mr. Swensen, motion carries.**

VII. New Business:

1. CMG approval Phase 3 for 4 Dresser Hill Road – Gary Magnusson has requested approval to complete the first item in the July 12, 2007 proposal. Work will include drilling of bedrock monitoring wells. He is requesting authorization of \$10,000. Mrs. Craver would recommend a not to exceed amount of \$10,000 for the drilling of bedrock monitoring wells. Chairman Boria reviewed the proposal and noted that due to having money in the account because all items so far have come in under the not to exceed amount, he would recommend the Board consider approving the completion of tasks 3 & 4. **Motion by Mr. Brown to allow an amount not to exceed \$31,000 to complete tasks 3 & 4 on the proposal dated July 12, 2007, seconded by Mr. Swensen, motion carries.**
2. Chairman Boria recused himself from the meeting for items 2 & 3. Site Plan Application – Paul Boria, Service Station. The Planning Board will be holding a public hearing on the Site Plan Application submitted by Mr. Boria on October 3, 2007. Should the Board have any comments or concerns, we must notify the Planning Board by September 27, 2007. The Board has no comments.
3. Special permit for Flood Plain Development – Peter J. LaMountain. The Zoning Board of Appeals will be holding a hearing for the special permit for flood plain development submitted by Peter J. LaMountain. The Zoning Board would appreciate any response the Board should have no later than October 8, 2007. **Motion by Mr. Swensen to notify the Zoning Board of Appeals that the Board has no concern, seconded by Mr. Brown, motion carries.**  
Chairman Boria returned at 8:14pm

IX. Town Administrator Report (see attached) Mrs. Craver noted that the Board Of Selectmen and Board Of Health had met with DEP today and the Board Of Health has reopened the landfill.

X. Other Business – Mrs. Craver noted that a request was received from Richard McGrath asking for a copy of minutes from an executive session. The issues are still pending and would advise not to release. **Motion by Mr. Swensen not to release the minutes as requested as the case is ongoing, seconded by Mr. Brown, motion carries.**

Mrs. Craver noted that a Step 3 Grievance has been received and asked if the Board would like to hear it at the next meeting in an executive session. **Motion by Mr. Brown to hear the grievance in the next executive session, seconded by Mr. Swensen, motion carries**

XI. Adjourn/Executive Session: **Motion by Mr. Brown to adjourn at 8:18pm, seconded by Mr. Bacon, motion carries.**

XII. Next Meeting Announcement:

- Next Regular Selectmen's Meeting – October 9, 2007

Respectfully submitted by:  
Mary C. Devlin  
Administrative Assistant

Accepted by:

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Peter J. Boria, Chairperson

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Scott D. Brown, Vice-Chairman

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Kathleen W. Walker, Clerk (absent)

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John R. Bacon, Member

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Frederick C. Swensen, Member