



TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
August 28, 2007

Submitted by _____

Date _____

Received by _____

Date _____

Present: Chairman – Peter J. Boria, Vice-Chairman – Scott D. Brown, Clerk – Kathleen W. Walker and members Frederick C. Swensen and John R. Bacon. Also present, Town Administrator - Robin L. Craver.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

Chairman Boria called the meeting to order at 6:30pm with the pledge to the flag.

II. Consent Agenda:

- Chairman Boria read the agenda.
- Minutes of Selectmen's Regular Meeting – August 14, 2007. **Motion by Mr. Bacon to accept the minutes of August 14, 2007, seconded by Mr. Brown, motion carries.**
- Minutes of Selectmen's Special Meeting – August 21, 2007. **Motion by Mr. Bacon to accept the minutes of August 21, 2007, seconded by Mr. Brown. Vote taken: Ms. Walker, Mr. Bacon, Mr. Brown and Chairman Boria – aye, Mr. Swensen abstained.**

III. Community Relations, Announcements and Open Forum:

- Chairman Boria read the announcements.
- Nancy Landry came before the Board regarding a picture missing from the meeting room of John F. Kennedy that was donated by her family to the Selectmen back in the 60's. She was very disheartened to learn that her picture was put in a closet when new pictures were put in place. She did receive a call from the Selectmen's office who placed the picture and plaque in the Board's office. The frame is damaged and she is not sure when that happened. She is asking the Board to come up with a policy for such a purpose. She is also asking for permission to take the picture and replace the frame and bring it back at her cost. **Motion by Ms. Walker to ask the Town Administrator to work on a policy for donated items.** Chairman Boria doesn't feel that we need a policy for this. Mr. Swensen would recommend making a list of items that have been donated and keep it on file.
- Terri Gough was here on behalf of the Charlton Firefighters Association to announce the concert and fireworks to be held on Saturday, September 1st at BayPath. She noted that the tickets were printed with the wrong date. The concert is Saturday as well as the Fireworks and not Sunday as the tickets state.
- Recycling Committee – Linda Davis, Chairman of the Ad-hoc committee is here to ask the Board to support the Mass Recycles Paper campaign and adopt the attached resolution which is being promoted by the DEP and Mass Recycling Association. **Motion by Mr. Brown to support to sign the resolution, seconded by Mr. Swensen, motion carries.**

IV. Appointments/Resignations:

1. Appointment for Highway Barn Building Committee. Mrs. Craver noted that Joseph Haebler has expressed his interest in being appointed to the Highway Barn Building Committee. At this time, the committee is full and with the work that he has accomplished on the Library Building Committee, she would ask the Board to consider appointing Mr. Haebler as a full time member and making her an alternate member. **Motion by Ms. Walker to appoint Mr. Haebler to the Highway Barn Building Committee, seconded by Mr. Brown, motion carries.**
2. Two appointments for the Charlton Police Department Auxiliary Police Unit. Chief Pervier is recommending the appointment of Bernard D. Ryan, 5 Edward Rd., Dudley MA and Jason F. White, 178 Freeman Rd., Charlton MA as Auxiliary Patrolmen for the Town of Charlton. **Motion by Mr. Swensen to appoint Bernard D. Ryan and Jason F. White as Auxiliary Patrolmen for the Charlton Police Department, seconded by Mr. Brown, motion carries.**

V. Scheduled Appointments:

VI. Old Business:

1. BOS FY08 Goals – (see attached) Ms. Walker recommended removing all “on going” items except for water and just keep up to date on it. She also feels that each BOS member should update their training with workshops. She would also like to see the Selectmen’s room completely renovated. She would ask the board to delay accepting the list of goals for a couple of weeks until we can clarify them. Mr. Brown thought the discussion was clear enough on the goals. **Motion by Mr. Brown to accept the goals as read, seconded by Mr. Bacon.** Mr. Swensen noted that he could not attend that meeting when the goals were discussed and he is fine with the way it is. His concerns are noted in the goals. **Ms. Walker made a motion that we add the Flint Road landfill, seconded by Mr. Swensen for discussion.** Mr. Swensen would recommend that we work with the Board of Health in conjunction with this as it falls under their purview. **Vote on Ms. Waker’s amended motion: carries.** Ms. Walker noted that she received some complaints from seniors stating they did not want to move and would like to get something definitive to determine if they want a new senior center. Ms. Craver recommended asking Council on Aging to put out a survey box so they can anonymously state whether they want to move to a new building or not. Ms. Craver to contact Council on Aging to see when they will be having their next annual meeting and ask if the Board can be put on their agenda. **Vote on main motion: Mr. Bacon, Mr. Swensen, Mr. Brown and Chairman Boria – aye, Ms. Walker abstained.** Mrs. Craver to send a letter to Council On Aging to address some concerns that have been heard.
2. Special Town Meeting Schedule – (see attached) **Motion by Mr. Bacon to set the town meeting date for October 16, 2007 as recommended, seconded by Mr. Brown, motion carries. Motion by Mr. Brown to open the warrant, seconded by Mr. Swensen, motion carries.**
3. 5 year Capital Plan – Mrs. Craver noted that the plan is attached for the Board’s review. She reviewed what was on the list. One question was raised by Mr. Brown regarding possible asbestos testing as recommended by the company that removed mold in the amount of \$5,000. His question was do we have to have an asbestos abatement reserve set up for town buildings? Curt Meskus, Building Commissioner recommended the approval of this item. He noted that as the renovations are being completed, some areas might contain asbestos that would be aggravated due to the work. It was noted to put the capital plan on the next meeting agenda for discussion.
4. Municipal Building Committee recommendation. This committee is recommending that the Board of Selectmen consider and explore the expansion of parking in the rear of the Town Hall Building for employees. Mrs. Craver said that she received a quote today for getting a survey to map out the area of the town hall for possible parking in the amount of \$2,300.00. Mr. Brown feels we can do this by looking at the deed and marking it out ourselves. After

discussion, **motion by Ms. Walker to hire a surveyor to complete the survey, seconded by Chairman Boria for discussion.** Mrs. Craver stated that if this is approved, she recommends taking it from the Municipal Building & Repairs account. **Vote taken: Ms. Walker, Mr. Swensen and Chairman Boria – aye, Mr. Bacon and Mr. Brown – abstain, motion carries.** Mr. Bacon had asked about the GIS system and asked for permission to speak with Mr. Gordon about it and what its purpose is. He feels this should be able to give a good reading.

VII. New Business:

1. Designation of change in polling location. Susan Nichols, Town Clerk is asking the Board to consider changing the polling locations to be held at the Library. Should the Board approve this request, a motion to designate the Dexter Memorial Building/The Charlton Library as the polling place for the Town of Charlton would need to be made. **Motion by Mr. Swensen that this board designate the Charlton Library as the polling location for the Town of Charlton starting with the presidential primary on March 4, 2008, seconded by Mr. Brown.** He doesn't feel there is enough parking there. Mr. Bacon would suggest that we sit on this for a couple of weeks and go over and visualize the voting. **Mr. Swensen withdrew his motion. Mr. Brown withdrew his second.** Place item on next agenda.
2. Site Plan/Special Permit application – Paul Boria, LaMountain Construction. Chairman Boria noted this item was withdrawn.
3. MMA Statewide Essay Contest for 6th Graders. Mrs. Craver noted that we received an invitation to participate in the second annual statewide essay contest for sixth graders. The essay begins with “If I were elected leader of my community, I would make a difference by...” Mrs. Craver has spoken with Kathryn Tucker, Principal of the Middle School who is interested in the essay and would like to participate. Should the board wish to participate, we must file the commitment sheet by September 7th. **Motion by Mr. Brown to endorse the essay contest, seconded by Mr. Swensen, motion carries.**

IX. Town Administrator Report (see attached) Mrs. Craver noted that there might be a problem with the legislation during it's third reading. It is possible that it will have to be a warrant article again. Place water/sewer legislation on next meeting agenda if more information is received.

X. Other Business Mr. Swensen noted that the Board has discussed the possibility of forming a youth commission. With the meeting held last night and with some citizen input, it was decided it would be better to form this group as an Activities Council. He then read the attached notice regarding the council. **Motion by Mr. Brown that the Board of Selectmen establish an Activities Council for the purpose of carrying out programs which may be designed or established to provide activities and programs for children and families of the Town of Charlton. This committee to consist of 5 members appointed by the Board of Selectmen. Terms for members shall be for three years and shall be staggered so that the terms of approximately one third of the members will expire each year and to advertise this on cable, seconded by Mr. Bacon, motion carries.**

XI. Adjourn/Executive Session: **Motion by Mr. Brown to adjourn at 8:34pm, seconded by Mr. Swensen, motion carries.**

XII. Next Meeting Announcement:

- Next Regular Selectmen's Meeting – September 11, 2007

Respectfully submitted by:

Mary C. Devlin
Administrative Assistant

Accepted by:

Peter J. Boria, Chairperson

Scott D. Brown, Vice-Chairman

Kathleen W. Walker, Clerk

John R. Bacon, Member

Frederick C. Swensen, Member