



TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
August 14, 2007

Submitted by _____

Date _____

Received by _____

Date _____

Present: Chairman – Peter J. Boria, Vice-Chairman – Scott D. Brown, Clerk – Kathleen W. Walker and members Frederick C. Swensen and John R. Bacon. Also present, Town Administrator - Robin L. Craver.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

Chairman Boria called the meeting to order at 6:30pm with the pledge to the flag.

II. Consent Agenda:

- Chairman Boria read the agenda.
- Minutes of Selectmen's Regular Meeting – July 31, 2007. **Motion by Mr. Brown to approve the minutes of July 31, 2007, seconded by Mr. Bacon, motion carries.**
- Minutes of Selectmen's Special Meeting – August 7, 2007. **Motion by Mr. Swensen to approve the minutes of August 7, 2007, seconded by Ms. Walker, motion carries.**

III. Community Relations, Announcements and Open Forum:

- Chairman Boria read the announcements.

IV. Appointments/Resignations:

1. Appointment – Cable Access Committee – Tyler Sanborn. **Motion by Ms. Walker to appoint Tyler Sanborn to the Cable Access Committee and Cable Negotiating Team, seconded by Mr. Brown, motion carries.**

V. Scheduled Appointments:

6:45pm – Pole Hearing – Ramshorn Road – Chairman Boria opened the hearing. Verizon New England, Inc. and Massachusetts Electric are asking permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by petitioners along and across Ramshorn Road. Place one new jointly owned pole numbered T89 ¼ on the westerly side of Ramshorn Road at a point approximately 501 feet +/- northerly from the intersection of the northerly side of Lincoln Point Road and the westerly side of Ramshorn Road. Hearing opened at 6:45pm. Scott Burns from Verizon New England, Inc. and Sue Payne from Massachusetts Electric Co. were present. Ms. Payne stated that one pole that is needed was not included in the petition. The consensus was to have new paperwork submitted for the pole that was not included. **Motion by Mr. Brown to close the hearing, seconded by Mr. Swensen, motion carries. Motion by Mr. Brown to approve the request, seconded by Mr. Swensen, motion carries.**

7:00pm – HAP, Inc., Michelle McAdaragh, Associate Executive Director stated that she was here last year asking for a letter of support from the Board of Selectmen as part of their application process through DHCD for the purchase and preservation of Cady Brook Apartments. Ms.

McAdaragh explained that originally, there were 40 units available but due to not having any handicapped units, the number of units has changed to 38. They have deteriorated and have numerous problems with the wells and septic. HAP, Inc. would like to rebuild these to bring them back to the status of what they were before. She is asking on behalf of HAP, Inc. for another letter of support from the Board of Selectmen as needed for part of their application process. **Motion by Mr. Brown to provide a letter of support to HAP, Inc. as requested, seconded by Mr. Bacon, motion carries.**

VI. Old Business:

1. Youth Commission. Mr. Swensen brought up at a previous meeting the thought of forming a Youth Commission in town. His thought would be to have this commission provide more cohesive services through the town to possibly include churches and recreation. He would propose to have an open meeting on Monday, August 27, 2007 at 6:30pm to hear and discuss ideas in the Senior Center or another available room if needed.
2. Street Light Committee update - Mrs. Craver noted that she has spoken with the Town Clerk about disbanding the Street Light Committee as the Board had asked and was advised that in order to complete this we will need to place an article on an upcoming town meeting as it was approved at Town Meeting. Mrs. Craver recommended waiting until the May Town Meeting to see how the process works going through the Highway Superintendent.

VII. New Business:

1. Dog License Amnesty Day – Town Clerk Susan Nichols has advised that as of August 9, 2007, their office has licensed 1241 dogs for this year. There are still 1169 dogs on record that are not licensed. She is proposing with the permission from the Board to offer a period of one to two weeks of “amnesty from the \$10.00 late fee” to give dog owners a chance to license their dogs without paying the late fee. Mrs. Craver would recommend the Board approve this request and has recommended allowing this program for the last two weeks of August. Mrs. Craver also recommended that in light of this program, that any parties involved, bring a donation of canned goods which can be distributed where needed. **Motion by Mr. Swensen to authorize the last two weeks of August for the dog amnesty program and ask citizens to bring in a can of food to be given to Chip In, seconded by Ms. Walker, motion carries**
2. Draft calendar for fall town meeting – FY2008. (see attached) Mrs. Craver gave the Board a draft calendar for the purpose of planning the fall town meeting for their review. She is also asking direction as to the date and place including any adjustments to the calendar.
3. Request to increase wiring permit – miscellaneous repairs increase. Mrs. Craver noted that a letter was received from the Wiring Inspector requesting an additional fee structure. He has stated there is no provision for commercial additions, alterations or renovation in which there would be 2 inspections. He is asking to add under Wiring in buildings other than dwellings: Additions, Renovations and Alterations – \$175.00 **Motion by Mr. Bacon to increase under wiring in buildings other than dwellings, additions, renovations and alterations \$175.00, seconded by Mr. Swensen, motion carries.**

IX. Town Administrator Report (see attached) Put Municipal Building Committee request on next agenda for discussion and follow up.

X. Other Business Ms. Walker noted that the Water/Sewer Commission has decided to televise their meetings and the first one will be Monday, August 27, 2007.

XI. Adjourn/Executive Session: **Motion by Mr. Brown to adjourn at 7:05pm, seconded by Mr. Swensen, motion carries.**

XII. Next Meeting Announcement:

- Next Regular Selectmen's Meeting – August 28, 2007

Respectfully submitted by:
Mary C. Devlin
Administrative Assistant

Accepted by:

Peter J. Boria, Chairperson

Scott D. Brown, Vice-Chairman

Kathleen W. Walker, Clerk

John R. Bacon, Member

Frederick C. Swensen, Member