



TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
June 5, 2007

Submitted by _____

Date _____

Received by _____

Date _____

Present: Chairman – Peter J. Boria, Vice-Chairman – Scott D. Brown, Clerk – Kathleen W. Walker¹ and Member John R. Bacon. Absent: Member Frederick C. Swensen. Also present, Town Administrator - Robin L. Craver.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

Chairman Boria called the meeting to order at 6:30pm with the pledge to the flag.

II. Consent Agenda:

- Chairman Boria read the agenda.
- Minutes of Selectmen's Regular Meeting – May 22, 2007. **Motion by Mr. Bacon to accept the minutes of May 22, 2007, seconded by Mr. Brown, motion carries.**

III. Community Relations, Announcements and Open Forum:

- Chairman Boria read the announcements.
- Chief Pervier said he gave the Town Administrator two requests for transfers this afternoon. One is to transfer \$3,000 from the clothing allowance to utilities/maintenance account for the Police Department. The other request is to transfer \$2,000 out of the wage and salary account to the expense and equipment account for radios. Mrs. Craver would recommend approval of the requests. If approved, will need to forward to the Finance Committee for their approval. **Motion by Mr. Brown to authorize the requests for transfers, seconded by Mr. Bacon, motion carries.**
- Joe Prainatis stated that Flag Day will be on Thursday, June 14th at 6:30pm on the common. They will be burning flags.

IV. Appointments/Resignations:

1. Re-appointments for terms that expire on June 30, 2007. (see attached) **Motion by Mr. Bacon to accept the list before us for re-appointments for terms that expire on June 30, 2007, seconded by Mr. Brown, motion carries.** Mr. Bacon wanted to state that these people are what makes the town work and thanked them.
2. Resignation received from Susan Roy, Department Assistant to the Board of Selectmen/Town Administrator. **Motion by Mr. Brown to accept the resignation of Susan Roy, seconded by Mr. Bacon, motion carries.**

V. Scheduled Appointments:

6:45pm – George Abodeely. Mrs. Craver noted that the Board awarded the Insurance for the Town to MIIA at their meeting on May 8, 2007. Mr. Abodeely doesn't feel the bid was complete and would like it thrown out. If not, he will go to the Inspector General's office. He is asking the

¹ Ms. Walker entered at 6:43pm.

Board to reconsider. Ms. Waker would ask the Board to take this under advisement. Mr. Brown asked if this falls under procurement? Mrs. Craver noted that under the MGL, Chapter 30b, section 1, Insurance is exempt from the bidding process. She would recommend that if the Board wishes, they could carve out the worker's compensation portion and re bid that portion, not the whole process. Larry Joseph from Metroguard noted that there were misstatements given. Mr. Joseph noted that once you bid out for Insurance, you fall under the procurement laws. He feels the Board should endorse a re-bidding of the process. Keith Arsenault, Town Treasurer said his understanding is that when the actual audit is done, that's when the actual numbers are given. After doing the calculations, he noted there is a considerable savings by going with MIIA. Chuck Winn, representative from MIIA, explained how they came out with their numbers by using the identical payrolls. Mrs. Craver feels that the tabulations of the bids were done fairly. She will stand behind the recommendation that she gave two weeks ago and would recommend MIIA but is also open to re-bidding. Ms. Walker would like to put it off for reconsideration. **Motion by Ms. Walker that we do this whole process over again. No second.** Mrs. Craver noted that under MGL, #5, the town can reject any bid and would recommend that they stick with the award to MIIA. **Motion by Ms. Walker that the Board revisit this with a January 1st date. No second.** **Motion by Mr. Bacon that we accept the bid the way we accepted it before, seconded by Mr. Brown. Vote taken: Mr. Bacon, Mr. Brown and Chairman Boria – aye, Ms. Walker – nay.** 7:30pm – Board of Health – Barbara Dean, Willie Stevens, Nelson Burlingame and Richard Cox, engineer for the Landfill project were present to give an update on the landfill. (see attached)

VI. Old Business:

1. Policy for Private Ways. Mrs. Craver and Mr. Foskett were asked to work on a policy for private ways. She presented the board with the policy and stated that she is not recommending that they approve this as of yet as they just got it tonight. After discussion, **motion by Mr. Bacon to table this discussion until further notice to give us time to look into different laws, seconded by Ms. Walker. Mr. Brown amended the motion to table it until a meeting in August and that no action be taken on these roads until such time, seconded by Mr. Bacon. Vote on main motion - motion carries. Vote on amendment – motion carries.**

VII. New Business:

1. COA/Senior Center request for use at 4 Dresser Hill Rd. for their summer picnic in August. They are aware that they cannot use the water. **Motion by Mr. Bacon to approve the request and that signs to not use the water be posted, seconded by Ms. Walker, motion carries.**

IX. Town Administrator Report (see attached)

- Alternate Wiring Inspector – Mrs. Craver noted that the Wiring Inspector would like the board to consider appointing an alternate wiring inspector **Motion by Mr. Bacon to advertise for this position, seconded by Mr. Brown, motion carries.**
- Records disposition. Mrs. Craver stated that with the Board's permission, the town hall will be closed to the public on Thursday, June 21st to complete the record retention. Signs will be posted and it will be placed on cable.
- Tax Title Sale: The Tax Title Committee is asking the Board to authorize them to expend up to \$1,500 for the services of a real estate appraiser to recommend the highest and best use of the 75 acres located at Coburn and Daniels Road. **Motion by Mr. Brown to allow the Tax Title Committee to expend \$1,500.00 for the services of a real estate appraiser, seconded by Ms. Walker, motion carries.**
- Ms. Walker would like to keep Water as an agenda item or in the Town Administrator report for every meeting even if nothing is going on.

- X. Other Business Ms. Walker noted that the Recycling poster contest is ongoing right now until Friday. At the Board's next meeting, the two children that will win will be here at our next meeting to receive an award from the Recycling Committee as well as certificates from this Board.
- XI. Adjourn/Executive Session: **Motion by Mr. Brown to go into executive session at 8:43pm under M.G.L. Chapter 39, sec. 23 B, #3 – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, seconded by Ms. Walker. Roll call vote taken: Ms. Walker – aye, Mr. Bacon – aye, Mr. Brown – aye and Chairman Boria – aye.** Chairman Boria noted that the Board would reconvene to open session for the purpose of adjourning.
- XII. Next Meeting Announcement:
- Regular Selectmen's Meeting –June 19, 2007

Respectfully submitted by:
 Mary C. Devlin
 Administrative Assistant

Accepted by:

 Peter J. Boria, Chairperson

 Scott D. Brown, Vice-Chairman

 Kathleen W. Walker, Clerk

 John R. Bacon, Member

 Frederick C. Swensen, Member (absent)