



TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
April 22, 2008

Submitted by _____

Date _____

Received by _____

Date _____

Present: Chairman – Peter J. Boria, Vice-Chairman – Scott D. Brown, Clerk – Kathleen W. Walker and members – John R. Bacon and Frederick C. Swensen. Also present, Town Administrator - Robin L. Craver.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

Chairman Boria called the meeting to order at 6:30pm with the pledge to the flag.

II. Consent Agenda:

- Chairman Boria read the agenda.
- Minutes of Regular Selectmen's Meeting – April 8, 2008. **Motion by Ms. Walker to approve the minutes of April 8, 2008, seconded by Mr. Bacon. Vote taken: Ms. Walker, Mr. Bacon and Chairman Boria – aye, Mr. Swensen and Mr. Brown – abstained, motion carries.**

III. Community Relations, Announcements and Open Forum:

- Chairman Boria read the announcements.
- Ms. Walker announced that on March 29th, a successful household hazardous waste day was held at Casella. About 60 out of 200 cars were from Charlton. The next hazardous waste day is set for June 28th.
- Ms. Walker also noted that last Saturday, Earth Day took place in Charlton. There were about 200 volunteers that participated. This day is coordinated by Cathy Kuehl.

IV. Appointments/Resignations:

1. Appointment of Ad-Hoc Committee for Boston Post Cane Recipient. Mrs. Craver stated that at the Board's last meeting, an Ad-Hoc Committee for the Boston Post Cane Recipient was formed. This committee is to consist of five members, three of whom have already been appointed. Elaine Kingston, Chief James Pervier and Mary Devlin. There are two requests for appointment from Quentin Kuehl and Lena Payant. Should the Board appoint these two members, the committee will be whole. Chief Pervier came before the Board at this time to announce that the cane that was stolen has been recovered. With that said, **motion by Ms. Walker to appoint Quentin Kuehl and Lena Payant to the Ad Hoc Boston Post Cane committee, seconded by Mr. Brown, motion carries.**

V. Scheduled Appointments

6:45pm – House Numbering Program. Chief Pervier and Matt Beaudette from the Worcester County Sheriffs Office were present. Mr. Beaudette said that this is a very successful program. Many people have requested a bigger number sign on their house for emergency purposes. The

signs are being made by the people at the jail. There are two different styles and the numbers are painted with reflective paint. They can place them on their house or on a stake at the end of their driveway. Elaine Kingston will be the contact person. They can be picked up at her office or taken off of the town's website. **Motion by Mr. Brown to approve the house numbering program, seconded by Mr. Swensen, motion carries.** The Board thanked them for coming forward with this. Mr. Bacon thanked Mr. Beaudette for all the work the Sheriff's Office has done for the town.

7:00pm – Covert Operation Report. Chief Pervier stated that during the months of January, February and March, the Worcester County Drug and Counter Crime Task Force was involved in ferrying out various type of criminal activity in Massachusetts. Also present at the table was Assistant District Attorney Paul Bolten who helped guide the detectives with the search warrants. Numerous officers were in the room and recognized. (see attached press release) This was very successful as we had 22 arrests and 13 applications for criminal complaints. Assistant District Attorney Bolten congratulated all the men involved for their cooperation and their efforts. The Board thanked them all for their hard work in protecting the town.

7:15pm – Phase II Storm Water Regulation information. Gerry Foskett, Highway Superintendent and Richard Niles from CEI Environmental, Inc. were present to discuss this. Mr. Foskett stated that Mr. Niles has been helping the town with this program for the past five years. This portion is the education part of it. Mr. Niles gave an overview of what the Phase II Stormwater Management program is. (see attached). He explained that this is a federally mandated program. For more information, people can go to <http://cfpub.epa.gov/npdes/stormwater/phase2.cfm>. This link will also be placed on our website. Should any citizens have any questions or concerns, they should forward them to Karen Gauvin. Mr. Foskett wanted to thank Karen Gauvin who has done much of the work needed to accomplish what we have.

VI. Old Business:

1. Annual Town Meeting warrant. Mrs. Craver stated that since the Board's last meeting there has been little comment received and it has been finalized for the Board's signatures. **Motion by Mr. Bacon to approve the warrant, seconded by Mr. Brown.** Mr. Brown asked if we were just approving the warrant for posting and not the individual articles. Chairman Boria stated yes. **Motion carries.** Ms. Craver asked if the Board wants to have a workshop and invite individual departments who are sponsoring them to discuss the articles. Chairman Boria stated to put this on the next agenda and invite those interested to attend.
2. Zoning Board of Appeals Secretary Hours. Mrs. Craver spoke with Sue Gelb, the secretary for Zoning Board of Appeals, and the recommended hours would be for 8 hours a week which both agreed upon. Total salary is \$5,508 for 8 hours a week. **Motion by Mr. Bacon to approve the request of hours, seconded by Mr. Swensen, motion carries.**

VII. New Business:

1. Charlton Lions Club Toll Booth request – they are requesting to hold a toll booth at the intersection of Rt. 31 and Masonic Home Road on May 17, 2008 from 9:00am – 12:00noon. This event is being held to raise money to prevent blindness and help other community causes. Chief Pervier has given his support with a few safety precautions such as volunteers wearing bright colored vests; orange traffic cones to be set out on Main St. and Masonic Home Road for a distance of not less than 50 feet on each respective way prior to reaching the toll station. A minimum of 5 cones on each roadway no greater than 10ft apart and; signs warning Voluntary Toll Booth ahead must be erected on both Masonic Home Road and Main St. no less than 75 feet from the toll station. **Motion by Mr. Brown to approve the request with the conditions outlined by Mrs. Craver, seconded by Mr. Swensen, motion carries.**
2. One Day Special License request – St. Joseph's Church is requesting a one day special license to be used on May 17, 2008 from 5:30pm – 10:00pm in the Church Hall for wine and malt beverages. This is a non-profit organization, therefore there would be no fee. **Motion by**

Mr. Swensen to approve the special license request for May 17th for St. Joseph's Church with the stipulation that no alcohol be served to persons under 21, seconded by Mr. Brown, motion carries.

VIII. Town Administrator Report See attached.

IX. Other Business: Mrs. Craver stated that there have been two requests for subordination of rehab mortgages. She would ask the Board to approve these two requests as recommended by the Town Treasurer. **Motion by Ms. Walker to approve these two requests, seconded by Mr. Brown, motion carries.**

Chairman Boria stated that he has received a few calls asking the difference between a debt exclusion and an override. He explained that a proposition 2 ½ override is a percentage that the town is able to increase the annual tax levy limit. Once approved by a valid vote, that additional tax is allowed to carry over year after year and doesn't stop. The difference between that and a debt exclusion is that the debt exclusion is also an override of the 2 ½% levy limit but is only for a certain amount of time. The debt exclusion in front of the town at this time is for one year only.

Ms. Walker stated that Cathy Kuehl brought to her attention that a former resident, Joanne Gibeault was recently inducted to the baseball hall of fame. She now lives in Hawaii. She was wondering if the Board would like to send her a letter of congratulations since she grew up in Charlton. The Board agreed.

X. Adjourn/Executive Session: **Motion by Mr. Brown to go into executive session under MGL Chapter 39, section 23B, #3 at 7:25pm to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, seconded by Mr. Swensen. Roll call vote taken: Ms. Walker – aye, Mr. Bacon – aye, Mr. Swensen – aye, Mr. Brown – aye and Chairman Boria – aye.** Chairman Boria noted that the Board would reconvene to open session for the purpose of adjourning.

Motion by Mr. Swensen to adjourn at 7:46pm, seconded by Ms. Walker, motion carries.

The Board re-entered executive session for the same purpose as above due to further questions at 7:49pm.

Motion by Mr. Swensen to adjourn at 8:15pm, seconded by Ms. Walker, motion carries.

XI. Next Meeting Announcement:

- Next Regular Selectmen's Meeting – May 6, 2008
- Town Election – May 3, 2008

Respectfully submitted by:
Mary C. Devlin
Administrative Assistant

Accepted by:

Peter J. Boria, Chairperson

Scott D. Brown, Vice-Chairman

Kathleen W. Walker, Clerk

John R. Bacon, Member

Frederick C. Swensen, Member