



TOWN OF CHARLTON

37 MAIN STREET
CHARLTON, MA. 01507
508-248-2210

BOARD OF HEALTH

DISPOSAL WORKS INSTALLERS PERMIT APPLICATION

Fee \$100.00

Check made payable to the *Town of Charlton*

APPLICATION FEES ARE *NON-REFUNDABLE*

DATE: _____

NEW RENEWAL

NAME: _____

ADDRESS (HOME): _____

PHONE #: HOME () _____ BUSINESS () _____

CELL () _____ PAGER () _____

COMPANY NAME & ADDRESS: _____

***A COPY OF YOUR LIABILITY INSURANCE STATEMENT MUST BE ATTACHED TO THIS APPLICATION. APPLICATION WILL NOT BE ACCEPTED WITHOUT COPY.**

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you ever held an installer's permit in Charlton in the past? _____ Year _____

IF the answer is "NO", you must have one of the following:

A. Three (3) letters from three (3) *different* towns which you have held permits in stating that you have satisfactorily installed septic systems in that town.

B. A copy of Title 5 test results given by either James Malley Engineering or Cullinan Engineering with at least a passing grade of 70%.

2. Has your permit to install septic systems ever been revoked? _____

IF the answer is "YES", please explain circumstances and indicate where it was revoked. _____

3. The Town of Charlton licenses individuals only, not companies.

CHARLTON BOARD OF HEALTH'S POLICIES AND PROCEDURES FOR THE INSTALLATION OF SEPTIC SYSTEMS

1. A \$200.00 Inspection Fee covering FOUR (4) inspections. Must be paid to obtain a Disposal System Construction Permit. An additional \$50.00 fee will be charged for each additional inspection.
2. A \$300.00 Inspection Fee covering six (6) inspections will be charged for large systems exceeding 2,000 gallons per day. An additional \$50.00 fee will be charged for each additional inspection.
3. *Absolutely No Construction* of a septic system may be started until all fees are paid and a Disposal System Construction Permit has been issued.
4. A bottom inspection must be scheduled at the time the Disposal System Construction Permit is issued.
5. Installers must work from a *STAMPED "APPROVED" PLAN*.
6. Any deviation from the plan must have prior approval of the Design Engineer and the Health Agent.
7. Inspection requests must be made at least one (1) day prior to the desired inspection date.
8. Inspections will be scheduled within the working hours of the Health Agent.
9. Although every effort will be made to accommodate inspection requests, there are times when schedules are full and you will have to take the next available opening.
10. Be aware of the weather forecast when starting a system. *NO* special consideration will be given to open systems due to impending severe weather.

11. A certificate of compliance will not be issued until the Health Agent or the Board of Health is satisfied that all work relating to the system installation has been completed in accordance with the approved septic design plans. If a final inspection has not been completed prior to the closing date, any permits issued will be rescinded on the announced closing date. At the Board of Health's discretion, a permit may be reissued to complete a septic system. It is the installer's responsibility to check with the Board of Health for the closing date prior to beginning installation.

As a condition of being licensed in Charlton, I have read and understand the Board of Health's Policies and Procedures regarding septic system installations and agree to abide by them. I also understand that the Board of Health has the right to amend these policies and procedures at any time.

Signature: _____ Date: _____